

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 2, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 2, 2021, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added a State Loan and Investment Board Grant Agreement under the Clerk.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$969,576.90. Commissioner Barkhurst seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Bucket Truck Rental	\$220.00
Albrechtson, Mary Kay	Bailiff Circuit Court	\$75.00
Apg Media Of the Rockies	Misc. Ads	\$303.50
Bank of Commerce (Ach)	6 Months Payroll Files	\$230.00
Black Hills Energy	Heating Services	\$21,914.06
Blakeman Propane	Heating Services	\$2,121.68
Bob Barker Company, Inc.	Gloves	\$166.72
Bomgaars Supply	Misc. Parts	\$479.72
Bowden, Kristin L	Printer Ink	\$41.22
Campbell County Fire Dept.	Kenny Creek Fire Assistance	\$7,293.44
Carbon County School Dist. #2	Library Rent	\$10.00
Carbon County Senior Services	Cares Act Mileage	\$349.17
Casper Winnelson Co	Misc. Parts	\$2,864.29
CDW Government, Inc.	Wi-Fi Adapter/HDMI Cable	\$178.59
CNA Surety	Notary Bond Renewal for W. Newbrough	\$50.00
Convergeone, Inc.	Software License	\$4,420.86
Couch II, Wayne M. D	Oct2020/Jan2021 County Health Officer	\$3,200.00
Cowboy Chemical	Jail Dishwasher Repair	\$1,001.05
Cowboy Supply House	Kleenex/Trash Bags	\$1,470.59
Cragun, Megan A	Mileage COVID-19 Vaccine Clinic	\$42.00
Dallin Motors Inc	Vehicle Maintenance/Repair	\$466.40

Dell Marketing L.P.	Computers	\$4,930.08
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Repair Jail Walk in Cooler	\$170.00
E & H Plumbing & Const.	Install Expansion Tank on Heating System	\$805.00
Elevated Training Solutions	Dot Lab Fees	\$100.40
Elk Mountain Conoco	Fuel	\$270.57
Employers Council	Membership Dues Feb 21-Jan 22	\$6,000.00
Encartele	Data Purchased for Jail	\$750.00
Erickson & Roberts	Legal Services	\$486.80
FCI Constructors of Wy	Carbon Building Elevator	\$710,092.80
France, Tara	Court Reporter Services	\$1,713.50
Further	HRA Reimbursement	\$2,618.32
Galls/Quartermaster	Deputy Uniforms	\$100.70
Goodwin, Mandy	Library Board Mileage	\$25.80
Grainger	Misc. Parts	\$1,607.99
Hanna, Town Of	Water Services	\$272.76
High Plains Power	Electric Services	\$519.14
Hostlers General Store	Fuel/Drinks	\$169.89
Hughes, Chris	Planner	\$35.69
IML Security Supply	Keypad Lock	\$251.09
Ispyfire, Inc.	Dues	\$500.00
Jack's Body & Fender Repair	Tow Services	\$114.00
L N Curtis & Sons	Annual Flow Test	\$152.00
Laramie Fire Extinguisher	Annual Inspections	\$312.00
Long Building Tech., Inc.	Iso PVC Prox Card/Boiler Maintenance	\$1,935.00
Lujan, Michael	Sar Spring Meeting Meal/Drinks	\$246.75
Martinez, Sandra	Elec Monitor Refund	\$862.50
McCarthy, David P.C	Legal Services	\$9,706.77
McKesson Medical-Surgical	Jail Meds	\$265.29
Merback Award Company	Plaque Engraving	\$93.60
MHL Systems	Carbide Teeth	\$2,730.00
Mountain West Motors	Transmission Parts	\$1,687.84
My Office Etc.	Masks/Wipes/Office Supplies	\$126.32
Norco, Inc.	Cylinder Rental	\$199.29
Northern Truck Equip. Co.	Blower Cutting Edges	\$689.69
O'Reilly Auto Parts	Belt/Antifreeze	\$16.18
Perkins Oil Co	Fuel	\$3,525.28
Phillips 66-Conoco-76	Fuel	\$34.82
Quill Corporation	Misc. Office Supplies	\$931.10
R.P Lumber Company, Inc.	Misc. Supplies	\$2,646.44
Rawlins Automotive	Misc. Parts	\$1,092.89

Rawlins Glass Center, Inc.	Glass for Interim Justice Center	\$83.56
Rendezvous Lodge LLC.	Fuel	\$78.77
Rietveld, Toni	Planner	\$10.34
Rodabaugh, Sherry	Bailiff Circuit Court	\$75.00
Rudbeck	R&B Heater Parts	\$137.50
Saratoga Auto Parts, Inc.	Misc. Parts	\$1,859.71
Schaeffer Mfg. Co	Oil/Lube	\$1,271.31
Schilling & Winn Pc	Legal Services	\$2,714.55
Shepard, Shandra Np	Nov2020/Jan 2021 Services	\$832.00
Shively Hardware	Misc. Parts	\$209.06
Slow & Steady Law Ofc, PLLC	Legal Services	\$5,160.00
Smith Psychological Services	Preemployment Eval	\$400.00
South Central Wy Ems	Ambulance Repair & PPE Cares Act Reimburs.	\$43,129.78
Staples Advantage	Misc. Office Supplies	\$355.83
State of Wyoming A & I	Mainframe	\$75.93
Stinker Stores, Inc.	Fuel	\$1,338.14
Summit Food Service	Jail Meals	\$6,528.23
Swanson Services Corp.	Jail Commissary/Credit	\$1,276.89
Tharpe Consulting	Sheriff Training T. Lokia	\$275.00
The Masters Touch, LLC	Alert Sense Postcards	\$3,279.73
Tin Boy Garage	Trailer Tires/Mud Flap	\$159.00
T-O Engineers	Project 190035 DWX Master Plan Update	\$3,461.25
Tractor Supply Credit Plan	Drill Driver Impact Driver Kit	\$179.99
Trevathan, Sabrina RMR	Transcription Services	\$400.80
Triple X Contracting, Inc.	Trash Services	\$100.00
True Value of Rawlins	Misc. Parts	\$347.94
Tyler Technologies, Inc	It Internet & Website	\$275.63
U S Postmaster-Rawlins	Po Box Dues	\$56.00
UPRSWDD	Trash Services	\$380.00
Wilson, Margaret	6 Patches	\$24.00
Winters Griffith Architects	Fee Design Services/Construction	\$74,886.00
Wy Diesel Service	Dot Annual Inspection	\$337.50
Wy Law Enforcement Academy	Detention Officer Training	\$852.50
Wy Machinery Company	Misc. Parts	\$1,809.79
Wy Secretary of State	Notary Renewal for W. Newbrough	\$30.00
Wy Sheriff's Association	Dues 2021	\$687.00
WyoPass	CCPZ Commission 2021 WyoPass Membership	\$440.00
Y2 Consultants, LLC	Natural Resource Management Plan	\$10,063.59

**CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 19, 2021 regular meeting minutes, monthly receipts from Carbon County Road and Bridge in the amount of \$100.00, monthly receipts from Planning and Development in the amount of \$1,251.00, bonds for John Hansen, Treasurer for the Predator Management District in the amount of \$10,000.00, Suzi Cox, Secretary for the Saratoga Cemetery Board in the amount of \$10,000.00 and Randy Arnold, Treasurer for the Saratoga, Encampment, Rawlins Conservation District in the amount of \$100,000.00. Commissioner Moore seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **IT**

Commissioner Barkhurst moved to waive the county's procurement policy based on the fact that Fatbeam is the county's current internet service provider and that there are no other providers and to approve the Chairman's signature on the Fatbeam Internet Renewal Contract for a term of Five years in the amount of \$2,180.00 per month pending attorney approval. Commissioner Espy seconded and the motion passed unanimously

### **Buildings & Grounds**

Commissioner Jones moved to approve the Contract for Janitorial Services to K.I. Cleaning Services for the Courthouse in the amount of \$75,600.00, Carbon Building in the amount of \$50,400.00, the Interim Justice Center in the amount of \$37,800.00 and the Carbon County Detention Facility in the amount of \$28,980.00 and to authorize the Chairman to sign a contract with K.I. Cleaning when available. Commissioner Espy seconded and Commissioner Barkhurst wanted to be sure there is recourse in the contract should performance drop. The motion passed with all voting for the motion except Commissioner Barkhurst who voted against.

## **COMMUNITY CHARITABLE RELIEF PROGRAM AWARDS**

Commissioner Jones moved to authorize the County Clerk and County Attorney to determine what can be funded under the Charitable Relief Program, to pay those entities and to authorize any commissioner to sign agreements with funded organizations prior to payment. Commissioner Espy seconded and the motion carried unanimously.

### **Planning and Development**

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2021-02 - Jason and Radona Williams, C.U. Case #2021-01 – “Three Forks Lodge & Spa”, Z.C. Case #2021-03 - Blakeman Propane, MINOR SUB Case #2021-01 - Ingleby Minor Subdivision/Blakeman Propane, C.U. Case #2021-02 – “Blakeman Propane Bulk Storage Facility” and to schedule a public hearing for March 2, 2021 at 11:15 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Espy seconded and the motion carried unanimously.

**Public Hearing - Z.C. Case #2021-01 - James Phillips and Kathleen Martinez**

Chairman Johnson opened a public hearing at 11:14 a.m. to hear Planning & Zoning Case File No. Z.C. Case #2021-01 - James Phillips and Kathleen Martinez, Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-5) on approximately 5 acres, located on the Borders of Saratoga on the south side of Sierra Madre Avenue. The RD Zone is intended to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be located in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:17 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-04, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Case File No. Z.C. Case #2021-01 - James Phillips and Kathleen Martinez, request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-5) on approximately 5 acres, located on the Borders of Saratoga on the south side of Sierra Madre Avenue. Commissioner Barkhurst seconded, and the motion carried unanimously.

**Public Hearing - C.U. Case #2020-05-Union Telephone Company - Bureau of Land Management**

Chairman Johnson opened a public hearing at 11:18 a.m. to hear Planning & Zoning Case File No. C.U. Case #2020-11-Union Telephone Company and Bureau of Land Management, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 140-foot tower, located at Coyote Hill Site 13 miles southeast of the Town of Riverside and approximately one-half mile south of State HWY 230. Marlin Johnson, County Planning Director introduced Sarah Brugger, GIS Specialist who presented the case file. Ms. Brugger introduced Ryan Schmidt who was present on behalf of Union Wireless.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:25 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-05 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Case File No. C.U. Case #2020-11-Union Telephone Company and Bureau of Land Management's, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot

tower with a permanent 140-foot tower, located at Coyote Hill Site 13 miles southeast of the Town of Riverside and approximately one-half mile south of State HWY 230. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Public Hearing - C.U. Case #2020-11-Union Telephone Company and City of Rawlins**

Chairman Johnson opened a public hearing at 11:27 a.m. to hear Planning & Zoning Case File No. C.U. Case #2020-11-Union Telephone Company and City of Rawlins', request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances, located at the Rawlins North Water Tank Communications Site outside of City limits next to the Rawlins Water Tank on the west side of US HWY 287. Marlin Johnson, County Planning Director introduced Sarah Brugger GIS Specialist who presented the case file. She pointed out this is a replacement of an existing 45' tower with an 80' one. Originally the tower was not approved by the county but at the time the City of Rawlins had jurisdiction over this. Ms. Brugger noted that there was a petition of area residents received opposing this. Ms. Brugger stated the criteria for these permits and Union met these criteria. Mr. Johnson expanded the courtesy notification list therefore more citizens were notified.

Commissioner Espy moved to table Case File No. C.U. Case #2020-11-Union Telephone Company and City of Rawlins, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances, located at Rawlins North Water Tank Communications Site outside of City limits next to the Rawlins Water Tank on the west side of US HWY 287 to be heard within the next 60 days. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Road & Bridge**

Commissioner Espy moved to approve the Chairman's signature on the three Agreements for Right of Way Easements on County Road #451 for Gloria J. Young, Jarin & Kim Holloway, Sandford Schrock, and Trent A. Morgan. Commissioner Moore seconded and the motion passed unanimously.

### **Clerk**

Commissioner Moore moved to extend the Families First Coronavirus Response Act to March 31, 2021. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Saratoga Lions Club to hold a Calcutta Betting Track a at the 5<sup>th</sup> Annual Skijoring Races on February 6 and 7 at the Buck Springs Arena. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Espy moved to appoint Chris Iacovetto to the Carbon County Museum Board for an unexpired 3-year term ending June 30, 2023. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the State of Wyoming, State Loan and Investment Board Grant Agreement in the amount of \$80,000.00, Grant ID MRG-19079 for a new fire truck. Commissioner Espy seconded and the motion carried unanimously.

### **Attorney**

Commissioner Espy moved to approve the Chairman's signature on the letter to the WY Department of Health requesting Denise Rice be appointed as the county's "Gatekeeper". Commissioner Moore seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to approve the Chairman's signature on the financial forms to close out the Dixon Airport Runway project. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **C.U. Case #2020-15 – Pacific Corp – Rocky Mountain Power – “Gateway West Segment D-1 Transmission Line Project**

Commissioner Espy moved to pull Conditional Use Case File 2020-15, PacifiCorp, Rocky Mountain power's Gateway Segment D-1 Transmission Line Project off the table. Commissioner Barkhurst seconded, and the motion carried unanimously.

Chairman Johnson opened a public hearing at 1:30 p.m. to hear Planning & Zoning Case File No. C.U. Case #2020-15 – Gateway West Segment D-1 Transmission Line Project, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to construct the Gateway West Segment D-1 Transmission Line Project from Shirley Basin Substation to Windstar Substation. The project will consist of two parallel 230-kV alternating current (AC) electric transmission lines and associated substations facilities as part of the PacifiCorp Energy Vision 2020 Plan. Sarah Brugger stated the applicant was present and had additional information to present.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021 – 06, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Case File No. C.U. Case #2020-15 - Gateway West Segment D-1 Transmission Line Project to construct the Gateway West Segment D-1 Transmission Line Project from Shirley Basin Substation to the Windstar Substation adding conditions discussed early today which were changing condition 6, adding a condition contractors to obtain various permits in Carbon County and that point of sale for all materials for the portion of line located in Carbon County would be delivered in Carbon County, the applicant will hold a preconstruction meeting with all applicable county department heads prior to commencement of

construction. Commissioner Moore seconded and the motion carried with Commissioners Moore, Espy and Jones voting for the motion and Chairman Johnson and Commissioner Barkhurst voting against.

**ADJOURNMENT**

Commissioner Moore moved to adjourn the meeting at 2:45 p.m. Commissioner Barkhurst seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, March 2, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16<sup>th</sup> day of February 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman