

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, December 1, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 1, 2020 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Travis Moore and Byron Barkhurst. Commissioner John Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Jones moved to add the Dixon Airport Docs. Commissioner Barkhurst seconded, and the motion carried unanimously.

VOUCHERS

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded, and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve the report of expenditures in the amount of \$899,585.33 for an aggregate total today of \$899,653.33. Commissioner Jones seconded and the motion carried unanimously.

| Vendor | Detail Line Description | Total |
|-----------------------------------|-------------------------------|-------------|
| Anton Collins Mitchell LLP | Audit Services | \$54,000.00 |
| Axis Forensic Toxicology, Inc. | Lab Fees | \$277.00 |
| Ayala, Megan | Flu Clinic | \$75.64 |
| Bank Of Montreal - Mastercard | Misc. Charges | \$25,309.29 |
| Black Hills Energy | Heating Services | \$14,022.79 |
| Blakeman Propane | Heating Services | \$2,664.40 |
| Bomgaars Supply | Headlight/Glass Cleaner/Foam | \$34.47 |
| Carbon County Veterinary Hospital | Canine Vaccines | \$55.65 |
| CareRight Technologies, LLC | Monthly Recurring Bed Fee | \$174.90 |
| Casper Winnelson Co | Misc. Parts | \$1,237.06 |
| CNA Surety | Notary Bond | \$50.00 |
| Cowboy Chemical | Jail Laundry Supplies | \$1,188.40 |
| Creagan, Lauren | Fb Ads for Elections/Training | \$660.00 |
| Creative Services of New England | Badge Stickers | \$293.95 |
| Encartele | Data | \$750.00 |

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| Further | Employee Insurance Benefits | \$4,527.08 |
| Galls/Quartermaster | Deputy Uniforms/Nameplate | \$290.80 |
| GlaxoSmithKline Pharmaceuticals | Vaccines | \$6,640.11 |
| Greater Wy Big Bros/Sisters | Oct 2020 Prevention | \$5,392.32 |
| Hali-Brite Inc. | Lamps for Airport | \$287.98 |
| High Plains Power | Electric Services | \$489.05 |
| Iron J Towing | Towing Services | \$175.00 |
| Jack's Body & Fender Repair | Towing Services | \$274.00 |
| Jacoby Funeral Home | Indigent Burial | \$895.00 |
| Kinetic Leasing | Avaya Office Phone System/Motor Grader Lease Payments | \$79,543.00 |
| Laramie Fire Extinguisher | Yearly Inspection | \$314.00 |
| Lazarkiewicz, Debora | Claim Reimbursement | \$123.00 |
| Martinez, Janice | Lysol Wipes | \$24.34 |
| McKesson Medical-Surgical | Jail Meds | \$91.92 |
| Memorial Hospital of Carbon Co. | Psych Hold/Lab Fees | \$6,084.68 |
| Merback Award Company | Engraving | \$155.84 |
| Merck Sharp & Dohme Corp. | Vaccines | \$4,467.75 |
| Mountain West Motors | Cable | \$90.18 |
| Nationwide | Notary Bonds | \$100.00 |
| Natrona County Sheriff's Office | Juvenile Housing | \$6,045.00 |
| NMS Labs | Lab Fees | \$636.00 |
| Offender Watch | Sex Offender Cards | \$96.05 |
| O'Reilly Auto Parts | Semi Met Pad | \$73.71 |
| Parker, Elizabeth | Lysol Wipes | \$34.66 |
| Personnel Evaluation, Inc. | Personnel Eval | \$20.00 |
| Phillips 66-Conoco-76 | Fuel/Misc. Charges | \$146.84 |
| PMCH | Fiscal Year Budget | \$9,124.00 |
| Pocket Press Inc | Pocket Books for Traffic Laws | \$224.75 |
| Quadient, Inc. | Admin Postage | \$76.43 |
| Quill Corporation | Misc. Office Supplies | \$605.73 |
| R.P Lumber Company, Inc. | Misc. Supplies | \$82.10 |
| Rawlins Automotive | Oil/Oil Filter/Air Filters | \$192.96 |
| Rawlins Glass Center, Inc. | Glass Replacement at Jail | \$732.29 |
| Rawlins, City Of | Water Services | \$240.20 |
| RNB State Bank | Lease Payoff | \$639,075.35 |
| Saratoga Auto Parts, Inc. | Misc. Parts | \$54.18 |
| Schilling & Winn Pc | Legal Services | \$2,629.95 |
| Schofield, Stephanie M | Mileage | \$88.55 |
| Secretary of State | Notary Renewal | \$30.00 |
| Shepard's | Fuel | \$439.05 |

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| Smith Psychological Services | Pre-Employment Eval | \$400.00 |
| Staples Advantage | Misc. Office Supplies | \$417.23 |
| State of Wyoming A & I | Mainframe Services | \$69.45 |
| Stinker Stores, Inc. | Fuel | \$107.79 |
| Summit Food Service | Jail Meals | \$7,408.52 |
| Sunrise Sanitation Service, LLC. | Trash Services | \$68.00 |
| Swanson Services Corporation | Jail Commissary Credit | \$904.56 |
| Terminix | Pest Control | \$175.00 |
| Thomson Reuters-West Pymt Center | Information System | \$2,390.78 |
| Thos. Y. Pickett & Co., Inc. | Valuation Contract | \$6,500.00 |
| T-O Engineers | DWX Repair Runway 6/24 | \$7,220.00 |
| Tonkovich, Andrea | Lysol Wipes | \$23.28 |
| Trevathan, Sabrina RMR | Transcription Services | \$410.00 |
| Triple X Contracting, Inc. | Trash Services | \$150.00 |
| True Value of Rawlins | Key Duplicate | \$2.82 |
| Voiance Language Services LLC | Over the Phone Interpretation | \$13.50 |
| Wilson, Margaret | Patches | \$48.00 |
| Wy Law Enforcement Academy | Training Course | \$1,100.00 |
| Wy Public Health Laboratory | Lab Fees | \$713.00 |
| Wy State 4-H Foundation | Membership Dues | \$100.00 |
| Yocum, Leo | Mileage | \$24.00 |

CONSENT AGENDA

Commissioner Jones moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the November 17, 2020 regular meeting minutes, and a bond for Jim D. Copeland, Superintendent for Carbon County School District #2 in the amount of \$50,000.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Jones moved to authorize the Sheriff's Office to use Bank of Commerce as the depository for 2021. Commissioner Barkhurst seconded, and the motion carried unanimously.

Planning and Development

Commissioner Moore moved to approve the Chairman's signature on the letter of support for Bureau of Land Management's (BLM) Wyoming Pipeline Corridor Initiative (WPCI) Final Environmental Impact Statement and Preferred Alternative. Commissioner Jones seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to ratify Commissioner Espy's signature on the Resolution No. 2020 – 59 A Resolution Authorizing Submission of a Coronavirus Relief Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Carbon County, Wyoming for the Purpose of: Adani Clearpass People X-Ray Screening Walk Through Metal and Narcotic Detection Bodyscanner. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Jones moved to reappoint Sue Palato to the Jeffrey Center Board for a 5-year term ending November 2025; Dan Braig for the At-large position to the Predator Management District for a 3-year term ending December, 2023; John K. Engstrom as Sportsman to the Predator Management District for a 3-year term ending December, 2023; and Roger Cox as Sportsman to the Predator Management District for a 3-year term ending December, 2023. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Moore moved to regrettably accept the resignation from Steven Dinero from the Library Board and advertise the vacant position. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to designate the Saratoga Sun as the Carbon County Newspaper of Record for a term of one year beginning January 1, 2021 through December 31, 2021. Commissioner Barkhurst seconded, and Commissioner Jones asked if the additional \$.10 could be waived. Mr. Woods stated he would check with the owner and get back to them as soon as possible.

Commissioner Barkhurst moved to table the motion until next meeting or until Josh Woods could provide an answer regarding the price quote. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Moore moved to reimburse employees the \$20.00 from the MHCC drive-through testing clinic if they provide a receipt. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize reimbursement for testing at out of network providers with proof provided that the employee submitted to the insurance and reimburse what insurance doesn't pay. This will be limited to one time per county employee or dependent per calendar year for active virus testing. Commissioner Moore seconded and the motion passed unanimously.

Commission Jones moved to un-table the motion for the county newspaper of record. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to designate the Saratoga Sun as the Carbon County Newspaper of Record for a term of one year beginning January 1, 2021 through December 31, 2021. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Barkhurst moved to approve the Chairman's signature on the Carbon County Revised Term Sheet with NBH Bank for Carbon Building/Courthouse Project financing that includes option 3. Commissioner Moore seconded and the motion passed unanimously.

Commissioners

Vice Chairman Jones moved to authorize the chairman's signature on the Dixon Airport Master Plan– End of Fiscal Year 2020 FAA Forms for approval. Commissioner Barkhurst seconded, and the motion passed unanimously.

BUDGET AMENDMENT – PUBLIC HEARING

Chairman Johnson opened a public hearing at 10:50 a.m. to hear about a proposed Budget Amendment to departmental budgets for Fiscal Year 2021 and Chief Deputy Clerk Lisa Smith noted the hearing was advertised in the Saratoga Sun on November 25, 2020. Lisa reported the following department needed amended: Fund 127, Emergency Management Donations. She explained the original budget was in the amount of \$15,000.00 and the amended amount will need to be \$45,000.00. Largely due to the donations received from the Rocky Mountain Power (PacifiCorp) and Probst Electric (QEPC).

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 10:51 a.m.

Commissioner Barkhurst moved to adopt Resolution 2020-60 FY 2021 Budget Amendment Number One for departmental budgets. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Barkhurst moved to adjourn the meeting at 12:24 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, January 5, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of December 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman