

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 10, 2020  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 10, 2020 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added Carbon County Fire Warden Ron Brown and Carbon County Planner Marlin Johnson and removed the Memorial Hospital of Carbon County and Formal Donation Check Presentation with Rocky Mountain Power (PacifiCorp) from the agenda. Chairman Johnson let the agenda stand as amended.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$932,343.08. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 Professional Clean LLC	County Cleaning	\$10,485.00
A-1 Rooter, LLC	Plumbing Repair Services	\$483.00
Advanced Heating, Inc.	Less Retainage for Senior Center HVAC Sys.	\$27,736.00
Also, American Linen Division	Shop Supplies	\$56.90
Apex Communications	Maintenance Agreement	\$4,033.88
Archibald, Irene E	Mileage	\$60.00
Axis Forensic Toxicology, Inc.	Lab Fees	\$160.00
Ayala, Megan	Mileage/Meals/Supplies	\$252.72
Bach, Carol	Mileage	\$12.00
Baggs, Town Of	Library Water	\$38.80
Baker, Dorla	Mileage	\$40.00
Bakken, Alex Scott	Mileage	\$34.80
Bank of Montreal - Mastercard	Misc. Charges	\$11,368.58
Bartlett, Gwynn	Commissioners Meeting Mileage	\$45.00
Bauer, Dian L	Mileage	\$60.00
Bennett Law Group, Pc	Legal Services	\$508.34
Bisceglia, Debra	Bailiff for Jury Trial	\$150.00
Black Hills Energy	Heating Services	\$5,886.29

Black, Val	Mileage	\$40.00
Blakeman Propane	Heating Fuel	\$273.60
Bob Barker Company, Inc.	Misc. Inmate Supplies	\$337.23
Bomgaars Supply	Kit/Chuck/Air compressor	\$218.97
CareRight Technologies, LLC	Monthly Bed Fee	\$145.20
Casper Winnelson Co	Misc. Parts	\$1,432.46
Children's Advocacy Project, Inc	Operating Expenses FY 2021	\$3,000.00
Civil Air Patrol Magazine	Ad Space	\$195.00
Clark, Alice	Mileage	\$84.00
Cole, Sharon E	Mileage	\$61.00
Convergeone, Inc.	Office 365 Managed Services	\$21,938.32
Couch II, Wayne M.D.	Carbon County Health Officer	\$1,600.00
Cowboy Chemical	Jail Laundry	\$314.35
Cowboy Supply House	Misc. Cleaning Supplies	\$771.60
Creagan, Lauren	Absentee Ballot Reminder Ad	\$565.00
Crestline Specialties, Inc.	Weekly Planners	\$670.37
Dallin Motors Inc	Misc. Vehicle Maintenance	\$21,003.10
Dh Pace Company	Re-key Locks at All R&B Shops	\$1,610.76
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dominion Energy	Electric Services	\$106.62
Dunkley, Annette J	Mileage	\$94.00
Eichenberger, Melissa	Counseling Services	\$4,250.00
EKM&P, Inc. Db a Voorhis Assoc., Inc.	Design Fees for Courthouse/Carbon Bldg.	\$134,230.58
Elder, Joseph E	Mileage	\$42.00
Elk Mountain Conoco	Fuel	\$1,628.64
Elk Mountain, Town Of	Water Services	\$65.50
Encampment, Town Of	Water Services	\$97.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$691.55
Fleming, Linda	Mileage	\$75.00
Forster Landscape & Construction	Winterize Encampment Senior Center	\$160.00
France, Tara	Court Reporter Services	\$1,831.50
Friend, Katie	Cupcakes for Coroner Bldg.	\$160.00
Further	HRA Reimbursement/FSA	\$3,323.09
Galls/Quartermaster	Deputy Uniforms	\$745.20
GCR Electronics, LLC	Monthly Site Rent	\$2,000.00
GlaxoSmithKline Pharmaceuticals	Vaccines	\$10,240.03
Goodwin, Mandy	Mileage	\$34.80
Hanna, Town Of	Water Services	\$255.68
Hays, Patricia	Mileage	\$34.80
High Desert Welding & Machine LLC	Ada Railing for Med Bow Complex	\$1,236.00

High Plains Power	Electric Services	\$124.64
Hobbs, Angie E	Mileage	\$80.00
Hone, Jodell	Mileage	\$40.00
Jack's Body & Fender Repair	Towing Services	\$833.00
Johnston, Ranae	Mileage	\$22.50
Jolly, Ashley	Meal/Mileage	\$124.03
Jones, Hope	Mileage	\$45.00
Kenco Security and Technology	Monthly Monitoring	\$83.00
King Soopers Customer Charges	Command Staff Meeting Snacks	\$86.04
Koeneke, Alice	Mileage	\$40.00
Kone Elevators Escalators	Elevator Maintenance Multi Bldgs.	\$4,746.78
KTGA/KBDY	Radio Spot Graduation Names	\$469.00
Laramie Fire Extinguisher	Yearly Inspection	\$42.00
Layman, Penny M	Mileage	\$80.00
Lazarkiewicz, Debora	Election Pens	\$57.31
Macpherson & Thompson, LLC	Personnel Policy Revisions	\$7,341.65
Maddox, Karol	Mileage	\$58.00
Martin, Sandra S	Mileage	\$64.00
McKesson Medical-Surgical	Jail Med Supplies	\$104.81
Medicine Bow, Town Of	Water Services	\$200.00
Menke, Joyce	Mileage	\$47.00
Mercedes Transcription, Inc	Transcription Reports	\$59.73
Monte Vista Construction LLC	Roof Replacement Interim Justice Ctr./Gutters	\$8,859.43
Montoya, Leo	Witness Reimbursement	\$300.00
Montoya, Sonia	Witness Reimbursement	\$1,267.59
Motorola	Spillman Server Migration	\$14,060.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
My Office Etc.	Office Supplies	\$370.10
Ney, Courtney	Witness Fees	\$98.17
Ney, Timothy	Witness Fees	\$60.00
Nitschke, Alecia	Mileage	\$42.20
Novo Benefits	Actuarial Services for Cobra Rates	\$500.00
O'Reilly Auto Parts	Misc. Parts	\$229.02
Parker, Elizabeth	COVID Ph Response/Labs (21.019)/Mileage	\$56.93
Patterson, Connie	Mileage	\$81.00
Payne-Rogers, Frances	Mileage	\$40.00
Perkins Conoco	Fuel	\$100.55
Perkins Oil Co	Fuel	\$4,596.41
Perue Printing	Voter Cards	\$319.50
Phillips 66-Conoco-76	Misc. Charges	\$52.98
Pinnacle Public Finance, Inc	Lease Payment for HVAC System	\$158,740.93

Pipher, Donna J	Mileage	\$60.00
ProForce	Ammunition	\$573.54
Quill Corporation	Pencil	\$13.78
R.P Lumber Company, Inc.	Misc. Supplies	\$5,935.63
Rasmussen Furniture	Furniture for Med-Bow Complex	\$738.00
Rawlins Automotive	Misc. Supplies	\$1,935.61
Rawlins Glass Center, Inc.	Window Repair at Jail	\$1,194.05
Rawlins, City Of	Water Services	\$3,905.40
Reed, Kaitlin M	Meal/Mileage	\$96.20
RNB State Bank	Lease Payments	\$175,482.31
Roberts, Zoe	Witness Reimbursement	\$718.57
Rocky Mountain Power	Electric Services	\$18,523.80
Rocky's Quick Stop	Fuel	\$622.84
Rodabaugh, Sherry	Bailiff for Jury Trial	\$150.00
Runyan, Linda L	Mileage	\$45.00
Safeguard Business Systems	Check Stock	\$184.74
Saratoga Auto Glass	Windshield Repair	\$50.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$850.51
Saratoga Sun	Misc. Ads	\$1,613.25
Saratoga, Town Of	Trash Services	\$12.75
Schilling & Winn Pc	Legal Services	\$4,668.85
Shepard Construction Inc	Shop Procurement Payments	\$193,909.56
Shepard, Shandra Np	Reproductive Health/Ins. Reimbursement	\$1,384.00
Shively Hardware	Misc. Supplies	\$4,156.09
Shorma, Beth L.	Mileage	\$2.50
Smith, Lisa	Election Judge Training Food	\$52.22
Smith, Loretta K	Mileage	\$75.00
South Central Wy Ems	CPR Renewal Course	\$15.00
Staples Advantage	Misc. Office Supplies	\$279.86
Stephenson, Lee Ann	Mileage	\$64.00
Stinker Stores, Inc.	Fuel	\$5,091.05
Summit Food Service	Jail Meals	\$10,129.28
Swanson Services Corporation	Jail Commissary	\$2,597.39
Symns, Robert A	Mileage	\$115.50
Terminix	Pest Control	\$295.00
The Plumbing Company	Plumbing Materials	\$507.72
Tin Boy Garage	Battery	\$182.95
T-O Engineers	Prof. Services/DWX Master Plan Update	\$1,150.00
Tractor Supply Credit Plan	Fencing Supplies	\$180.94
Trading Post	Fuel	\$64.82
Trevathan, Sabrina RMR	Transcription Services	\$920.00

Trudiligence, LLC	Background Checks	\$216.40
UPRSWDD	Trash Services	\$101.00
Vavak, Alicia M	Mileage	\$3.50
Volunteer Firemen Pension Fund	Sep/Oct Vol Fire Retirement	\$1,218.75
Weatherd, Jill M.	Mileage	\$40.00
Wells, Belinda	Mileage	\$45.00
Wilkerson, James A Iv M.D.	Autopsy Fees	\$1,250.00
Wille, O.R.	Mileage	\$45.00
Wilson, Margaret	Patches	\$208.00
WLC Engineering	Hanna Senior Center Prints	\$42.00
Woodward & Associates, Inc.	Flooring and Install For Murray St	\$2,257.00
Wy Machinery Company	Oil Filter	\$65.24
Wyoming Dept Of Workforce Services	Volunteer Work Comp	\$66.42
Wyoming Disposal Systems	Trash Services	\$219.00
Wyoming Service & Controls, Inc	Thermostat Install Murray St	\$2,238.50

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 20, 2020 regular meeting minutes, monthly receipts from Road and Bridge in the amount of \$100.00 and in the amount of \$490.10, monthly receipts from the Carbon County Clerk in the amount of \$30,930.75, monthly receipts from the Clerk of District Court in the amount of \$2,095.00, monthly receipts from Planning and Development Department in the amount of \$75.00, a bond for Ashley Masselink, Clerk for the Town of Sinclair in the amount of \$50,000.00, a bond for Tara France, Official Court Reporter for Wyoming Department of State in the amount of \$1,000.00, a bond for Kristy M. Waeckerlin, Clerk/Treasurer for the Town of Sinclair in the amount of \$50,000.00, a bond for Veronica M. Fernandez, Deputy Treasurer for Carbon County, in the amount of \$10,000.00, a bond for Roxane Hicks, Little Snake River Museum, in the amount of \$2,500.00, Notice of Valuation Changes in the amount of (\$13,481.00). Commissioner Moore seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Emergency Management**

Commissioner Barkhurst moved to approve chairman's signature on the Amendment to the FY2020 Emergency Management Performance Grant COVID-19 Award Agreement. Commissioner Moore seconded and the motion carried unanimously

### **Fire Warden**

Commissioner Barkhurst moved to approve the Chairman's Signature on Resolution 2020-55, A Resolution Removing Fire Restrictions for Carbon County. Commissioner Espy seconded and the motion carried unanimously.

### **Public Health Nurse**

Commissioner Espy moved to approve chairman's signature on the Amendment One to the Contract between Wyoming Department of Health and Carbon County for a Contractor to Provide Communicable Disease Services. Commissioner Moore seconded and the motion carried unanimously.

### **Assessor**

Commissioner Moore moved to approve chairman's signature on the 2020 Tax Roll Correction in the amount of (\$4,632.612.00). Commissioner Barkhurst seconded and the motion carried unanimously.

### **Sheriff**

Commissioner Espy moved to accept the low bid from Fremont Motors of Casper for a 2021 Ram in the total amount of \$30,254.00 for a new patrol vehicle. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve any Commissioner to sign the Coronavirus Relief Grant Agreements. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to approve the Chairman to sign the Specific Purpose Tax Escrow Agreement. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman to sign the Contract for Service Agreements with the Old Pen Joint Powers Board in the amount of \$6,250.00, Carbon County Economic Development Corporation in the amount of \$12,000.00, South Central Wyoming Emergency Managements Services in the amount of \$45,000.00 and Carbon County Senior Services in the amount of \$50,000.00. For a term of one year beginning July 1, 2020 and ending June 30, 2021. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to adopt the 2021 Commissioners Meeting Schedule. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Moore moved to ratify Commissioner Espy's signature on the Professional Services Agreement between ELC Engineers and Surveying and Carbon County for Third Party Inspection and Testing for the Carbon Building Improvements for a term beginning on November 9, 2020 and shall be completed no later than the completion of the Carbon Building remodel in an amount not to exceed \$10,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Attorney**

Commissioner Espy moved to approve chairman's signature on the Memorandum of Understanding between Carbon County and City of Rawlins for snow removal. Commissioner Moore seconded and the motion carried unanimously.

**Pam Thayer – Executive Director of Downtown Development Authority. Main Street**

Commissioner Espy moved to approve chairman's signature on the Memorandum of Understanding between Carbon County, City of Rawlins, and Downtown Development Authority for Jeffrey Center Artwork. Commissioner Barkhurst seconded and the motion carried unanimously.

**PLANNING & ZONING**

**Public Hearing – REPLAT SUB Case File #2020-01**

Chairman Johnson opened a public hearing at 11:14 a.m. to hear Planning & Zoning REPLAT SUB Case File #2020-01 - Triple D Construction and John Schoen (Applicants and Land Owners), request for a Replat of the "Ryan Park 4<sup>th</sup> Addition 2<sup>nd</sup> Replat, Lot 1A, Block 1 Amended" located in a portion of Section 28, T16N, R81W. The purpose of the replat is to vacate a portion of Lot 1A to merge with the Schoen parcel. Ryan Park is located approximately 24 miles southeast of Saratoga off HWY 130. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 11:18 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve the recommendation of the Carbon County Planning and Zoning Commission regarding REPLAT SUB Case File #2020-01 - Triple D Construction and John Schoen (Applicants and Land Owners), request for a Replat of the "Ryan Park 4<sup>th</sup> Addition 2<sup>nd</sup> Replat, Lot 1A, Block 1 Amended" located in a portion of Section 28, T16N, R81W. The purpose of the replat is to vacate a portion of Lot 1A to merge with the Schoen parcel. Ryan Park is located approximately 24 miles southeast of Saratoga off HWY 130. Commissioner Barkhurst seconded and the motion carried unanimously.

**Public Hearing – C.U. Case File #2020-10**

Chairman Johnson opened a public hearing at 11:27 a.m. to hear Planning & Zoning C.U. Case File No. 2020-10- Union Telephone Company, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances, located at the F Ryan Park/Barrett Ridge Communications Site is located approximately ¾ mile west of Ryan Park off U.S. Forest Service Road #232.1A on U.S. Forest Service land. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 11:33 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2020-56, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2020-10, Union Telephone Company's request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances, located at the F Ryan Park/Barrett Ridge Communications Site is located approximately ¾ mile west of Ryan Park off U.S. Forest Service Road #232.1A on U.S. Forest Service land. Commissioner Jones seconded and the motion carried with Chairman Johnson, Commissioners Espy, Jones and Moore voting for the motion and Commissioner Barkhurst voting against.

### **Public Hearing – C.U. Case File No. 2020-12**

Chairman Johnson opened a public hearing at 11:39 a.m. to hear Planning & Zoning C.U. Case File No. 2020-12 - Union Telephone Company, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit a pre-existing telecommunications tower with the overall tower height being 127 feet, located at the Foote Creek Communications Site approximately 3.3 miles north of McFadden on Carbon County Road #1 (Medicine Bow-McFadden Road) on Rock River Ranches, Inc. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 11:42 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2020-57, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2020-12, Union Telephone Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit a pre-existing telecommunications tower with the overall tower height being 127 feet, located at the Foote Creek Communications Site approximately 3.3 miles north of McFadden on Carbon County Road #1 (Medicine Bow-McFadden Road) on Rock River Ranches, Inc. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case File No. 2020-13**

Chairman Johnson opened a public hearing at 11:43 a.m. to hear Planning & Zoning C.U. Case File No. 2020-13 - Union Telephone Company, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances located on the Sinclair West Communications Site approximately 3 miles east of Rawlins off HWY 76 on the south side of I-



80, on Peterson Livestock, LLC. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 11:48 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2020-58, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2020-13, Union Telephone Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances located on the Sinclair West Communications Site approximately 3 miles east of Rawlins off HWY 76 on the south side of I-80, on Peterson Livestock, LLC. Commissioner Moore seconded and the motion carried with Chairman Johnson, Commissioners Espy, Jones and Moore voting for the motion and Commissioner Barkhurst voting against.

#### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:56 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, December 1, 2020 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17<sup>th</sup> day of November 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman