

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 15, 2020
Baggs Higher Education Center, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 15, 2020 at 2:00 p.m. at the Baggs Higher Education Center in Baggs, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Johnson also added the Carbon County Coordination Center (C4) temporary location approval under Emergency Management and an amendment to a homeland security grant under Clerk Bartlett as well as a removing the road use agreement under Road & Bridge.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve September 2020 payroll and benefit expenses of \$909,959.75 and insurance claim and premium expenses of \$228,036.11 and the main amount of \$599,837.52 for an aggregate total today of \$1,737,901.38. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 Professional Clean LLC	Cleaning Services/Carpet Cleaning	\$13,215.00
AlSCO, American Linen Division	Misc. Shop Supplies	\$54.85
Apex Communications	Maintenance Agreement	\$4,033.88
APG Media Of The Rockies	Misc. Ads	\$400.25
Ayala, Megan	Mileage/Dry Ice	\$99.12
B. Jackson Construction, Inc	Dixon Airport Runway Repair/Grant	\$417,047.94
Baggs, Town Of	Water Services	\$364.14
BI Inc.	Monitoring Svcs./Soberlink/Return Soberlink	\$2,080.00
Black Hills Energy	Heating Services	\$71.07
Blackwater Septic Solutions	Sump Cleanout	\$575.00
Bob Barker Company, Inc.	Inmate Uniforms/Bowls	\$262.94
Burke Moving & Storage	Moving Offices to Murray St	\$8,473.75
Campos, Elizabeth	Electronic Monitoring Refund	\$820.00

Campos, Ruben	Electronic Monitoring Refund	\$42.50
Carbon Power & Light Inc	Electric Services	\$2,024.56
Clerk of Dist. Court (Jurors)	Jury Trial Juror Fees	\$2,956.00
Corthell And King, P.C.	Legal Services	\$150.00
Cowboy Sales	2021 Flat Bed Trailer	\$10,975.00
Cuts & Stitches	Banners for Groundbreaking Ceremony	\$60.00
Daily Times	Newspaper Renewal	\$123.95
Dallin Motors Inc	Belt Assembly	\$144.00
Dixon, Town Of	Water Services	\$616.00
Election Sys. & Software, LLC	Ballot on Demand Setup	\$535.00
Elk Mountain, Town Of	Water Services	\$65.50
Encampment, Town Of	Water Services	\$97.00
Encartele	Data Purchased for Jail	\$1,950.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Fatbeam LLC	Fiber /Internet	\$5,144.85
Galls/Quartermaster	Sheriff Name Tag	\$190.40
GCR Electronics, LLC	Monthly Site Rental	\$2,000.00
Grainger	Lever Lockset	\$1,510.82
Graphic Business Solutions, LLC	Business Cards	\$83.00
Hanna, Town Of	Water Services	\$378.76
High Desert Welding & Machine LLC	Ada Handrails	\$504.24
LML Security Supply	Keypad Entry	\$248.26
Intab, Inc	Security Seals	\$115.29
Jack's Body & Fender Repair	Towing Services	\$712.00
Johnston, Ranae	Mileage	\$28.97
Kenco Security and Technology	Monitoring Alarm	\$39.00
Kilburn Tire Company	Tires/Tire Alignment/Repair	\$1,691.21
KTGA/KBDY	Tower Rent	\$150.00
Laramie Fire Extinguisher	Yearly Inspection	\$762.00
Luck, Christine	Witness Fees/Meals	\$39.11
M.H.C.C.	Lab Fees	\$197.38
Mercedes Transcription, Inc	Transcription Services	\$113.19
Merseal Law, LLC	Legal Services	\$2,370.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Musser, Rosemarie N	Witness Fees	\$30.00
My Office Etc.	Receipt Book	\$43.16
Natrona County Sheriff's Office	Juvenile Housing Fees	\$6,045.00
Norco, Inc.	Contact Tip/Wire/Cylinder Rental	\$843.77
Opfar, Benjamin D	Mileage	\$822.66
O'Reilly Auto Parts	Wiper Blades/Tow Strap Paper	\$294.19

Parker, Elizabeth	Mileage	\$36.00
Perkins Oil Co	Fuel	\$2,448.82
Quill Corporation	Office Supplies	\$480.34
R.P Lumber Company, Inc.	Misc. Supplies	\$4,339.57
Rawlins Automotive	Misc. Parts	\$627.40
Rawlins Glass Center, Inc.	Glass Repair/Install of Hardware	\$609.00
Rawlins, City Of	Water Services	\$7,066.95
Ricoh USA Inc	IT Copiers	\$359.81
Ricoh USA, Inc	IT Copiers	\$6,179.36
Rocky Mountain Power	Electric Services	\$19,849.93
Rocky's Quick Stop	Fuel	\$270.60
Safeguard Business Systems	Ap Checks	\$355.98
Saratoga Auto Parts, Inc.	Air Filter/Fuel Filter/Def Fluid/Washer Fluid/Fuse	\$964.58
Saratoga Sun	Misc. Ads	\$662.50
Saratoga, Town Of	Water Services	\$47.50
Shively Hardware	Misc. Supplies	\$133.42
Staples Advantage	Misc. Supplies	\$552.35
State of Wy Risk Management	Settlement for Accident Claim	\$784.66
Stinker Stores, Inc.	Fuel	\$6,404.38
Summit Food Service	Jail Meals	\$7,361.33
Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Swanson Services Corporation	Jail Commissary	\$2,804.95
Team Lab	Fine Road Patch	\$8,625.00
The Cowboy Couture	Embroidery	\$7.50
Thos. Y. Pickett & Co., Inc.	3rd Installment Valuation Contract	\$6,500.00
Tin Boy Garage	Mechanic Repairs	\$892.78
T-Mobile	Wireless Charges	\$400.02
Tractor Supply Credit Plan	Misc. Supplies/Tools	\$142.35
Trapp, Larry W	Fire Fuel	\$752.21
Trevathan, Sabrina RMR	Transcription Services	\$584.40
True Value of Rawlins	Misc. Supplies	\$1,216.47
Tyler Technologies, Inc	IDOC/ITAX	\$275.63
UPRSWDD	Trash Services	\$101.00
Us Bank	Misc. Charges	\$1,964.23
Valley Oil Company	Fuel	\$961.90
Voiance Language Svs. LLC	Over the Phone Interpretation	\$63.75
West, Paul S	Witness Fees	\$30.00
Wex Bank	Misc. Charges	\$780.91
Wild Services, LLC	7 Bollards/ Fair Ground Sidewalk Repair	\$2,850.00
Willis, Darren	Lodging/Mileage Reimbursement	\$358.50

Winters, Lloyd K	Witness Fees	\$30.00
Wy Brand Industries	Business Cards	\$45.00
Wy Machinery Company	Misc. Mechanic Services/Parts	\$14,092.55
Wy Peace Officers Assoc	New Member Fees	\$10.00
Wyoming Disposal Systems	Trash Services	\$219.00
Y2 Consultants, LLC	Natural Resource Management Plan	\$2,370.18

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 1, 2020 regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$21,801.25, monthly receipts from Road and Bridge in the amount of \$50.00 and a bond for Owen Williams, Treasurer for Medicine Bow Conservation District in the amount of \$10,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

CORRECTIONS

Commissioner Moore moved to amend the August 25, 2020 Meeting Minutes to reflect CARES Funding Contract #1 with Wyoming Department of Health not Nurse Practitioner Agreement. Commissioner Espy seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Commissioner Jones moved to approve the Chairman's signature on the Nurse Practitioner Agreement with Shandra Shepard for a term of one year and thereafter auto-renewing at a rate of \$208.00 per clinic day for services rendered. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Crisis Funding Contract between the State of Wyoming Department of Health, Public Health Division and Carbon County to receive funding for COVID-19 Crisis Response for a term of 1 year and shall not exceed \$100,000.00 in funding to Carbon County noting this is Crisis Funding #2 contract. Commissioner Espy seconded and the motion carried unanimously.

Road & Bridge

Commissioner Espy moved to approve the Chairman's signature on the Wyoming Department of Transportation Completion Acceptance Certificate for the Bridge over Savery Creek (County Road 6-561S). Commissioner Moore seconded and the motion carried unanimously.

Attorney

Commissioner Moore moved to authorize the Chairman's signature on a letter appointing Denise Rice as Gatekeeper for Carbon County as well as removing any co-Gatekeepers that have ever been designated. Commissioner Espy seconded and the motion carried unanimously.

Clerk

Commissioner Moore moved to ratify the Commissioner Espy's signature on the FCI Contract Amendment. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the Blue Cross Blue Shield COBRA rate changes and Plan Amendment. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Sarah Barber for the Baggs Solid Waste District for a 3-year term ending August 2023 and Josh Wood for the Upper Platte River Solid Waste Disposal District for a three-year term ending August 2023. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Amendment One to the Grant Between Wyoming Office of Homeland Security to extend the elections room grant in the amount of \$100,474.00 through August 31, 2021. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner

Commissioner Espy moved to approve the Chairman's signature on the letter of support for Magic City Enterprises. Commissioner Moore seconded and the motion carried unanimously.

CARBON COUNTY COUNSELING CENTER

Commissioner Moore moved to approve the Chairman's signature on the letter of support of the acquisition/merger between High Country Behavioral Health and Carbon County Counselling Center. Commissioner Barkhurst seconded and the motion carried unanimously.

Emergency Management

Commissioner Espy moved to approve the Chairman's signature on the Integrated Public Alert and Warning System (IPAWS) Memorandum of Agreement (MOA) Application. Commissioner Moore seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:27 p.m. with Clerk Bartlett, Sarah Chavez, Jim Piche and Ron Brown to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:54 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to authorize Commissioner Moore to negotiate with an applicant for County Planner. Commissioners Barkhurst seconded and the motion carried unanimously.

COMMISSIONERS

Commissioner Espy moved to authorize Commissioner Moore to negotiate with an applicant for County Planner. Commissioners Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:56 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, October 20, 2020 at 2:00 p.m. at the Elk Mountain Senior Center, in Elk Mountain, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of October 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman