

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 2, 2020  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 2, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Jones moved to add Sally Patton from Project Prevention and a fiber agreement under IT. Commissioner Barkhurst seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the main amount of bills totaling \$438,941.35 for an aggregate total today of \$439,009.35. Commissioner Jones seconded and the motion carried unanimously.

APG MEDIA OF THE ROCKIES	CANDIDATE FILING AD	\$71.00
API SYSTEMS INTEGRATORS	ELECTRICIAN SERVICES	\$908.00
AYALA, MEGAN	PH SUPPLIES	\$167.00
BLACK HILLS ENERGY	HEATING SERVICES	\$8,629.42
BOB BARKER COMPANY, INC.	TOOTHBRUSHES	\$45.85
BOMGAARS SUPPLY	MISC SUPPLIES	\$66.91
BUCHANAN, KAREN	CCSS BOARD MILEAGE	\$48.00
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$1,094.27
CARBON COUNTY WEED & PEST	PEST CONTROL	\$1,368.09
CASPER WINNELSON CO	MISC SUPPLIES	\$745.67
CNA SURETY	L. WEST SURETY BOND	\$100.00
CONVERGEONE, INC.	UPGRADE/REPLACE FIREWALL	\$8,241.00
COUCH II, WAYNE M.D	COUNTY HEALTH OFFICER	\$1,600.00
CSG FORTE PAYMENTS, INC.	CREDIT CARD NUMBER	\$320.44
DALLIN MOTORS INC	OIL CHANGES	\$102.65
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	ELECTRIC SERVICES	\$287.84

ENTENMANN - ROVIN CO	DEPUTY BADGES	\$200.00
FATBEAM LLC	FIBER LINES	\$5,144.85
FURTHER	HRA REIMBURSEMENT 2020	\$7,441.29
GALLS/QUARTERMASTER	JAIL SUPPLIES	\$5,302.24
GOLDEN, MARY	MILEAGE	\$21.00
HIGH PLAINS POWER	ELECTRIC SERVICES	\$413.32
HONNEN EQUIPMENT	2000 HOUR SERVICE	\$2,721.76
HUGHES, CHRIS	SCRUBS	\$32.80
JACK'S BODY & FENDER REPAIR	TOWING CHARGES	\$421.00
KARI, DALE	CCSS BOARD MILEAGE	\$27.60
KENCO SECURITY AND TECHNOLOGY	MONITORING	\$83.00
KILBURN TIRE COMPANY	TIRE REPAIR	\$487.80
LOCAL GOVERNMENT LIABILITY POOL	MEMBERSHIP RENEWAL	\$51,300.00
LONG BUILDING TECHNOLOGIES, INC.	CAMERA REPAIR	\$330.00
MCKESSON MEDICAL-SURGICAL	JAIL MED SUPPLIES	\$217.26
MID-AMERICAN RESEARCH CHEMICAL	THERMAL LOCK/SEALER	\$827.04
MILLER, DALE	MEAL REIMBURSEMENT	\$20.44
MOSS, BARBARA	CCSS BOARD MILEAGE	\$54.60
MY OFFICE ETC.	MISC OFFICE	\$213.30
OFFENDER WATCH	SEX OFFENDER NOTIFICATION	\$35.00
O'REILLY AUTO PARTS	ANTIFREEZE	\$28.77
PATTON, ROBERT L.	CCSS BOARD MILEAGE	\$26.40
PERKINS OIL CO	FUEL	\$2,060.84
PLATTE VALLEY PLOWIN	PLOWING	\$470.00
POST AND ASSOCIATES	PRE EMPLOYMENT EXAM	\$400.00
PUBLIC SAFETY CENTER, INC	MISC SUPPLIES	\$1,816.20
QUADIENT, INC.	POSTAGE MACHINE INK	\$448.20
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$539.27
RAWLINS AUTOMOTIVE	MISC PARTS	\$485.93
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$72.90
RAWLINS GLASS CENTER, INC.	RE-SCREEN	\$29.00
RAWLINS, CITY OF	WATER SERVICES	\$2,169.69
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$16,155.93
S.C DEPT. OF MOTOR VEHICLES	SUBPOENA FEES	\$12.00
SARATOGA AUTO GLASS	WINDSHEILD	\$50.00
SARATOGA AUTO PARTS, INC.	WELD HINGE	\$673.69
SCHILLING & WINN PC	LEGAL SERVICES	\$2,973.15
SHEPARD CONSTRUCTION INC	MED BOW SHOP	\$165,753.00
SHEPARD CONSTRUCTION SOLUTIONS, LLC	ROOF REPLACEMENT	\$25,600.00
SHEPARD, SHANDRA NP	REPRODUCTIVE NURSE	\$208.00
SHEPARD'S	FUEL	\$314.97

SHIVELY HARDWARE	MISC SUPPLIES	\$136.58
SINCLAIR TRUCKING COMPANY	WATER LEAK REPAIR HELP	\$815.00
SNAKE RIVER PRESS	NEWSPAPER RENEWAL	\$40.00
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$332.50
STEPHENSON, LEE ANN	CCSS BOARD MILEAGE	\$37.20
STINKER STORES, INC.	FUEL	\$1,245.54
SUMMIT FOOD SERVICE	JAIL MEALS	\$9,670.12
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$1,756.62
TEAM LAB	FIE ROAD PATCH	\$5,085.00
TERMINIX	PEST CONTROL	\$175.00
TIN BOY GARAGE	MECHANIC SERVICES	\$1,897.67
T-O ENGINEERS	PROJECT 190035 DWX MASTER PLAN UPDATE	\$51,681.64
TRUE VALUE OF RAWLINS	S HOOK	\$724.94
TYLER TECHNOLOGIES, INC	ITAX/IDOC WEB HOSTING	\$525.68
UNITED STATES POSTAL SERVICE	POSTAGE MACHINE FUND REFILL	\$10,000.00
WY COUNTY COMMISSIONER'S ASSOCIATION	WCCA FY21 DUES	\$10,740.00
WY DEPT OF TRANSPORTATION ACCOUNTING	SAVERY BRIDGE CN06066	\$11,011.77
WY FIRE CHIEF'S ASSOCIATION	ANNUAL DUES	\$100.00
WY MACHINERY COMPANY	MECHANIC PARTS	\$5,584.20
WY RENTS, LLC	/SCISSOR LIFT RENTAL	\$478.66
Y2 CONSULTANTS, LLC	ENVIRONMENTAL ANALYSIS 19317-NR:NREA	\$7,216.85

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the May 19, 2020 regular meeting minutes, May 27, 2020 Special Meeting minutes, monthly receipts from Road and Bridge in the amount of \$1,906.60, monthly receipts from Planning and Zoning Department in the amount of \$6,600.00, a bond for Courtney E. Priest, Treasurer for CCSD #2 Recreation Board in the amount of \$10,000.00, a bond for Donald R. Brinkman, Treasurer for CCSD #1 Recreation Board in the amount of \$10,000.00, a bond for Jennifer A. Reed, Clerk for the Town of Sinclair in the amount of \$50,000.00, a bond for Brandee Nicole Forster, Clerk/Treasurer for Town of Dixon in the amount of \$50,000.00, and Notice of Valuation Changes in the amount of (\$680,408.00), Commissioner Barkhurst seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road & Bridge**

Commissioner Espy moved to award the bid for truck hauling services to haul gravel and water to portions of County Road 291 & 270 in Carbon County to Simon in the amount of \$100,881.12 and if an additional 5,000 ton is available for a total up to \$134,509.62. Commissioner Barkhurst

seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

### **Public Health**

Commissioner Moore moved to authorize the Chairman's signature on the Contract Between Wyoming Department of Health, Public Health Division and Carbon County for the County Health Officer in the amount not to exceed \$9,600.00 through June 30, 2021 for the County Health Officer. Commissioner Jones seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Moore moved to accept final completion for the Encampment Senior Center Roof with Shepard Construction Solutions. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the chairman's signature on a release of bond for Big Horn Roofing for the Jeffrey Center. Commissioner Jones seconded and the motion carried unanimously.

### **Planning & Development**

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for the following case files: Zone Change Case #2020-03 and MIN SUB Case #2020-03 for Martinez and Wilson; Zone Change Case #2020-04 for Caleb and Helen Anne Newton; and Zone Change Case #2020-05 for Colton Newton and schedule a public hearing for July 7, 2020 at 11:30 a.m. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for 2020 Fee Schedule Amendments and schedule a public hearing for June 16, 2020p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Espy seconded and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to authorize the Chairman's signature on the Proposal between Winters Griffiths Architects and Carbon County for the inventory and analysis of the existing Furniture, Furnishings and Equipment for the Courthouse and Carbon Building Improvement Project a flat fee of \$30,000.00 for this phase not to exceed a maximum of \$2,000.00 for reimbursable expenses. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Municipal Advisor Agreement between RBC Capital Markets LLC and Carbon County for municipal advisor services to the county for the Specific Purpose Tax Joint Powers Board bond issuance and for the Carbon

Building Improvement Project loans in the amount of \$60,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to regretfully accept the letter of resignation from Corinne A. Miller as the Guardian ad Litem (G.A.L.) representative for the Carbon County Community Juvenile Services Board. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to reappoint Jacquelin Wells and Ashley Davis to the Carbon County Community Juvenile Services Board as a representative from the Public Health Office and Attorney Office respectively for a 3-year terms each ending June 2023; Linda Fleming to the Carbon County Library Board for a 3-year term ending June 2023; Mark Kostovny to the Memorial Hospital of Carbon County Board for a 5-year term ending June 2025; Stacy Crimmins to the Platte Valley Community Center Board for a 3-year term ending June 2023; and Rocky Fiedor to the Platte Valley Community Center Board for a 3-year term ending June 2023. Commissioner Espy seconded and the motion carried unanimously.

### **IT Department**

Commissioner Espy moved to authorize the Chairman's signature on the fiber agreement with Fat Beam in the amount of \$16,637.25 for fiber at 812 E. Murray St. Commissioner Moore seconded and the motion carried unanimously.

### **2020-2021 COMMISSIONERS' SCHOLARSHIPS**

Commissioner Espy moved to award three new Commissioners scholarships to applicants numbered 7 Riley Little of Saratoga, 10 Noelle Peterson of Encampment, 17 Crystal Torres of Rawlins with alternates in order of 15 Damien Kroese Olivas, 8 Kassidy Barr of Encampment, and 12 Alexandra Trevizo ranked in order. Commissioner Barkhurst seconded the motion carried unanimously.

Commissioner Moore moved to award the Commissioners Renewal Scholarship to applicant 2 Nikolas Chavez with applicant 1, MacKenzie Steele as the alternate. Commissioner Barkhurst seconded and the motion carried unanimously.

### **SARATOGA-RYAN PARK MUSEUM DISTRICT – PUBLIC HEARING**

Chairman Johnson opened a public hearing at 10:30 a.m. to hear about petition for a proposed Saratoga-Ryan Park Museum District.

Chairman Johnson closed the hearing at 11:11 a.m.

The hearing was adjourned until June 16 at 11:15 a.m.

### **Attorney**

Commissioner Espy moved to authorize any commissioner to sign a contract with Simon in the amount of up to \$134,509.62 to haul up to 20,000 tons of gravel. Commissioner Barkhurst seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 1:58 p.m. with Clerk Bartlett, Patty Bentsen and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 2:24 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:54 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, July 7, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of June 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman