

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 19, 2020  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 19, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve April 2020 payroll and benefit expenses of \$845,110.15 and insurance claim and premium expenses of \$132,618.23 and the main amount of bills totaling \$739,101.95 for an aggregate total today of \$1,716,898.33. Commissioner Jones seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician	\$943.55
Also, American Linen Division	Shop Supplies	\$55.67
American Planning Association	Apa Membership Renewal	\$580.00
Apex Communications	Maintenance Agreement	\$18,851.56
APG Media Of The Rockies	Misc Ads	\$1,161.80
Asbestos & Technical Services, Inc.	Removal And Disposal Of Asbestos	\$6,900.00
ASD Healthcare	Public Health Supplies	\$156.34
Axis Forensic Toxicology, Inc.	Lab Fees	\$478.00
Baggs, Town Of	Water Services	\$179.45
Bank Of Montreal	Misc. Charges	\$28,063.52
Bank Of Commerce	CCSO/Fire Lease Payment	\$29,351.65
BI Inc.	Electronic Monitoring	\$1,744.00
Big Horn Roofing, Inc.	Jeff Center Roof	\$51,101.18
Bob Barker Company, Inc.	Inmate Uniforms	\$987.87

Bomgaars Supply	Drill Driver	\$119.99
Build Rite Lumber Companies	Misc. Parts	\$2,557.89
Carbon County Public Health	New Hires Vaccines	\$128.00
Carbon County Weed & Pest	Weed And Pest Control	\$36.36
Carbon Power & Light Inc.	Electrical Services	\$2,432.93
CareRight Technologies, LLC	Recurring Bed Fee	\$135.30
Casper Star-Tribune	Ads	\$16.09
Cedars Health	J. Rutherford Testing	\$480.70
Charter Communications	TV Subscription	\$129.29
Convergeone, Inc.	Software And Maintenance	\$41,838.04
Course Corrections LLC	Evaluation Services	\$525.00
Cowboy Chemical	Jail Laundry Supplies	\$444.50
Cowboy Supply House	Cleaning Supplies	\$835.55
Dallin Motors Inc.	Dodge Journey 2019 3c4pddgg3kt779722	\$19,995.00
Dirty Boyz Sanitation, Inc.	Trash Services	\$1,536.00
Dishman, Seth	It Contract Hours	\$1,378.00
Eaton Sales & Service LLC	Fuel Pump	\$562.50
Elk Mountain, Town Of	Water Services	\$1,567.00
Encampment, Town Of	Water Services	\$96.00
Fired Up Rescue	Jacket	\$1,848.55
First American Title Insurance Company	Murray St Earnest Money	\$4,000.00
Fritz Welding & Machine, Inc.	Welding Services	\$13.08
Galls/Quartermaster	Sheriff Uniforms	\$141.85
Grainger	Fuse	\$69.02
Greater WY Big Bros/Sisters	County Prevention Services	\$17,110.57
H.B. Lee Construction	Perforated Pipe	\$1,139.40
Hanna, Town Of	Water Services	\$377.58
Hanson, Ashten	Mileage	\$67.28
Herman, Bobbie	Mileage	\$27.00
High Desert Welding & Machine Llc	Welding Services	\$918.95
Hilltop Conoco	Fuel	\$71.83
Iron J Towing	Small Wrecker	\$225.00
Kaisler, Todd	Mileage	\$54.00
Kilburn Tire Company	Tires	\$1,422.13
King Soopers Customer Charges	Jail Supplies	\$67.98
KTGA/KBDY	Misc. Charges	\$1,205.00
Laramie Fire Extinguisher	Yearly Inspection	\$381.00
Loco Creek Contracting	Weed Spraying	\$1,050.00
Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital Of Carbon County	Lab Fees/Levy Reimbursement	\$61,390.38

Mercedes Transcription, Inc.	Transcription Services	\$96.69
Merseal Law, LLC	Legal Services	\$9,890.00
MHL Systems	Carbide Teeth Cutting Edge	\$2,730.00
Modern Electric Company	Electrician Services	\$920.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Newbrough, Wendy J	Postage Reimbursement	\$20.73
NMS Labs	Lab Fees	\$140.00
Norco, Inc.	Cylinder Rental	\$1,178.28
Nyman, Brittany	Half Face Respirators	\$61.66
Perkins Oil Co	Fuel	\$3,138.07
Perue Printing	Letterhead/Business Cards	\$166.95
Peterbilt Of Wyoming	New Truck Purchase	\$131,584.00
Public Safety Center, Inc	Gloves	\$1,020.15
Quill Corporation	Misc. Office Supplies	\$88.92
Radar Shop, The	Display Upgrades	\$412.50
Rawlins Automotive	Misc. Parts	\$1,288.23
Rawlins Glass Center, Inc.	Window Repair	\$4,307.29
Ready Oilfield Service, Inc	Mag Chloride	\$170,000.00
Ready, Justin	Mileage	\$48.00
Ricoh USA, Inc.	It Copiers	\$3,317.75
RNB State Bank	Lease Payment	\$37,811.30
Rocky Mountain Power	Electric Services	\$15,144.21
Saratoga Auto Parts, Inc.	Misc. Parts	\$298.91
Saratoga Sun	Display Ads	\$2,706.50
Saratoga, Town Of	Water Services	\$148.50
SCBA Sales & Rentals LLC	Valve	\$3,743.20
Shepard's	Fuel	\$2,266.48
Shively Hardware	Misc. Parts	\$3,420.33
Slow And Steady Law Office, PLLC	Legal Services	\$2,830.00
Snake River Press	Scholarship Ad	\$72.00
Staples Advantage	X Stamper	\$68.63
Stinker Stores, Inc.	Fuel	\$6,836.83
Summit Food Service	Jail Meals	\$3,292.26
Sunrise Sanitation Service, LLC	Trash Services	\$68.00
Swanson Services Corporation	Commissary Supplies	\$533.53
Sweetwater County Sheriff's Office	Inmate Housing	\$5,850.00
The Cowboy Couture	Embroidery On Shirts	\$155.00
The Masters Touch, LLC	Mailing Services	\$1,898.19
Thomson Reuters-West Payment Center	Electronic Monitoring Services	\$786.44
Tiger Mart	Fuel	\$49.95

T-O Engineers	DWX Repair Runway 6/24 Project 190318	\$1,245.65
Tractor Supply Credit Plan	Fencing Material	\$261.83
Trading Post	Fuel	\$171.79
Trevathan, Sabrina RMR	Transcription Services	\$267.20
Trudiligence, LLC	Background Checks	\$134.93
True Value Of Rawlins	Misc. Charges	\$376.83
Us Bank	Grants V/W Surcharge 19-20	\$2,552.72
Valley Oil Company	Fuel	\$1,250.05
Waterous	Flowmeter Foam	\$953.10
Webster, Matthew S	Mileage	\$108.50
Wex Bank	Sheriff Vehicle Exp. Fuel	\$76.71
WLC Engineering	Engineers Estimate For County Roads Project 15884	\$428.50
WY Dept. Of Health	State Vehicle Rental	\$80.00
WY Dept. Of Workforce Services - Unemployment	Zeiger Unemployment	\$172.55
WY Machinery Company	Misc. Charges	\$1,163.88
WY Public Health Laboratory	Lab Fees	\$397.00
WY State Forestry	Elk Mountain-Carbon	\$56.40
Wyoming Disposal Systems	Trash Services	\$191.00
Wyoming Strong Counseling, Llc	Mental Health Contract Services	\$3,612.50

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the May 5, 2020 regular meeting minutes and monthly receipts from Clerk of District Court in the amount of \$2,916.50. Commissioner Jones seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Sheriff**

Commissioner Moore moved to waive procurement policy and purchase three Codan repeaters based on the technical advice from Mr. Allison and the lack of technical support from other companies over the life of the products. Commissioner Espy seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Espy moved to authorize the Chairman's signature on a bond release for Big Horn Roofing for various roof projects. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman to sign Change Orders 1 and 2 with Shepard Construction for \$1,641.39 for underground power and \$4,235.66 for modular compartmentalization respectively. Commissioner Moore seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to authorize any commissioner to sign construction manager at risk documents with FCI Constructors for the Courthouse and Carbon Building once approved by Attorney Davis. Commissioner Moore seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:42 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:39 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Espy moved to authorize any commissioner to sign closing documents. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Chairman's signature on Amendment 1 for the Dixon Airport Runway Repair grant to waive the county's match to the federal grant agreement. Commissioner Espy seconded and the motion carried unanimously. Commissioner Jones noted that the state's match will be waived so the state amendment is likely not necessary.

Commissioner Jones moved to approve the Chairman's signature on Amendment 1 for the Dixon Airport Runway Repair grant to waive the county's match to the state grant. Commissioner Espy seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:54 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, June 16, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. A budget workshop and possible discussion of the construction project may also be held June 17, 2020 at 9:00 a.m. at the same location if needed. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2<sup>nd</sup> day of June, 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Johnson-Chairman