

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, March 3, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 3, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, Travis Moore, and Byron Barkhurst. Commissioner John Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures for an aggregate total today of \$266,308.18. Commissioner Barkhurst seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
ACME ELECTRIC COMPANY, LLC	ELECTRICIAN SERVICES	\$1,069.34
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$54.85
ASD HEALTHCARE	PUBLIC HEALTH MEDS	\$61.52
AXIS FORENSIC TOXICOLOGY, INC.	LAB FEES	\$239.00
BARGREEN ELLINGSON	DISPOSER BASE	\$2,026.94
BEST WESTERN COTTONTREE	WITNESS LODGING FEES	\$560.00
BIG HORN ROOFING, INC	JEFFEREY CENTER ROOF	\$20,868.75
BLACK HILLS ENERGY	HEATING SERVICES	\$19,297.51
BLAKEMAN PROPANE	HEATING SERVICES	\$7,417.27
BOB BARKER COMPANY, INC.	INMATE SUPPLIES	\$69.45
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$763.92
BULBS.COM	JEFFERY CENTER LIGHT BULBS	\$144.90
CARBON COUNTY ECONOMIC DEV.	QUARTERLY SEVERANCE PAYMENT	\$6,000.00
CARBON COUNTY SENIOR SERVICES	QUARTERLY SEVERANCE PAYMENT	\$50,000.00

CASPER WINNELSON CO	WATER HEATER/MISC PARTS	\$5,507.31
CMI-TECO	DEF FLUID	\$61.02
CONVERGEONE, INC.	CORONERS BUILDING SWITCH INSTALL	\$1,836.73
COUCH II, WAYNE M.D	CC HEALTH OFFICER	\$1,600.00
COWBOY CHEMICAL	JAIL LAUNDRY SUPPLIES	\$104.40
COWBOY SUPPLY HOUSE	MISC SUPPLIES	\$756.80
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,536.00
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOUBLE 8 RANCH	EMERGENCY SNOW REMOVAL	\$2,350.00
DRUMMOND REFRIGERATION LLC	JAIL WALKIN COOLER MAINT. & REPAIR	\$732.22
ELEVATED TRAINING SOLUTIONS	DOT LABS	\$100.40
EMBLEM ENTERPRISES, INC.	NAME BADGES CREDIT	\$40.71
ENCARTELE	INMATE PHONE CARDS	\$2,000.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$51.30
F & S TRUCKING, INC	PUSHING SNOW	\$3,750.00
FLEMING, LINDA	MILEAGE	\$93.60
FURTHER	HRA REIMBURSEMENT 2020	\$4,025.31
GALLS/QUARTERMASTER	TEFLON VEST	\$89.00
GOODWIN, MANDY	MILEAGE	\$25.80
HIGH DESERT WELDING & MACHINE	WELDING SERVICES	\$14.72
HIGH PLAINS POWER	ELECTRIC SERVICES	\$444.49
IML SECURITY SUPPLY	TAPERED STUD	\$50.91
JACK'S TOWING	ABANDONED VEHICLE	\$500.00
KARI, DALE	MILEAGE	\$27.60
KENCO SECURITY AND TECHNOLOGY	MONITORING ALARM	\$83.00
KTGA/KBDY	RADIO ADS	\$2,040.00
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$154.50
LONG BUILDING TECHNOLOGIES, INC.	CORONERS BLDG CAMERAS	\$14,908.00
MAHAFFEY, MICHAEL S.	WITNESS EXPENSES	\$388.86
MCKESSON MEDICAL-SURGICAL	JAIL MEDS	\$316.87
MEDICINE BOW, TOWN OF	VEHICLE ACCIDENT	\$1,565.00
MEMCO, INC.	2000 SMALL FLEET DIESEL ENVIROSAFE FUEL SYSTEM	\$10,795.75
MHL SYSTEMS	CUTTING EDGES	\$3,168.00

MIDWEST CONNECT	POSTAGE MACHINE PARTS REPLACEMENT	\$35.00
MOSS, BARBARA	MILEAGE	\$54.60
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$131.39
NORCO, INC.	OXYGEN	\$49.57
OLD PENITENTIARY JOINT POWERS BOARD	QUARTERLY SEVERANCE PAYMENT	\$6,250.00
O'REILLY AUTO PARTS	BUTT SPLICE	\$5.99
PATTON, ROBERT L.	MILEAGE	\$28.20
PERKINS OIL CO	FUEL	\$2,730.92
RASMUSSEN FURNITURE	WASHER/REPAIR	\$769.66
RAWLINS AUTOMOTIVE	MISC PARTS	\$818.55
RAWLINS CARBON COUNTY AIRPORT	QUARTERLY SEVERANCE PAYMENT	\$5,000.00
RICOH USA INC	IT COPIERS	\$76.03
SAGE CREEK EXCAVATING	TONS ROAD BASE	\$630.53
SALT LAKE WHOLESALE SPORTS	AMMUNITION	\$526.53
SARATOGA AUTO PARTS, INC.	4IN HAMMER/FLINT	\$502.69
SARATOGA SUN	JOB AD	\$85.00
SECURITY TRANSPORT SERVICES, INC.	INMATE TRANSPORTATION SERVICES	\$2,556.90
SHEPARD, SHANDRA NP	REPRODUCTIVE HEALTH NP	\$150.00
SHEPARD'S	FUEL	\$6,902.20
SHIVELY HARDWARE	MISC PARTS	\$32.87
SLOW AND STEADY LAW OFFICE, PLLC	LEGAL SERVICES	\$16,690.00
SOUTH CENTRAL WY EMS	QUARTERLY SEVERANCE PAYMENT	\$11,250.00
STATE OF WY - DEPT OF HEALTH	BACKGROUND CHECKS	\$98.00
STATE OF WYOMING A & I	MAINFRAME	\$6.96
STINKER STORES, INC.	FUEL	\$9,001.36
STOLNS, DUANE	PLUMBING PARTS	\$9.73
SUMMIT FOOD SERVICE	JAIL MEALS	\$7,623.81
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$1,800.16
T.W. ENTERPRISES, INC.	MILEAGE & LABOR FOR GENERATOR REPAIR	\$373.50
T-O ENGINEERS	DWX MASTER PLAN UPDATE PROJECT 190035	\$13,253.76
TRUE VALUE OF RAWLINS	PAD LOCK/SLIDE BOLT LATCH	\$291.89

TYLER TECHNOLOGIES, INC	ITAX/IDOC WEB HOSTING	\$275.63
UPLIFT COUNSELING	MENTAL HEALTH THERAPISTS	\$510.00
VANWINKLE, JOHN	MILEAGE TO TRAINING/HOTEL	\$371.81
VOLUNTEER FIREMEN PENSION FUND	JAN VOL FIRE RETIREMENT	\$975.00
W C & P A A	2020 DUES	\$500.00
WOODWARD & ASSOCIATES, INC.	CARPET TITLE	\$2,043.75
WY COUNTY TREASURER'S ASSOC.	2020 ANNUAL DUES	\$200.00
WY DEPT OF TRANSPORTATION	VEHICLE PLATES K9 UNIT TRANSFER/VICTIMS WITNESS TRANSFER/SHERIFF VAN TRANSFER	\$6.00
WY DEPT OF WORKFORCE SVCS- UNEMPLOYMENT	ZEIGER UNEMPLOYMENT	\$1,250.10
WY MACHINERY COMPANY	CAT PARTS	\$1,280.22
WY SECRETARY OF STATE	NOTARY BONDS	\$90.00
WY STATE FIRE ADVISORY BOARD	2020 DUES	\$500.00
WY STATE FORESTRY	PARTS	\$2,106.12
WYOPASS	2020 WYOPASS DUES	\$440.00
YOCUM, LEO	MILEAGE	\$24.00

CONSENT AGENDA

Chairman Johnson requested removing the February 18, 2020 minutes from the consent agenda for a separate motion.

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the monthly receipts from Planning and Zoning in the amount of \$15,375.00, a bond for Kristin Redding, Deputy Treasurer in the amount of \$10,000.00 and Notice of Valuation Changes in the amount of (\$15,443.00). Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to approve the February 18, 2020 minutes. Commissioner Jones seconded and the motion passed unanimously with Chairman Johnson abstaining since he was not in attendance of that meeting.

ELECTED OFFICIALS & DEPARTMENT HEADS

Fire Warden

Commissioner Jones moved to declare the 1998 Chevrolet Brush Truck as surplus, VIN 1GCHK39J0WF068279. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to waive the procurement policy and to gift the surplus 1998 Chevrolet Brush Truck as surplus, VIN 1GCHK39J0WF068279 to the Town of Sinclair. Commissioner Moore seconded and the motion passed unanimously.

Road & Bridge

Commissioner Moore moved to approve and authorize the Chairman's signature on the Brush Creek Ranch Road Use Agreement pending legal review. Commissioner Barkhurst seconded and the motion carried unanimously.

Attorney

Commissioner Moore moved to authorize the Chairman's signature on Resolution 2020-10 A Resolution Authorizing Carbon County, Wyoming, to Enter into a Site Lease, a Lease Purchase Agreement and an Escrow Agreement Relating to the Demolition and Construction of a Shop Building for the Carbon County Road and Bridge Department and the Purchase of a Modular Unit for Residence and Office Space for the Carbon County Sheriff's Office in Medicine Bow, Wyoming. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Barkhurst moved to share fees 50/50 with RNB State Bank. Commissioner Jones seconded. Commissioner Barkhurst rescinded the motion.

Commissioner Barkhurst moved to pay up to \$9,000 of RNB State Bank's fees. Commissioner Moore seconded. Commissioner Jones and Chairman Johnson voted against it and the motion failed.

Commissioner Jones moved to pay up to \$5,000 of RNB State Bank's fees. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk

Commissioner Moore moved to reappoint Gayle Shaw, Karen Buchanan and Leo Yocum to the Carbon County Senior Services Board for a 3-year term expiring March 2023 and Keith Miles to the Old Penitentiary Joint Powers Board for a 3-year term ending January 2023. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the signature page for a special use permit as an adjacent property owner to the Building Blocks Learning Center located at 316 and 319 4th street. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the State of Wyoming State Loan and Investment Board Grant Agreement for a new ambulance for Memorial Hospital of Carbon County in the amount of \$117,403.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Planning & Zoning

Certifications

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Green Mountain Planned Unit Development (P.U.D) for Brush Creek LLC and schedule a public hearing for March 17, 2020 at 11:15 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to nominate Lindy Glode to the Carbon County Visitor's Council Tourism At-Large seat for a 3-year term expiring March 2023. Commissioner Moore seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Moore moved to go into executive session at 11:20 a.m. with Deputy Clerk Smith, Ashley Mayfield Davis, Patty Bentsen, Sheriff Roybal, Jim Piche and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Moore moved to come out of executive session at 12:07 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Moore moved to move forward with technical upgrades for critical tech infrastructure and other items and waive the procurement policy allowing any Commissioner to sign agreements as needed. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Moore moved to adjourn the meeting at 12:13 p.m. Commissioner Barkhurst seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, April 7, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the

meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of March, 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Johnson-Chairman