

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, February 10, 2020
Postponed from February 2, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, February 10, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$763,102.53 for an aggregate total today of \$763,170.53. Commissioner Moore seconded and the motion carried unanimously.

| Vendor | Detail Line Description | Total |
|-----------------------------------|--|-------------|
| 307 PROFESSIONAL CLEAN LLC | COUNTY CLEANING | \$10,485.00 |
| ACME ELECTRIC COMPANY, LLC | ELECTRICIAN SERVICES AT CORONERS BLDG | \$4,003.57 |
| ALBRECHTSON, MARY KAY | BAILIFF FEES | \$75.00 |
| APEX COMMUNICATIONS | MISC COMMUNICATIONS EQUIP/SERVICES | \$22,553.11 |
| APG MEDIA OF THE ROCKIES | PUBLIC NOTICE SUBSTANTIAL COMPLETION | \$135.00 |
| ARCA SEARCH | COMPASS RESEARCH SYSTEM ANNUAL FEE | \$2,180.00 |
| AVFUEL CORPORATION | FUEL PO# S.JONES 2 | \$11,181.91 |
| AXIS FORENSIC TOXICOLOGY, INC. | LAB FEES | \$239.00 |
| AYALA, MEGAN | MEALS/MILEAGE | \$184.00 |
| BAGGS, TOWN OF | WATER SERVICES | \$15.00 |
| BANK OF MONTREAL - MASTERCARD | MISC CHARGES | \$16,613.83 |

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| BEACH, HOMER | SNOW PLOWING AT RPVFD | \$840.00 |
| BIG HORN ROOFING, INC | J ESPY 01/29/20 #1 JEFFERY CENTER ROOF | \$95,145.07 |
| BI-RITE SPORTING GOODS | DEPUTY SUPPLIES | \$139.97 |
| BLACK HILLS ENERGY | HEATING SERVICES | \$15,993.31 |
| BOB BARKER COMPANY, INC. | JAIL INMATE CLOTHES | \$1,832.03 |
| BROWN, AMANDA | STATE PANDEM FLU | \$45.00 |
| BUILD RITE LUMBER COMPANIES | MISC PLUMBING SUPPLIES | \$1,015.57 |
| BULBS.COM | LIGHTBULBS | \$465.86 |
| CARBON CO. HIGHER EDUCATION CENTER | GRANTS MCH 19-20 | \$975.00 |
| CCSD #2 | MED BOW LIBRARY RENT | \$10.00 |
| CASPER WINNELSON CO | CLAMP | \$18.50 |
| CDW GOVERNMENT, INC. | IT SUPPLIES | \$13,040.72 |
| CMI-TECO | DEF FLUID | \$61.02 |
| CNA SURETY | K. REDDING BOND | \$200.00 |
| COUCH II, WAYNE M.D | JAN 2020 SERVICES PROVIDED | \$1,600.00 |
| COWBOY CHEMICAL | JAIL LAUNDRY SUPPLIES | \$1,058.80 |
| CULLIGAN WATER CONDITIONING | EXTRA COARSE SALT DELIVERED | \$1,058.00 |
| DALLIN MOTORS INC | MIRROR REPLACEMENT | \$273.45 |
| DEPARTMENT OF HEALTH | QTR PAYMENTS | \$79,754.20 |
| DIRTY BOYZ SANITATION, INC | TRASH SERVICES | \$1,546.00 |
| DIXON, TOWN OF | WATER SERVICES | \$308.00 |
| DOMINION ENERGY | ELECTRIC SERVICES | \$361.44 |
| DRUMMOND REFRIGERATION LLC | ICE MAKER REPAIR | \$4,842.50 |
| ECONO SIGNS, LLC | NO WINTER MAINTENANCE SIGNS | \$2,207.20 |
| ELK MOUNTAIN, TOWN OF | WATER SERVICES | \$267.92 |
| ENCAMPMENT, TOWN OF | WATER SERVICES | \$96.00 |
| ENCARTELE | INMATE PHONE CARDS | \$4,000.00 |
| E-Z LIFT GARAGE DOORS | SINGLE BUTTON REMOTES CORONERS BLDG DOORS | \$100.00 |
| FIRED UP RESCUE | HANNA FIRE COAT AND PANTS | \$3,872.00 |
| FURTHER | HRA REIMBURSEMENT 2019 | \$6,062.27 |
| GALLS/QUARTERMASTER | NAMEPLATE/DEPUTY UNIFORMS | \$101.00 |
| GRAINGER | MISC PARTS | \$594.82 |
| GRAPHIC BUSINESS SOLUTIONS, LLC | BUSINESS CARDS | \$320.00 |
| GREATER WY BIG BROS/SISTERS | COUNTY PREVENTION SERVICES JAN 1-31 2020 | \$10,043.73 |
| HAHN CONSTRUCTION | INSTALL PRIME DOOR CORONERS BLDG | \$600.00 |

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| HANNA, TOWN OF | WATER SERVICES | \$247.96 |
| HIGH DESERT WELDING & MACHINE LLC | CUT ANGLE ON CORONERS BLDG | \$224.79 |
| HIGH PLAINS POWER | ELECTRIC SERVICES | \$473.97 |
| IML SECURITY SUPPLY | RIM CYLINDER HOUSING | \$77.16 |
| INTERSTATE ALL BATTERY CENTER | 6V FASTON | \$121.50 |
| IRON J TOWING | TOW SERVICES | \$310.00 |
| JACK'S BODY & FENDER REPAIR | SERVICE CALL | \$50.00 |
| JOHNSTON, RANAE | MILEAGE | \$69.00 |
| KARI, DALE | MILEAGE | \$27.60 |
| KENCO SECURITY AND TECHNOLOGY | MONTHLY MONITORING | \$83.00 |
| KILBURN TIRE COMPANY | OIL/OIL FILTER | \$40.83 |
| KINETIC LEASING | 2 2018 RAM 1500 & 2 2018 FORD F250 LEASE PAYMENT CAR5683-111 | \$32,156.00 |
| KOSTOVNY, MARK | MILEAGE | \$25.20 |
| KTGA/KBDY | RADIO ADS | \$40.00 |
| L N CURTIS & SONS | HANNA RESCUE TOOLS | \$8,561.23 |
| LARAMIE FIRE EXTINGUISHER | YEARLY INSPECTION | \$859.00 |
| LARIMER COUNTY CORONER | AUTOPSY FEES | \$250.00 |
| LONG BUILDING TECHNOLOGIES, INC. | J ESPY 1/29/2020 #3 JAIL CAMERAS | \$19,464.00 |
| MARTIN-RAY | JAIL WASHER/TRANSPORTATION CHARGE | \$11,583.00 |
| MARTZ, LADESSA | FINGER PRINTS | \$5.00 |
| MCKESSON MEDICAL-SURGICAL | MISC JAIL MED SUPPLIES | \$1,522.40 |
| MEDICINE BOW, TOWN OF | WATER SERVICES | \$409.00 |
| MEMORIAL HOSPITAL OF CARBON COUNTY | EMERGENCY DETENTIONS 3374228 | \$5,555.68 |
| MERBACK AWARD COMPANY | PLAQUE ENGRAVING | \$99.78 |
| MERCEDES TRANSCRIPTION, INC | TRANSCRIPTION SERVICES | \$81.18 |
| MERSEAL LAW, LLC | LEGAL SERVICES | \$7,510.00 |
| MID-AMERICAN RESEARCH CHEMICAL | URONIC SALT REMOVER | \$133.35 |
| MORTECH MANUFACTURING COMPANY | AUTOPSY TRAYS/HYDRAULIC LIFT | \$11,284.00 |
| MOTOROLA SOLUTIONS | SOFTWARE | \$8,965.00 |
| MPM CORP / EVERGREEN DISPOSAL | TRASH SERVICES | \$130.00 |
| MY OFFICE ETC. | FOLDERS/INK STAMP | \$96.50 |
| NORCO, INC. | NITROGEN/ACETYLENE | \$47.86 |
| O'REILLY AUTO PARTS | WIPER BLADES | \$45.54 |

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| PARTSMASTER | RAWLINS SHOP SUPPLIES | \$2,133.15 |
| PATTON, ROBERT L. | MILEAGE | \$27.60 |
| PERKINS OIL CO | FUEL | \$4,638.86 |
| PERUE PRINTING | ENVELOPES | \$129.00 |
| PLATTE VALLEY PLOWIN | PLOW CALL OUT | \$50.00 |
| PMCH | CONSULTING SERVICES | \$15,998.00 |
| PUBLIC SAFETY CENTER, INC | JAIL BATTERIES/ GLOVES | \$292.00 |
| QUILL CORPORATION | MISC OFFICE SUPPLIES | \$892.87 |
| RAWLINS AUTOMOTIVE | MISC PARTS | \$1,358.22 |
| RAWLINS EASTSIDE CARWASH | WASH CARD | \$33.30 |
| RAWLINS, CITY OF | PEDRO MOUNTAIN/WATER SERVICES | \$48,498.89 |
| RICOH USA, INC | IT COPIERS | \$6,150.27 |
| ROCKY MOUNTAIN POWER | ELECTRIC SERVICES | \$16,328.38 |
| RODABAUGH, SHERRY | BAILIFF FEES | \$75.00 |
| SARATOGA AUTO PARTS, INC. | ANTIFREEZE | \$38.97 |
| SARATOGA FEED & GRAIN | PARTS | \$129.52 |
| SARATOGA SUN | MISC ADS | \$1,233.00 |
| SARATOGA, TOWN OF | WATER SERVICES | \$157.00 |
| SCHAEFFER MFG CO | ENGINE OIL | \$1,120.35 |
| SHEPARD CONSTRUCTION INC | MEDICINE BOW SHOP | \$118,197.00 |
| SHEPARD, SHANDRA NP | REPRODUCTIVE HEALTH | \$150.00 |
| SHEPARD'S | FUEL | \$4,575.21 |
| SHIVELY HARDWARE | MISC PARTS | \$749.44 |
| STAPLES ADVANTAGE | MISC OFFICE SUPPLIES | \$363.05 |
| STATE OF WYOMING A & I | MAINFRAME | \$3.87 |
| STINKER STORES, INC. | FUEL | \$268.91 |
| SUMMIT FOOD SERVICE | JAIL MEALS | \$13,560.39 |
| SUNRISE SANITATION SERVICE, LLC. | TRASH SERVICES | \$68.00 |
| SUPER VACUUM MANUFACTURING CO. INC | GRAPHICS | \$537.17 |
| SWANSON SERVICES CORPORATION | JAIL COMMISSARY | \$3,361.10 |
| TERMINIX | PEST MONTHLY EXTERMINATION | \$175.00 |
| T-O ENGINEERS | DWX MASTER PLAN | \$71,307.86 |
| TREVATHAN, SABRINA RMR | TRANSCRIPTION SERVICES | \$80.40 |
| TRIANGLE HEATING, INC. | ROOFTOP HEATING INSTALL/ AC UNIT | \$8,040.00 |
| TRUE VALUE OF RAWLINS | MISC SUPPLIES | \$399.05 |
| US BANK | MISC CHARGES | \$6,702.38 |
| WEX BANK | SHERIFF VEHICLE EXP FUEL | \$132.11 |
| WILSON, MARGARET | 18 PATCHES | \$72.00 |

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| WRECK-A-MEND | SHERIFF VEHICLE REPAIR | \$7,296.52 |
| WY MACHINERY COMPANY | BEARING | \$412.86 |
| WY SECRETARY OF STATE | D. ROBINSON RENEWAL FEE FOR NOTARY | \$30.00 |
| WY STATE FIREMEN'S ASSOCIATION | 2020 ANNUAL DUES | \$75.00 |
| WYOMING DISPOSAL SYSTEMS | TRASH SERVICES | \$240.00 |
| YOCUM, LEO | MILEAGE | \$24.00 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 21, 2020 regular meeting minutes, monthly receipts from County Planning in the amount of \$190.00, monthly receipts from Clerk of District Court in the amount of \$4,949.00, monthly receipts from the Carbon County Clerk in the amount of \$22,649.25, a bond for Alice M. Clark, Trustee for the Medicine Bow Rural Health Care District, in the amount of \$5,000.00, a bond for John Hansen, Treasurer for the Predator Management District Board, in the amount of \$10,000.00, a bond for Randy Arnold, Treasurer for Saratoga, Encampment, Rawlins Conservation District, in the amount of \$100,000.00, a bond for Cynthia A. Chase, Board member for Medicine Bow Rural Health Care District, in the amount of \$5,000.00 and a bond for Linda Crane, Clerk/Treasurer for the Town of Elk Mountain, in the amount of \$25,000.00. Commissioner Moore seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 9:03 a.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 9:19 a.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Jones moved to approve the Chairman's signature on the Cooperative Law Enforcement Agreement between the Carbon County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland and Exhibit A – 2020 Annual Operating and Financial Plan in the amount of \$8,000.00 including Exhibit A. Commissioner Moore seconded and the motion carried unanimously,

Medicine Bow Complex

Commissioner Barkhurst moved to approve the Chairman's signature on the Amendment No. 4 to Professional Service Agreement with Engineering Associates regarding Medicine Bow Complex adding the amount not to exceed \$106,000.00 to the agreement. Commissioner Espy seconded and the motion carried unanimously.

CHEYENNE HOUSING AUTHORITY – GREG HANCOCK, EXECUTIVE DIRECTOR

Commissioner Jones moved to authorize the Chairman's signature on Resolution No. 2020-08, A Resolution of the Governing Body for Carbon County, Wyoming Providing Consent for the Housing Authority of the City Of Cheyenne, A/K/A The Cheyenne Housing Authority to Provide Second Loan Opportunities for the Purchase of Affordable Housing within Carbon, Wyoming by Qualifying Low to Moderate Income Households. Commissioner Barkhurst seconded and the motion carried unanimously.

Road and Bridge

Commissioner Espy moved to adopt the Carbon County Road and Bridge Snow Removal Policy. Commissioner Moore seconded and Commissioner Espy added that this policy will be a living document that will require amendment as time progresses. Commissioner Barkhurst stated this is an important step to make clear of what expectations are both ways. Chairman Johnson clarified that the secondary access road for the Town of Hanna, County Road 297, was pulled from the plan. The motion passed unanimously.

Commissioner Espy moved to waive the procurement policy due to an immediate need for equipment and purchase a RPM snow blower from WY Machinery in the amount of \$144,000.00 using Chokecherry impact funds. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Moore moved to authorize the Chairman's signature on Blue Cross Blue Shield Agreement Regarding Production and Distribution of Summary of Benefits and Coverage on Behalf of Plan (the county's health insurance benefit plan). Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to appoint Mandy Goodwin to this board for the unexpired term ending June 31, 2022. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature the agreement for B. Jackson for the Dixon Airport Dixon Airport Repair Runway 6/24 project in the amount of \$405,689.60. Commissioner Barkhurst seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis, Treasurer Patty Bentsen and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 11:54 a.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:08 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:20 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, March 3, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of February 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Sue Jones, Vice-Chairman