

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 17, 2019  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 17, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:01a.m.

**ADDITIONS/CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Espy moved to approve 2019 payroll and benefit expenses of \$893,866.36 and insurance claim and premium expenses of \$272,407.55 and the main amount of bills totaling \$398,598.85. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00 for an aggregate \$1,564,940.76. Commissioner Barkhurst seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	ELECTRICAL SERVICES	\$3,454.82
ALBRECHTSON, MARY KAY	BAILIFF CIRCUIT COURT	\$75.00
ALSCO, AMERICAN LINEN DIVISION	MISC SHOP SUPPLIES	\$55.67
APEX COMMUNICATIONS	MAINTENANCE AGREEMENT	\$4,033.88
APG MEDIA OF THE ROCKIES	MISC ADS	\$2,457.50
ASBESTOS & TECHNICAL SERVICES, INC.	MED BOW ASBESTOS COLLECTION AND ANALYSIS	\$3,640.00
BAGGS, TOWN OF	WATER SERVICES	\$65.01
BENNETT, THOMAS L. M.D.	AUTOPSY	\$1,842.68
BEST WESTERN COTTONTREE	WITNESS HOTEL FEES	\$192.00
BLAKEMAN PROPANE	HEATING SERVICES	\$200.00
BOB BARKER COMPANY, INC.	JAIL CLOTHES	\$464.16
BOMGAARS SUPPLY	BLADE	\$14.99
BROWN, AMANDA	MEALS AND MILEAGE	\$311.32

BUILD RITE LUMBER COMPANIES	MISC PARTS	\$339.96
CARBON COUNTY COUNCIL OF GOVTS.	2020 DUES	\$200.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,496.60
CARERIGHT TECHNOLOGIES, LLC	MONTHLY BED FEE	\$178.20
CDW GOVERNMENT, INC.	MISC IT SUPPLIES	\$3,472.10
CHARTER COMMUNICATIONS	JAIL DUES & SUBSCRIPTIONS	\$119.84
CIRCLE H ROOFING	ROOF MAINTENANCE	\$5,500.00
CNA SURETY	BOND RENEWAL S.WARD	\$100.00
COWBOY CHEMICAL	JAIL LAUNDRY SUPPLIES	\$401.90
COWBOY SUPPLY HOUSE	MISC CLEANING SUPPLIES	\$4,683.70
DEPT OF ENVIROMENTAL QUALITY	CSF UNDER PROJECT RAWLINS #2	\$250.00
DOMINION ENERGY	ELECTRIC SERVICES	\$306.66
ECONO SIGNS, LLC	ROAD SIGNS	\$1,916.65
EKM&P, INC. DBA VOORHIS ASSOC., INC.	COURTHOUSE/CARBON BUILDING PROJECT DESIGN DEVELOPMENT	\$91,993.63
ELEVATED TRAINING SOLUTIONS	RANDOM DOT TESTING	\$960.00
ELK MOUNTAIN CONOCO	FUEL	\$933.99
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENGINEERING ASSOCIATES	PROJECT 18114.00 CCRBD MED BOW SHOP	\$12,008.71
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$10.00
E-Z LIFT GARAGE DOORS	10X10 SECURED DOORS	\$490.00
FATBEAM LLC	FIBER LINES	\$5,244.75
FEDEX FREIGHT	FREIGHT SHIPPING	\$68.50
FOLAND, SHERYL	MILEAGE	\$135.20
GCR ELECTRONICS, LLC	MONTHLY SITE RENTAL	\$2,000.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$2,137.50
GRAINGER	MISC SUPPLIES	\$863.78
GREATER WY BIG BROS/SISTERS	COUNTY OREVENTION SERVICES NOV 19	\$7,054.87
HANNA, TOWN OF	WATER SERVICES	\$268.19
HANSEN, LORETTA J.	MILEAGE	\$87.00
HERMAN, BOBBIE	FAIR MILEAGE	\$27.00
HERNANDEZ, BRENDA	INTERPRETER	\$25.00
HERRING, PAUL	GREASE	\$132.93
HIGH DESERT WELDING & MACHINE LLC	CORONERS BLDG WELDING SERVICES	\$226.02
HONNEN EQUIPMENT	CREDIT ON PARTS FOR JOHN DEER	\$2,573.84
IRON J TOWING	CALL OUT SMALL WRECKER	\$86.00
ISPYFIRE, INC.	ISPYFIRE>2000.00	\$500.00

J H KASPAR OIL COMPANY	FUEL	\$40.69
JACK'S BODY & FENDER REPAIR	BODY WORK TO 2014 DODGE RAM SHERIFF TRUCK	\$5,286.25
KAISLER, TODD	FAIR MILEAGE	\$54.00
KALUZNY, EMILY	FUEL	\$10.00
KENCO SECURITY AND TECH.	MONTHLY MONITORING	\$83.00
KILBURN TIRE COMPANY	TIRE	\$1,029.35
KOSTOVNY, MARK	BOARDS P&Z MILEAGE	\$25.20
KTGA/KBDY	TOWER RENT	\$150.00
LOGAN, BRENN A ROSE	WITNESS FEES	\$30.00
MANLEY, MARIA LUISA	WITNESS FEES	\$90.00
MCKESSON MEDICAL-SURGICAL	JAIL MEDS	\$335.08
MEDICINE BOW, TOWN OF	WATER SERVICES/FIRE SERVICES	\$836.75
M.H.C.C.	MEDICAL DETENTION SERVICES	\$17,761.41
MERCK SHARP & DOHME CORP.	VACCINES	\$2,233.87
MERSEAL LAW, LLC	LEGAL SERVICES	\$10,220.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$47.63
NEUTRON INDUSTRIES	AIR FRESHNERS	\$174.13
NORCO, INC.	CYLINDER RENT	\$898.07
ONE OF A KIND CANINE	BOARIND FOR ZEUS	\$160.00
PERKINS OIL CO	FUEL	\$4,698.35
PUBLIC SAFETY CENTER, INC	TACTICAL JACKETS	\$351.00
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$1,013.62
RASMUSSEN FURNITURE	ACCENT TABLE/ 3PC DINING SET	\$1,842.94
RAWLINS AUTOMOTIVE	MISC PARTS	\$1,082.27
RAWLINS, CITY OF	WATER SERVICES	\$2,285.30
RICOH USA INC	IT COPIERS LEASE PAYMENTS	\$1,235.88
RICOH USA, INC	IT COPIERS	\$5,679.08
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$15,599.00
SANGER, JOHN S.	CC DENTENTION SHOWER STALL PAINT	\$1,500.00
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$258.32
SARATOGA FEED & GRAIN	PANTS FOR DEPUTIES	\$64.76
SARATOGA SUN	MISC ADS	\$288.75
SARATOGA, TOWN OF	WATER SERVICES	\$152.50
SCHILLING & WINN PC	LEGAL SERVICES	\$3,855.70
SECRETARY OF STATE	NOTARY RENEWAL FOR J. RIEGER	\$30.00
SHIVELY HARDWARE	MISC SUPPLIES	\$187.58
SNAKE RIVER PRESS	AD	\$96.00
SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY	\$2,668.75

SPYGLASS	CONSULTING FEE AND LANDLINE SERVICES	\$599.01
STANLEY CONVERGENT SECURITY SOL.	TELEPHONE SUPPORT LABOR	\$324.00
STAPLES ADVANTAGE	MISC SUPPLIES	\$178.50
STINKER STORES, INC.	FUEL	\$838.85
STRYKER SALES CORPORATION	NEW COTS FOR CORONERS BLDG WY HEALTH COALITION GRANT	\$34,048.18
SUMMIT FOOD SERVICE	JAIL COMMISSARY	\$8,020.01
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	JAIL MEALS	\$2,905.46
TEAM LAB	ROAD PATCH ON CR RD 291/203	\$1,695.00
THOMSON REUTERS-WEST PAYMENT CTR	MONTHLY CHARGES	\$786.44
TRACTOR SUPPLY CREDIT PLAN	BOOSTER CABLE/220 PCS CRSENT WRENCH SET	\$104.98
TRIPLE X CONTRACTING, INC.	TRASH SERVICES	\$500.00
TRUE VALUE OF RAWLINS	MISC PARTS	\$654.51
TYLER TECHNOLOGIES, INC	ANNUAL MAINTENANCE	\$47,347.54
U S POSTMASTER-RAWLINS	PO BOX ANNUAL RENEWAL	\$360.00
WESTERN TRUCK REPAIR	GLAD HAND FOR END DUMP	\$9.96
WILLE, O.R.	BOARDS P&Z MILEAGE	\$45.00
WILSON, MARGARET	12 PATCHES	\$48.00
WY DEPT OF HEALTH	STATE RENTAL CAR	\$80.00
WY MACHINERY COMPANY	MISC SERVICES	\$15,245.34
WY PUBLIC HEALTH LABORATORY	LAB FEES	\$1,602.00
WY STATE BAR	JOB POSTING ON WEBSITE	\$100.00
XYBIX SYSTEMS, INC	JAIL DISPATCHERS NEW OFFICE	\$22,940.29

**CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 3, 2019 regular meeting minutes, Monthly receipts from the Carbon County Clerk’s Office in the amount of \$15, 371.75, monthly receipts from Planning and Zoning in the amount of \$900.00, monthly receipts from Clerk of District Court in the amount of \$3,751.00, a bond for Veronica Fernandez, Deputy Treasurer in the amount of \$10,000.00, a bond for Eileen Keller, Deputy Treasurer in the amount of \$10,000.00, a bond for Doreen Harvey, Town of Encampment Clerk/Treasurer in the amount of \$75,000.00 and Notice of Valuation Changes in the amount of (\$1,447,780.00). Commissioner Moore seconded and the motion carried unanimously.

**ELECTED OFFICIALS & DEPARTMENT HEADS**

## **IT**

Commissioner Jones moved to waive the procurement policy and the county contracts with Long & Associates and approve a quote from Long & Association for up to \$44,848.00 to replace 8 cameras at the jail. Commissioner Espy seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Jones moved to reject any late bids from Heath Steel and Rocky Mountain Sand & Gravel for the Medicine Bow Complex project. Commissioner seconded and the motion carried unanimously.

Commissioner Espy moved to award all three bid packages to Shepard Construction Inc. in the total amount of \$1,253,772.00 for the Medicine Bow Complex project. Commissioner Moore seconded and Chairman Johnson clarified that we have paid \$130,000 for engineering. Commissioner Espy asked who will manage construction and Mr. Kopasz replied Mr. Piche will manage but his company will assist as needed including with soils and concrete testing. The motion carried unanimously.

## **Attorney**

Commissioner Barkhurst moved to authorize Attorney Davis to sign a letter to Little Medicine Bow Wind noticing them of a hearing date for their appeal of February 27, 2020. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to authorize a commissioner's signature on the Renewal Lease for Life Skills at the Carbon Building in the amount of \$12,712.00 for a one year term beginning January 1, 2020 through December 31, 2020. Commissioner Espy seconded and the motion carried unanimously.

## **Clerk of District Court**

Commissioner Espy moved to designate Bank of Commerce as the 2020 depository for the Clerk of District Court. Commissioner Barkhurst seconded and the motion carried unanimously.

## **RAWLINS CITY MANAGER – SCOTT HANNUM**

Commissioner Jones moved to take from the table and approve the motion made December 3, 2019 to authorize the Chairman's signature on the Quitclaim Deed to the City of Rawlins for the land located within the NE1/4 of Section 16, Township 21, North Range 87 West, 6<sup>th</sup> P.M., City of Rawlins, Carbon County, Wyoming for use as a fishing pond with a three year reversionary clause. Commissioner Espy seconded and the motion carried unanimously.

## **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2019-38, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Carbon County and a letter of support for Memorial Hospital of Carbon County's State Loan & Investment Board application for a new ambulance. Commissioner Moore seconded and the motion carried unanimously.

### **Planning and Zoning**

Commissioner Barkhurst moved to authorize the Chairman's signature on a letter to the Governor's Office requesting \$50,000 funding for the county's Natural Resource Management Plan. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to approve Resolution No. 2019-39, a Resolution Allowing Temporary Use of Green Mountain by Brush Creek Ranch for Approved Winter Recreational Activities. Commissioner Espy seconded and Commissioner Jones commended Mr. Fox and Attorney Davis for working on this complicated issue. The motion carried unanimously.

Commissioner Espy moved to authorize any commissioner's signature on a comment letter to the Bureau of Land Management regarding the WY Pipeline Corridor Initiative. Commissioner seconded and the motion carried unanimously.

### **Road & Bridge**

Commissioner Moore moved to authorize the Chairman's signature on FY2020 Congestion Mitigation Air Quality (CMAQ) Project Agreement in order to apply Magnesium Chloride to approximately 60 miles on County Roads 291 and 270 in the amount not to exceed \$286,500.00 which includes a \$71,625.00 match from the county. Commissioner Espy seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to regretfully accept the letter of resignation from Sean Gravier from the Carbon County Planning and Zoning Commission. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Barkhurst moved to appoint Joan McGraw to the Planning & Zoning Commission for the unexpired term ending December 2021. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Moore moved to appoint James R. Eggleston to the Rawlins-Carbon County Airport Board for an unexpired term ending January 2022. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Lease Extension for Driver Services Office Space located at Little Snake River Valley Library for a term of two years

beginning February 1, 2020 and ending January 31, 2022 and in the amount of \$360.00 per year. Commissioner Moore seconded and the motion carried unanimously.

Commissioners Jones moved to eliminate the Teladoc copay for county employees effective January 2020. Commissioner Moore seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the Concurrence letter from Carbon County to the FAA as it is a requirement for FAA funded projects and the Notice of Award addressed to B. Jackson Construction notifying them that they have been awarded the Dixon Airport Repair Runway 6/24 Project in the amount of \$405,689.60. Commissioner Moore seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:20 p.m. Commissioner Barkhurst seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, January 21, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 7<sup>th</sup> day of January, 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman