

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 18, 2019
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 18, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

Chairman Johnson noted the Public Records topic under the County Clerk time is a contact not contract and he added Amanda Brown for an Amendment to the state’s public health contract.

VOUCHERS

Commissioner Espy moved to approve the payroll costs of \$948,932.84 and benefit costs in the amount of \$196,075.57. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded and the motion carried with all voting for except Commissioner Jones who abstained due to conflict.

Commissioner Espy moved to approve the main amount of bills in the amount of \$ 628,922.38 for an aggregate total today of \$1,773,998.79. Commissioner Moore seconded and the motion carried unanimously.

307 PROFESSIONAL CLEAN LLC	\$10,485.00	COUNTY CLEANING
71 CONSTRUCTION	\$37,452.80	FOG SEAL ON BRUSH CREEK ROAD
ALLIED 100	\$12,698.00	GRANTS CENTRAL WY HEALTH AEDS
APEX COMMUNICATIONS	\$4,033.88	MAINT AGREEMENT JUNE2019-JUNE2020
APG MEDIA OF THE ROCKIES	\$2,939.31	LEGAL NOTICES & ADS
AXIS FORENSIC TOXICOLOGY, INC.	\$230.00	COMP DRUG PANEL
BAGGS, TOWN OF	\$183.95	WATER SERVICES/RENT
BALESTRIERI, MICHELLE	\$66.05	POSTAGE /COURSEWORK
BANK OF MONTREAL - MASTERCARD	\$24,391.56	VARIOUS
BHANDARI, CALEB	\$45.75	WITNESS FEES
BI INC.	\$877.50	JAIL ELECTRONIC MONITORING
BIG SKY COMMUNICATIONS INC	\$136.00	CONTROLLER AND DISPATCH APP
BLACK, JASON	\$30.00	WITNESS FEES
BRIDGER FABRICATION	\$1,728.34	FORD TRUCKS CENTER CONSOLE REMOVAL

BUILD RITE LUMBER COMPANIES	\$73.43	PAINT/SUPPLIES
CARBON POWER & LIGHT INC	\$2,410.60	ELECTRIC SERVICES
CASPER STAR-TRIBUNE	\$1,672.32	ADS
CATHEDRAL HOME FOR CHILDREN	\$17,500.00	FUNDING FOR CCYCC & DIVERSION 4TH QTR
CBM FOOD SERVICE	\$6,832.10	JAIL MEALS
CENTURYLINK-PHOENIX	\$439.63	IT UTL TELEPHONE
CHARM-TEX, INC.	\$96.70	JAIL SUPPLIES
CHARTER COMMUNICATIONS	\$121.57	TV SUBSCRIPTION
CMI-TECO	\$191.47	DEF/SEAFOAM/RAGS
DELL MARKETING L.P.	\$57,615.77	NEW WORKSTATIONS FOR ALL DEPTS
DEPARTMENT OF HEALTH	\$80.00	RENTAL VEHICLE
DRUMMOND REFRIGERATION LLC	\$710.07	REPAIR ICE MAKER
ED2GO	\$2,195.00	PARALEGAL COURSE CINDY BURKHART
ELEVATED TRAINING SOLUTIONS	\$70.40	DOT PRE EMPLOYMENT
ENCAMPMENT, TOWN OF	\$96.00	WATER SERVICES
ERICKSON & ROBERTS	\$15.00	ADMIN EMERGENCY DETENTIONS
FATBEAM LLC	\$5,244.75	FIBER LINES/INTERNET & WEBSITE
FOSTER, KIE	\$76.24	WITNESS FEES
FOX, SID	\$472.85	APA RENEWAL/FUEL & MEALS
GALLS/QUARTERMASTER	\$197.00	MISC JAIL SUPPLIES
GCR ELECTRONICS, LLC	\$1,200.00	MONTHLY SITE RENTAL
GLAXOSMITHKLINE PHARMACEUTICALS	\$537.00	PH VACCINE GENERAL VACCINES
GOLDEN, MARY	\$72.12	TRAINING
GREATER WY BIG BROS/SISTERS	\$7,238.31	COUNTY PREVENTION SERVICES
HANNA, TOWN OF	\$245.98	WATER SERVICES
HONNEN EQUIPMENT	\$2,324.60	MISC PARTS
HUTCHINS, SARAH	\$632.71	MILEAGE TO WYGEO CONFERENCE
IRON J TOWING	\$561.00	ABANDONED VEHICLE TOW CHARGES
J H KASPAR OIL COMPANY	\$16,641.94	FUEL
JOHNSTON, RANAE	\$105.01	MEALS/TEXTBOOK
KILBURN TIRE COMPANY	\$1,086.82	TIRES
KING SOOPERS CUSTOMER CHARGES	\$99.11	DONUTS/JAIL PHARMACY
KIRSCH, ARCHIE P	\$1,300.00	PH PR HEALTH OFFICER
KONE ELEVATORS ESCALATORS	\$4,586.22	ELEVATOR MAINTENANCE
KTGA/KBDY	\$150.00	TOWER RENT
KUSSMAUL ELECTRONICS	\$219.16	AUTO PUMP REBUILDING KIT
LASCANO, NICHOLAS	\$46.86	WITNESS FEES
LOADER, JEAN	\$182.27	MILEAGE/MEALS
MAGURANY, JARAD W	\$360.38	MILEAGE/MEALS
MARTIN, RHONDA CREDIA	\$30.00	WITNESS FEES
MARTIN, SAMANTHA	\$30.00	WITNESS FEES
MEDICINE BOW, TOWN OF	\$669.25	WATER SERVICES/VEHICLE ACCIDENT HWY

		487
MEMORIAL HOSPITAL OF CC	\$103,396.49	ADMIN EMERGENCY DETENTIONS
MERCEDES TRANSCRIPTION, INC	\$122.65	TRANSCRIPTION REPORTS
MIDWEST FIRE EQUIPMENT & REPAIR	\$212.65	LIGHT BULB
MOUNTAIN WEST MOTORS	\$134.82	ANTI THEFT TROUBLESHOOT
MPM CORP / EVERGREEN DISPOSAL	\$130.00	TRASH SERVICES
MY OFFICE ETC.	\$16.99	ENVELOPES
NEUBAUER, PELKEY, MERSEAL AND	\$3,261.50	LEGAL SERVICES
NEWMAN TRAFFIC SIGNS	\$288.90	CONSTRUCTION SIGNS
NORCO, INC.	\$921.50	CYLINDER RENTAL
OFFENDER WATCH	\$70.00	SEX OFFENDER CARDS MAILED
OFFICE OF THE ATTORNEY GENERAL	\$45.00	FINGERPRINTS
PERKINS OIL CO	\$1,316.78	FUEL
PMCH	\$8,298.00	SERVICES FOR RECONCIL GENERAL LEDGER
PROFORCE	\$626.00	SHOTGUNS
QUILL CORPORATION	\$65.96	PENS/STICKY NOTES
RAWLINS AUTOMOTIVE	\$1,491.89	PARTS
RAWLINS EASTSIDE CARWASH	\$63.00	WASH CARDS
RAWLINS GLASS CENTER, INC.	\$1,261.51	LOADER WINDOWS THAT WERE KICKED OUT
RI TEC INDUSTRIAL PRODUCTS	\$780.00	DRY MOLLY
RICOH USA INC	\$1,175.00	IT COPIERS
RICOH USA, INC	\$7,217.13	IT COPIERS LEASE PAYMENT
RIETVELD, TONI	\$131.13	MEALS/MILEAGE
ROCKY MOUNTAIN POWER	\$5,171.49	ELECTRIC SERVICES
SAPP BROS TRUCK STOPS, INC.	\$1,500.00	MISC PARTS
SAPP, KATHRYN C.	\$1,685.56	MENTAL HEALTH CONTRACT SERVICES
SARATOGA AUTO PARTS, INC.	\$916.97	PARTS/OIL
SARATOGA FEED & GRAIN	\$17.95	WOOD POSTS
SARATOGA SUN	\$593.50	ADS
SARATOGA, TOWN OF	\$886.93	WATER SERVICES
SCHILLING & WINN PC	\$2,195.05	LEGAL SERVICES
SECRETARY OF STATE	\$60.00	NOTARY APP
SHAMPANG, PIPER	\$15.00	WITNESS FEES
SHEPARD'S	\$5,086.63	FUEL
SHIVELY HARDWARE	\$3,290.56	SUPPLIES/TRASH PUMP
SLOW AND STEADY LAW OFFICE, PLLC	\$3,683.50	LEGAL SERVICES
SNAKE RIVER PRESS	\$72.00	BOARD OPENING AD
STUNTRONICS, LLC	\$65.00	SUPER SLEEVE
SUNRISE SANITATION SERVICE, LLC.	\$68.00	TRASH SERVICES
SWANSON SERVICES CORPORATION	\$1,223.37	JAIL COMMISSARY SUPPLIES
SWEETWATER CO SHERIFF'S OFFICE	\$9,489.87	JAIL HEALTH
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICES
TEAM LAB	\$1,901.00	ROAD PATCH/GRAPHITE

THOMSON REUTERS-WEST PAYMENT	\$771.02	ATTORNEY DUES & SUBSCRIPTIONS
TRADING POST	\$101.23	FUEL
TREVATHAN, SABRINA RMR	\$1,133.40	TRANSCRIPTION SERVICES
TRUE NORTH STEEL	\$5,469.20	MISC SUPPLIES
TRUE VALUE OF RAWLINS	\$36.09	MISC HARDWARE
U S IDENTIFICATION MANUAL	\$82.50	SUBSCRIPTION RENEWAL
UNIVERSITY OF WY (CES)	\$75.00	ESCAPE CONFERENCE
US BANK	\$6,233.77	VARIOUS
VALLEY OIL COMPANY	\$477.61	FUEL
VENTURE TECHNOLOGIES	\$24,000.00	ANNUAL MAINTENANCE
VOIANCE LANGUAGE SERVICES LLC	\$37.50	OVER THE PHONE INTERPRETATION
VOLUNTEER FIREMEN PENSION FUND	\$585.00	MAY VOL FIRE RETIREMENT
W.A.R.M. PROPERTY INSURANCE POOL	\$147,616.34	PROPRTY ASSESSMENT FOR 19/20
WEBSTER, MATTHEW S	\$363.00	MILEAGE
WEX BANK	\$651.46	FUEL
WILLE, O.R.	\$45.00	MILEAGE
WILLIAMS, JOE LYNN	\$113.67	WITNESS FEES
WILLIAMS, NATHANIEL	\$30.00	WITNESS FEES
WY COUNTY COMMISSIONER'S ASSOC	\$10,730.00	FY 20 DUES
WY MACHINERY COMPANY	\$25,181.23	BLADES/CUTTING EDGES
WY PUBLIC HEALTH LABORATORY	\$657.00	PH SUPPORT SERVICES
WY STATE BAR	\$99.00	ADVERTISING SERVICES
WY STATE FIRE MARSHAL'S OFFICE	\$4,287.47	MED BOW R+B PLAN REVIEW
WYOMING REPORTING SERVICE, INC.	\$427.70	RECORDED AUDIO TRANSCRIPTION
YAMPA VALLEY ELECTRIC	\$1,025.82	ELECTRIC SERVICES
ZIRMED, INC	\$3.31	PH VACCINE GENERAL VACCINES

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the June 4, 2019 regular meeting minutes and monthly receipts for the County Clerk in the amount of \$40,089.08 and Clerk of District Court in the amount of \$3,265.00. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Commissioner Jones moved to authorize the Chairman's signature on Amendment Two to the contract between Wyoming Department of Health, Public Health Division and Carbon County. Commissioner Barkhurst seconded and the motion carried unanimously.

Assessor

Commissioner Espy moved to authorize the Chairman's signature on the Service Contract with Greenwood Mapping for GIS parcel mapping not to exceed \$7,500 per year billed at \$75 per hour plus a web map server for \$5,200 per year with optional add-ons of \$1,200 totaling \$13,900 if all options are chosen. Commissioner Jones seconded and the motion carried unanimously.

Road & Bridge

Commissioner Jones moved to approve Resolution 2019-19 A Resolution Setting Reduced Construction Speed Limits on Specified Carbon County Roads Utilized for Wind production Projects in Carbon County, Wyoming including the following roads Carbon County Roads or portions thereof as follows - 262, 121, 270, 99, 97, 294, 2 East, 291, 605, 340. Commissioner Barkhurst seconded and the motion carried unanimously.

Recess

Chairman Johnson called for a recess at 9:59 a.m.

Attorney

Commissioner Espy moved to authorize the Chairman's signature on the Diversion Contract for a term of 3 months, the Memorandum of Understanding and the Lease Agreement all with Cathedral Home for Children for services and occupancy of the Carbon County Youth Crisis Center for terms of 3 years each pending legal and commissioner review. Commissioner Moore seconded and the motion carried unanimously.

PUBLIC HEARING

Planning & Zoning 2019 Fee Schedule

Commissioner Jones moved to adopt Resolution No. 2019 - 20 A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission concerning the Planning & Zoning 2019 Fee Schedule. Commissioner Barkhurst seconded and the motion carried unanimously.

Attorney

Commissioner Espy moved to authorize the Chairman's signature on the Maintenance Agreement with Apex Communications LLC for a term of one year ending June 2020. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the Extension of Lease Agreement with Wyoming Department of Transportation for the CDL testing site for a 3-year term ending July 31, 2022 in the amount of \$1,200.00 per year. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to reappoint the following individuals to the following boards: Corinne Miller to the Carbon County Community Juvenile Services Board for a three year term ending June 30, 2022; Steven Dinero and Mike Morrell to the Library Board for three year terms ending June 30, 2022; Larry Moore and Kenneth Klouda to the Museum Board for three year terms ending June 30, 2022; Daniel Hodgkiss and Judy Welton to the Platte River Community Center Joint Powers Board for three year terms ending June 30, 2022; Russell Waldner to the Saratoga-Carbon County Impact Joint Powers Board for a three year term ending July 31, 2022; Caleb Owens to the Valley Community Center Joint Powers Board to a three year term ending July 31, 2022 and Cynthia Cobb and Travis Harding to the Baggs Solid Waste Disposal District to a three year term ending August 31, 2022 and appoint Gerald Steele to the Memorial Hospital Board for a five year term ending June 30, 2024. Commissioner Barkhurst seconded and the motion carried with all voting for except Commissioner Moore who abstained due to conflict.

Commissioner Espy moved to reappoint Sue Jones to the Upper Platte River Solid Waste Disposal District for a three year term ending August 31, 2022. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Barkhurst moved to approve the Agreement Among Wyoming Department of Health, Public Health Division Carbon County WIC Program and Carbon County for WIC funding in the amount of \$4,833.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to make the Rawlins Daily Times the county's official publication due to the fact they have two weekly publications and because the county often advertises in both papers regardless of whom the official publication is. Commissioner Moore seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the Dixon Airport Application for Federal Assistance FY 2019 Airport Improvement Program Project No. 3-56-0038-017-2019 in the amount of \$307,437.00 and Wyoming Department of Transportation Request for State Airport Aid in the amount of \$20,495.00 with a total match to both from the county of \$13,665.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Record of Negotiation with Airport IFE Services, Inc. Agreement for Consultant Services for the Dixon Airport to prepare an independent fee estimate for the Master Plan Update project. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Record of Negotiation with Lewis Lott of Airport IFE Services, Inc. for Consultant Services for the Dixon Airport to prepare an independent fee estimate for the Master Plan Update project. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to authorize any commissioner to sign the federal and state grant applications and the engineering contract for the Dixon Airport runway repair project. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis, Clerk Bartlett, Bill Nation, John Rutherford, and Ron Brown to discuss personnel, potential litigation and other matters considered confidential by law at 11:41 a.m. Commissioner Moore seconded and the motion carried unanimously.

Mr. Rutherford and Mr. Brown were present and Ron left at 12:24 p.m., John Rutherford left at 12:28 p.m. and Mr. Nation joined at 12:45 p.m.

Commissioner Espy moved to come out of executive session at 1:03 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Barkhurst seconded and the motion carried unanimously.

COMMISSIONERS

Commissioner Espy moved to authorize the Fire Warden to take personnel action. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:04 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Monday, July 15, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of July 2019.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman