

**OFFICIAL  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 5, 2019  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 5, 2019 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson, Sue Jones, Byron Barkhurst, and Travis Moore. Commissioner Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

The Chairman added an amendment for an existing public health agreement under Public Health and a well application for the Fairgrounds under Buildings & Grounds.

**VOUCHERS**

307 PROFESSIONAL CLEAN LLC	CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	ELECTRICAL WORK	\$1,884.09
AINSWORTH, STEVEN	CORONER CONFERENCE FEES	\$350.00
ALSCO, AMERICAN LINEN	SHOP SUPPLIES	\$158.07
APG MEDIA OF THE ROCKIES	PUBLIC NOTICE AD	\$111.00
ARCA SEARCH	ANNUAL HOSTING FEE	\$2,180.00
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$1,813.00
BALESTRIERI, MICHELLE	CRC MEMBERSHIP DUES	\$289.75
BARKHURST, BYRON	WCCA MILEAGE	\$143.00
BLACK HILLS ENERGY	HEATING FUEL	\$17,480.10
BLAKEMAN PROPANE	HEATING FUEL	\$3,366.25
BOMGAARS SUPPLY	MISC SUPPLIES	\$38.76
BUILD RITE LUMBER SUPPLY	MISC PARTS	\$182.42
CARERIGHT TECHNOLOGIES	MONTHLY BED FEE	\$145.20
CASPER WINNELSON CO	ICE MELT	\$450.93
CBM FOOD SERVICE	JAIL MEALS	\$3,439.13
CLERK OF DIST COURT (JURORS)	JUROR/BAILIFF	\$3,700.00
CROSSROADS TOWING	TIRES	\$451.66
DAILY TIMES	NEWSPAPER SUBSCRIPTION	\$174.00
DALLIN MOTORS INC	CHIMES TURNED OFF/CRUISE	\$128.20
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	HEATING FUEL	\$297.35
EATON SALES & SERVICE LLC	FUEL PUMP	\$3,538.26

EKM&P, INC.	SECURITY PROJECT	\$2,970.00
ELK MOUNTAIN, TOWN OF	RENT	\$1,500.00
ENGINEERING ASSOCIATES	MED BOW COMPLEX	\$21,772.16
ESRI	ANNUAL MAINTENANCE	\$2,700.00
FURTHER	2018 HRA REIMBURSEMENT	\$5,888.45
GLAXOSMITHKLINE PHARMA	VACCINES	\$1,743.50
HANNA, TOWN OF	WATER SERVICES	\$118.99
HANSEN, LORETTA J.	MILEAGE	\$137.34
HEROLD IRON WORKS	MECHANIC	\$88.00
HIGH PLAINS POWER	ELECTRIC SERVICES	\$339.61
HIGH PLAINS VISION CENTER	VISION SERVICES	\$4,006.00
HOSTLERS GENERAL STORE	FUEL	\$63.60
IML SECURITY SUPPLY	KEYPAD LOCK	\$484.55
J H KASPAR OIL COMPANY	FUEL	\$7,289.62
JOHNSTON, RANAE	MILEAGE	\$73.50
KARI, DALE	MILEAGE	\$27.60
KENCO SECURITY	MONITORING ALARM	\$78.00
KIRSCH, ARCHIE P	SERVICES PROVIDED FEB	\$1,300.00
L N CURTIS & SONS	MISC PARTS	\$9,292.12
LARAMIE FIRE EXTINGUISHER	INSPECTION OF HOOD SYSTEM	\$285.00
MCKESSON MEDICAL	MEDICAL SUPPLIES	\$408.32
MERBACK AWARD COMPANY	PLAQUE W/ PLATE	\$102.64
MICHAELS FENCE	WELDED FRAME	\$3,342.29
MIRACLE EAR-RAWLINS	HEARING SERVICES	\$3,000.00
NEUBAUER, PELKEY, MERSEAL	LEGAL SERVICES	\$4,631.25
NORCO, INC.	SQUIRT BOTTLES	\$7.27
OFFENDER WATCH	SEXOFFENDERNOTIFICATION	\$70.00
ATTORNEY GENERAL	MCWHORTER FINGERPRINTS	\$15.00
O'REILLY AUTO PARTS	TOOL BAG	\$14.67
PARTSMASTER	SHOP SUPPLIES	\$1,610.27
PAUL STANLEY CONSTRUCTION	GENIE LIFT RENTAL	\$300.00
PERKINS OIL CO	FUEL	\$751.07
PETERSON, CHAD MD	DENTAL SERVICES	\$660.00
PHILLIPS 66-CONOCO-76	FUEL	\$35.97
PLAINSMAN PRINTING	CASE BINDER	\$332.84
POWER EQUIPMENT COMPANY	SNOW BLOWER PARTS	\$555.43
QUILL CORPORATION	BATTERIES/DISH SOAP	\$46.16
RAWLINS AUTOMOTIVE	MISC PARTS	\$5,195.11
RAWLINS, CITY OF	WATER SERVICES	\$1,957.00
RICOH USA INC	COPIERS	\$17,544.91
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$11,624.13

SAPP BROS TRUCK STOPS, INC.	BLADE TIRES	\$3,000.00
SARATOGA AUTO PARTS, INC.	ANTIFREEZE	\$243.79
SHEPARD'S	FUEL	\$139.61
SHIVELY HARDWARE	MISC PARTS	\$142.40
SPAULDING, DAWNETTE	MILEAGE	\$385.32
STANLEY CONVERGENT SECURITY SOLUTIONS	MAINTENANCE CHARGES	\$641.05
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$431.72
STATE OF WYOMING A & I	MAINFRAME ACCESS TITLES	\$71.30
STODDARD, CURTIS T.	DENTAL SERVICES	\$7,498.00
SUNRISE SANITATION SERVICE,	TRASH SERVICES	\$68.00
SUPER VACUUM	REFLECTIVEGRAPHICS CCSO	\$1,959.90
SWANSON SERVICES	COMMISSARY SUPPLIES	\$1,230.42
TAYLOR, ROD	LADDER RACK	\$300.00
TIN BOY GARAGE	TIRES	\$1,261.00
TRUE VALUE OF RAWLINS	MISC PARTS	\$465.27
TYLER TECHNOLOGIES, INC	SOFTWARE MAINTENANCE	\$45,154.48
US BANK	MISC CHARGES	\$428.26
VOIANCE LANGUAGE SERVICES	INTERPRETATION SERVICES	\$23.25
WILLDAN ENERGY SOLUTIONS	LED LIGHTS	\$1,668.81
WILSON, MARGARET	PATCHES	\$16.00
WYCTYCOMMISSIONER ASSOC	CONFERENCE REGISTRATION	\$400.00
WYCTYTREASURER ASSOC	ANNUAL DUES	\$100.00
WY DEPT OF ENV QUALITY	2019 FEE FOR TANK 1	\$50.00
WY DEPT OF TRANSPORTATION	SAVERY RD PROJECT	\$1,941.96
WY MACHINERY COMPANY	MISC PARTS	\$7,742.96
WY RENTS, LLC	GENIE LIFT	\$157.50
WY RETIREMENT SYSTEM	VOLUNTEERFIRERETIREMENT	\$615.00
WY DEPT OF WORKFORCE SVCS	JAN 2019 VOL WORK COMP	\$59.85
YOCUM, LEO	MILEAGE	\$24.00
YOUNG, CHARLES MD	MEDICAL SERVICES	\$150.00
GRAND TOTAL:		\$229,155.12

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded. The motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve the report of expenditures in the amount of \$234,478.39 for an aggregate total today of \$234,546.39. Commissioner Barkhurst seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Jones moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the February 19, 2019 regular meeting minutes; bonds for Ashley Mayfield Davis, Prosecuting Attorney, Carbon County, in the amount of \$500.00; Kristin Amber Redding, Deputy Treasurer, Carbon County, in the amount of \$10,000.00; Patricia Bentsen, Treasurer, Carbon County, in the amount of \$100,000.00; Alethea M. Foster, Clerk/Treasurer, Town of Baggs, in the amount of \$50,000.00; and a monthly receipt for the Planning & Development Department in the amount of \$17,875.00. Commissioner Moore seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Public Health**

Commissioner Barkhurst moved to authorize the Chairman's signature on the Amendment One to the Contract Between Wyoming Department of Health, Public Health Division and Carbon County to increase the contract by \$20,000.00 for a new total of \$297,481.00. Commissioner Jones seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Jones moved to authorize the Chairman's signature on the Proof of Appropriation and Beneficial Use of Ground Water document with the State of WY for the Carbon County Fairgrounds water well. Commissioner Moore seconded and the motion carried unanimously.

### **Mental Health Examiner**

Commissioner Jones moved to authorize the Chairman's signature on the contract for mental health examiner services with Freedom Counseling LLC, Kathryn Sapp. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Planning & Development**

Commissioner Barkhurst moved to accept the Certifications of Recommended Action for Z.C. Case File #2019-01, a request for a Zone Change from Residential (RD-40) for Forestry Production and Seasonal Recreational (FPSR-20.309 for Lot 1 and FPSR-20.283 for Lot 2) located in the proposed Kubiak Minor Subdivision encompassing approximately 40.592 acres located approximately 16 miles east of Dixon off Hwy 70, approximately 1 mile south of Hwy 70 within the Medicine Bow National Forest; Minor Subdivision Case File #2019-01, a request to create two lots, Lot 1 = 20.309 acres and Lot 2 = 20.283 acres; and Z.C. Case File #2019-02, a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-10) located approximately ¾ mile west of Rawlins and 0.4 miles north of I-80; Z.C. Case File #2019-04, a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-10 and FPSR-1.66) for two separate parcels

located in the Woodedge Area located on Woodedge Road – Approximately 5 miles southwest of Cooper Cove Exit & I-80; approximately 7 miles southeast of Arlington; and C.U.W. Case File #2019-01-Foote Creek Rim 1 Wind Energy Facility, a request for a Conditional Use Permit for a Commercial Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) Zone located in Northeast Carbon County; near Arlington and primarily to the north of I-80 and west of State Highway 13 and schedule a public hearing for each at 1:00 p.m. April 2, 2019 at the Carbon County Courthouse in Rawlins, WY. Commissioner Jones seconded and the motion carried unanimously.

### **Clerk**

County Clerk, Gwynn Bartlett requested approval of the Local Government Liability Pool Renewal.

Commissioner Moore moved to authorize the Chairman’s signature on the Local Government Liability Pool Renewal. Commissioner Jones seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones nominated Commissioner Moore to serve as the commissioner representative on the Carbon County Economic Development Corporation. Commissioner Barkhurst seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Moore moved to go into executive session at 10:14 a.m. with Gwynn Bartlett, Ashley Mayfield Davis, and Renee Snider to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to come out of executive session at 11:06 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

### **PUBLIC HEARINGS**

Chairman Johnson opened a public hearing at 1:40 p.m. to hear Planning & Zoning Z.C. Case File #2019-03 – Jerry and Patricia Lynch Zone Change Request from RD-40 to RRA-15.37 located approximately 10 miles east and south of Riverside; approximately 2 miles south of HWY 230, access from Carbon County Road #219.

Chairman Johnson closed the public hearing at 1:48 p.m.

Commissioner Jones moved to approve Resolution No. 2019-04 A Resolution of the Board of County Commissioners of Carbon County, Wyoming for Z.C. Case #2019-03 Jerry and Patricia Lynch. Commissioner Barkhurst seconded and the motion carried unanimously.

Chairman Johnson opened a public hearing at 1:51 p.m. to hear Planning & Zoning's Zoning Resolution Amendment (ZRA) Case #2019-01 – Carbon County Proposed Text Amendments  
Chairman Johnson closed the public hearing at 2:10 p.m.

Commissioner Barkhurst moved to approve Resolution No. 2019-05, A Resolution of the Board of County Commissioners of Carbon County, Wyoming for ZRA Case #2019-01 – Carbon County Proposed Text Amendments. Commissioner Moore seconded and the motion carried unanimously.

**CLERK**

Commissioner Jones moved to authorize the Chairman's signature on Real Property Lease #809716 for office space for the Public Health Area Manager. Commissioner Barkhurst seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Moore moved to go into executive session at 2:32 p.m. with Gwynn Bartlett, Ashley Mayfield Davis to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Moore moved to come out of executive session at 2:56 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Jones moved to adjourn the meeting at 2:57 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 2, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-

Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of March 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-

Willing John Johnson, Chairman

