

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 19, 2019  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 19, 2019 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; John Espy, Sue Jones, Byron Barkhurst, and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

ACME ELECTRIC COMPANY, LLC	ELECTRICAL WORK	\$3,690.40
ALLISON, SCOTT M	CONTAINER/BIT/BOLT	\$24.99
ALSCO	SHOP SUPPLIES	\$53.44
ANTON COLLINS MITCHELL LLP	AUDIT JUNE 2018	\$4,000.00
APG MEDIA OF THE ROCKIES	MINUTES/CLOSURE AD	\$1,769.00
API SYSTEMS INTEGRATORS	FIRE ALARM SYSTEM REPAIR	\$2,336.00
ASBESTOS & TECHNICAL SVCS	ASBESTOS TESTING	\$2,830.00
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$3,242.00
AYALA, MEGAN	MILEAGE/MEALS	\$69.89
BAGGS, TOWN OF	WATER SERVICES/RENT	\$168.15
BANK OF MONTREAL - MC	MISC CHARGES	\$17,053.08
BEACH, HOMER	SNOW REMOVAL	\$700.00
BI INC.	LOST SL2 EQUIPMENT	\$1,859.50
BIG BALE COMPANY	TIRE PATCH	\$21.02
BLAKEMAN PROPANE	HEATING FUEL	\$1,253.67
BRIDGER FABRICATION	WELDING SUPPLIES/METAL	\$527.77
BUILD RITE LUMBER SUPPLY	MISC SUPPLIES	\$809.63
CANDY MOUNTAIN	DIRECTIONAL SIGNS	\$960.00
CARBON COPY	ABSENTEE BALLOT	\$250.00
CARBON CNTY CIRCUIT COURT	LITIGATION SERVICES	\$55.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,801.54
CASPER WINNELSON CO	ICE MELT/WATER SOFTNER	\$1,005.46
CBM FOOD SERVICE	JAIL MEALS	\$7,181.30
CEDARS HEALTH	MEDICAL SERVICES	\$100.00

COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$4,887.00
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$939.06
CULVER, VIRGILIA S.	LEGAL SERVICES	\$788.75
DAILY TIMES	NEWSPAPERS	\$93.96
DALLIN MOTORS INC	KEY FOB INSTALL	\$185.20
DELEON, JOHN	LEGAL SERVICES	\$2,641.50
DEVINE LAW	NOV 2018 - FEB 2019	\$1,881.25
DEVLIN, JOE	HANDWARMERS	\$4.66
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$719.00
DOT FHWA	SOUTH ROAD PROJECT	\$68,289.90
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$195.00
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$238.85
GCR ELECTRONICS, LLC	SIRE RENTAL FEES	\$1,200.00
GRAINGER	MISC PARTS	\$272.78
GRAPHIC BUSINESS SOLUTIONS,	MISC PAPER SUPPLIES	\$301.80
GREATER WY BIG BROS/SISTERS	COUNTY PREVENTION SVCS	\$7,512.63
HANNA, TOWN OF	WATER SERVICES	\$237.98
HERMAN, BOBBIE	MILEAGE	\$27.00
HERTER, JACQUES P. PHD	PSYCH EVAL FOR EMPLOYEES	\$1,150.00
IML SECURITY SUPPLY	KEY	\$109.76
IRON J TOWING	ABANDONED VEHICLE TOW	\$642.00
J H KASPAR OIL COMPANY	FUEL	\$10,895.46
JACK'S BODY & FENDER REPAIR	A/C RECHARGE	\$101.96
JACOBY FUNERAL HOME	BURIAL EXPENSE	\$995.00
KAISLER, TODD	MILEAGE	\$54.00
KERBS, CORSON	MILEAGE	\$27.00
KILBURN TIRE COMPANY	TIRE	\$200.00
KING SOOPERS	PHARMACY SERVICES	\$653.39
KTGA/KBDY	TOWER RENT	\$150.00
LALLY, BRIAN J.	ROOM CHARGES	\$95.23
MABERRY, AGRIPPINA M.	INTERPRETER	\$50.00
MEDICINE BOW, TOWN OF	VEHICLEFIRE/WATER SVCS	\$594.25
MEMORIAL HOSPITAL OF CC	EMERGENCY DETENTIONS	\$31,404.02
MILLER, CORINNE	MILEAGE	\$252.00
MOUNTAIN WEST MOTORS	OIL/FILTER/CLUTCH SET/MISC	\$2,475.69
MY OFFICE ETC.	CABINET	\$292.28
NEWMAN TRAFFIC SIGNS	ROAD SIGNS	\$197.30
NORCO, INC.	TANK RENTAL	\$872.65
OFFENDER WATCH	SEXOFFENDERNOTIFICATION	\$125.40

OFFICE ALLY	MONTHLY EHR CHARGE	\$29.95
O'REILLY AUTO PARTS	5 AMP GLASS FUSE	\$4.29
PERKINS OIL CO	TANK RENTALS/FUEL	\$280.83
PERUE PRINTING	MISC SUPPLIES	\$330.45
QT POD	ONE YEAR AGREEMENT	\$945.00
QUILL CORPORATION	LASER WHITE LABELS	\$194.95
RADAR SHOP, THE	REPAIR TO REMOTE	\$97.50
RAWLINS AUTOMOTIVE	MISC PARTS	\$1,193.28
RAWLINS, CITY OF	BURIAL EXPENSES	\$150.00
READY, JUSTIN	MILEAGE	\$42.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$5,826.95
SANOFI PASTEUR, INC.	VACCINES	\$1,205.78
SAPP BROS TRUCK STOPS, INC.	TRUCK PARTS	\$3,070.62
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$730.92
SARATOGA SUN	NEWSPAPER ADS	\$233.75
SARATOGA, TOWN OF	WATER SERVICES	\$151.93
SCHAEFFER MFG CO	OIL	\$1,250.15
SCHILLING & WINN PC	LEGAL SERVICES	\$1,672.68
SECURITYTRANSPORT SERVICES	INMATE TRANSPORT	\$2,056.05
SHEPARD'S	FUEL	\$6,471.18
SHIVELY HARDWARE	MISC SUPPLIES	\$1,444.16
SIMPLE DISTRIBUTORS, LLC	ENVELOPES/SELF STICK TABS	\$56.24
SLOW AND STEADY LAW OFFICE	LEGAL SERVICES	\$2,229.75
STODDARD, CURTIS T.	DENTAL SERVICES	\$1,479.00
SWANSON SERVICES CORP	COMMISSARY SUPPLIES	\$621.34
SWEETWATER COUNTY SHERIFF	INMATE HOUSING	\$10,725.00
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
THOMSON REUTERS-WEST	MONTHLY CHARGES	\$771.02
TIGER MART	FUEL	\$85.52
T-O ENGINEERS	DWX BEACON&GRADING	\$2,553.75
TRACTOR SUPPLY CREDIT PLAN	RUBBER MATS	\$120.00
TRADING POST	FUEL	\$104.59
TRIPLE X CONTRACTING, INC.	TRASH SERVICES	\$600.00
TRUE VALUE OF RAWLINS	MISC SUPPLIES	\$398.36
U.S. POSTAL SERVICE	POSTAGE	\$10,000.00
US BANK	MISC CHARGES	\$5,127.01
VALLEY OIL COMPANY	FUEL	\$339.49
VOIANCE LANGUAGE SERVICES	PHONE INTERPRETATION	\$12.75
WEX BANK	FUEL	\$227.36
WILLDAN ENERGY SOLUTIONS	LED LIGHTS	\$1,767.74
WILSON, MARGARET	SHERIFF PATCHES	\$24.00

WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$315.00
WY BEHAVIORAL INSTITUTE	INPATIENT SERVICES	\$754.00
WY DEPT OF HEALTH	LAB SERVICES	\$769.00
WY MACHINERY COMPANY	MISC PARTS	\$1,794.99
WY PEACE OFFICERS ASSOC	MEMBERSHIP DUES	\$510.00
WY FIREMEN'S ASSOCIATION	2019 ANNUAL DUES	\$75.00
WYOPASS	MEMBERSHIP DUES	\$440.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$1,382.78
GRAND TOTAL:		\$267,857.66

Commissioner Espy moved to approve payment of county insurance premiums and claims of \$229,886.20 and payroll and county paid benefits of \$807,855.27 and the main amount of bills for \$267,857.66 for an aggregate total of \$1,305,599.13. Commissioner Moore seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the February 5, 2019 regular meeting minutes; bonds for Byron Barkhurst, Commissioner, Carbon County, in the amount of \$1,000.00; Eileen Keller, Deputy Treasurer, Carbon County, in the amount of \$10,000.00; Trent Arnell, Treasurer, Little Snake River Conservation District, in the amount of \$10,000.00; John Hansen, Treasurer, Predator Management District Board, in the amount of \$10,000.00; James Sewell, School Treasurer, Carbon County School District #2, in the amount of \$50,000.00; and a monthly receipts for the Clerk of District Court Office in the amount of \$4,918.50, the Planning & Development Department in the amount of \$950.00, and the County Clerk's Office in the amount of \$22,369.25. Commissioner Jones seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

## **Buildings & Grounds**

Jim Piche, Buildings & Grounds Manager reported the WattSmart program is wrapping up with 17 buildings converted under the Rocky Mountain Power program which covers 75% of the cost of conversion to LED lighting. The Fairgrounds water well claim will be sent to the state next week.

Mr. Piche stated the Courthouse Security group recently met about moving the men's restroom door and installing cameras and would like to move forward. The cameras would be installed with Long & Associates to coordinate with the county's current system. Mr. Piche will present a cost and timeframe estimate at the next meeting of moving the restroom door.

## **Planning & Development**

County Planning Director Sid Fox discussed the county owned portions of Skyline Acres and the snow fence he has been working on. He found a company called Centennial Woods that would construct it for free as they harvest the weathered wood. County Attorney Ashley Davis stated she had concerns with the term of the agreement and the BOCC opted for 7 years.

## **Road & Bridge**

Road & Bridge Superintendent, Bill Nation provided plans for the Medicine Bow complex and the building could be complete as early as September/November 2019. Mr. Nation had no estimate at this time of completion of the second floor noting the available funds would not cover this. The BOCC asked Bill to bid this with an alternate of finishing the top floor. Chairman Johnson asked if the shop could be occupied during construction of the apartments and Mr. Nation stated he thought the Fire Marshall would not allow occupancy until construction on all is complete. Mr. Nation repeatedly asked if the BOCC had any changes to the plans and there were none offered.

Mr. Nation requested an amendment of \$2,500 for Engineering Associates to perform the necessary survey for the Medicine Bow Planning & Zoning.

Commissioner moved to approve the Amendment to the Professional Services with Engineering Associates in the amount of \$2,500.00 for a survey of County Road & Bridge property at Medicine Bow. Commissioner Moore seconded and the motion carried unanimously.

Chairman Johnson asked if Mr. Nation would be requesting funds from the Boswell Springs project and he asked to wait for a while until we know what we will receive.

Mr. Nation reported that the contractor has completed most of the removal of the Ekola Bridge. Mr. Nation reported crews are using the snow blower in the Hanna area and he is arranging work schedules of staff to meet the demands as needed. Commissioner Barkhurst stated that he received a call from a landowner in the Hanna/Leo area who could not make it to her house numerous times and she had provided pictures. He asked if Mr. Nation had thoughts on how to

keep this open and possibly wider. Mr. Nation explained they are doing the best they can considering weather conditions, primarily wind.

### **Clerk**

Clerk Bartlett requested approval of the Wyoming Health Fairs (WHF) Business Associate Agreement.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Wyoming Health Fairs Business Associate Agreement. Commissioner Jones seconded and the motion carried unanimously.

Clerk Bartlett presented a board application for the Planning and Zoning Commission for one unexpired term in an unincorporated area expiring December 2019 from a new applicant, Diana Berger.

Commissioner Espy moved to appoint Diana Berger to the Planning and Zoning Commission for an unexpired term in an unincorporated area expiring December 2019. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Barkhurst, who voted against the motion.

### **Commissioners**

Commissioner Moore moved to authorize the Chairman's signature on the Memorandum of Understanding (MOU) with the Towns of Saratoga, Dixon, Baggs, Sinclair, Wamsutter, the City of Rawlins and Sweetwater County for Impact Assistance Funds for the TransWest Transmission Line Project. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones presented the Dixon Airport Engineering Agreement and the Dixon Airport Planning Agreement, both with T-O Engineers, Inc. Attorney Davis reported she suggested changes to the agreement and she is still waiting on approval from T-O Engineers, Inc.

Commissioner Jones moved to authorize the Chairman's signature on the T-O Engineers, Inc. Master Agreement for Professional Services and the T-O Engineers, Inc. Master Agreement for Professional Services, both for the Dixon Airport for five years each. Commissioner Espy seconded and the motion carried unanimously.

### **SHERIFF**

County Sheriff, Archie Roybal reported that they currently have 48 inmates, one officer has been hired and they expect to hire another soon. Two dispatchers will likely be hired soon.

### **CITIZEN'S & COMMISSIONERS DISCUSSION**

Cali O'Hare reported that Friday is the logo deadline for the Best Buddies fundraising walk.

Commissioner Espy reported he recently was in Cheyenne testifying on legislative bills of interest and he will attend the NACO meeting in Washington DC during the board's next meeting; therefore, he will be absent. He also attended the Sage Grouse implementation meeting recently.

Chairman Johnson will attend the Foote Creek open house in Medicine Bow soon. He also received an invitation

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:06 a.m. with Gwynn Bartlett and Ashley Mayfield Davis to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:34 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **COMMISSIONERS**

Commissioners moved to authorize a commissioner to sign a counter offer. Commissioner Jones seconded and the motion carried unanimously.

### **NOVO BENEFITS**

NOVO Benefits representatives, Diana Madvig and Rob Henderson discussed the county employee health plan. Mr. Henderson discussed a potential fee change noting it is a per employee per month fee and as our population has declined so has their fee. They would like to go back to a monthly fee with a 3% escalation annually.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:15 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held March 19, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.