

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, January 7, 2019
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, January 7, 2019 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Byron Barkhurst, John Espy, Sue Jones, and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m. and turned the meeting over to Attorney Davis for election of officers.

Nomination of Chairman

Attorney Davis reported that the BOCC needs to nominate a Chairman and Vice Chairman. Commissioner Jones nominated Commissioner Johnson as Chairman, seconded by Commissioner Espy. There were no further nominations.

Commissioner Espy moved that nominations cease and that a unanimous ballot be cast for Commissioner Johnson as Chairman. The motion carried unanimously.

Commissioner Espy moved to appoint Commissioner Jones as Vice Chairman. Commissioner Barkhurst seconded and the motion carried unanimously.

ADDITIONS/CORRECTIONS

There were no changes to the agenda.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the December 18, 2018 regular meeting minutes; bonds for Melissa Hammack, Deputy Treasurer, Carbon County in the amount of \$10,000.00; Stacey L. Holt, Deputy Treasurer, Carbon County in the amount of \$10,000.00; Willing John Johnson, Commissioner, Carbon County in the amount of \$1,000.00; Sandra Levensgood, Trustee, Medicine Bow Rural Health Care District in the amount of \$5,000.00; and Leslie N. French, Trustee, Medicine Bow Rural Health Care District in the amount of \$5,000.00; a notice of valuation changes in the amount of (\$33,917.00); and monthly receipts for December for the Planning and Development Department in the amount of \$3,445.00 and the County Clerk's Office in the amount of \$17,252.00. Commissioner Moore seconded and the motion carried unanimously.

VOUCHERS

307 PROFESSIONAL CLEAN LLC	COUNY CLEANING	\$10,485.00
ABLE EQUIPMENT COMPANY	INSTALL WINCH	\$1,075.00
ACME ELECTRIC COMPANY, LLC	ELECTRICAL REPAIRS	\$628.75
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$50.40
ANTON COLLINS MITCHELL LLP	AUDIT	\$2,000.00
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$2,000.00
AUTO DOCTOR	REPAIRED COIL	\$77.90
AXIS FORENSIC TOXICOLOGY, INC.	LABS	\$825.00
BANK OF MONTREAL - MC	VARIOUS CHARGES	\$16,263.94
BEST WESTERN COTTONTREE	ROOM CHARGE	\$376.00
BIG SKY COMMUNICATIONS INC	OVER THE EAR MIC	\$65.00
BLACK HILLS ENERGY	HEATING FUEL	\$18,264.60
BLAKEMAN PROPANE	HEATING FUEL	\$2,021.95
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$1,102.87
BOMGAARS SUPPLY	SAW HOLE	\$16.99
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$3,303.45
BULBS.COM	LED UPGRADE	\$247.47
BURKHART, CINDY	SHIPPING REIMBURSEMENT	\$63.71
CAMPBELL, D. JASON	MILEAGE	\$27.00
CARBON POWER & LIGHT INC	ELECTRIC SVCS/REPAIRS	\$2,975.00
CARERIGHT TECHNOLOGIES, LLC	RECURRING BED FEE	\$171.60
CARROT-TOP INDUSTRIES, INC	FLAG POLE	\$73.04
CBM FOOD SERVICE	JAIL MEALS	\$10,970.96
CHARM-TEX, INC.	SHOWER CURTAIN	\$193.80
CHARTER COMMUNICATIONS	TV SUBSCRIPTION	\$130.38
CML SECURITY	REPAIR HMI NETWORK	\$5,950.00
COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$818.00
DALLIN MOTORS INC	OIL CHANGE/PARTS	\$56.37
DELEON, JOHN	LEGAL SERVICES	\$2,160.75
DENTURES&DENTALCAREOFLANDER	DENTAL SERVICES	\$4,785.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$951.00
DIXON, TOWN OF	WATER SERVICES	\$308.00
DJ'S	CUT MIRROR	\$50.00
DOMINION ENERGY	HEATING FUEL	\$297.65
ELEVATED TRAINING SOLUTIONS	DRUG TESTING PROGRAM	\$880.00
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$174.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	PREPAID PHONE CARDS	\$6,000.00
FLEMING, LINDA	MILEAGE	\$91.20
FLEXSHARE BENEFITS	ADMIN FEES	\$3,772.12

FREMONT MOTORS CASPER	R&B TRUCK	\$114,468.00
GALLS/QUARtermaster	SHIRTS	\$247.00
GCR ELECTRONICS, LLC	SITE RENT	\$1,200.00
GRAPHIC BUSINESS SOLUTIONS, LLC	ENVELOPES	\$142.40
GREATER WY BIG BROS/SISTERS	GRANTS DOH PREVENTION	\$7,736.81
HAHN CONSTRUCTION	BUILDING REPAIRS	\$305.00
HANNA, TOWN OF	WATER SERVICES	\$237.98
HIGH PLAINS POWER	ELECTRIC SERVICES	\$396.30
HONNEN EQUIPMENT	EQUIPMENT SVCS/CREDITS	\$2,805.31
IRON J TOWING	TOW CHARGES	\$600.00
ISPYFIRE, INC.	NOTIFICATION SYSTEM	\$500.00
J H KASPAR OIL COMPANY	FUEL	\$4,611.42
JOHNSTON, RANAE	MILEAGE	\$35.50
JURCA, JASON	WITNESS EXPENSES	\$723.18
KENCOSECURITY AND TECHNOLOGY	MONITORING SYSTEM	\$78.00
KILBURN TIRE COMPANY	TIRE REPLACEMENT	\$270.65
KIRSCH, ARCHIE P	SERVICES PROVIDED	\$1,300.00
KTGA/KBDY	TOWER RENT	\$150.00
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$517.50
MEDICINE BOW, TOWN OF	WATER SERVICES	\$196.00
MEMORIAL HOSPITAL OF CC	LABS	\$376.75
MERCEDES TRANSCRIPTION, INC	REPORTS	\$104.39
MIRACLE EAR-RAWLINS	MEDICAL SERVICES	\$6,000.00
MOSS, BARBARA	MILEAGE	\$54.60
MOUNTAIN WEST MOTORS	PARTS	\$492.23
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$390.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$360.16
NEUBAUER, PELKEY, MERSEAL AND	LEGAL SERVICES	\$575.00
O'REILLY AUTO PARTS	STARTER FLUID	\$8.78
OVERHEAD DOOR CO.	SERVICE HANDICAP DOORS	\$1,087.50
PATTON, ROBERT L.	MILEAGE	\$26.40
PERKINS OIL CO	FUEL	\$4,003.03
PHILLIPS 66-CONOCO-76	FUEL	\$95.42
PLAINSMAN PRINTING & SUPPLY	SUPPLIES	\$671.73
PUBLIC AGENCY TRAINING	SEMINAR FEE	\$350.00
QUILL CORPORATION	SUPPLIES	\$1,774.81
RASMUSSEN FURNITURE	CHEST FREEZER	\$319.95
RAWLINS AUTOMOTIVE	PARTS	\$3,361.66
RAWLINS, CITY OF	WATERSERVICES/FIRELABOR	\$4,387.62
RENDEZVOUS LODGE LLC.	SAR LUNCH	\$285.25
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$11,676.01

SARATOGA AUTO PARTS, INC.	RAINX	\$30.97
SCHILLING & WINN PC	LEGAL SERVICES	\$1,271.75
SECRETARY OF STATE	NOTARY FOR C. SHULTZ	\$30.00
SHIVELY HARDWARE	SUPPLIES	\$116.63
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$614.86
STAR AWARDS & SIGNS	MOORE/BARKHUST PLAQUES	\$72.70
STEPHENSON, LEE ANN	MILEAGE	\$36.60
STODDARD, CURTIS T.	DENTAL SERVICES	\$1,611.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$65.00
SWANSON SERVICES CORPORATION	COMMISSARY SUPPLIES	\$2,838.40
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
THE WILDFIRE PROJECT	SCREENING FEE	\$250.00
TRADING POST	FUEL	\$60.60
TRUE VALUE OF RAWLINS	PARTS/SUPPLIES	\$316.54
U S POSTMASTER-RAWLINS	PO BOX RENEWAL	\$54.00
VARIDESK LLC	PRO PLUS ELECTRIC	\$590.00
VOLUNTEERFIREMEN PENSION FUND	VOL FIRE RETIREMENT	\$615.00
WEST END SINCLAIR	FUEL	\$131.36
WEX BANK	FUEL	\$230.15
WILD SERVICES, LLC	CONCRETE WORK	\$2,700.00
WILLDAN ENERGY SOLUTIONS	LED LIGHT CONVERSION	\$4,466.13
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$2,742.00
WLC ENGINEERING	BUILDING ADDITION DESIGN	\$7,798.88
WOODWARD & ASSOCIATES, INC.	REFUNDFORTRUCKPYMNT	\$750.00
WY DEPT OF TRANSPORTATION	PROJECT PAYMENT	\$1,027.83
WY MACHINERY COMPANY	PARTS	\$2,924.32
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$1,168.02
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	PROFESSIONALCLAIMSFILED	\$16.10
GRAND TOTAL		\$305,355.08

Commissioner Espy moved to approve a bill to Sunrise Sanitation in the amount of \$65.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Espy moved to approve bills in the amount of \$305,290.08 for an aggregate total today of \$305,355.08. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

County Extension

County Extension agent, Abby Perry reported that the vacant positions stating that Emily Haver will begin as the new 4-H educator soon. They also have an administrative assistant position open and Ms. Perry requested an increase to the county's portion of the position totaling approximately \$9,000 for salary and benefits. Attorney Davis stated the existing Memorandum of Understanding likely addresses the amount and may need amended. The BOCC asked for this to be amended.

Commissioner Espy moved to amend the Memorandum of Understanding to include an administrative assistant salary and fringe benefits totaling approximately \$46,600.92. Commissioner Jones seconded and Commissioner Barkhurst asked how long the agreement has been in place and Ms. Perry replied it has been a county position in the past and in the past couple years changed to a University position with the county reimbursing. Attorney Davis explained the current MOU and her likely amendments. The motion carried unanimously.

Ms. Perry requested the BOCC's input on the various positions in her office through a public meeting scheduled for January 30 from 11:30 a.m. to 1:00 p.m. at the Jeffrey Center in Rawlins.

Public Health

Public Health Nurse Manager, Amanda Brown reported her agenda item of the Communicable Disease Grant Agreement; however, the Attorney General is still reviewing. She is still interviewing for an administrative assistant position and has just hired for a vacant nurse position. Ms. Brown also reported on services and results her office has provided.

Buildings & Grounds

Building & Grounds Manager, Jim Piche reported that the asbestos abatement of the house on Pine Street is complete. Demolition will begin tomorrow and he hopes it to be done by the week's end. The City of Rawlins will donate the two side dumps to haul the material to the landfill.

The new fire vehicle lift is installed here in Rawlins and is available for use.

He received a quote from Asbestos & Technical Services, Inc. to complete an asbestos study at the Carbon County Courthouse in the amount of \$2,200.00 to include 40 samples. Mr. Piche asked if the BOCC would like to conduct the study. Commissioner Moore stated his concern if any were found and Clerk Bartlett stated she didn't believe that it would need abated unless it was disturbed. Mr. Piche agreed stating that the contractor confirmed this.

Commissioner Espy moved to approve the completion of an asbestos study by Asbestos & Technical Services, Inc. in the amount of \$2,200.00. Commissioner Jones seconded and the motion carried unanimously.

Mr. Piche reported Life Skills terminated their lease December 31 however their new facility has an issue that will prevent them from moving therefore they would like to rent month to month.

Attorney Davis requested an amendment and Clerk Bartlett requested rent payment up front as she recently refunded their January rent.

Commissioner Espy moved to authorize the Chairman's signature on the Life Skills Lease Amendment for a month to month lease pending board approval. Commissioner Moore seconded and the motion carried unanimously.

Planning & Zoning

Sid Fox, Planning Director, reported opportunity zones were created as part of a federal action. The county will call this an enterprise zone and includes the City of Rawlins and Carbon County jurisdictions. He suggested an agreement between the city and county regarding the matter. Commissioner Espy stated his preference that a change to the zoning inside the enterprise zone could be streamlined and changed more rapidly. The BOCC asked Mr. Fox to work on a resolution to include only the portions in Carbon County and present it at a future meeting.

Sheriff

Sheriff, Archie Roybal reported he applied for and received a Homeland Security grant in the amount of \$46,554.50 for new radios, grant ID 18-SHSP-CAR-LS-HEM18. In addition to this purchase he would like to surplus 10 old radios to the Little Snake River Emergency Medical Service.

Commissioner Jones moved to surplus ten sheriff radios to the Little Snake River Emergency Medical Service. Commissioner Barkhurst seconded and the motion carried unanimously.

Sheriff Roybal reported that three new deputies, two patrol and one detention, were at the academy today. These positions are being paid for with impact assistance funds. The new E911 system is up and working well.

Treasurer

County Treasurer, Patty Bentsen requested the Chairman's signature on Resolution No. 2019-01 Carbon County Investment Policy and to designate depositories for the county.

Commissioner Espy moved to designate Bank of Commerce and Rawlins National Bank as depositories for Carbon County for 2019. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on Resolution No. 2019-01 Carbon County Investment Policy. Commissioner Barkhurst seconded and the motion carried unanimously.

RESOLUTION NO. 2019-01 CARBON COUNTY INVESTMENT POLICY

WHEREAS, W.S. §9-4-831(h) mandates every political subdivision adopts “a statement of investment policy”; and

WHEREAS, CARBON COUNTY desires to adopt an investment policy at least as restrictive with respect to the types of investment as authorized by W.S. §9-4-831(a), a copy of which is affixed hereto and incorporated herein by this reference.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF CARBON COUNTY, WYOMING:

The CARBON COUNTY financial accounting procedures are divided among the County Commissioners, the County Clerk and the County Treasurer. The County Clerk is designated as budget officer (W.S. §16-4-102(a)(iv)); the County Treasurer is in charge of the county treasury (W.S. § 18-3-804) and 18-3-805. Warrants for payment from the treasury must be authorized by the Board of County Commissioners (W.S. §18-3-504 and 18-3-805);

It shall be the policy of the Carbon County Treasurer to invest public funds in a manner which will provide the highest investment return with the maximum security, and conforming to all federal, state and local laws and regulations governing the investment of public funds;

To the extent possible, the Carbon County Treasurer will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Carbon County Treasurer will not directly invest in securities maturing more than two (2) years from the date of purchase.

Funds in excess of cash flow requirements may be invested in securities maturing not more than five (5) years from the date of purchase, if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds.

Any person affecting an investment transaction on behalf of CARBON COUNTY, or offering investment advice, shall sign a statement indicating he or she has read this policy and agrees to abide by this policy and by applicable federal, state and local laws, with respect to the advice given and transactions undertaken on behalf of the County.

The Carbon County Treasurer shall be, and is hereby authorized to make such statutory investments, at his or her discretion, as will conform to this policy which shall be deemed at least as restrictive as the types of investments authorized by W.S. §9-4-831(a).

The County shall diversify its instruments by security type and institution. With the exception of U.S. Treasury securities, certificates of deposits and authorized pool, no more than twenty-five percent (25%) of the County’s total investment portfolio will be invested in a single security type.

To provide assurance that the County will be able to continue financial operations without interruption and dependent upon interest rates and satisfaction with services, the County will generally attempt to utilize at least two financial institutions as depositories.

The Treasurer is charged with the responsibility of providing a monthly financial report, to include investment activity and returns, in the County’s Financial Report.

This policy shall be effective through the calendar year 2019.

WHEREFORE, be it resolved that the Board of County Commissioners adopts the aforementioned policy and this policy shall be reviewed on an annual basis.

ADOPTED this 7th day of January, 2019.

BOARD OF COUNTY COMMISSIONERS

- s- Byron Barkhurst
- s- John Espy
- s- John Johnson
- s- Sue Jones
- s- Travis Moore

ATTEST: -s- Gwynn Bartlett, County Clerk

Treasurer Bentsen reported that restitution from the employee theft from a few years ago has been paid in full.

Road & Bridge

Mr. Nation is working with Engineering Associates on the new complex in Medicine Bow.

Prevention

Sally Patton, who carries out the Prevention Contract for the county, reported that she is doing a needs assessment and she is looking at how to address drug and alcohol abuse and suicide prevention in the county. She has been meeting with various individuals and agencies that are engaged in dealing with these issues and complimented all those for their efforts. She invited everyone to participate in her process.

Clerk

County Clerk, Gwynn Bartlett reported that financial disclosures are on file for all commissioners, County Clerk Gwynn Bartlett, Deputy Clerk Lisa Smith, County Treasurer Patty Bentsen and all Deputy Treasurers including Eileen Keller, Kristen Redding, Melissa Hammock, Veronica Fernandez and Stacey Holt.

Ms. Bartlett reported that Dirty Boyz Sanitation was granted a conditional use permit in January 2015 and as a condition they were required to provide annual updates. She asked the BOCC if they wanted the clerk to schedule an update or waive it this year. The BOCC wanted to offer the owners the opportunity if they would like, otherwise waive the requirement this year.

Clerk Bartlett requested approval of the Blue Cross Blue Shield Administrative Services Agreement for Carbon County Employees.

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield Administrative Services Agreement. Commissioner Barkhurst seconded and the motion carried unanimously.

Clerk Bartlett presented board applications for the County Weed & Pest Control District, Rawlins-Carbon County Airport Board, and Senior Services Board. Applicants for County Weed

& Pest Control District include Mary Ann Boles for reappointment to one 4-year term in Area II (Hanna/Elmo/Medicine Bow) expiring January 2023, Beth Shorma for reappointment to one 4-year term in Area V (Baggs) expiring January 2023, and Shelly Dunmire, new applicant for one unexpired term in Area III (Elk Mountain) expiring January 2021. Applicants for the one 5-year term ending January 2024 on the Rawlins-Carbon County Airport Board include George Scheider for reappointment. Applicants for the one unexpired term ending March 2019 on the Senior Services Board include Dale Kari.

Commissioner Espy moved to reappoint Mary Ann Boles and Beth Shorma to the County Weed & Pest Control District for four-year terms expiring January 2023 in Areas II and V respectively; and appoint Shelly Dunmire to the County Weed & Pest Control District for a four-year term expiring January 2023 in Area III; reappoint George Schneider to the Rawlins-Carbon County Airport Board for a five-year term expiring January 2024; appoint Dale Kari to the Senior Services Board for the unexpired term ending March 2019 and a full three-year term beginning April 2019 expiring March 2022. Commissioner Jones seconded and the motion carried unanimously.

Clerk Bartlett discussed EKM&P's proposal for work related to the Courthouse security grant and the BOCC approved the scope of work as-is. EKM&P had proposed to work on designing a new Coroner facility; however, the BOCC would like to hold off on this at this time.

Commissioners

Commissioner Jones stated that the FAA requires the county to secure certain services as part of the county's commitment to the Dixon Airport. The BOCC received and Statements of Qualifications and Experience for Professional Airport Planning Services and for Professional Airport Engineering Services from the following: Dowl; TO Engineers (formerly GDA Engineers); Gores & James Associates (engineering only); and Sage Civil Engineering (engineering only). Commissioner Jones recommended maintaining the services of TO Engineers.

Commissioner Jones moved to select TO Engineers for both engineering and planning services for the Dixon Airport for five years. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones reported annually the FAA and WY Aeronautics Division prepares a Capital Improvement Plan for each airport. Typically seal coat and pavement markings however this was just done in 2018. The new WACIP includes a Master Plan in 2019 with runway repairs in 2020 and relocation of a fence and pavement marking/seal coat again in 2022. The county's 2019 Master Plan is budgeted at \$333,333 with \$300,000 federal, \$20,000 state and \$13,333 county funds involved.

Commissioner Jones moved to approve the WY Aviation Capital Improvement Program for the Dixon Airport dated December 18, 2018. Commissioner Espy seconded and the motion carried unanimously.

Commissioners Discussion

Commissioner Espy has been invited by the WY County Commissioners Association (WCCA) to the NACO legislative conference in March in Washington DC and WCCA will assist with expenses. He will miss the BOCC's first March meeting due to his travel. He has also been reappointed as Co-Chair of the WCCA Public Lands Committee.

Commissioner Jones reported that Thursday at 6 p.m. in this meeting room the Rawlins Carbon County Airport will be holding a planning meeting as part of its master planning process.

Chairman Johnson reported that there are several boards the BOCC needs to appoint liaisons to and asked the Clerk to send the current list for discussion at the next meeting.

Chairman Johnson discussed a potential legislative dinner with elected officials and department heads in Cheyenne later in January.

Chairman Johnson mentioned that Blue Earth and Two Rivers are two additional projects that expect to file industrial siting applications. Blue Earth expects to be in Albany and Carbon Counties and Two Rivers will only be in Carbon County.

MEMORIAL HOSPITAL OF CARBON COUNTY

Trustee Sherrod France introduced Robert "Bob" Quist, Interim Chief Executive Officer of Memorial Hospital of Carbon County. He also reported Todd Gibson is the interim Chief Financial Officer and both are employed directly by the hospital. Quorum Health Resources is not managing the hospital however they have access to their group purchasing and other services.

Mr. Quist overviewed his background and experience then provided a financial summary for the first two quarters of 2018. He stated that gross revenue was almost \$19.6 million and after discounts the net revenue was \$9.1 million, slightly below the \$9.4 million budget however expenses finalized at \$8.6 million therefore they had a \$505,750 net operating income. The facilities manager who recently resigned has met with Mr. Quist and agreed to stay on for at least 90 days.

Commissioner Jones thanked the board for their actions after the failed management search and she and the rest of the BOCC welcomed Mr. Quist. Sheriff Roybal asked if the boiler and heat is working in the emergency detention rooms and Mr. Quist replied it is working.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:11 a.m. with Gwynn Bartlett, Ashley Mayfield Davis and Sheriff Roybal. Commissioner Moore seconded and the motion carried unanimously.

Sheriff Roybal left at 11:19.

Commissioner Espy moved to come out of executive session at 11:46 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:48 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held February 5, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.