

**OFFICIAL
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, January 7, 2019
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, January 7, 2019 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Byron Barkhurst, John Espy, Sue Jones, and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m. and turned the meeting over to Attorney Davis for election of officers.

Nomination of Chairman

Attorney Davis reported that the BOCC needs to nominate a Chairman and Vice Chairman. Commissioner Jones nominated Commissioner Johnson as Chairman, seconded by Commissioner Espy. There were no further nominations.

Commissioner Espy moved that nominations cease and that a unanimous ballot be cast for Commissioner Johnson as Chairman. The motion carried unanimously.

Commissioner Espy moved to appoint Commissioner Jones as Vice Chairman. Commissioner Barkhurst seconded and the motion carried unanimously.

ADDITIONS/CORRECTIONS

There were no changes to the agenda.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the December 18, 2018 regular meeting minutes; bonds for Melissa Hammack, Deputy Treasurer, Carbon County in the amount of \$10,000.00; Stacey L. Holt, Deputy Treasurer, Carbon County in the amount of \$10,000.00; Willing John Johnson, Commissioner, Carbon County in the amount of \$1,000.00; Sandra Levensgood, Trustee, Medicine Bow Rural Health Care District in the amount of \$5,000.00; and Leslie N. French, Trustee, Medicine Bow Rural Health Care District in the amount of \$5,000.00; a notice of valuation changes in the amount of (\$33,917.00); and monthly receipts for December for the Planning and Development Department in the amount of \$3,445.00 and the County Clerk's Office in the amount of \$17,252.00. Commissioner Moore seconded and the motion carried unanimously.

VOUCHERS

307 PROFESSIONAL CLEAN LLC	COUNY CLEANING	\$10,485.00
ABLE EQUIPMENT COMPANY	INSTALL WINCH	\$1,075.00
ACME ELECTRIC COMPANY, LLC	ELECTRICAL REPAIRS	\$628.75
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$50.40
ANTON COLLINS MITCHELL LLP	AUDIT	\$2,000.00
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$2,000.00
AUTO DOCTOR	REPAIRED COIL	\$77.90
AXIS FORENSIC TOXICOLOGY, INC.	LABS	\$825.00
BANK OF MONTREAL - MC	VARIOUS CHARGES	\$16,263.94
BEST WESTERN COTTONTREE	ROOM CHARGE	\$376.00
BIG SKY COMMUNICATIONS INC	OVER THE EAR MIC	\$65.00
BLACK HILLS ENERGY	HEATING FUEL	\$18,264.60
BLAKEMAN PROPANE	HEATING FUEL	\$2,021.95
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$1,102.87
BOMGAARS SUPPLY	SAW HOLE	\$16.99
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$3,303.45
BULBS.COM	LED UPGRADE	\$247.47
BURKHART, CINDY	SHIPPING REIMBURSEMENT	\$63.71
CAMPBELL, D. JASON	MILEAGE	\$27.00
CARBON POWER & LIGHT INC	ELECTRIC SVCS/REPAIRS	\$2,975.00
CARERIGHT TECHNOLOGIES, LLC	RECURRING BED FEE	\$171.60
CARROT-TOP INDUSTRIES, INC	FLAG POLE	\$73.04
CBM FOOD SERVICE	JAIL MEALS	\$10,970.96
CHARM-TEX, INC.	SHOWER CURTAIN	\$193.80
CHARTER COMMUNICATIONS	TV SUBSCRIPTION	\$130.38
CML SECURITY	REPAIR HMI NETWORK	\$5,950.00
COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$818.00
DALLIN MOTORS INC	OIL CHANGE/PARTS	\$56.37
DELEON, JOHN	LEGAL SERVICES	\$2,160.75
DENTURES&DENTALCAREOFLANDER	DENTAL SERVICES	\$4,785.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$951.00
DIXON, TOWN OF	WATER SERVICES	\$308.00
DJ'S	CUT MIRROR	\$50.00
DOMINION ENERGY	HEATING FUEL	\$297.65
ELEVATED TRAINING SOLUTIONS	DRUG TESTING PROGRAM	\$880.00
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$174.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	PREPAID PHONE CARDS	\$6,000.00
FLEMING, LINDA	MILEAGE	\$91.20
FLEXSHARE BENEFITS	ADMIN FEES	\$3,772.12

FREMONT MOTORS CASPER	R&B TRUCK	\$114,468.00
GALLS/QUARtermaster	SHIRTS	\$247.00
GCR ELECTRONICS, LLC	SITE RENT	\$1,200.00
GRAPHIC BUSINESS SOLUTIONS, LLC	ENVELOPES	\$142.40
GREATER WY BIG BROS/SISTERS	GRANTS DOH PREVENTION	\$7,736.81
HAHN CONSTRUCTION	BUILDING REPAIRS	\$305.00
HANNA, TOWN OF	WATER SERVICES	\$237.98
HIGH PLAINS POWER	ELECTRIC SERVICES	\$396.30
HONNEN EQUIPMENT	EQUIPMENT SVCS/CREDITS	\$2,805.31
IRON J TOWING	TOW CHARGES	\$600.00
ISPYFIRE, INC.	NOTIFICATION SYSTEM	\$500.00
J H KASPAR OIL COMPANY	FUEL	\$4,611.42
JOHNSTON, RANAE	MILEAGE	\$35.50
JURCA, JASON	WITNESS EXPENSES	\$723.18
KENCOSECURITY AND TECHNOLOGY	MONITORING SYSTEM	\$78.00
KILBURN TIRE COMPANY	TIRE REPLACEMENT	\$270.65
KIRSCH, ARCHIE P	SERVICES PROVIDED	\$1,300.00
KTGA/KBDY	TOWER RENT	\$150.00
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$517.50
MEDICINE BOW, TOWN OF	WATER SERVICES	\$196.00
MEMORIAL HOSPITAL OF CC	LABS	\$376.75
MERCEDES TRANSCRIPTION, INC	REPORTS	\$104.39
MIRACLE EAR-RAWLINS	MEDICAL SERVICES	\$6,000.00
MOSS, BARBARA	MILEAGE	\$54.60
MOUNTAIN WEST MOTORS	PARTS	\$492.23
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$390.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$360.16
NEUBAUER, PELKEY, MERSEAL AND	LEGAL SERVICES	\$575.00
O'REILLY AUTO PARTS	STARTER FLUID	\$8.78
OVERHEAD DOOR CO.	SERVICE HANDICAP DOORS	\$1,087.50
PATTON, ROBERT L.	MILEAGE	\$26.40
PERKINS OIL CO	FUEL	\$4,003.03
PHILLIPS 66-CONOCO-76	FUEL	\$95.42
PLAINSMAN PRINTING & SUPPLY	SUPPLIES	\$671.73
PUBLIC AGENCY TRAINING	SEMINAR FEE	\$350.00
QUILL CORPORATION	SUPPLIES	\$1,774.81
RASMUSSEN FURNITURE	CHEST FREEZER	\$319.95
RAWLINS AUTOMOTIVE	PARTS	\$3,361.66
RAWLINS, CITY OF	WATERSERVICES/FIRELABOR	\$4,387.62
RENDEZVOUS LODGE LLC.	SAR LUNCH	\$285.25
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$11,676.01

SARATOGA AUTO PARTS, INC.	RAINX	\$30.97
SCHILLING & WINN PC	LEGAL SERVICES	\$1,271.75
SECRETARY OF STATE	NOTARY FOR C. SHULTZ	\$30.00
SHIVELY HARDWARE	SUPPLIES	\$116.63
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$614.86
STAR AWARDS & SIGNS	MOORE/BARKHUST PLAQUES	\$72.70
STEPHENSON, LEE ANN	MILEAGE	\$36.60
STODDARD, CURTIS T.	DENTAL SERVICES	\$1,611.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$65.00
SWANSON SERVICES CORPORATION	COMMISSARY SUPPLIES	\$2,838.40
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
THE WILDFIRE PROJECT	SCREENING FEE	\$250.00
TRADING POST	FUEL	\$60.60
TRUE VALUE OF RAWLINS	PARTS/SUPPLIES	\$316.54
U S POSTMASTER-RAWLINS	PO BOX RENEWAL	\$54.00
VARIDSK LLC	PRO PLUS ELECTRIC	\$590.00
VOLUNTEERFIREMEN PENSION FUND	VOL FIRE RETIREMENT	\$615.00
WEST END SINCLAIR	FUEL	\$131.36
WEX BANK	FUEL	\$230.15
WILD SERVICES, LLC	CONCRETE WORK	\$2,700.00
WILLDAN ENERGY SOLUTIONS	LED LIGHT CONVERSION	\$4,466.13
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$2,742.00
WLC ENGINEERING	BUILDING ADDITION DESIGN	\$7,798.88
WOODWARD & ASSOCIATES, INC.	REFUNDFORTRUCKPYMNT	\$750.00
WY DEPT OF TRANSPORTATION	PROJECT PAYMENT	\$1,027.83
WY MACHINERY COMPANY	PARTS	\$2,924.32
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$1,168.02
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	PROFESSIONALCLAIMSFILED	\$16.10
GRAND TOTAL		\$305,355.08

Commissioner Espy moved to approve a bill to Sunrise Sanitation in the amount of \$65.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Espy moved to approve bills in the amount of \$305,290.08 for an aggregate total today of \$305,355.08. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

County Extension

Commissioner Espy moved to amend the Memorandum of Understanding to include an administrative assistant salary and fringe benefits totaling approximately \$46,600.92. Commissioner Jones seconded and Commissioner Barkhurst asked how long the agreement has been in place and Ms. Perry replied it has been a county position in the past and in the past couple years changed to a University position with the county reimbursing. Attorney Davis explained the current MOU and her likely amendments. The motion carried unanimously.

Buildings & Grounds

Commissioner Espy moved to approve the completion of an asbestos study by Asbestos & Technical Services, Inc. in the amount of \$2,200.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Life Skills Lease Amendment for a month to month lease pending board approval. Commissioner Moore seconded and the motion carried unanimously.

Sheriff

Commissioner Jones moved to surplus ten sheriff radios to the Little Snake River Emergency Medical Service. Commissioner Barkhurst seconded and the motion carried unanimously.

Treasurer

Commissioner Espy moved to designate Bank of Commerce and Rawlins National Bank as depositories for Carbon County for 2019. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on Resolution No. 2019-01 Carbon County Investment Policy. Commissioner Barkhurst seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield Administrative Services Agreement. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to reappoint Mary Ann Boles and Beth Shorma to the County Weed & Pest Control District for four-year terms expiring January 2023 in Areas II and V respectively; and appoint Shelly Dunmire to the County Weed & Pest Control District for a four-year term expiring January 2023 in Area III; reappoint George Schneider to the Rawlins-Carbon County Airport Board for a five-year term expiring January 2024; appoint Dale Kari to the Senior Services Board for the unexpired term ending March 2019 and a full three-year term beginning

April 2019 expiring March 2022. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to select TO Engineers for both engineering and planning services for the Dixon Airport for five years. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to approve the WY Aviation Capital Improvement Program for the Dixon Airport dated December 18, 2018. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:11 a.m. with Gwynn Bartlett, Ashley Mayfield Davis and Sheriff Roybal. Commissioner Moore seconded and the motion carried unanimously.

Sheriff Roybal left at 11:19.

Commissioner Espy moved to come out of executive session at 11:46 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:48 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held February 5, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of January 2019.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman