

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, July 16, 2018
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 16, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, John Espy, Bob Davis and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

The Chairman added a Notice to Proceed for the Dixon Airport Seal Coat & Pavement Marking Project under Commissioners and the Immunization Provider Agreement under Public Health.

VOUCHERS

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Chapman moved to approve June 2018 payroll and benefit expenses of \$751,380.58 and insurance claim and premium expenses of \$225,447.16 and the main amount of \$243,743.93 for an aggregate total today of \$1,220,571.67. Commissioner Espy seconded and the motion carried unanimously.

307 PROFESSIONAL CLEAN LLC	\$ 10,485.00	CLEANING SERVICES
ACME ELECTRIC COMPANY, LLC	\$ 802.49	ELECTRICAL REPAIRS
ALSCO, AMERICAN LINEN DIVISION	\$ 146.50	SHOP SUPPLIES
APEX COMMUNICATIONS	\$ 4,533.88	MAINTENANCE AGREEMENT JULY 2018
APG MEDIA OF THE ROCKIES	\$ 1,744.50	ADVERTISING/LEGAL PUBLICATIONS
ASPEN FAMILY DENTAL	\$ 875.00	DENTAL SERVICES
AYALA, MEGAN	\$ 202.72	MEAL/MILEAGE
BAGGS, TOWN OF	\$ 83.00	WATER
BANK OF COMMERCE (ACH)	\$ 310.00	PAYROLL FILES/ANNUAL FEES
BARKHURST, BYRON	\$ 39.60	MILEAGE
BI INC.	\$ 825.50	MONITORING SERVICES
BI-RITE SPORTING GOODS	\$ 300.00	AMMUNITION
BLACK HILLS ENERGY	\$ 4,376.05	HEATING FUEL
BLAKEMAN PROPANE	\$ 540.50	HEATING FUEL
BLOOMQUIST, CYNTHIA	\$ 44.46	MILEAGE

BOB BARKER COMPANY, INC.	\$ 157.13	JAIL SUPPLIES
BOMGAARS SUPPLY	\$ 119.99	BATTERY
BRANNON, J REED	\$ 60.00	MILEAGE
BUILD RITE LUMBER SUPPLY	\$ 55.67	SUPPLIES
CARBON COUNTY PUBLIC HEALTH	\$ 64.00	BLOOD TESTING
CARBON COUNTY WEED & PEST	\$ 33.81	TEMPO
CARBON COUNTY YOUTH CRISIS CENTER	\$ 5,000.00	PROGRAM FUNDING
CARBON POWER & LIGHT INC	\$ 2,038.14	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$ 155.10	MONTHLY FEE
CASPER WINNELSON CO	\$ 1,185.16	SUPPLIES
CBM FOOD SERVICE	\$ 15,430.65	JAIL MEALS
CHARTER COMMUNICATIONS	\$ 120.21	JAIL CABLE
CHEMATOX, INC.	\$ 242.40	DRUG SCREENING
COWBOY CHEMICAL	\$ 178.60	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$ 1,769.11	B&G CUSTODIAL SUPPLIES
DAILY TIMES	\$ 229.68	JAIL NEWSPAPERS
DBT TRANSPORTATION SERVICES LLC	\$ 1,667.44	AWOS QUARTERLY/WEATHER DATA SRVC
DENTURES & DENTAL CARE OF LANDER	\$ 1,000.00	DENTAL SERVICES
DEPARTMENT OF HEALTH	\$ 176.00	STATE VEHICLE RENTAL
DIRTY BOYZ SANITATION, INC	\$ 710.00	TRASH SERVICES
DIXON, TOWN OF	\$ 308.00	WATER
DOMINION ENERGY	\$ 36.83	HEATING FUEL
DRUMMOND REFRIGERATION LLC	\$ 277.91	WALK IN COOLER REPAIRS
ELECTION SYSTEMS & SOFTWARE, LLC	\$ 587.76	TEST DECK BALLOTS
ELK MOUNTAIN, TOWN OF	\$ 53.00	WATER
EMBLEM ENTERPRISES, INC.	\$ 203.00	PATCHES
ENCAMPMENT, TOWN OF	\$ 92.00	WATER
ENGSTROM, JAMES D. DDS	\$ 2,500.00	DENTAL SERVICES
E-Z LIFT GARAGE DOORS	\$ 1,215.00	GARAGE DOOR SERVICE
FABIN, MARY L.	\$ 82.00	MILEAGE
FLEMING, LINDA	\$ 121.80	MILEAGE
GALLS/QUARTERMASTER	\$ 18,703.20	BULLETPROOF VESTS/SUPPLIES
GCR ELECTRONICS, LLC	\$ 1,350.00	SITE RENTAL
GDA ENGINEERS	\$ 14,531.25	181003 DWX SEAL COAT & MARK
GLAXOSMITHKLINE PHARMACEUTICALS	\$ 554.40	VACCINES
GOLDEN, MARY	\$ 128.80	MEALS
GRAPHIC SPORTS	\$ 772.90	ENVELOPES/STAMPS
HANNA, TOWN OF	\$ 104.99	WATER
HANSEN, LORETTA J.	\$ 153.00	MILEAGE
HAYS, PATRICIA	\$ 24.00	MILEAGE
HIGH DESERT WELDING & MACHINE LLC	\$ 489.03	WELDING SERVICES

HIGH PLAINS POWER	\$ 386.93	ELECTRIC SERVICE
INTAB, INC	\$ 967.62	ELECTIONS SUPPLIES
INTERMOUNTAIN LOCK & SECURITY	\$ 675.41	KEYPAD ENTRIES/WRAPS
IRON J TOWING	\$ 435.00	TOWING SERVICES
J H KASPAR OIL COMPANY	\$ 11,986.78	FUEL
KENCO SECURITY AND TECHNOLOGY	\$ 39.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$ 37.90	TIRE REPAIR
MABERRY, AGRIPPINA M.	\$ 25.00	INTERPRETATION SERVICES
MACPHERSON, KELLY & THOMPSON, LLC	\$ 180.00	LEGAL SERVICES
MATTHEW BENDER & CO, INC.	\$ 317.41	WY STATUTES/COURT RULES
MCGRAW, JOAN	\$ 24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$ 190.50	WATER
MEMORIAL HOSPITAL OF CARBON COUNTY	\$ 3,372.30	MEDICAL SERVICES
MERCEDES TRANSCRIPTION, INC	\$ 127.27	TRANSCRIPTION SERVICES
MOORE MEDICAL CORP.	\$ 244.86	HEALTH SUPPLIES
MOTOROLA SOLUTIONS	\$ 585.00	LALLY REGISTRATION
MOUNTAIN WEST MOTORS	\$ 65.40	VEHICLE REPAIRS
MY OFFICE ETC.	\$ 216.79	SUPPLIES
NORCO, INC.	\$ 703.47	CYLINDER RENTAL
OFFENDER WATCH	\$ 250.00	COMMUNITY NOTIFICATION SERVICES
OFFICE ALLY	\$ 29.95	MONTHLY CHARGES
O'REILLY AUTO PARTS	\$ 27.86	V-BELT
PARTSMASTER	\$ 998.30	SHOP SUPPLIES
PATTON, SALLY	\$ 45.00	MILEAGE
PERKINS OIL CO	\$ 1,636.42	FUEL
PERUE PRINTING	\$ 272.00	ENVELOPES
PROCTOR, CLAYTON	\$ 299.00	WITNESS FEE/MILEAGE
PUBLIC SAFETY CENTER, INC	\$ 464.85	EXAM GLOVES/BATTERIES
QUILL CORPORATION	\$ 1,004.10	SUPPLIES
RAWLINS AUTOMOTIVE	\$ 328.58	PARTS
RAWLINS EYE CARE	\$ 350.00	VISION SERVICES
RAWLINS FIRE EXTINGUISHER	\$ 400.00	FIRE EXTINGUISHERS
RAWLINS, CITY OF	\$ 4,930.30	WATER/SEWER
ROCKY MOUNTAIN POWER	\$ 4,879.41	ELECTRIC SERVICE
SAFARILAND GROUP	\$ 265.93	EVIDENCE BAGS
SAGE CREEK EXCAVATING	\$ 100.00	SAND
SARATOGA AUTO PARTS, INC.	\$ 211.06	PARTS
SARATOGA SUN	\$ 33.00	4TH OF JULY CLOSURE AD
SARATOGA, TOWN OF	\$ 301.92	WATER
SCHAEFFER MFG CO	\$ 1,250.15	OIL
SCHILLING & WINN PC	\$ 1,006.00	LEGAL SERVICES

SHEPARD CONSTRUCTION SOLUTIONS, LLC	\$ 76,500.00	CCYCC ADDITION
SHEPARD'S	\$ 3,862.56	FUEL
SHIVELY HARDWARE	\$ 199.72	PARTS
SIMPLE DISTRIBUTORS, LLC	\$ 544.48	ELECTIONS SUPPLIES
SIRCHIE	\$ 56.80	PRINTOVER TABS
SLOW AND STEADY LAW OFFICE, PLLC	\$ 695.00	LEGAL SERVICES
SNAKE RIVER PRESS	\$ 96.00	CANIDATE FILING AD
STAPLES ADVANTAGE	\$ 217.28	SUPPLIES
STODDARD, CURTIS T.	\$ 1,947.44	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$ 65.00	TRASH SERVICE
SWANSON SERVICES CORPORATION	\$ 806.64	COMMISSARY SUPPLIES
T.O.G.	\$ 210.00	WINDOW WASHING
TACTICAL POLICE GEAR, LLC	\$ 529.74	AMMUNITION
TANDAN SANITATION SERVICES	\$ 80.00	TRASH SERVICE
THE PRODUCT CENTER	\$ 425.97	FINGER PRINTING SUPPLIES
THOS. Y. PICKETT & CO., INC.	\$ 6,000.00	CONTRACT PAYMENT
TIN BOY GARAGE	\$ 20.00	TIRE REPAIR
TRUE VALUE OF RAWLINS	\$ 930.62	SUPPLIES
U S POSTMASTER-RAWLINS	\$ 72.00	PO BOX RENEWAL
UINTA COUNTY SHERIFF'S OFFICE	\$ 50.00	PROCESS SERVING
US BANK	\$ 4,510.84	VARIOUS CHARGES
VOIANCE LANGUAGE SERVICES LLC	\$ 3.75	INTERPRETATION SERVICES
WACO	\$ 450.00	WACO REGISTRATION/DUES
WALKER, JEANETTE R.	\$ 30.00	MILEAGE/CALL OUT
WESTERN STATES FIRE PROTECTION CO	\$ 2,360.00	VALVE REPLACEMENT
WEX BANK	\$ 594.66	FUEL
WILLE, O.R.	\$ 45.00	MILEAGE
WIMPENNY, ROBERT G DDS	\$ 595.00	DENTAL SERVICES
WORLD WASH LLC	\$ 925.00	EXHAUST SYSTEM CLEANING
WY COUNTY ASSESSOR'S ASSOCIATION	\$ 210.00	MEAL/DUES
WY MACHINERY COMPANY	\$ 1,234.55	EQUIPMENT REPAIR/HOSE
WY PEACE OFFICERS ASSOC	\$ 10.00	REGISTRATION
WY PUBLIC HEALTH LABORATORY	\$ 574.00	TESTING SERVICES
WY RENTS, LLC	\$ 105.00	EQUIPMENT RENTAL
YAMPA VALLEY ELECTRIC	\$ 873.20	ELECTRIC SERVICE
YOUNG, CHARLES MD	\$ 250.00	MEDICAL SERVICES
ZIRMED, INC	\$ 8.05	PROFESSIONAL CLAIMS
GRAND TOTAL	\$ 243,743.93	

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the July 3, 2018 regular meeting minutes; a bond for Jana C. Cook, Clerk/Treasurer for the Town of Riverside in the amount of \$50,000.00 County Clerk monthly receipts for June 2018 in the amount of \$30,187.75 and Clerk of District Court receipts for June 2018 in the amount of \$4,325.45; and Notice of Valuation Changes in the amount of -\$2,272.00. Commissioner Chapman seconded and the motion carried unanimously.

Public Hearing – Adoption of FY 2018-2019 Budget

Commissioner Chapman moved to adopt Resolution 2018-25 Appropriations Resolution and Resolution 2018-26 A Resolution to Provide Income Necessary to Finance the Budget for fiscal year 2018-2019. Commissioner Jones seconded and the motion carried unanimously.

Public Health

Commissioner Espy moved to approve the Adult and Children Public Vaccine Program 2018 Provider Agreement for the Public Health Nurse Office in Saratoga. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Davis moved to approve the Adult and Children Public Vaccine Program 2018 Provider Agreement for the Public Health Nurse Office in Rawlins. Commissioner Chapman seconded and the motion carried unanimously.

Sheriff

Commissioner Espy moved to authorize the Chairman's signature on the CML Purchase and Service Agreement for the jail camera system in the amount of approximately \$98,000.00 after Attorney, IT and Sheriff review and approval. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Jones moved to authorize the Chairman's signature on the Congestion Mitigation Air Quality Application and Resolution 2018-27, A Resolution Authorizing the Submission of a Congestion Mitigation Air Quality Grant Application to the Wyoming Department of Transportation on Behalf of the Governing Body of Carbon County, Wyoming for the Public of Dust Mitigation in the amount of \$150,000.00 with a 20% match from the county road fund. Commissioner Chapman seconded and the motion passed unanimously.

Commissioner Davis moved to authorize the Chairman's signature on the Amendment One to the Memorandum of Agreement Among the Federal Highway Administration, the Wyoming Department of Transportation, the Wyoming State Historic Preservation Office, Carbon County and the Little Snake River Museum, Regarding Mitigation of Adverse Effects for the Savery Creek Bridge, Project CN06066. Commissioner Espy seconded and the motion passed unanimously.

Attorney

Commissioner Chapman moved to authorize the Chairman's signature on two Carbon County Extension Annual Compensation Agreements for the 4-H educator and support staff in the amount of \$37,499.00 and \$22,380.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Davis moved to authorize the Chairman's signature on the Contract Between State of Wyoming Department of Family Services and Carbon County Board of County Commissioners in the amount of \$45,000.00. Commissioner Chapman seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Thomson Reuters ProFlex Order Form and Agreement in the amount of \$9,252.24 per year for three years. Commissioner Chapman seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to reappoint Joseph Parsons to the Saratoga Carbon County Impact Joint Powers Board to a three year term expiring July 2021 and reappoint John Rutherford to the South Central Wyoming EMS Joint Powers Board to a three year term expiring July 2021. Commissioner Chapman seconded and the motion passed unanimously.

COMMISSIONERS / CITIZEN'S DISCUSSION

Commissioner Jones moved to authorize the Chairman's signature on the Notice to Proceed with Straight Stripe Painting Inc. for the seal coat and pavement making project at the Dixon Airport. Commissioner Chapman seconded and the motion carried unanimously.

PUBLIC HEARING – LIQUOR LICENSES

Commissioner Jones moved to approve the Restaurant Liquor License for White Lodging Services Corporation for a term of one year expiring August 31, 2019. Commissioner Chapman seconded and the motion carried unanimously.

GREATER WYOMING BIG BROTHERS BIG SISTERS

Commissioner Jones moved to contract with Greater WY Big Brothers Big Sisters for prevention services in Carbon County. Commissioner Espy seconded and Commissioner Jones asked if Mr. Hamaker could send a contract to the county for services. Mr. Hamaker stated the first step will be send the county's application to the state with all funds listed for subcontracting. The motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman to sign the prevention services application with the WY Department of Health. Commissioner Davis seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 12:01 P.M. with Gwynn Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:16 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

PERSONNEL

Commissioner Espy moved to authorize Attorney Davis to handle a personnel issue. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:17 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 28, 2018 at 2:00 2 p.m. at the Platte Valley Community Center, Saratoga, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

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Gwynn G. Bartlett, Carbon County Clerk

Approved this 7th day of August 2018.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-S-

Willing John Johnson, Chairman