

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, July 3, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, July 3, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, John Espy, Bob Davis and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the main amount of bills for \$12,465.54. Commissioner Espy seconded and the motion carried unanimously.

|                            |          |                         |
|----------------------------|----------|-------------------------|
| BALESTRIERI, MICHELLE      | 993.38   | MILEAGE/LODGING/MEALS   |
| CARBON COUNTY TREASURER    | 956.16   | ADMIN EXP BAD CKS/O & S |
| HIGH PERFORMANCE CLEAN INC | 10516    | MAY CLEANING            |
| <b>Grand Total</b>         | 12465.54 |                         |

**CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the June 19, 2018 regular meeting minutes; Planning & Development monthly receipts for June 2018 totaling \$8,300.00; a bond for Denise N. Pfeffer Carbon County School District #1 Treasurer in the amount of \$50,000.00; and Notice of Valuation Changes in the amount of -\$348,020.00. Commissioner Davis seconded and the motion carried unanimously.

**IT**

Commissioner Espy moved to approve three Government Product Lease Agreements with Meter Rental Agreements with Neopost USA Company postage meters at the Carbon Building, Courthouse and Jail in a total five year amount of \$25,549.80. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to ratify the Chairman’s signature on the Master services Agreement with Civic Plus for the county’s website redesign. Commissioner Jones seconded and the motion carried unanimously.

**Commissioners**

Commissioner Chapman moved to approve the Memorandum of Understanding Between Board of Commissioners of the County of Carbon, Wyoming; the Town of Hanna, Wyoming; the Town of Elk Mountain, Wyoming; the Town of Medicine Bow, Wyoming; the Town of Sinclair, Wyoming; the Town of Saratoga, Wyoming; the Town of Encampment, Wyoming; the Town of Riverside, Wyoming; the City of Rawlins, Wyoming; the Board of Commissioners of the County of Albany, Wyoming; the City of Laramie, Wyoming; and the Town of Rock River, Wyoming for Impact Assistance Funds from the Ekola Wind Energy Project. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Agreement Between Owner and Contractor for Construction Contract with Straight Stripe Painting Inc. for seal coat and pavement markings at the Dixon Airport in the amount of \$122,763.44. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on a Lease Agreement Between the Board of Carbon County Commissioners and Les Dunmire in the amount of \$10.00 for a term through June 30, 2043 for a repeater in the Arlington Area. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to instruct the clerk to publish the statement of receipts and expenditures for the fiscal year ending June 30, 2018 per W.W. 18-3-515. Commissioner Davis seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to make all employee contributions to the WY Retirement Plan 7.0% as of September 1, 2018 and for the county to pay any increases to WY Retirement slated for September 2018 for both the employee and employer sides. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Chapman moved to approve the Contract Among the Wyoming Department of Health, Public Health Division, Carbon County Health Officer and Carbon County through June 30, 2019 in the amount of \$9,600.00 and the Agreement for Services between Dr. Archie Kirsch and Carbon County for the same term in the amount of \$6,000.00. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Davis moved to approve the Lease Agreement between the Board of County Commissioner and the WY Department of Health Public Health Division through June 30, 2019 in the amount of \$3,640.00. Commissioner Chapman seconded and the motion carried unanimously.

### **Planning & Development**

Commissioner moved to accept the Certification of Recommended Action for Planning & Zoning Case File #2018-03, Robert and Janice Konrath's request for a Zone Change from Ranching Agriculture and Mining to Highway Commercial for the existing Elk Mountain I-80 Conoco Station and to schedule public hearing for August 7 at 11:15 a.m. Commissioner Jones seconded and the motion carried unanimously.

### **PUBLIC HEARING – LIQUOR LICENSES**

Commissioner Espy moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2019 as read in the minutes. Commissioner Jones seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:48 a.m. with Gwynn Bartlett, Ashley Mayfield Davis, Archie Roybal and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Archie and Matt left the session at 10:56 a.m.

Commissioner Espy moved to come out of executive session at 11:08 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **JAIL UPGRADES**

Commissioner Espy moved to authorize a contract agreement with CML and waive the procurement policy for jail upgrades in the total amount of \$98,000.00 using Jail Operations & Maintenance funds. Commissioner Jones seconded and the motion carried unanimously.

### **PLANNING & ZONING PUBLIC HEARING**

Commissioner Davis moved to approve the amendment to approve Resolution 2018-12, C.U. Case File #2018-08, Amendment to C.U. Case 2016-04 Brush Creek Farms including all the conditions in the original permit. Commissioner Chapman seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:29 with Gwynn Bartlett, Ashley Mayfield Davis and Joyce Menke to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Joyce left the session at 11:48 a.m. and Patty Hays and Mike Morrell entered the session.

Patty and Mike left the session at 12:04 p.m. and Cindy Bloomquist came in.

Commissioner Espy moved to come out of executive session at 12:14 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **LIBRARY**

Commissioner Jones moved to regretfully accept Joyce Menke's resignation from the Library Board. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Davis moved to accept Cindy Bloomquist resignation from the Library Board. Commissioner Espy seconded and the motion carried unanimously.

### **PLANNING & ZONING PUBLIC HEARING**

Commissioner Chapman moved to approve Resolution 2018-24, A resolution of the Board of County Commissioner of Carbon County Adopting the Recommendation of the Carbon County Planning and Zoning Commissioner pertaining to C.U.W. Case File #2018-03, Commercial Wind Energy Facility, Ekola Flats Wind Energy Project. Commissioner Espy seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:34 p.m. Commissioner Davis seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 7, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 West Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of July 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman