

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 16, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 16, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Chapman moved to add a board resignation prior to Planning & Zoning and to add Library at approximately 11 a.m. There were no changes to the agenda. Commissioner Jones seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Chapman moved to approve December 2017 payroll and benefit expenses of \$765,699.56 and insurance claim and premium expenses of \$108,348.84. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$1,011.47 and True Value of Rawlins for \$294.40. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Commissioner Chapman moved to approve the report of expenditures in the amount of \$153,094.94 for an aggregate total today of \$1,028,514.21. Commissioner Espy seconded and the motion carried unanimously.

INSURANCE PREMIUMS & CLAIMS	\$ 108,348.84	INSURANCE PREMIUMS & CLAIMS
PAYROLL & COUNTY PAID BENEFITS	\$ 765,699.56	PAYROLL & COUNTY PAID BENEFITS
ALSCO, AMERICAN LINEN DIVISION	\$48.59	SHOP SUPPLIES
APG MEDIA OF THE ROCKIES	\$2,101.50	LEGAL ADVERTISING
ASPEN FAMILY DENTAL	\$1,029.00	DENTAL SERVICES
BAGGS, TOWN OF	\$450.00	OCT/NOV/DEC RENT
BANK OF COMMERCE (ACH)	\$210.00	PAYROLL FILES
BANK OF COMMERCE (DEBIT CARD)	\$4,748.88	VARIOUS CHARGES
BEACH, HOMER	\$490.00	SNOW REMOVAL

BI INC.	\$637.00	MONITORING SERVICES
BLAKEMAN PROPANE	\$4,878.42	HEATING FUEL
BOMGAARS SUPPLY	\$14.86	PIPE BUSHING
BRIDGER FABRICATION	\$1,200.00	CAGES FOR PATROL TRUCKS
BUILD RITE LUMBER SUPPLY	\$1,977.35	CONSTRUCTION SUPPLIES
CARBON COUNTY COUNCIL OF GOVERNMENTS	\$1,000.00	EDUCATIONAL SUPPLIES DONATION
CARBON COUNTY YOUTH CRISIS CENTER	\$3,472.83	NOV 17 CSBG
CARBON POWER & LIGHT INC	\$2,740.24	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$138.60	MONTHLY FEES
CARROT-TOP INDUSTRIES, INC	\$74.87	FLAG POLE CORD
CASPER WINNELSON CO	\$356.55	BUSHING/VALVES
CATHEDRAL HOME FOR CHILDREN	\$17,775.00	OCT 17-DEC 17 FUNDING/DISCRETIONARY
CBM FOOD SERVICE	\$6,501.83	JAIL MEALS
CHARTER COMMUNICATIONS	\$120.38	JAIL CABLE
CLASSIC HELICOPTERS	\$555.00	SEARCH SERVICES
COMMUNITY RESOURCE CENTER	\$35.00	17/18 MEMBERSHIP
CONVERSE COUNTY PUBLIC HEALTH	\$110.40	POSTERS
COWBOY CHEMICAL	\$302.10	JAIL LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$948.11	CLEANING SUPPLIES
DAILY TIMES	\$314.24	SUBSCRIPTION RENEWAL/JAIL PAPERS
DENTURES & DENTAL CARE OF LANDER, LLC	\$935.00	DENTAL SERVICES
DEPARTMENT OF HEALTH	\$176.00	STATE VEHICLE RENTAL
DH PACE COMPANY	\$243.48	B&G MAINT & REPAIR CARBON BLDG
DRIFT LLC	\$120.00	SNOW REMOVAL
ELK MOUNTAIN, TOWN OF	\$422.31	WATER SERVICE/PROPANE REIMBURSEMENT
ENCAMPMENT, TOWN OF	\$92.00	WATER SERVICE
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FAY ENGINEERING CORP.	\$337.50	ECM DOWNLOAD
FEDERAL LICENSING, INC.	\$348.00	LICENSE RENEWALS
FEDEX	\$16.94	SHIPPING CHARGES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTAL
HANNA, TOWN OF	\$208.04	WATER SERVICE
HEIMAN FIRE DEPARTMENT	\$98.65	FIRE PROTECTION EQUIP
HERMAN, BOBBIE	\$27.00	MILEAGE
HERRING, PAUL	\$259.86	GREASE
ISPYFIRE, INC.	\$500.00	SUBSCRIPTION
J H KASPAR OIL COMPANY	\$9,258.07	FUEL
JOHNSTON, RANAE	\$28.00	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$1,023.83	TIRE REPAIR/TIRES
KING SOOPERS CUSTOMER CHARGES	\$19.58	DONUTS/CHARCOAL
KTGA/KBDY	\$200.00	THANK YOU ADS
L N CURTIS & SONS	\$149.70	CLEANER

LONG BUILDING TECHNOLOGIES, INC.	\$648.00	WATER HEATER START UP
LUJAN, MICHAEL	\$154.89	FUEL
MEDICINE BOW, TOWN OF	\$106.50	WATER SERVICE
MEMORIAL HOSPITAL OF CARBON COUNTY	\$12,209.65	MEDICAL SERVICES
MERBACK AWARD COMPANY	\$82.69	PLAQUE
MERCEDES TRANSCRIPTION, INC	\$91.08	TRANSCRIPTION SERVICES
MERCK SHARP & DOHME CORP.	\$2,321.89	VACCINES
MICHAEL'S BIG CITY GRILLE	\$21.20	WITNESS MEAL
MOORE MEDICAL CORP.	\$225.50	JAIL HEALTH SUPPLIES
MPM CORP / EVERGREEN DISPOSAL	\$125.00	TRASH SERVICE
MY OFFICE ETC.	\$172.56	OFFICE SUPPLIES
MYERS TIRE SUPPLY CO.	\$155.87	PATCH KIT
NEUBAUER, PELKEY, MERSEAL AND	\$3,825.00	LEGAL SERVICES
NORCO, INC.	\$1,190.32	WELDING SUPPLIES/CYLINDER RENTAL
PERKINS OIL CO	\$582.45	FUEL
PLUS ELECTRIC INC.	\$4,569.19	ELECTRICAL REPAIRS
PUBLIC AGENCY TRAINING	\$450.00	DEPUTY TRAINING
QUILL CORPORATION	\$1,911.89	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$1,011.47	VEHICLE MAINTENANCE ITEMS
RAWLINS, CITY OF	\$2,228.50	WATER/SEWER
READY, JUSTIN	\$48.00	MILEAGE
ROBIDOUX ENTERPRISES	\$156.98	VEHICLE MAINTENANCE
ROCKY MOUNTAIN POWER	\$5,697.13	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
RYAN PARK V F D	\$250.00	ICE MELT REIMBURSEMENT
SANOFI PASTEUR, INC.	\$402.04	VACCINES
SARATOGA AUTO PARTS, INC.	\$378.47	VEHICLE MAINTENANCE ITEMS
SARATOGA SUN	\$424.88	LEGAL ADVERTISING
SARATOGA, TOWN OF	\$150.96	WATER SERVICE
SCHERMETZLER, SHEELA M ED.S.	\$1,319.26	DISCRETIONARY ROMA TRAINING
SHEPARD'S	\$2,812.85	FUEL
SLOW AND STEADY LAW OFFICE, PLLC	\$1,307.50	LEGAL SERVICES
STAPLES ADVANTAGE	\$85.47	FOLDERS
STODDARD, CURTIS T.	\$546.00	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
TIGER MART	\$406.11	FUEL
TRADING POST	\$95.18	FUEL
TRUE VALUE OF RAWLINS	\$294.40	BUILDING REPAIR SUPPLIES
TYLER TECHNOLOGIES, INC	\$2,661.63	CONSULTING FEES
U S POSTMASTER-RAWLINS	\$27.00	PO BOX RENEWAL
U W C E S	\$14,267.25	SALARY MATCHES
U.S. BANK	\$550.00	LEASES/BONDS MHCC BONDS 2010C
US BANK	\$2,336.37	VARIOUS CHARGES
VASSOS, LARRY L	\$600.00	CR-2017-0070 WITNESS RETAINER FEE
VIP	\$169.60	VEHICLE DETAILING

VOIANCE LANGUAGE SERVICES LLC	\$16.50	TRANSLATION SERVICES
WEX BANK	\$450.12	FUEL
WIMPENNY, ROBERT G DDS	\$940.00	DENTAL SERVICES
WOODWARD & ASSOCIATES, INC.	\$6,162.00	ATTORNEY'S OFFICE CARPET
WY MACHINERY COMPANY	\$2,910.70	EQUIPMENT REPAIRS
WY PUBLIC HEALTH LABORATORY	\$149.00	PH SUPPORT SERVICES
WY STATE FORESTRY	\$785.64	EQUIPMENT REPAIRS
YAMPA VALLEY ELECTRIC	\$1,222.53	ELECTRIC SERVICE
<b>Grand Total</b>	<b>\$1,028,514.21</b>	

## **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda which includes the January 2, 2018 regular meeting minutes; County Clerk monthly receipts for December 2017 in the amount of \$31,235.25, Clerk of District Court monthly receipts for December 2017 for \$2,513.29; bonds for Randy Arnold, Treasurer for Saratoga Encampment Rawlins Conservation District for \$100,000 and Notice of Valuation Changes for -\$16,602.00. Commissioner Espy seconded and the motion carried unanimously.

## **Board Resignation**

Commissioner Jones moved to regretfully accept the Carbon County Library Board resignation of Eleanor Behrman, noting she is moving out of town. Commissioner Chapman seconded and the motion carried unanimously.

## **Planning & Development**

Commissioner Chapman moved to adopt Resolution 2018-03, A Resolution of the Board of County Commissioners of Carbon County, WY Adopting the Recommendation of the Carbon County Planning & Zoning Commission for the county fee schedule effective immediately. Commissioner Glode seconded and the motion carried unanimously.

## **Emergency Management**

Commissioner Espy moved to authorize the Chairman's signature on the Carbon County Local Emergency Planning Committee (LEPC) Carbon County Hazardous Material Plan. Commissioner Glode seconded and the motion carried unanimously.

## **Clerk**

Commissioner Glode moved to accept the resignation from Kelly Bohanan from the Jeffrey Center Board effective January 5 and authorize the Clerk to advertise the vacancy. Commissioner Chapman seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Glode moved to waive the procurement policy to add a security system at the Jeffrey Center noting it would be an addition to the existing Carbon Building system in the

amount of \$9,756 from the Buildings & Grounds budget. Commissioner Jones seconded and the motion carried unanimously.

### **Patrick Gonzales – Carbon County Counseling Center**

Commissioner Chapman moved to authorize the Chairman's signature on the Letter of Support for the Annual Contract Application for Funding for Fiscal Year 2019 with the Wyoming Department of Health on behalf of the Carbon County Counseling Center. Commissioner Glode seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Espy moved to regretfully accept Commissioner Glode's resignation and to authorize the Chairman's signature on a letter to the Carbon County Republican Party dated February 1 notifying the party of the Commissioner vacancy for Lindy Glode's position. Commissioner Jones seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:19 a.m. with Ashley Davis and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:30 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **SHERIFF INTERVIEWS**

Commissioner Glode moved to appoint Archie Roybal as Carbon County Sheriff effective immediately. Commissioner Espy seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:32 a.m. with Attorney Davis, Gwynn Bartlett and present members of the Library Board Joyce Menke and Cindy Bloomquist to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Joyce joined the session at 11:42 a.m. Cindy and Joyce left the session at 12:37 p.m.

Commissioner Espy moved to come out of executive session at 12:54 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **Citizen Discussion**

Commissioner Glode moved to dismiss the remaining members of the Library Board and thank them for their service. There was no second.

## **ADJOURNMENT**

Commissioner Glode moved to adjourn the meeting at 3:34 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held February 20, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of February 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman