

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 16, 2017  
Elk Mountain Town Hall, Elk Mountain, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 16, 2017 at the Elk Mountain Town Hall, Elk Mountain, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

The Chairman added the WY Health Council contract with the Carbon County Public Health under attorney business and awards of County Commissioners Scholarships.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$359,172.40. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to approve payment to Rawlins Automotive for \$1,023.40 and True Value of Rawlins for \$1,390.37 for an aggregate total of bills paid today of \$361,651.17. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALBANY COUNTY GIS	\$2,000.00	ANNUAL HOSTING FEE
ALSCO, AMERICAN LINEN DIVISION	\$38.60	SHOP SUPPLIES
AMERICAN PLANNING ASSOCIATION	\$434.00	2017/2018 MEMBERSHIP
APG MEDIA OF THE ROCKIES	\$3,242.78	ADVERTISING
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICES
BAGGS, TOWN OF	\$192.75	RENT/WATER/SEWER
BANK OF COMMERCE (DEBIT CARD)	\$2,016.87	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BARKHURST, RAY	\$34.80	MILEAGE
BI INC.	\$1,183.00	MONITORING SERVICES
BI-RITE SPORTING GOODS	\$640.00	9MM AMMUNITION
BLAKEMAN PROPANE	\$213.60	PROPANE SERVICES

BOB BARKER COMPANY, INC.	\$257.91	JAIL SUPPLIES
BUILD RITE LUMBER SUPPLY	\$203.33	BUILDING SUPPLIES
CARBON COUNTY LIBRARY	\$8,530.46	MAR 2017 PAYROLL
CARBON POWER & LIGHT INC	\$1,584.09	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$192.00	MONTHLY CHARGES
CASPER ELECTRIC	\$18,308.00	JEFFREY CENTER ELECTRICAL
CBM FOOD SERVICE	\$4,329.87	JAIL MEALS
CDW GOVERNMENT, INC.	\$2,588.40	PRINTER
CENTURYLINK-PHOENIX	\$408.17	TELEPHONE SERVICES
CHARTER COMMUNICATIONS	\$120.38	JAIL CABLE
CHEMATOX, INC.	\$872.40	SCREENING SERVICES
CLASS OF 2021	\$250.00	PREVENTION & EDUCATION AWARD
CLASSIC HELICOPTERS	\$2,035.00	HELICOPTER SEARCH-LOST KAYAKER
CNA SURETY	\$50.00	NOTARY BOND-NAPOLI
COUNTY CLERKS ASSOCIATION OF WYOMING	\$100.00	2017 DUES
COWBOY CHEMICAL	\$377.95	CLEANING SUPPLIES
DAILY TIMES	\$219.24	JAIL NEWSPAPERS
DALLIN MOTORS INC	\$40.00	WIPER BLADES
DUBOIS TELEPHONE EXCHANGE	\$793.19	TELEPHONE SERVICES
DULANEY, TODD	\$299.26	MEAL REIMBURSEMENT
EICHENBERGER, MELISSA	\$45.00	MILEAGE
ELK MOUNTAIN, TOWN OF	\$53.00	WATER SERVICES
ENCAMPMENT, TOWN OF	\$170.00	WATER SERVICES
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FATBEAM LLC	\$5,244.75	FIBER LINES/INTERNET
FIRST AMERICAN TITLE INSURANCE COMPANY	\$250.00	TITLE PROCESSING
FLEXSHARE BENEFITS	\$7,558.25	DEP CARE
GALLS/QUARTERMASTER	\$91.95	UNIFORM SUPPLIES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GERMAN, JENNIFER	\$95.00	MILEAGE
GRAINGER	\$33.00	BELT
HAGOOD, VICKI	\$22.00	MILEAGE
HANNA, TOWN OF	\$208.04	WATER SERVICES
HERMAN, BOBBIE	\$27.00	MILEAGE
HILLTOP CONOCO	\$29.97	FUEL
J H KASPAR OIL COMPANY	\$5,950.11	FUEL
JOHNSTON, RANAE	\$44.50	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$196.90	VEHICLE MAINTENANCE
KINETIC LEASING	\$27,941.00	VEHICLE LEASE PAYMENT
KING SOOPERS CUSTOMER CHARGES	\$372.61	PHARMACY ITEMS/S&R SUPPLIES

KTGA/KBDY	\$210.00	RADIO ADS
LACEY, JOSHUA W.	\$6.00	MILEAGE
MEDICINE BOW, TOWN OF	\$183.00	WATER SERVICES
MEMORIAL HOSPITAL OF CARBON COUNTY	\$5,015.00	2017 HEALTH FAIR CHARGES
MERBACK AWARD COMPANY	\$85.13	PLAQUES/ENGRAVING
MERCEDES TRANSCRIPTION, INC	\$190.41	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$937.50	LEGAL SERVICES
MILLER, JIM	\$30.60	MILEAGE
MOUNTAIN WEST MOTORS	\$2,210.28	VEHICLE REPAIRS
MPM CORP / EVERGREEN DISPOSAL	\$120.00	TRASH SERVICES
NORCO, INC.	\$1,029.86	WELDING SUPPLIES/CYLINDER RENTAL
NSFM PIZZA INC	\$45.95	MEETING PIZZA
PERKINS OIL CO	\$2,300.89	FUEL
PINNACLE PUBLIC FINANCE, INC	\$158,740.93	LEASE PAYMENT
PITNEY BOWES	\$161.07	POSTAGE SUPPLIES
PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	\$503.79	MACHINE LEASE
PLUS ELECTRIC INC.	\$3,610.55	ELECTRICAL WORK
PRAIRIE DOG ELECTRIC, LLC	\$330.00	GARAGE DOOR REPAIRS
PUBLIC SAFETY CENTER, INC	\$333.70	GLOVES/BATTERIES
QUESTAR GAS	\$88.57	GAS SERVICES
QUILL CORPORATION	\$240.35	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$1,023.40	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EYE CARE	\$1,879.00	VISION SERVICES
ROCKY MOUNTAIN POWER	\$5,249.20	ELECTRICAL SERVICES
ROWAN, KRISTY	\$140.73	MILEAGE/MEAL
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SAGER, PENNY	\$60.00	MILEAGE/DRIVER'S LICENSE
SARATOGA AUTO PARTS, INC.	\$11.50	LIGHT BULB/ROPE HANDLE
SARATOGA SUN	\$379.38	ADVERTISING
SARATOGA, TOWN OF	\$133.96	WATER SERVICES
SCHAEFFER MFG CO	\$2,022.90	OIL
SCHILLING & WINN PC	\$1,844.32	LEGAL SERVICES
SQUIRREL TREE AUTOMOTIVE LLC.	\$288.86	VEHICLE MAINTENANCE
STAPLES ADVANTAGE	\$122.36	PAPER
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICES
SWEETWATER COUNTY SHERIFF'S OFFICE	\$780.00	JUVENILE DETENTION
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICES
TEAM LAB	\$2,542.50	ROAD PATCH MATERIALS
TRACTOR SUPPLY CREDIT PLAN	\$39.99	SHOP TOOLS
TRADING POST	\$109.16	FUEL
TRAPP, LARRY W	\$260.00	MILEAGE
TRUE VALUE OF RAWLINS	\$1,390.37	BUILDING SUPPLIES

U W C E S	\$16,736.50	4-H/CES SUPPORT SALARY MATCH
US BANK	\$3,751.34	VARIOUS CHARGES
VALLEY OIL COMPANY	\$785.94	FUEL
VAN'S WHOLESALE LLC	\$878.55	B&G CUSTODIAL SUPPLIES
VENTURE TECHNOLOGIES	\$741.20	TELEWORKER GATEWAYS
VERIZON WIRELESS	\$288.12	TELEPHONE SERVICES
VOIANCE LANGUAGE SERVICES LLC	\$1.50	TRANSLATION SERVICES
WALKER, JEANETTE R.	\$57.00	MILEAGE
WEIMER, JACK	\$104.49	FUEL
WESTERN STATES FIRE PROTECTION CO	\$2,550.00	INSPECTION REPAIRS
WEX BANK	\$631.49	FUEL
WILLIE, O.R.	\$45.00	MILEAGE
WILSON, MARGARET	\$24.00	PATCH SEWING
WY DEPT OF HEALTH	\$176.00	STATE VEHICLE LEASE
WY DEPT OF TRANSPORTATION	\$29,941.48	ROAD PROJECTS
WY PUBLIC HEALTH LABORATORY	\$786.00	TESTING SERVICES
WY RENTS, LLC	\$133.79	EQUIPMENT RENTAL
YAMPA VALLEY ELECTRIC	\$822.95	ELECTRICAL SERVICES
YOUNG, CHARLES MD	\$450.00	MEDICAL SERVICES
<b>Grand Total</b>	<b>\$361,651.17</b>	

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda. Commissioner Glode seconded and County Clerk Gwynn Bartlett noted the consent agenda includes the May 2, 2017 regular meeting minutes; Clerk of District Court receipts for \$4,018.70; notice of valuation changes for Vaquero Energy Inc. for tax year 2012 for -\$1.00, -\$5.00 and -\$19,563.00, for tax year 2013 for -\$5.00, -\$13.00, -\$34,619.00 and -\$16,174.00, for tax year 2014 for -\$124.00, and -\$47,545.00, for Anadarko E & P Onshore LLC for tax year 2014 for -\$23,103.00, for BP America Production Company for tax year 2014 for -\$17,485.00, and -\$1,202.00, for Yates Petroleum Corporation for tax year 2014 for -\$778.00 and for Devon Energy Production Company LP for tax year 2014 for -\$27,044.00. The motion carried unanimously.

### **Public Hearing – Brush Creek LLC**

Chairman Johnson opened the hearing at 2:06 p.m. and Clerk Bartlett reported Brush Creek LLC applied for a resort retail liquor license which would allow them to serve on their contiguous property. The ranch meets the criteria for this type of license and the hearing was advertised in the Rawlins Daily Times May 3 and 10. The prorated license fee has been paid and if approved she proposes making the license effective tomorrow, May 17 through August 31 noting the applicant must reapply immediately for renewal.

Jennifer Scoggin of Holland & Hart along with Mike Williams of Brush Creek was present to speak in favor of the license and take questions.

Commissioner Glode moved to approve the Resort Retail Liquor License for Brush Creek LLC. Commissioner Chapman seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Jones read the Buildings & Grounds report including that Mr. Piche expects to receive bids for the Ryan Park fire building around June 1, the fairgrounds kitchen project is moving along with the completion of the foundation and floor noting the walls will be constructed on the ground for the raising this Saturday. She also mentioned all permitting is in place for the fairgrounds electrical project for additional trailer hookups and the surplus auction May 13 went well and a full accounting will be to the clerk this week.

Clerk Bartlett noted that Mr. Piche requested authorization to take over service contracts such as fire services, pest control, elevators, and security systems. Mr. Piche feels that he can help obtain cost savings and ensure quality if he were overseeing all of them. After e-mailing department heads Clerk Bartlett did not hear any objections.

Commissioner Glode moved to direct all service agreements with county buildings to the Buildings and Grounds Department provided Mr. Piche work with all elected officials and department heads on contracts. Commissioner Espy seconded and the motion carried unanimously.

Kenda Colman of Medicine Bow asked when the Road & Bridge shop fence would be painted noting it was to be done a year ago and the BOCC said they would discuss this with Mr. Piche.

### **Fire**

John Rutherford, County Fire Warden discussed fire equipment in Medicine Bow and recommended a 2006 water tender and a 2008 Dodge brush truck be made available to them for use and that when the town bills the county for services under the mutual aid agreement, rather than the county paying the invoice the amount would be deducted off the purchase price of the vehicles. He recommended a 5 year sunset on this and that any amounts written off be the total at that time. Mr. Rutherford recommended donating the brush truck and charging \$45,000 for the water tender.

Commissioner Espy moved to surplus a 2006 water tender VIN 2NKMH28XX5M114466 and a 2008 Dodge brush truck VIN 1B6MF36W6VJ585962 To sell the water tender for \$45,000.00 and donate the brush truck to the Town of Medicine Bow with payment for water tender to be in services to the county under the mutual aid agreement during the next five years with any unpaid amount to be forgiven at the end of this term and that titles would be transferred with a lien placed by the county and only after an agreement is written and approved by Attorney Davis and the town. Commissioner Glode seconded and the motion carried unanimously.

### **Attorney**

Ashley Mayfield Davis, Deputy County Attorney presented the proposed agreement for funding for reproductive health. She has reviewed however she will require two changes and asked if the BOCC would like to approve today when the two changes have been made.

Commissioner Chapman moved to approve the WY Health Council contract with Carbon County Public Health for reproductive health from April 2017 through September 2017 after two changes have been made as required by Attorney Davis. Commissioner Espy seconded and the motion carried unanimously.

Attorney Davis reported she is still working on the agreement from the United States Forrest Service Agreement on the Cedar Pass Road. She is waiting on response from her contact with that division. Bill Nation, Road & Bridge Superintendent stated she will likely recommend mid-June that the BOCC move on and release the funds tied up for the project and recommend that the US Forest Service fund a similar study for the road on their own. The recommendation will come due to the extended time frame the Forest Service has had to review the matter. He also noted WLC Engineering will need the road to be accessible during the dry months of the year therefore June would be a logical deadline for a response.

Commissioner Jones moved to authorize the Chairman's signature on a letter to the US Forest Service regarding a June 20, 2017 deadline to respond about a study on the Cedar Pass Road and only after the letter is drafted then approved by the BOCC. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Davis stated her office will be meeting with Memorial Hospital of Carbon County again about flat rate billing. She has also been working on the emergency detention "Gatekeeper" appointment noting the Carbon County Counseling Center requested the state appoint them as this position. The county objected stating we have services in place with a county employed mental health professional. She noted after the county's objection the state opted not to move forward noting the BOCC must formally request that the county's employee be appointed.

Commissioner Glode moved to authorize the Chairman's signature on a letter to the WY Department of Health requesting Glenn Biggs be appointed as the county's "Gatekeeper" per Wyoming Statute noting he would have no additional compensation as he already does these duties as part of his job. Commissioner Chapman seconded and Commissioner Chapman asked if funding would be available for this appointment. Attorney Davis responded there would be no direct funding but being the gatekeeper may allow for other funding opportunities. Chairman Johnson asked if Mr. Biggs is even interested in being the gatekeeper and Attorney Davis stated he has indicated he is interested directly to her. The motion carried unanimously.

Attorney Davis reported she has been working on the museum foundation letters of understanding and she recommends the BOCC sign off on these as it is a county owned building and the county should agree to these naming rights. She has been working on the Medicine Bow fire agreement and the council agreed recently to the county's proposed changes and they will consider signing the agreement early next week at their special meeting. Ms. Davis reported that the Carbon County Youth Crisis Center agreement shows that the vehicle they use is owned by the county and the Clerk is concerned with this. The crisis center insures it and maintains it but

the county pays for major maintenance, identified as over \$150.00. She asked for the BOCC's direction on how to proceed with the vehicle and they asked her to see if the CCYCC would consider ownership with them maintaining it.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent reported he and staff are working on equipment maintenance, they are blading roads, and his safety meeting is coming up May 25 here in Elk Mountain.

### **Clerk**

### **2017-2018 COMMISSIONERS' SCHOLARSHIPS**

Commissioner Espy moved to award the Commissioners renewal scholarship as follows: Recipient is Applicant #1, the first alternate is Applicant #2 and the second alternate is Applicant #3. Commissioner Glode seconded and noted that the applications are anonymous and they don't know who had applied therefore applicants were assigned a number. The motion carried unanimously.

Commissioner Espy moved to award three new Commissioners scholarships as follows: Recipients are Applicants #1, #10, and #9. Commissioner Jones seconded the motion carried unanimously.

Commissioner Espy moved to designate the following applicants as alternates for the Commissioners scholarships as follows: Alternate 1 is Applicants #2, Alternate 2 is Applicant #6, and Alternate 3 is Applicant #3. Commissioner Glode seconded and again stated she appreciates the nature of the anonymous applications noting this is fairer. The motion carried unanimously.

Clerk Bartlett subsequently revealed the names of the recipients as follows: Renewal scholarship was awarded to Guy Erickson of Encampment with Ivey Barnes of Rawlins and Katelyn Olson of Baggs as the alternates in order.

New scholarships were awarded to Stephanie Webster of Rawlins, Amy Olson of Baggs, and Mabel Raymond of Rawlins with alternates in order being Perri Freeman of Hanna, Justin Bonner of Encampment and Jordan Mendez of Rawlins.

Clerk Bartlett reported that she received notification from Tim Lamprecht who officially resigned from the Saratoga Carbon County Impact Joint Powers Board.

Commissioner Espy moved to regretfully accept the resignation from Tim Lamprecht from the Saratoga Carbon County Impact Joint Powers Board effective May 16 and authorize the Clerk to advertise the vacancy. Commissioner Glode seconded and the motion carried unanimously.

Clerk Bartlett discussed the changes to liquor licenses and received direction from the BOCC on their intent to make rules on specific items changed in the law effective July 1, 2017. She noted she would work on rules to forward to Attorney Davis for review then the BOCC would review.

### **CITIZEN / COMMISSIONER DISCUSSION**

Joyce Menke, Library Board Chairman reported the Library Foundation has offered to pay for new carpet in the main Rawlins library. They are taking bids on this and the BOCC asked that they coordinate with the Buildings & Grounds Manager.

Commissioner Jones noted the pre-bid meeting for the Dixon Airport project is May 23 at 1 p.m. She and Commissioner Espy attended the South Central WY Emergency Medical Service meeting where they discussed how they can improve their operations.

Commissioner Espy reported he will attend the Western Interstate Region meeting soon. Commissioner Glode reported the legislature now allows for all counties to form a group to potentially get a better group rate for workers compensation but there are some counties that likely will not move forward and it must be all or none.

Chairman Johnson reported the Daniels Foundation reached out to him recently for a meeting and he will be meeting with them, Commissioner Jones and Clerk Bartlett about potential funding opportunities.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:09 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held June 20, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. A Budget Workshop will be held June 14, 2017 at 8:30 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.