

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 2, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 2, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$173,515.21. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$1,913.80, Shively Hardware for \$28.99 and True Value of Rawlins for \$547.75 for an aggregate total of bills paid today of \$176,005.75. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts

ALSCO, AMERICAN LINEN DIVISION	\$39.15	TOWELS/SOAP/MATS
BANK OF COMMERCE (DEBIT CARD)	\$596.06	VARIOUS CHARGES
BARGREEN ELLINGSON	\$104.71	DISH MACHINE DETERGENT
BEHRMANN, ELEANOR	\$37.80	MILEAGE
BLACK HILLS ENERGY	\$10,752.26	GAS SERVICES
BLAKEMAN PROPANE	\$520.65	PROPANE SERVICES
BOB BARKER COMPANY, INC.	\$354.91	JAIL SUPPLIES
BOB'S PLUMBING	\$150.00	VIDEO SCOPE
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$2,744.58	2ND QTR 16-17 TANF
BUCHANAN, KAREN	\$48.00	MILEAGE
BUILD RITE LUMBER SUPPLY	\$333.78	BUILDING MAINTENANCE SUPPLIES
BUSINESS RADIO LICENSING	\$95.00	RADIO CALL SIGN
CARBON COUNTY TREASURER	\$326.59	VARIOUS CASH ITEMS
CARBON COUNTY VETERINARY HOSPITAL	\$55.30	DOG FOOD
CASPER WINNELSON CO	\$863.07	ORINGS/RETAINERS/VALVE
CATHEDRAL HOME FOR CHILDREN	\$18,355.44	FUNDING
CBM FOOD SERVICE	\$13,128.35	JAIL MEALS

CDW GOVERNMENT, INC.	\$3,615.50	INK CARTRIDGES/PAPER
CENTURY LINK	\$153.73	TELEPHONE SERVICES
CENTURYLINK WA	\$5,404.04	TELEPHONE SERVICES
CHEMATOX, INC.	\$112.40	DRUG SCREEN
COBECON	\$50.85	HIPAA TRAINING
COWBOY SUPPLY HOUSE	\$969.41	CLEANING SUPPLIES
DELEON, JOHN	\$1,374.00	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$542.00	TRASH SERVICES
DIXON, TOWN OF	\$308.00	WATER SERVICES
DJ'S	\$247.30	GLASS REPAIRS
DK DENTAL SERVICE LLC	\$106.00	XRAY INSPECTION
ECONO LODGE, RAWLINS	\$400.00	MOTEL
ELEVATED TRAINING SOLUTIONS	\$705.00	FIRST AID/CPR/AED CLASS
ELK MOUNTAIN CONOCO	\$154.02	FUEL
ERICKSON & ROBERTS	\$130.00	LEGAL SERVICES
FLEXSHARE BENEFITS	\$4,763.53	INSURANCE
FOX, SID	\$80.78	MEALS
FRONT RANGE FIRE APPARATUS	\$1,306.00	TURN OUT GEAR
GALLS/QUARTERMASTER	\$178.50	SHERIFF UNIFORMS
GRAPHIC SPORTS	\$39.95	MARTINEZ NOTARY STAMP
GREATER WY BIG BROS/SISTERS	\$3,906.97	2ND QTR 16-17 TANF
HAPPY TAILS	\$96.37	DOG BOARDING
HEIMAN FIRE DEPARTMENT	\$2,723.35	FOAM
HIGH DESERT WELDING & MACHINE LLC	\$600.00	LOADING DOCK LADDER
HIGH PERFORMANCE CLEAN INC	\$10,515.74	JANITORIAL SERVICES
HIGH PLAINS POWER	\$324.49	ELECTRICAL SERVICES
IRON J TOWING	\$250.00	TOW CHARGES
J H KASPAR OIL COMPANY	\$3,420.50	FUEL/OIL
JACKALOPE PRINTING	\$7.50	FIRE BANQUET INVITATION PRINTING
KIRSCH, ARCHIE P	\$1,300.00	COUNTY HEALTH OFFICER
KONE ELEVATORS ESCALATORS	\$347.43	ELEVATOR MAINTENANCE
KTGA/KBDY	\$1,800.00	ADVERTISING
LANDER FAMILY DENTAL CENTER	\$870.00	DENTAL SERVICES
MOORE MEDICAL CORP.	\$560.40	JAIL HEALTH
MOUNTAIN WEST MOTORS	\$218.00	VEHICLE MAINTENANCE
MY OFFICE ETC.	\$294.17	SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$100.00	NOTARY BONDS
NORCO, INC.	\$297.39	WELDING SUPPLIES
NUHN, CORY	\$48.43	FUEL REIMBURSEMENT
ONLINE WEB SERVICES US, INC	\$212.00	VICTIM SERVICE TRACKING SOFTWARE
PATTON, ROBERT L.	\$27.00	MILEAGE
PERKINS OIL CO	\$106.43	FUEL

PLATTE VALLEY FOREST MANAGEMENT	\$260.00	BATTERIES
PLUS ELECTRIC INC.	\$3,216.63	ELECTRICAL REPAIRS
PURRINGTON, DAVID	\$63.50	DEATH RECORDS
QUILL CORPORATION	\$83.78	CLEANING SUPPLIES
RAWLINS AUTOMOTIVE	\$1,913.80	ASSORTED VEHICLE SUPPLIES
RAWLINS, CITY OF	\$2,488.70	WATER SERVICES
RYAN ELECTRONICS INC	\$882.92	ANTENNA
SARATOGA AUTO PARTS, INC.	\$91.62	VEHICLE SUPPLIES
SCHERMETZLER, SHEELA M ED.S.	\$1,147.73	EXPENSES/SERVICES
SCHILLING & WINN PC	\$1,182.09	LEGAL SERVICES
SHEPARD'S	\$2,659.24	FUEL/SUPPLIES
SHIVELY HARDWARE	\$28.99	WRENCH
SNAKE RIVER PRESS	\$216.00	VARIOUS ADVERTISING
STAPLES ADVANTAGE	\$21.40	STAMP
STATE OF WY DEPT OF FIRE PREVENTION &	\$1,250.60	PLAN REVIEW FEES
THE MASTERS TOUCH, LLC	\$1,862.85	ASSESSMENT NOTICES MAILING
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TIGER MART	\$274.78	FUEL
TRIPLE X CONTRACTING, INC.	\$400.00	GARBAGE SERVICES
TRUE VALUE OF RAWLINS	\$547.75	BUILDING MAINTENANCE SUPPLIES
TYLER TECHNOLOGIES, INC	\$8,982.78	SOFTWARE SUPPORT/WEBHOSTING
VIGIL, KERRI	\$31.98	POTTING SOIL
VOLUNTEER FIREMEN PENSION FUND	\$555.00	APR VOL FIRE PENSION
WLC ENGINEERING	\$360.00	RYAN PARK FIRE ENGINEERING
WRECK-A-MEND	\$5,206.45	VEHICLE REPAIRS
WY COUNTY TREASURER'S ASSOCIATION	\$60.00	REGISTRATION FEES
WY DEPT OF HEALTH	\$33,469.93	PAYROLL
WY DEPT OF TRANSPORTATION	\$408.58	ROAD & BRIDGE PROJECTS
WY DIESEL SERVICE	\$7,442.29	EQUIPMENT REPAIRS
WY LAW ENFORCEMENT ACADEMY	\$1,292.50	TRAINING
WY MACHINERY COMPANY	\$1,184.61	EQUIPMENT MAINTENANCE
WY PUBLIC HEALTH LABORATORY	\$370.00	LAB SERVICES
WY RENTS, LLC	\$130.00	EQUIPMENT RENTAL
YOCUM, LEO	\$24.00	MILEAGE
ZIRMED, INC	\$14.70	PROFESSIONAL CLAIMS
<b>Grand Total</b>	<b>\$176,005.75</b>	

### **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Espy seconded and County Clerk Gwynn Bartlett noted the consent agenda includes the April 18, 2017 regular meeting minutes; April 26 and 27 Budget meeting minutes; Clerk receipts for \$22,780.25 and Planning & Zoning receipts for \$825.00. The motion carried unanimously.

**Public Hearing – FY17 Budget Amendment**

Chairman Johnson opened a public hearing at 9:04 a.m. to hear about a proposed budget amendment for Carbon County Fire Department and noted the hearing was advertised in the Rawlins Daily Times April 28. County Fire Warden John Rutherford and Clerk Bartlett explained that the budget was severely cut and that unexpected fires, additional extraction calls on the highway and that improved timing of paying volunteers all contribute to the overage.

Chairman Johnson called for commissioner and public comments. There being none, he closed the hearing at 9:06 a.m.

Commissioner Chapman moved to approve Resolution 2017-07, Budget Amendment for Fiscal Year 17 for the Carbon County Fire Department. Commissioner Glode seconded and the motion carried unanimously.

**RESOLUTION 2017 - 07  
FY 2017 BUDGET AMENDMENT NUMBER THREE**

**WHEREAS** Carbon County adopted the Fiscal Year 2017 Budget in accordance with the Wyoming Uniform Municipal Fiscal Procedures Act; and

**WHEREAS** the Board of Carbon County Commissioners wishes to amend the adopted budget in accordance with the same Act;

**NOW, THEREFORE, BE IT RESOLVED** that the following budget amendments are made.

<b>Fund/Entity</b>	<b>16-17 Approved Budget</b>	<b>Amendment Amount</b>	<b>16-17 Amended Budget</b>
Fire	\$ 239,085.00	\$50,000.00	\$ 289,085.00
Reserves	\$1,479,406.02	(\$50,000.00)	\$1,429,406.02

**PASSED, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of May, 2017.

CARBON COUNTY, WYOMING  
-s- Willing John Johnson, Chairman

ATTESTED:

-s- Gwynn G. Bartlett, County Clerk

**ELECTED OFFICIALS / DEPARTMENT HEADS**

**Sheriff**

Archie Roybal, Undersheriff presented bids for two vehicles. Bids were opened from Dallin Motors for two 2017 Ram 1500's, \$25,912.00 each with \$1,500.00 for each trade for a net bid of \$48,824.00, Halladay Motors Cheyenne for two 2018 GMC 1500's, \$28,499.00 each with a \$3,000.00 trade and a \$4,000.00 trade for a net bid of \$49,998.00, Spradley Barr Motors

Cheyenne for two 2017 Ford F-150's, \$28,948.00 each with a \$2,519.00 trade and a \$3,519.00 trade for a net bid of \$51,858.00, Greiner Ford Casper for two 2017 Ford F-150's, \$28,828.00 each with a \$1,750.00 trade and a \$3,375.00 trade for a net bid of \$52,531.00, Fremont Riverton for two 2017 Ford F-150's, \$29,738.64 each with a \$2,050.00 trade and a \$2,550.00 trade for a net bid of \$54,877.28, Halladay Motors Cheyenne for tow 2018 GMC 1500's for \$30,999.00 each with a \$3,000.00 trade and a \$4,000.00 trade for a net bid of \$54,998.00, Cowboy Dodge Cheyenne for two 2017 Ram 1500's for \$30,117.00 each with a \$1,500.00 trade and a \$2,500.00 trade for a net bid of \$57,422.00, Fremont Motors Rock Springs for two 2017 Ram 1500's, one for \$32,630.00 and one for \$32,360.00 with a \$2,500.00 trade and a \$3,000.00 trade for a net bid of \$59,490.00, Fremont Motors Lander for two 2017 Ram 1500's, \$33,812.00 each with a \$3,500.00 trade and a \$4,5000.00 trade for a net bid of \$59,624.00, Fremont Motors Lander for two 2017 Ford F-150's, \$35,914.28 each with a \$3,250.00 trade and a \$4,500.00 trade for a net bid of \$64,078.56, Spradley Barr Motors Cheyenne for two 2017 Ford F-150's, one for \$33,214.00 and one for \$40,397.00 with a \$2,519.00 trade and a \$3,519.00 trade for a net bid of \$67,573.00, White's University Motors Laramie for two 2017 Ford F-150's, \$38,137.00 each with a \$3,000.00 trade and a \$3,500.00 trade for a net bid of \$69,774.00.

Bids were advertised that the county may trade in two vehicles, depending on the value. Ultimately, the BOCC opted to trade-in the 2005 Ford but keep the 2006 Ford for the Buildings & Grounds Department. Mr. Roybal reviewed each bid and recommended accepting the low bid from Dallin Motors trading in only the 2005 Ford.

Commissioner Espy moved to accept the low bid from Dallin Motors in the net amount of \$50,324.00 for two 2017 Ram 1500 trucks with a trade allowance of \$1,500.00 for a 2005 Ford F-150 VIN 1FTPX14595NB49653 and allow the expenditure of \$13,830 for light bars, striping, radios and cages for each vehicle all to be paid from the remaining Carbon Building HVAC funds. Commissioner Glode seconded and the motion carried unanimously.

### **Carbon County Visitors Council**

Leslie Jefferson, Carbon County Visitor's Council Director presented a proclamation for National Travel and Tourism Week May 7 through May 13.

Commissioner Glode moved to proclaim May 7-13 National Travel and Tourism Week. Commissioner Chapman seconded and the motion carried unanimously.

### **Proclamation National Travel and Tourism Week May 7-13**

**WHEREAS**, tourism is Wyoming's 2nd largest industry; and  
**WHEREAS**, Wyoming welcomed 8.5 million overnight visitors and travelers to and within Wyoming who spent \$3.2 billion in 2016, generating \$171 million in taxes and supported 31,770 jobs; and

**Whereas** travel to and within Carbon County, Wyoming spent \$163.3 million in 2016, generating \$8.8 million in taxes and support over 1,510 jobs; and

**Whereas** tourism contributes to visitors' experiences and adds to Wyoming's presence around the world; and

**Whereas** Wyoming businesses can strengthen relationships, reward performance and educate employees and customers by hosting meeting and events that bring new people to Wyoming in encourage residents to visit another part of the state; and

**Whereas** Wyoming people can enhance visitor experience by welcoming those who travel with sincerity and enthusiasm; and

**Whereas** whether business or recreational; travel showcases Wyoming and is an economic catalyst.

**Now, therefore**, I, John Johnson, Chairman of the Carbon County Board of Commissioners, do hereby proclaim May 7-13, 2017 as National Travel and Tourism Week in Carbon County Wyoming and urge the citizens of Carbon County Wyoming to join me in this special observance with appropriate events and commemorations.

**IN WITNESS THEREOF**, I have hereunto set my hand this *second* day of *May*, in the Year of our Lord, Two Thousand and Sixteen.

-s- Willing John Johnson, Chairman  
Carbon County Board of Commissioners

Attest:

-s- Gwynn Bartlett, Carbon County Clerk

Commissioner Espy moved to reappoint Cindy Wallace to a three-year term on the Carbon County Visitor's Council expiring June 2020. Commissioner Chapman seconded and the motion carried unanimously.

### **Buildings & Grounds**

Jim Piche, Buildings and Grounds Manager reported the fire station at Ryan Park is ready to bid once the donation and donor agreement is received from Brush Creek LLC.

Commissioner Glode moved to authorize the Buildings Department to bid the County Fire Station at Ryan Park work under the State Lands and Investments Grant after approval of the bid documents by Attorney Davis and the Commissioners. Commissioner Jones seconded and the motion carried unanimously.

The "barn raising" is on schedule at the fairgrounds. The fairgrounds electrical project permitting is in place and there is an easement that must be drafted for where the new transformer will sit, on county property. The library lighting projects are completed and new lights have been installed. He will be working on rebate programs for the eligible libraries improvements.

Commissioner Jones moved to surplus the 2001 Polaris ATV VIN: 4XACH42A61A506910 and sell it at the county's auction in May. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Piche requested and received authorization to transfer a 2002 Dodge pickup from the Extension Office and a 2006 Ford F-150 from the Sheriff's Department to his department.

Mr. Piche requested approval to purchase a new hot water tank for the Jail with the cost plus freight being \$18,000.00 to be paid from the jail Operations & Maintenance account. Mr. Piche stated this is a time sensitive issue and must be done immediately to ensure there is available hot water at the jail.

Commissioner Chapman moved to waive the county's procurement policy and approve the purchase of a new hot water tank for the Jail in the amount of \$18,000.00. Commissioner Jones seconded and the motion carried unanimously.

Mr. Piche requested to make service agreements with county buildings be directed to the Buildings and Grounds Department to allow better cost control on outside contracted services. Examples would be fire services, pest control, elevators, and security systems. He feels that he can help obtain cost savings and ensure quality if he were overseeing all of them.

Commissioner Glode asked how the Sheriff feels about the jail and Mr. Piche stated that his communications with the Sheriff indicate that he is appreciative of Mr. Piche's efforts and that he will not move forward on anything without talking to the Sheriff first. Commissioner Glode agreed this should be done but demanded that Mr. Piche work with the elected official or department head on contracts.

The BOCC stated it will consider the matter for final action at the next meeting if department heads don't object.

Mr. Piche requested authorization to move the buildings and grounds office to the fairgrounds as it would address most of the concerns of the fair board and would allow the shared secretary to be at the fairgrounds all day every day. He proposed the old Weed & Pest building as it is not used for anything currently. This would also free office space at the Carbon Building for potential lease income.

Jim Miller, Anna Helm, Bobbie Herman and Ray Barkhurst of the fair board were present. Mr. Miller expressed that the fair board is still storing items in the proposed building and Mr. Piche stated that there is a second level that the fair board items could be stored in. The fair board was then concerned about access and Mr. Piche said they would still have unlimited access to the building.

Mr. Miller asked if the shared secretary would go from office to office and Mr. Piche suggested she would be at the Rodeo Street office all the time and available to the fair board. Mr. Miller said they feel like they have lost their identity, lost their phone number and asked why the buildings and grounds office took on their phone number. Commissioner Glode stated these are minor issues that can be easily fixed with communication.

Mr. Miller stated at this time they are not interested in sharing an office and stated his concern for losing their copier. Mr. Piche stated the copier can be moved to the fair office. Mr. Miller is also concerned that they are behind for this year's fair because the secretary is shared. Mr. Piche stated he is making concessions and has directed the secretary to handle fair business first.

Mr. Miller's next concern was that they want to know when the secretary will be absent. Commissioner Jones stated this is a Buildings & Grounds employee and Mr. Piche stated a simple e-mail will fix this. Commissioner Jones further explained that because the last secretary was behind it has put the current secretary behind and it is not fair to place the blame on her. She thinks the move will help as she will be on site every day.

Mr. Miller stated the caretaker is an issue as the fair board doesn't know who to talk to. The BOCC stated that Jim is the first contact. Chairman Johnson stated these issues all sound like communication issues that can simply be solved and made it clear again that Jim is the first call.

Mr. Piche clarified that both offices will be fully functional and that the secretary should be stationed primarily at one. Ms. Herman stated that during fair the white office would make more sense. The BOCC agreed that the secretary should work at the office she needs to be in to complete tasks and stressed that cooperation and communication needs to improve. Chairman Johnson asked if moving the buildings and grounds office is a workable deal and pointedly asked each fair board member with no response.

Commissioner Glode moved to move the Buildings & Grounds and fair office to 523 Rodeo Street at the fairgrounds. Commissioner Chapman seconded and the motion carried unanimously.

### **Homeland Security**

Guy Cameron, Director of the Wyoming Office of Homeland Security (DOHS) discussed spring flooding potential. General Greg Porter with the WY Military Department was also present. Mr. Cameron introduced Deputy Director Larry Majerus and Colonel Greg Phipps.

Mr. Cameron stated the purpose today is an overview of potential flood events in the state. He presented various flood map used as tools to predict flood events noting much of Carbon County has less than a 20% chance of flooding but they continue to watch for rapid warming and rain on snow. He commended the county and others for preparation by filling sand bags and other planning efforts that have been occurring.

Mr. Cameron stated that the state is available to assist the county if the county chooses through a declaration. They first send an Initial Assessment Team (IAT) then possibly follow up with a Rapid Action Team (RAT). If and when there was a need for state assistance they come in under an ISC structure. He emphasized ensuring evacuation plans should be in place including criteria to shelter in place and he provided a plan template. Mr. Cameron mentioned the Army Corps also has resources available including planning and flood risk management projects. This would take a simple call from the county to the Corps.

Commissioner Jones is also working with Melinda at the DOHS to possibly obtain FEMA or other funding to assist with future projects. She mentioned she would prefer to plan ahead rather than panic every year at this time. The BOCC clarified the county's contact person is Fire Chief John Rutherford unless otherwise designated.



## **Memorial Hospital of Carbon County (MHCC)**

Dana Barnett, Chief Executive Officer and Chelle Keplinger, Chief Financial Officer for MHCC reported on March 2017 financials. Mr. Barnett reported on new providers and recruitment for new providers. He also reported on various construction projects in the hospital. Mr. Barnett made it clear that the hospital did not purchase the life flight helicopter located in Rawlins but rather Classic owns the helicopter. He wanted to clarify after concerns from citizens.

## **Questar Pipeline**

Tim Sheehan, of Questar Pipeline foreman introduced himself and reported Questar was purchased by Dominion Energy recently. He is required by Federal Energy Regulatory Commission (FERC) to maintain a liaison relationship with the county. He explained the services Dominion provides including one-calls, work with the WY Pipeline Association, and working with emergency responders and liaison to the county. He encouraged the BOCC to attend the WY Pipeline Association annual banquet here in Rawlins as there is good information provided there.

## **DEPARTMENT HEADS / ELECTED OFFICIALS**

### **Public Health**

Amanda Brown, Public Health Nurse provided an update of services her office has provided over the last month. She reported her office is pre-approved for \$1,200 per month for six months for Title 10 services, family planning and a contract will be forthcoming. She hopes the funding will continue at that time. She also reported that her office supplies free well water test kits for the community should anyone concerned about water quality.

Emily Kaluzny, Public Health Response Coordinator reported that their annual POD will be May 4 and open to the public from 11:30 – 12:30. The exercise anticipates an anthrax exposure in Sinclair. She also reported that they are on track to have emergency supplies stored in the Jeffrey Center noting the supplies could be used in any other county. Ms. Kaluzny discussed emergency health planning she is doing for the upcoming tourist boost during the eclipse. She discussed the renewal of the grant statement of work that funds her position noting the deliverables and documentation of those have drastically increased.

### **Attorney**

Ashley Mayfield Davis, Deputy County Attorney discussed the draft response to the state about appointing the Counseling Center as the Gatekeeper in Carbon County. Commissioner Glode discussed her concerns with the draft and Attorney Davis explained that the Department of Health in consultation with the BOCC can establish the “Gatekeeper” for mental health services and that the BOCC needs to take this opportunity state its case, however it be worded. Every other community seems to have a mental health facility that fulfills this role however those facilities provide in-patient care where the counseling center does not offer in-patient services. Attorney Davis offered to revise the letter for signature later today.

Attorney Davis presented the Medicine Bow Fire Department Contract Agreement for approval and signature. The agreement outlines the relationship between the county and the town regarding emergency response.

Commissioner Espy moved to authorize the Chairman's signature on the Contract Agreement Between the Carbon County Fire Department and the Town of Medicine Bow Fire Department for structure fire and other related emergencies. Commissioner Glode seconded and the motion carried unanimously.

Ashley Mayfield Davis, Deputy County Attorney reported that she has not heard anything from the United States Forrest Service Agreement on the Cedar Pass Road proposed agreement and she will continue to follow up.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent reported that his staff has received CPR and first aid training, training on making gravel, and training on using the county's snow blower. He reported the WY Department of Transportation determined that it would pay \$427,000.00 to AT&T, the amount agreed upon for utility locates on the Elk Mountain Bridge project. AT&T had billed well over this amount for work that was not approved by WYDOT or the county.

### **Clerk**

Gwynn Bartlett, County Clerk discussed the changes to liquor laws noting they are substantial and the BOCC must make decisions quickly. Some of the major decisions include whether or not to continue to identify dispensing rooms or license the entire building. The new law removes the requirement to keep minors out of dispensing areas since dispensing areas will no longer be required so the BOCC will need to determine rules surrounding minors. Finally the BOCC will need to determine operating hours as the new law removes the operating hours of 6 a.m. to 2 a.m. the following day.

### **Planning & Development**

#### **Public Hearing – C.U. Case #2017-01 Carbon County – Ryan Park**

Chairman Johnson opened a public hearing at 1:30 p.m. to hear Planning & Zoning C.U. Case #2017-01 Carbon County – Ryan Park. Sid Fox, County Planning Director the case which is a conditional use permit to construct a new building at the County Fire Department at Ryan Park in a RAM zone. The request is consistent with the 2016 Wildfire Protection Plan for the county as the Ryan Park area is a community at risk, high hazard area.

In 1996 the parcel was donated from the Ryan Park Property Owners to the county for the specific purpose for a fire station therefore the addition is consistent with this use. A building

permit will need to be issued therefore plans must be stamped by a professional engineer. The case was advertised in both the Rawlins Daily Times and the Saratoga Sun on April 12.

Also present was Don Brinkman representing the Ryan Park Homeowner's Association, Jim Piche, Buildings & Grounds Manager and John Rutherford, County Fire Warden.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 1:37 p.m.

Commissioner Espy moved to approve Resolution No. 2017-08, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case #2017-01 Carbon County Fire Department – Ryan Park Division's request for a Conditional Use Permit for an annex fire station in a RAM zone. Commissioner Chapman seconded and the motion carried unanimously.

### **Resolution No. 2017-08**

A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission.

#### C.U. Case File #2017-01– “Ryan Park Fire Division Annex Building”

**WHEREAS**, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, April 3, 2017, which said hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, April 3, 2017, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of the Monday, April 3, 2017, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners pursuant to the Carbon County Zoning Resolution of 2015, as amended for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation; advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on Tuesday, May 2, 2017; and

**WHEREAS**, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed application; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering said application have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended;

and the Carbon County Zoning Resolution of 2015, as amended, specifically, Section 5.4, Conditional Use Permits; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed permit is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2015, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following Conditional Use Permit Application:

**C.U. Case File #2017-01:** Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District. The public\civic use is to construct a new Ryan Park Fire Division Annex building adjacent to the existing Fire House. The new annex will support the existing fire department services by providing indoor parking, equipment storage and community meeting space.

**Project/Site Name:** “Ryan Park Fire Division Annex Building”

**Petitioners:** Carbon County Fire Department-Ryan Park Division (Applicant) and Carbon County (Land Owner)

**Rural Address:** 15 Fire Fox Drive

**Parcel Number:** 16812830203000

**General Site Location:** The existing Ryan Park Fire House is located approximately 24 miles southeast of Saratoga off HWY 130.

**Legal Description:** A tract of land in Block 2 of the Ryan Park Second Addition to Carbon County in Section 28, T16N, R81W of the 6<sup>th</sup> Principal Meridian, Carbon County, Wyoming, more completely described as follows: Beginning at a point which bears N30°31'12"E, 50 ft. from the Northwest corner of Lot 6 of said Block 2, said point of beginning being on the Northerly right of way line of a 50 ft. access easement listed as commons and monumented with a 5/8" rebar 24 inches long with an al. cap marked "SW FIRE TRACT MAP 544"; Thence N30°31'12"E, 157.31 ft. to the Northwest corner of said tract, a 5/8" rebar 24 inches long with an al. cap marked "NW FIRE TRACT MAP 544"; Thence S50°28'25"E, 120.04 ft. to a 5/8" rebar 24 inches long with an al. cap marked "G MAP 544"; Thence S69°05'04"E, 64.62 ft. to a 5/8" rebar 24 inches long with an al. cap marked "F MAP 544"; Thence N76°31'15"E, 55.67 ft. to a 5/8" rebar 24 inches long with an al. cap marked "E MAP 544"; Thence S76°46'47"E, 92.57 ft. to a 5/8" rebar 24 inches long with an al. cap marked "D MAP 544"; Thence N86°47'42"E, 66.19 ft. to a 5/8" rebar 24 inches long with an al. cap marked "C MAP 544"; Thence S58°44'55"E, 75.79 ft. to a 5/8" rebar 24 inches long with an al. cap marked "B MAP 544"; Thence N87°04'15"E, 84.02 ft. to a 5/8" rebar 24 inches long with an al. cap marked "A MAP 544"; Thence S3°13'24"E, 118.57 ft. to a point on the Northerly right of way of the previously mentioned access easement, the Southeast corner, a 5/8" rebar 24 inches long with an al. cap marked "SE FIRE TRACT MAP 544"; Thence along the northerly right of way, S88°33'50"W, 229.95 ft. to a 5/8" rebar 24 inches long with an al. cap; Thence along the northerly right of way, S81°01'06"W, 110.19 ft. to a 5/8" rebar 24 inches long with an al. cap; Thence along the northerly right of way, N62°16'39"W, 184.45 ft. to a 5/8" rebar 24 inches long with an al. cap; Thence along the northerly right of way, N59°28'59"W, 112.49 ft. to the point of beginning, said tract containing 2.01 acres, more or less.

**TERMS AND CONDITIONS OF APPROVAL:**

1. That the building permit application be accompanied by building plans stamped by an engineer licensed in the State of Wyoming.

2. The Applicant shall notify the Carbon County Planning & Development Department in writing of any material changes to the project subsequent to the County issuance of the Conditional Use Permit.
3. In accordance with Section 5.4-E, Expiration of Conditional Use Permits:
  - Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval. If the Project is not commenced within two (2) years from the date of approval then the conditional use permit shall expire and become null and void and be of no further effect, except as extended in compliance with Section 5.4-F, Extension of Conditional Use Permits.
4. In accordance with Section 5.4-G, Transfer of Conditional Use Permits:
  - No conditional use permit shall be transferred without the prior approval of the Board of County Commissioners.
5. In the event the actions occurring pursuant to this permit are found to be in material violation of the terms and conditions of this permit, or are found to have been obtained by fraud, this permit shall be subject to all remedies allowed by law. Violation of any of the above restrictions can be grounds for terminating this Conditional Use Permit.

**Amendments to Conditional Use Permits:** A Conditional Use Permit may be amended pursuant to the procedures and standards as required for a new CUP application.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners hereby approves this Conditional Use Permit (CUP) as certified to them in writing by the Carbon County Planning and Zoning Commission as represented in the Conditional Use Permit (C.U. Case #2017-01 – “Ryan Park Fire Division Annex Building”).

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, this 2nd day of May, 2017.

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING**

-s-Willing John Johnson, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Commissioner Jones moved to authorize the Chairman’s signature on the Record of Survey for the County Fire Station at Ryan Park. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2017-01 Christopher and Amanda Miser and schedule a public hearing for June 6, 2017 at 11:30 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

## **Attorney**

Attorney Davis returned with revised responses to the state discussed earlier today about the gatekeeper.

Commissioner Espy moved to authorize the Chairman's signature on the first version of the letter to the Department of Health about the "Gatekeeper". Commissioner Jones seconded and Commissioner Glode stated she agrees that the county should keep the county's mental health examiner as the Gatekeeper but she does not approve disparaging language in this letter. Chairman Johnson agreed. The motion with Commissioners Espy, Chapman and Jones voting for the motion and Commissioners Glode and Johnson voting against the motion.

## **COMMISSIONER DISCUSSION**

Commissioner Glode reported she will be speaking about the Public Safety and Communications Commission at the WY County Commissioners Association this week. The first thing the commission must do is find a funding source and the WY Department of Transportation is putting up new towers at their own expense right now. She was thinking adding a surcharge to moving violations or an additional E911 fee.

Planning Director Fox reported prior to issuance of conditional use permits for cell towers the functionality could be required to be included.

Commissioner Espy moved to close applications for the Wyoming Public Lands Initiative Committee as they have five applications and at the next WPLI meeting the committee will prepare a recommendation for the board of Carbon County Commissioner's consideration. Commissioner Glode seconded and Commissioner Chapman asked how many applicants were from Carbon County and three of the five were. The motion carried unanimously.

Commissioner Chapman reported Rocky Mountain Power is planning a \$3.5 million investment in Carbon County to take existing towers near Medicine Bow and include up to 1,100 megawatts of new wind to be in service by 2020. They will upgrade existing towers to increase the production by 20% on average and extend the life of the towers. They will also install 140 miles of Gateway transmission lines to create 1,100 to 1,600 jobs in Wyoming and add \$120 million in tax revenue through construction with an additional \$18 million in taxes through 2021.

Commissioner Jones reported a part failed at the AWOS system at the Dixon Airport. The part will cost approximately \$4,400 and the county must pay the expense however a WYDOT grant issued in June will likely reimburse the county for this. She also reported the Saratoga Planning Commission and Town Council had been working on a potential annexation to the Town of Saratoga.

Chairman Johnson reported the Interim Revenue Committee will meet in Carbon County May 11. He recommended information sharing prior to this meeting

John Rutherford discussed fire equipment in Medicine Bow and asked what kind of, if any, proposition the BOCC would have for the town. He stated there is equipment that could be made available to them. Commissioner Jones recommended making whatever equipment available that Mr. Rutherford recommends. The BOCC asked Mr. Rutherford to return at the next meeting with a recommendation.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 2:16 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held June 6, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.