

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 18, 2017
Encampment Opera House, Encampment, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 18, 2017 at the Encampment Opera House in Encampment, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, and Sue Jones. Commissioner John Espy was absent.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$447,778.56. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$457.69, Shively Hardware for \$64.48 and True Value of Rawlins for \$275.10 for an aggregate total of bills paid today of \$448,640.83. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts

ALSCO, AMERICAN LINEN DIVISION	\$75.53	SHOP SUPPLIES
BAGGS, TOWN OF	\$186.00	WATER/SEWER/RENT
BANGS, DANIELLE	\$39.00	MILEAGE
BANK OF COMMERCE (DEBIT CARD)	\$4,222.94	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BEHRMANN, ELEANOR	\$37.20	MILEAGE
BI INC.	\$1,228.50	MONITORING SERVICES
BLAKEMAN PROPANE	\$592.83	HEATING FUEL
BOB BARKER COMPANY, INC.	\$159.54	PROPERTY BAGS
BOMGAARS SUPPLY	\$119.96	TIRES/HYDRUALIC FLUID
BUILD RITE LUMBER SUPPLY	\$84.00	BUILDING SUPPLIES
C & B SAND & GRAVEL	\$10,865.90	HAULING SERVICES
CARBON COUNTY BAR ASSOCIATION	\$200.00	2017 DUES
CARBON COUNTY TREASURER	\$1,938.94	YOUTH CRISIS DONATION (RMP)

CARBON COUNTY VETERINARY HOSPITAL	\$31.10	K9 VACCINATIONS
CARBON POWER & LIGHT INC	\$3,703.59	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$192.00	RECURRING MONTHLY BED FEES
CASPER STAR-TRIBUNE	\$106.08	NOTICE OF BID
CBM FOOD SERVICE	\$8,794.06	JAIL MEALS
CDW GOVERNMENT, INC.	\$3,649.32	VARIOUS IT SUPPLIES
CENTURYLINK-PHOENIX	\$378.50	PHONE LINES
CHARTER COMMUNICATIONS	\$122.21	JAIL CABLE
COOKS CORRECTIONAL	\$494.45	JAIL SUPPLIES
COWBOY CHEMICAL	\$586.10	LAUNDRY/DISH SUPPLIES
COWBOY SUPPLY HOUSE	\$29.73	WHEEL
DAILY TIMES	\$240.12	JAIL NEWSPAPERS
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	MAINTENANCE
DEVINE LAW	\$3,763.75	LEGAL SERVICES
DH PACE COMPANY	\$92.09	DOOR KEY CARDS
DJ'S	\$1,139.25	GLASS REPAIRS
DRIFT LLC	\$20.00	SNOW REMOVAL
DUBOIS TELEPHONE EXCHANGE	\$813.29	PHONE/INTERNET LINES
E & H PLUMBING & CONSTRUCTION	\$782.36	GAS LINE INSTALLATION
ELK MOUNTAIN, TOWN OF	\$53.00	WATER/SEWER
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
ERICKSON & ROBERTS	\$1,222.59	LEGAL SERVICES
E-Z LIFT GARAGE DOORS	\$926.00	DOOR REPAIRS
FATBEAM LLC	\$5,244.75	IT INTERNET & WEBSITE
FLEXSHARE BENEFITS	\$216.00	MAR ADMIN FEE
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTAL
GERMAN, JENNIFER	\$98.75	MILEAGE
GRAINGER	\$1,573.58	ASSORTED BUILDING MATERIALS
GRAPHIC SPORTS	\$412.85	NOTARY STAMPS/ENVELOPES
HAGOOD, VICKI	\$28.50	MILEAGE
HANNA, TOWN OF	\$206.16	WATER/SEWER
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH DESERT WELDING & MACHINE LLC	\$62.66	ELK MOUNTAIN BRIDGE PROJECT
HTO CHEMICAL COMPANY, LLC	\$435.00	TREATMENT SYSTEM
J H KASPAR OIL COMPANY	\$6,490.25	FUEL
JACKALOPE PRINTING	\$125.00	BUSINESS CARDS
JOHNSTON, RANAE	\$47.00	MILEAGE
KILBURN TIRE COMPANY	\$1,695.40	VEHICLE MAINTENANCE
KTGA/KBDY	\$75.00	NATIONAL AG WEEK AD
LACEY, JOSHUA W.	\$14.50	MILEAGE
LECC CONFERENCE	\$40.00	2017 REGISTRATION FEE

LEXISNEXIS MATTHEW BENDER INC	\$94.43	COURT RULES SUPPLEMENT
MCGRAW, JOAN	\$24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$186.00	WATER/SEWER
MERCEDES TRANSCRIPTION, INC	\$167.86	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$900.00	LEGAL SERVICES
MILLER, JIM	\$30.60	MILEAGE
MOUNTAIN WEST MOTORS	\$544.05	VEHICLE MAINTENANCE
MPM CORP / EVERGREEN DISPOSAL	\$120.00	TRASH SERVICE
MUNIMETRIX SYSTEMS CORPORATION	\$39.99	IMAGE SILO
MY OFFICE ETC.	\$510.64	LEGAL FOLDERS
NORCO, INC.	\$800.61	WELDING SUPPLIES
OFFICE OF THE ATTORNEY GENERAL	\$30.00	FINGERPRINTS
OFFICE OF THE STATE PUBLIC DEFENDER	\$48,206.63	FY2017 COUNTY SUPPLEMENT
PERKINS OIL CO	\$3,103.38	FUEL/POWERTRAIN FLUID
PERUE PRINTING	\$272.00	ENVELOPES
PHILLIPS 66-CONOCO-76	\$28.85	FUEL
PUBLIC SAFETY CENTER, INC	\$269.70	GLOVES
QUEST DIAGNOSTICS	\$46.00	TESTING SERVICES
QUESTAR GAS	\$79.25	HEATING FUEL
QUILL CORPORATION	\$1,764.10	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$457.69	VEHICLE MAINTENANCE ITEMS
REGISTRATION FEE TRUST	\$2.00	DRIVING RECORD REQUEST
REGISTRATION MAX, LLC	\$750.00	SOFTWARE MAINTENANCE
RICOH USA INC	\$399.22	IT COPIERS
RICOH USA, INC	\$4,362.84	IT COPIERS
ROBIDOUX ENTERPRISES	\$213.46	VEHICLE MAINTENANCE ITEMS
ROCKY MOUNTAIN POWER	\$3,171.41	ELECTRIC SERVICE
ROWAN, KRISTY	\$10.47	MEETING SUPPLIES
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SARATOGA AUTO PARTS, INC.	\$628.43	VEHICLE MAINTENANCE ITEMS
SARATOGA SUN	\$562.20	VARIOUS ADVERTISING
SARATOGA, TOWN OF	\$133.96	WATER/SEWER
SARATOGA/PLATTE VALLEY	\$30.00	MARQUEE SIGN USE
SHIVELY HARDWARE	\$64.48	WASHERS/BOLTS
SLOW AND STEADY LAW OFFICE, PLLC	\$720.50	LEGAL SERVICES
STAPLES ADVANTAGE	\$570.25	OFFICE SUPPLIES
STATE OF WYOMING A & I	\$5.44	MAINFRAME ACCESS
STODDARD, CURTIS T.	\$733.00	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
SWEETWATER COUNTY SHERIFF'S OFFICE	\$2,730.00	JUVENILE DETENTIONS
T.W. ENTERPRISES, INC.	\$434.45	GENERATOR SUPPLIES

TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
THE QUIK LUBE	\$62.93	VEHICLE MAINTENANCE
TRADING POST	\$47.63	FUEL
TREVATHAN, SABRINA RMR	\$451.80	TRANSCRIPTION SERVICES
TRUE VALUE OF RAWLINS	\$275.10	BUILDING SUPPLIES
U W C E S	\$55.04	CES MATERIALS A.G.
UNION TELEPHONE COMPANY	\$1,950.37	CELL PHONES/PHONE LINES
US BANK	\$3,176.12	VARIOUS CHARGES
US BANK TRUST N.A.	\$291,500.00	459174 144796000
VAN'S WHOLESALE LLC	\$335.05	JAIL SUPPLIES
VIGIL, KERRI	\$41.29	SUPPLIES REIMBURSEMENTS
VOIANCE LANGUAGE SERVICES LLC	\$5.25	INTERPRETATION SERVICES
WALKER, JEANETTE R.	\$2.50	MILEAGE
WEX BANK	\$464.39	FUEL
WIMPENNY, ROBERT G DDS	\$1,239.00	DENTAL SERVICES
WY DEPT OF HEALTH	\$176.00	VEHICLE LEASE
WY MACHINERY COMPANY	\$659.36	EQUIPMENT MAINTENANCE
WY RENTS, LLC	\$589.50	EQUIPMENT RENTAL
WY SECRETARY OF STATE	\$60.00	NOTARY RENEWALS
YAMPA VALLEY ELECTRIC	\$989.36	ELECTRIC SERVICE
Grand Total	\$448,640.83	

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Chapman seconded and Chief Deputy Clerk Lisa Smith noted the consent agenda includes the April 4, 2017 regular meeting minutes; Clerk of District Court receipts for \$6,153.08; and notice of valuation adjustments for Devon Energy Production Company LP in the amount of -\$9,558.00 for tax year 2014 and for Whiting Oil & Gas Corporation for -\$19,300.00 for tax year 2014. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Buildings & Grounds

Commissioner Chapman moved to authorize the Chairman's signature on the Donor Agreement with Brush Creek Ranch for the County Fire Department at Ryan Park after receipt and review by the board. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to waive the procurement policy for the Fairgrounds Electrical Bids due to timeline and safety concerns. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve an informal bid from Plus Electric for \$44,670. for the fairgrounds electrical project. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved approve the surplus of a 1979 International dump truck VIN D0522HCA17354, a 1990 Ford F150 VIN 2FTEF14NX1CA43967 mileage 157,380, a 2002 Ford F150 VIN 1FTEX1BL62KB99814 mileage 229804 and a 1985 Ford F350 VIN 1FDHF38G6FKA58191 mileage 137750 and include them in the county auction in May. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Glode moved to accept the bid from Wyoming Machinery in the amount of \$51,762.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Congestion Mitigation and Air Quality Project Contract with H.B. Lee in the amount of \$214,991.00 for work on County Road 608. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on a letter to the Wyoming Department of Transportation to modify the standard width of the Savery Creek Bridge from 26' to 18'. Commissioner Glode seconded and the motion carried unanimously.

Fire

Commissioner Glode moved approve the surplus of a Waterous water pump serial number K-471085, a Hale water pump serial number 109075M model 30EB-B42, a Hale water pump serial number 78403 model 25FB-B42, four hose reels, one 200 gallon aluminum water tank and three military PTO winches and include them in the county auction in May. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on the Carbon County Fire Department Annual Operating Plan. Commissioner Jones seconded and the motion carried unanimously.

Attorney

Commissioner Glode moved to authorize the Chairman's signature on the Civeo Lease Agreement reducing the area of the lease from two acres to one acre and reducing the price accordingly. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield Plan Changes. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Temporary Assistance for Needy Families Community Partnership Initiative Grant Application in the amount of \$60,000.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the chairman's signature on the Record of Negotiation for engineering fees to the Federal Aviation Administration for the Dixon Beacon and Grading Project. Commissioner Glode seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Chapman moved to go into executive session at 3:42 p.m. with Lisa Smith, Bill Nation and Ashley Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Bill Nation left the executive session at 4:05 p.m.

Commissioner Chapman moved to come out of executive session at 4:21 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on a letter granting leave of absence without pay to a county employee. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 4:22 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 16, 2017 at 2:00 p.m. at the Elk Mountain Town Hall, 206 Bridge Street, Elk Mountain, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of May 2017.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman