

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, March 7, 2017
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 7, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added Joe Parsons and John Rutherford during elected official department head time.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$202,404.55. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$257.99, Shively Hardware for \$33.50 and True Value of Rawlins for \$456.11 for an aggregate total of bills paid today of \$203,152.15. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ASPEN FAMILY DENTAL	\$229.00	DENTAL SERVICES
BENNETT LAW GROUP, PC	\$1,705.60	LEGAL SERVICES
BLACK HILLS ENERGY	\$12,452.13	HEATING FUEL
BLAKEMAN PROPANE	\$757.30	PROPANE
BUILD RITE LUMBER SUPPLY	\$322.24	BUILDING MAINT SUPPLIES
CARBON COUNTY HIGHER EDUCATION CENTER	\$375.00	BOARD TRAINING FEES
CARBON COUNTY YOUTH CRISIS CENTER	\$5,994.50	FEB 17 CSBG
CARERIGHT TECHNOLOGIES, LLC	\$192.00	MONTHLY CHARGES
CASPER WINNELSON CO	\$130.14	B&G MAINT & REPAIR JAIL
CBM FOOD SERVICE	\$8,467.98	JAIL MEALS
CENTURY LINK	\$230.74	PHONE LINES
CRESTLINE SPECIALTIES, INC.	\$625.75	PLANNERS
DALLIN MOTORS INC	\$33.51	VEHICLE MAINTENANCE
DH PACE COMPANY	\$159.82	LOCKS
DIRTY BOYZ SANITATION, INC	\$542.00	TRASH SERVICE

DIXON, TOWN OF	\$308.00	FEB WATER/SEWER
DUBOIS TELEPHONE EXCHANGE	\$872.05	PHONE SERVICES
ERICKSON & ROBERTS	\$90.00	LEGAL SERVICES
FLEXSHARE BENEFITS	\$1,100.96	MED REIMBURSEMENTS
GLOBAL EQUIPMENT COMPANY	\$183.80	LIGHTING
GRAINGER	\$619.93	BUILDING MAINT SUPPLIES
GRAPHIC SPORTS	\$166.90	OFFICE SUPPLIES
HAHN CONSTRUCTION	\$400.00	DOOR REPLACEMENT
HANNA, TOWN OF	\$226.72	WATER/SEWER
HERRING, PAUL	\$120.50	GREASE
HIGH DESERT WELDING & MACHINE LLC	\$403.87	TRAILER REPAIRS
HIGH PLAINS POWER	\$402.32	ELECTRIC SERVICE
HILLTOP CONOCO	\$13.99	FUEL
HI-TECH AUTO	\$517.75	VEHICLE REPAIRS
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$62.47	VEHICLE MAINTENANCE
KIRSCH, ARCHIE P	\$1,300.00	MEDICAL SERVICES
L M OLSON CONSTRUCTION	\$107,098.03	MHCC PROJECT
MEMORIAL HOSPITAL OF CARBON COUNTY	\$297.00	MEDICAL SERVICES
MERCEDES TRANSCRIPTION, INC	\$215.16	TRANSCRIPTION SERVICES
MOORE MEDICAL CORP.	\$68.62	HEALTH SUPPLIES
MURANE & BOSTWICK, LLC.	\$640.00	PROFESSIONAL SERVICES
NEWMAN TRAFFIC SIGNS	\$333.57	ROAD SIGNS
O'REILLY AUTO PARTS	\$67.97	TOW STRAPS/HITCH
PATTON, ROBERT L.	\$26.40	MILEAGE
PERKINS OIL CO	\$480.14	FUEL
PRIORITY DISPATCH	\$6,138.00	SOFTWARE MAINTENANCE
QUILL CORPORATION	\$218.60	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$257.99	VEHICLE MAINTENANCE SUPPLIES
RAWLINS NATIONAL BANK, RAWLINS	\$8,782.85	OLSON RETAINAGE
RAWLINS, CITY OF	\$2,358.00	WATER/SEWER
RICOH USA INC	\$860.52	IT COPIERS
ROBIDOUX ENTERPRISES	\$434.89	VEHICLE MAINTENANCE
ROCKY MOUNTAIN POWER	\$13,432.16	ELECTRIC SERVICE
SANOFI PASTEUR, INC.	\$60.85	MEDICAL SUPPLIES
SAPP BROS TRUCK STOPS, INC.	\$5,600.00	TIRES
SARATOGA AUTO PARTS, INC.	\$42.46	SHOP SUPPLIES
SARATOGA SUN	\$168.00	VARIOUS ADVERTISING
SCHERMETZLER, SHEELA M ED.S.	\$1,095.71	JAN-FEB CSBG/MONITORING
SHIVELY HARDWARE	\$33.50	MISC HARDWARE
SLOW AND STEADY LAW OFFICE, PLLC	\$127.50	LEGAL SERVICES
STATE OF WYOMING A & I	\$3.89	MAINFRAME ACCESS
STODDARD, CURTIS T.	\$1,208.00	DENTAL SERVICES

T.W. ENTERPRISES, INC.	\$1,168.02	GENERATOR SERVICE
TASER INTERNATIONAL	\$82.96	SYNC CABLES
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TJ'S AUTO REPAIR	\$37.80	VEHICLE MAINTENANCE
TRUE VALUE OF RAWLINS	\$456.11	ASSORTED MAINTENANCE SUPPLIES
TYLER TECHNOLOGIES, INC	\$275.63	IDOC & ITAX HOSTING FEES
VERIZON WIRELESS	\$334.74	CELL PHONE
VOLUNTEER FIREMEN PENSION FUND	\$540.00	VOLUNTEER PENSION
W C & P A A	\$500.00	2017 DUES
WY COUNTY COMMISSIONER'S ASSOCIATION	\$500.00	CONFERENCE REGISTRATION
WY GUARDIANS AD LITEM PROGRAM	\$8,225.63	FY17 QTR1
WY RENTS, LLC	\$93.75	GENIE RENTAL
YAMPA VALLEY ELECTRIC	\$1,088.91	ELECTRIC SERVICE
YOCUM, LEO	\$24.00	MILEAGE
ZIRMED, INC	\$23.10	CLAIMS PROCESSING
Grand Total	\$203,152.15	

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Espy seconded and Clerk Bartlett noted the consent agenda includes the February 21, 2017 regular meeting minutes; Clerk's receipts for \$15,527.50, Clerk of District Court receipts for \$2,818.14 and Planning and Zoning receipts for \$945.00; a notice of valuation adjustments for and tax roll correction for Iron Bar Holdings LLC for -\$15,511.00 in value for 2016. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Economic Development

Cindy Wallace, Executive Director of Carbon County Economic Development and Pam Thayer of Rawlins Downtown Development Authority discussed the Leadership Carbon County program, members of which were present today. Each department was asked to review a summary of their jobs as the group is learning about government today.

Boozer Creek

Joe Parsons of the Saratoga Encampment Rawlins Conservation District and John Rutherford, County Fire Warden discussed the Boozer Creek flood potential. The pair met with Homeland Security and Mr. Rutherford is working with an event team to prepare for likely flooding in that area. Mr. Parsons has met with numerous individuals including the landowner of the Boozer Creek area as a preemptive effort. He has had contractors view the area and anticipates approximately \$100,000 would fix the area to help avoid flooding which would likely cost millions in flood mitigation and millions more in property damage. He has prepared a letter to the county's congressional delegation requesting funding to assist with the repairs now rather

than obtain funding in a reactive manner. He requested the BOCC sign the letter noting Saratoga Mayor Glode has already signed.

Commissioner Espy moved to authorize the Chairman to sign a letter to Governor Mead and Congressional delegation regarding the Boozer Creek repairs. Commissioner Chapman seconded and the motion carried unanimously.

Museum

Lori Smith, Museum District board member requested clarification on where the \$56,000 from the city of Rawlins is to be applied. Commissioner Espy clarified the funds where to be used on the roof and that the county's portion of \$80,000 is only to be used for the roof. Commissioner Jones suggested that the museum organize fund raising efforts to pay for further construction and the completion of the engineering.

Buildings & Grounds

Mr. Piche presented the Engineering and Planning Agreement for Ryan Park Fire Department for approval. Three proposals were received from WLC Engineering, Plan One and Engineering Associates.

Mr. Piche provided contract custodial bids from High Performance Clean Inc. in the amount of \$154,389 and MR Cleaning Services in the amount of \$178,800.

Mr. Piche reported that a "barn raising" type of event will be held to construct the new kitchen at the fairgrounds. Anyone with skills and desire to help can contact Jim's secretary, Julie Webb. Jim is currently working on plan approval, state and local review.

Screens are installed on Courthouse windows so birds can no longer nest there. He also asked the BOCC to address lighting issues at the libraries.

Commissioner Jones discussed senior center leases and the need for them. Attorney Davis noted that we have such a lease in place already but that she could add additional terms and report costs. Mr. Piche stated in-kind costs from the county in the lease would be helpful so he can use that as match for grants.

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported a chip seal project for the road to Brush Creek is \$127,218.70 and the ranch may pay for half. He asked for this to be on the agenda next meeting.

He discussed applications he received for his open operator position in the Encampment area and he will likely interview some of those.

Commissioner Jones thanked Bill and Hayden of his department for opening a county road in the Medicine Bow area.

Treasurer

Treasurer Baldwin requested and received authorization to declare metal cabinets in her office declared surplus.

Clerk

Gwynn Bartlett, County Clerk reported that she received a letter of resignation from Patricia Bennett from the Carbon County Community Juvenile Services Board and an email from Glynda Sheehan informing her that John Jones of the Baggs Solid Waste Disposal District recently passed away.

Commissioner Glode moved to regretfully accept the resignation from Patricia Bennett from the Carbon County Community Juvenile Services Board effective February 23, 2017. Commissioner Jones seconded and the motion carried unanimously.

Glode moved to appoint Mindy Chapman to the Carbon County Community Juvenile Services Board for an unexpired term ending June 2019. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett presented board applications from Keith Miles for the Old Penitentiary Joint Powers Board and from Roger Cox for the Saratoga Carbon County Impact Joint Powers Board.

Commissioner Jones moved to reappoint Karan Buhcanan and Leo Yocum to the Senior Services Board representing Baggs and Saratoga respectively for 3 year terms ending March 2020 and Danette Toth representing Elk Mountain for an unexpired three year term ending March 2019 and reappoint Keith Miles to the Old Penitentiary Joint Powers Board for 3 year terms ending April 2020 and appoint Roger Cox to the Saratoga Carbon County Impact Joint Powers Board to a unexpired term plus 3 year term ending July 2020. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on a Retainage Agreement with LM Olson for the Museum roof project. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Local Government Liability Pool renewal application. Commissioner Glode seconded and the motion carried unanimously.

Memorial Hospital of Carbon County (MHCC)

Dana Barnett, Chief Executive Officer for MHCC reported they have three new family practitioners beginning soon and the helicopter service will be in service April 3. Mr. Barnett reported on the financials for the hospital for the period ending January 2017.

Commissioner Jones asked about a recent assessment and what the outcome was. Mr. Barnett stated the strategic planning process was completed about 1.5 years ago and provided an overview of the result. This was a three year plan and they also do an annual business plan.

Planning & Development

Sid Fox, County Planning Director reported the Boozer Creek area is in the mapped flood plain and that the county technically should issue a permit for any work however he recommends a resolution from the BOCC at the next meeting due to the urgency and to recognize the county's responsibility under the National Flood Insurance Program.

Commissioner Espy reported the sage grouse implementation team authorized the possibility of wind turbine development within the sage grouse core area. He called this the "yellow light". Also, the Bureau of Land Management recently rolled out a new website and he asked Sid to view it and see if there are gaps.

Commissioners

Commissioner Jones presented the Categorical Exclusion for the Dixon Airport Beacon and Grading Project.

Commissioner Jones moved to authorize the Chairman's signature on the Categorical Exclusion for the Dixon Airport Beacon and Grading Project. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:37 a.m. with Clerk Bartlett and Ashley Mayfield Davis, Cindy Baldwin and Jim Piche to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Cindy left the session at 11:48 a.m. and Jim joined the session. Jim left the session at 12:17 p.m.

Commissioner Chapman moved to come out of executive session at 12:27 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion carried unanimously.

CUSTODIAL

Commissioner Glode moved to approve the bid from High Performance Clean, Inc. in the amount of \$154,389.00 for contract custodial services to begin April 3, 2017. Commissioner Espy seconded and the motion carried unanimously.

COMMISSIONERS

Mr. Nation discussed a request from Wilbert Engineering to perform exploratory drilling to try to determine and characterize the extent of past underground coal mining in the Hanna area under the WY Mine Subsidence Insurance Program. He discussed his concern for this but welcomed the company to come to a BOCC meeting.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:51 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 4, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.