

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 16, 2015  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 16, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones. Chairman John Espy was absent when the meeting began but joined at 9:30 a.m.

Vice Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$580,345.99. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Shively Hardware for \$356.31, Rawlins Automotive for \$1,166.72 and True Value of Rawlins for \$796.27 for an aggregate total of bills paid today of \$582,725.29. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
A THRU Z DOCUMENT DESTRUCTION, INC	DOCUMENT SHREDDING	\$1,406.08
ALBANY COUNTY GIS	HOSTING FEES ASSESSOR & GIS	\$2,000.00
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$536.73
AMERIGAS	PROPANE	\$1,004.40
BAGGS, TOWN OF	WTR/REIMB FOR HOMELAND CAMERAS	\$5,975.70
BANK OF COMMERCE (DEBIT CARD)	DEBIT CARD CHARGES	\$7,622.58
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$3,511.01

BENSON, JODIE	INMATE COVERAGE	\$1,112.88
BESEL, KEN	MILEAGE	\$24.00
BEST WESTERN COTTONTREE	JUROR ROOM	\$119.99
BLACK DIAMOND ELECTRIC	NEW SERVICE COMPRESSOR	\$3,511.58
BLAKEMAN PROPANE	PROPANE	\$323.89
BOB BARKER COMPANY, INC.	JAIL CLOTHING	\$377.03
BROWN, AMANDA	MILEAGE	\$79.50
BRUCO, INC	JAIL SUPPLIES	\$997.79
BUILD RITE LUMBER SUPPLY	UPS SHIPPING	\$18.62
C & B SAND & GRAVEL	CR 603 PIT RUN	\$3,156.60
CANDY MOUNTAIN	WATER	\$367.50
CARBON CTY ECONOMIC DEVELOPMENT	4TH QTR SEVERANCE	\$3,750.00
CARBON COUNTY SENIOR SERVICES	JUNE HLTH SUBSIDY/HANNA LAWN CR	\$1,842.00
CARBON COUNTY TREASURER	CCCYC TO BE INVESTED/CASH ITEMS	\$16,620.04
CARBON CTY VETERINARY HOSPITAL	DOG FOOD	\$52.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,280.83
CARERIGHT TECHNOLOGIES, LLC	JAIL HEALTH	\$942.00
CARSON INDUSTRIES, INC	CANNED AIR/SCREEN CLEANER	\$109.95
CASPER WINNELSON CO	PARTS	\$920.09
CATHEDRAL HOME FOR CHILDREN	CCYCC FUNDING 3/31/15 - 6/30/15	\$55,000.00
CBM FOOD SERVICE	JAIL FOOD	\$11,963.37
CDW GOVERNMENT, INC.	INK & TONER/PRINTERS/BATT BKUPS	\$24,027.92
CEDAR STREET SINCLAIR	TRAILER REPAIRS	\$770.78
CENTURYLINK	TELEPHONE SERVICE	\$8,559.72
CENTURYLINK	TELEPHONE LINES	\$5,904.83
CESKO FAMILY MEDICINE, PC	EMERGENCY HEALTH	\$388.25
CHAPMAN, LEO	MILEAGE	\$240.00
CHARTER COMMUNICATIONS	CABLE & INTERNET SERVICE	\$2,321.26
CHEMSEARCH	JC CLEANING SUPPLIES	\$280.85
CHIEF LAW ENFORCEMENT SUPPLY	PLASTIC BADGES	\$469.48
CNA SURETY	NOTARY BOND	\$50.00
COCA-COLA BOTTLING CO HIGH CTRY	MONTHLY RENT	\$15.00
COOKS CORRECTIONAL	SCALE	\$146.95
COURTNEY, CASSIE	INMATE COVERAGE	\$301.41
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$508.85
CXTEC	REPLACMT PHONES/NETWK CABLES	\$1,519.15
DAILY TIMES	ADS	\$2,447.31
DELL MARKETING L.P.	COMPUTERS	\$46,117.16
DEVINE LAW	ATTORNEY FEES	\$2,057.50
DIXON, TOWN OF	WATER SERVICE	\$130.00
DRUMMOND REFRIGERATION LLC	HOT WATER VALVE	\$352.17
DUBOIS TELEPHONE EXCHANGE	TELEPHONE LINES	\$806.52
EAGLE PLUMBING & CONSTRUCTION	LEAK REPAIRS	\$278.95
EDA CONSULTING ENGINEERS	JEFF CNTR DRAWINGS & SPECS	\$220.00

ELK MOUNTAIN CONOCO	FUEL	\$510.09
ELK MOUNTAIN, TOWN OF	WATER	\$54.50
EMERGENCY COMMUNICATIONS NETWK	RAWLINS CODE RED EXTENSION	\$12,269.23
EMPYRE SOLUTIONS	REVIEW AND PULL FOOTAGE	\$80.00
ENCAMPMENT, TOWN OF	WATER SERVICE	\$79.00
ENTENMANN - ROVIN CO	SHERIFF BADGES	\$264.00
FLEXSHARE BENEFITS	ADMIN FEES	\$148.50
FLOYD'S TRUCK CENTER	AIR SPRING	\$229.44
FOX, SID	MEALS	\$25.00
FRANCE, TARA	TRANSCRIPTS	\$95.00
FREMONT MOTORS – LANDER	R&B PICKUP	\$39,997.00
FREMONT MOTORS – RAWLINS	VEHICLE REPAIRS 2009 FORD	\$6,011.30
GALLS/QUARTERMASTER	UNIFORMS	\$163.11
GCR ELECTRONICS, LLC	RADIO TECH RENT/LEASE	\$1,200.00
GOLDEN, MARY	MILEAGE	\$7.00
GRABAR VOICE & DATA INC	E911 RECORDER MAINT	\$7,941.00
GRAINGER	PARTS	\$259.68
GRAPHIC SPORTS	TITLE ENVELOPES	\$387.50
HAGOOD, VICKI	MILEAGE	\$24.00
HANNA, TOWN OF	WATER SERVICE	\$214.24
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, ROS	LAWN CARE	\$42.00
HERTER, JACQUES P. PHD	EVALUATION	\$600.00
HIGH DESERT WELDING & MACHINE LLC	PIPE	\$9.58
HIGH PLAINS POWER	ELECTRIC SERVICE	\$55.32
HIGH PLAINS VISION CENTER	VISION CARE	\$225.00
HILLTOP CONOCO	FUEL	\$27.27
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE/BELT	\$145.50
HUGHES, CHRIS	MILEAGE/SUPPLIES	\$15.88
IRON J TOWING	WRECKER CALL OUT	\$800.00
J H KASPAR OIL COMPANY	FUEL	\$10,860.74
JACKALOPE PRINTING	HANGING FILES/BROCHURES	\$629.37
JACK'S BODY & FENDER REPAIR	TOWING	\$300.00
JERRY'S DONUTS	DONUTS	\$62.94
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	OIL CHANGE/TIRE REPAIR	\$134.92
KINETIC LEASING	LEASE PAYMENT	\$25,038.00
KING SOOPERS CUSTOMER CHARGES	PH SUPPLIES	\$262.84
KIRSCH, ARCHIE P	PH PR HEALTH OFFICER	\$2,600.00
L N CURTIS & SONS	FIRE PROTECTION EQUIP	\$3,532.77
LEE, MELODY	INMATE COVERAGE	\$524.16
LEMONS, NEWLY	INMATE COVERAGE	\$480.48
LEXBO LLC	JUNE OFFICE RENT	\$500.00
LORMAN EDUCATION SERVICES	EDUCATION MATERIALS	\$298.50

MACPHERSON, KELLY & THOMPSON, LLC	MACPHERSON PERSONNEL SERVICES	\$2,070.00
MEDICINE BOW HEALTH CENTER	4TH QTR SEVERANCE/CLINIC REPAIRS	\$20,525.00
MEDICINE BOW, TOWN OF	WATER SERVICE	\$240.00
MERCEDES TRANSCRIPTION, INC	JAIL REPORTS	\$327.20
MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	PH SUPPLIES/MILEAGE	\$27.24
MOORE MEDICAL CORP.	JAIL HEALTH	\$383.98
MOTOROLA	HLE13/HLE14	\$9,360.76
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MURANE & BOSTWICK, LLC.	ATTORNEY FEES	\$400.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$880.21
NEWMAN TRAFFIC SIGNS	ROAD SIGNS	\$901.33
NORCO, INC.	WELDING SUPPLIES/CYLINDER RENT	\$954.88
OLD PENITENTIARY JOINT POWERS BD	4TH QTR SEVERANCE	\$3,750.00
OPFAR, CLAUDIA	MILEAGE	\$55.00
PERKINS OIL CO	FUEL	\$2,298.22
PERSONNEL EVALUATION, INC.	PERSONNEL EVALUATIONS	\$40.00
PERUE PRINTING	APPRAISAL FORMS/ENVELOPES	\$178.95
PIERCE COUNTY SHERIFF	INMATE HOUSING	\$350.00
PRAIRIE PELLA WYOMING LLC	PRIMUS KEYS	\$132.50
PROFORMA	CANDY	\$715.07
QUILL CORPORATION	OFFICE SUPPLIES	\$1,113.15
RAPID FIRE PROTECTION, INC	SPRINKLER INSPECTION	\$425.00
RAWLINS AUTOMOTIVE	PARTS	\$1,166.72
RAWLINS CARBON COUNTY AIRPORT	4TH QTR SEVERANCE	\$10,000.00
RAWLINS EYE CARE	VISION CARE	\$375.00
RAWLINS SCREENPRINT & EMBROIDERY	EMBROIDERY	\$50.00
RAWLINS URGENT CARE	EMERGENCY HEALTH	\$388.00
RAWLINS, CITY OF	WATER SERVICE	\$2,466.90
REED, KRISTA	INMATE COVERAGE	\$715.92
RELM WIRELESS CORPORATION	ENCAMPMENT FIRE PORTABLE RADIOS	\$4,702.08
RICOH USA INC	IT COPIERS	\$1,378.87
RIETVELD, TONI	WORKBOOKS	\$247.33
ROBIDOUX ENTERPRISES	OIL CHANGE/BRAKE PADS	\$301.16
ROCK SPRINGS IV CENTER	JAIL HEALTH	\$863.03
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$12,325.36
ROD'S BACKHOE SERVICES, INC	WATER TRUCK HAUL	\$800.00
ROWAN, KRISTY	MILEAGE/MEALS	\$51.27
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT/PAGERS	\$9,683.88
SAFARILAND GROUP	FIRST DEFENSE SPRAY	\$1,025.00
SARATOGA AUTO PARTS, INC.	PARTS	\$226.23
SARATOGA FEED & GRAIN	RUBBER HIP BOOT	\$60.00
SARATOGA SUN	SUBSCRIPTIONS/ADS	\$139.00
SARATOGA, TOWN OF	WATER SERVICE	\$115.10

SCHAEFFER MFG CO	DIESEL	\$1,179.06
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$594.00
SHEETS, ED	BUILDING OFFICE IN HANNA	\$906.80
SHEPARD CONSTRUCTION INC	MHCC HEALTH ROOM CONST	\$30,538.13
SHEPARD'S	FUEL	\$2,886.05
SHIVELY HARDWARE	SUPPLIES	\$356.31
SHOPKO	PRESCRIPTIONS	\$149.02
SOURCE GAS	GAS SERVICE	\$3,700.76
SOUTH CENTRAL WY EMS	4TH QTR SEVERANCE	\$12,500.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$600.80
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$60.00
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$420.00
TANDAN SANITATION SERVICES	COMMERCIAL TRASH	\$80.00
TERMINIX	MONTHLY TREATMENT	\$881.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$890.96
TRADING POST	FUEL	\$146.63
TREVATHAN, SABRINA RMR	TRANSCRIPTIONS	\$110.30
TRUE VALUE OF RAWLINS	PARTS AND SUPPLIES	\$796.27
TYLER TECHNOLOGIES, INC	ITAX & IDOC HOSTING	\$551.26
U S IDENTIFICATION MANUAL	MANUAL UPDATES	\$82.50
U S POSTMASTER-RAWLINS	SERVICE FEE	\$68.00
U W C E S	4TH QTR SALARAY BILLING	\$5,271.00
UNION TELEPHONE COMPANY	CELL PHONES & PHONE LINES	\$4,189.17
US BANK	MONTHLY CHARGES	\$4,121.85
V-1 PROPANE	PROPANE	\$1,548.39
VALLEY OIL COMPANY	FUEL	\$276.54
VAN'S WHOLESALE LLC	CLEANING SUPPLIES/COFFEE	\$611.79
VENTURE TECHNOLOGIES	TELEWRKR GATEWAYS/BACKUP STGE	\$9,200.00
VERIZON WIRELESS	CELL PHONES	\$1,153.59
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION	\$10.50
VOSBERG, JAMIE	MILEAGE	\$155.00
WELLS, JACQUELIN	MILEAGE	\$96.50
WEX BANK	FUEL	\$368.38
WY BEHAVIORAL INSTITUTE	ADMIN EMERGENCY DETENTIONS	\$4,795.00
WY COUNTY COMMISSIONER'S ASSOC	FY 15/16 DUES	\$13,810.00
WY DEPT OF HEALTH	LAB TESTS/4TH QTR PAYROLL	\$37,270.00
WY DEPT OF HEALTH-COMMUNITY & PH	VEHICLE BILLING	\$127.00
WY DEPT OF TRANSPORTATION	DIRECT COSTS/LABOR	\$3.07
WY GUARDIANS AD LITEM PROGRAM	GAL FEES	\$4,909.32
WY MACHINERY COMPANY	PARTS AND LABOR	\$1,070.32
WY STATE FIRE ADVISORY BOARD	2015 DUES	\$300.00
WY WASTE SERVICES-RAWLINS	MONTHLY SERVICES	\$1,355.47
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$939.57
ZACH, T.R.	INMATE COVERAGE	\$524.16

<b>GRAND TOTAL</b>	\$582,725.29
--------------------	--------------

**CONSENT AGENDA**

Commissioner Chapman moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the June 2, 2015 regular meeting minutes; June 9 and 10, 2015 budget meetings minutes; June 12, 2015 workshop minutes; County Clerk receipts totaling \$37,745.34; bond for Gregory C. Ryan, Treasurer for the Highline Watershed Improvement District in the amount of \$5,000.00; bond for Norma P. Chavez, Deputy Treasurer for Carbon County in the amount of \$10,000.00; bond for Brandee Nicole Forster, Clerk/Treasurer for the Town of Dixon in the amount of \$50,000.00; bond for Patrick K. Waldron, Treasurer for the Savery Little Snake River Water Conservancy District in the amount of \$10,000.00; bond for Suzie Cox, Clerk/Treasurer for the Town of Saratoga in the amount of \$50,000.00. The motion carried unanimously.

**ELECTED OFFICIALS / DEPARTMENT HEADS**

**Planning & Development**

Commissioner Glode moved to authorize the Vice Chairman’s signature on the building permit application for Dave F. Fletcher to construct a hangar at the Dixon Airport contingent upon approval from the Federal Aviation Administration and the Wyoming State Fire Marshall. Commissioner Chapman seconded and the motion carried unanimously.

**Road & Bridge**

Commissioner Glode moved to declare a 1999 Ford F-250 VIN 1FTNF21FXXED74029 and a 2001 Ford F-250 VIN 1FTNF21F91EA64786 as surplus. Commissioner Chapman seconded and asked when the BOCC would determine who needs them. Commissioner Glode stated she would like the Buildings Department to have first choice dependent upon the outcome of the budget and potentially hiring a new employee. Matt Webster stated he would like a vehicle for the IT Department to haul equipment to various locations. The motion carried unanimously.

Chairman Espy arrived at 9:30 a.m. and took over the meeting.

**Attorney**

Commissioner Johnson moved to have the attorney draft two quit claim deeds for the Elk Mountain Library from the county and the Carbon County Library Board to deed the Elk Mountain Library to the Town of Elk Mountain for their use as they see fit. Commissioner Chapman seconded and Ms. Davis asked if this should be done now or after the town has more solid plans for the new library. The BOCC agreed this should be done now and the motion carried unanimously.

Commissioner Glode moved to accept the Debit/Credit Agreement for anyone with access to county debit/credit cards. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to designate Commissioner Chapman and a Museum representative as the contacts for the Chokecherry and Sierra Madre programmatic agreement for historical locations. Commissioner Johnson seconded and there was discussion on which individual would be the main point of contact. Ultimately the BOCC designated Commissioner Chapman as the main point of contact noting he will work closely with the Museum. The motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve the State of Wyoming State Loan and Investment Board Grant Agreement CWC-13405 CB for the Jeffrey Center Electrical Upgrade in the amount of \$9,818.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to regrettfully accept the resignation from Traci Blaize from the Carbon County Community Juvenile Services Board effective June 15. Commissioner Jones seconded and the motion carried unanimously.

### **RECESS**

Chairman Espy called a recess at 10:02 a.m. and reconvened at 10:15 a.m.

### **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 10:21 a.m. with Clerk Bartlett and Ashley Davis to discuss personnel and potential litigation. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 10:56 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

### **PLANNING & DEVELOPMENT**

#### **Proposed Fee Schedule Amendments**

Commissioner Jones moved to approve Resolution No. 2015-13, a Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission, Fee Schedule. Commissioner Glode seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 11:43 a.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 7th day of July 2015.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Vice Chairman

A public hearing on the proposed budget for fiscal year ending June 30, 2016 will be held July 20 and a regular meeting of this Board will be held July 21 both at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.