

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, July 15, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, July 15, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

**FY15 BUDGET**

Commissioner Johnson moved to approve Resolution No. 2014-16, Resolution to Provide Income Necessary to Finance the Budget. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to adopt Resolution No. 2014-17, Appropriations Resolution for the 2014-2015 fiscal year ending June 30, 2015. Commissioner Glode seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$625,855.71. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to approve bills to Rawlins Automotive for 272.40, Shively Hardware for \$184.14 and True Value of Rawlins for \$1,201.02. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$112.94
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$256.51
BAGGS, TOWN OF	WATER SERVICES	\$157.20
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$2,926.02

BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$871.00
BOB BARKER COMPANY, INC.	SHOES/TOWELS/SHORTS/SHIRTS	\$844.18
BOYS & GIRLS CLUBS OF CARBON COUNTY	JUNE 14 CSBG	\$200.06
BRANNON, J REED	MILEAGE	\$60.00
BROWN, AMANDA	MEALS	\$11.03
BUILD RITE LUMBER SUPPLY	BALL VALVE/GAUGE/LIGHT BULBS	\$104.80
CARBON COUNTY SENIOR SERVICES	HEALTH SUBSIDY/MEALS	\$3,560.00
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$48.84
CARBON COUNTY YOUTH CRISIS CENTER	JUNE 14 CSBG	\$1,060.17
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,109.70
CARERIGHT TECHNOLOGIES, LLC	MEDRIGT MOBI CHARGES	\$180.00
CASPER WINNELSON CO	VALVE BODY/SPRINKLER CLOCK PTS	\$435.77
CATHEDRAL HOME FOR CHILDREN	YOUTH CRISIS CENTER FUNDING	\$1,000.00
CBM FOOD SERVICE	JAIL MEALS	\$15,944.52
CDW GOVERNMENT, INC.	SUPPLIES	\$569.50
CENTURY LINK	TELEPHONE SERVICES	\$125.50
CENTURYLINK	TELEPHONE SERVICES	\$5,827.30
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$688.19
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$564.32
CHARTER COMMUNICATIONS	CABLE/INTERNET/PHONE SVCS/FIBER	\$2,991.68
CNA SURETY	BOND RENEWAL	\$100.00
COCA-COLA BOTTLING CO HIGH COUNTRY	EQUIPMENT RENTAL	\$13.00
COWDIN, JOHN	MILEAGE	\$32.40
CULLIGAN WATER CONDITIONING	SALT	\$299.00
DAILY TIMES	NEWSPAPER ADS	\$723.99
DALLIN MOTORS INC	OIL CHANGE	\$38.39
DELEON, JOHN	LEGAL SERVICES	\$1,128.00
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$376.00
DIXON, TOWN OF	WATER SERVICES	\$130.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$663.61
EASTMAN, PATRICK	MILEAGE	\$74.70
ELECTION SYSTEMS & SOFTWARE, LLC	BALLOTS	\$3,259.04
ELK MOUNTAIN CONOCO	FUEL	\$273.97
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$54.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$77.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$165.50
FARMER BROTHERS COFFEE	SUPPLIES	\$128.00
FASTENAL	SUPPLIES	\$18.77
FEDEX	SHIPPING	\$25.55
FORSTER LANDSCAPE & CONSTRUCTION	IRRIGATION STARTUP/REPAIRS	\$439.00
FOX, SID	MEALS/SUPPLIES	\$38.48

GCR ELECTRONICS, LLC	SITE RENTALS	\$1,200.00
GDA ENGINEERS	DIXON SEAL COAT	\$18,091.00
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$298.80
GRAINGER	LIGHT BULBS/POWER PACK	\$678.00
GRAPHIC SPORTS	TITLE ENVELOPES	\$222.75
GREATER WY BIG BROS/SISTERS	GRANT FUNDS	\$6,357.20
HANNA, TOWN OF	WATER SERVICES	\$362.03
HEIMAN FIRE DEPARTMENT	GLOVES	\$299.40
HERTER, JACQUES P. PHD	PSYCHOLOGICAL EVALUATION	\$585.00
HETTGAR, BRIDGET M RN	MEALS/MILEAGE/POSTAGE	\$62.64
HIGH DESERT WELDING & MACHINE LLC	ALUMINUM STRAP/CUTS/WELDS	\$151.02
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$351.07
HIGH PLAINS VISION CENTER	VISION SERVICES	\$225.00
HILLTOP CONOCO	BATTERY/FUEL	\$57.61
INT'L ACADEMICS OF EMERG DISPATCH	WHEELER CDE QUIZ	\$5.00
J H KASPAR OIL COMPANY	FUEL	\$13,394.43
JACKALOPE PRINTING	PRINTING/COPIES	\$899.30
JACK'S BODY & FENDER REPAIR	TOW CHARGES	\$1,499.00
KAISER, DON	MOW & TRIM	\$260.00
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTNEANCE	\$1,111.61
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$55.39
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTNEANCE	\$325.29
L & L ELECTRIC	ELECTRICAL MAINTENANCE	\$1,070.72
L N CURTIS & SONS	FIRE PROTECTION EQUIP	\$778.84
LARIAT INTERNATIONAL TRUCKS	SWITCH	\$69.47
LEXBO LLC	OFFICE RENTAL	\$500.00
MATTHEW BENDER & CO, INC.	WY COURT RULES	\$1,315.38
MEDICINE BOW, TOWN OF	WATER SERVICES	\$159.00
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$4,295.73
MENDOZA, TERRI	INTERPRETER SERVICES	\$25.00
MERCK SHARP & DOHME CORP.	PH HEALTH VACCINE	\$116.78
MOORE MEDICAL CORP.	HEALTH SUPPLIES	\$527.37
MORT'S AUTOMOTIVE	OIL CHANGE	\$40.00
MOTOROLA	RADIOS	\$3,377.38
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$561.30
MY OFFICE ETC.	SUPPLIES	\$439.41
NEWMAN TRAFFIC SIGNS	SIGNS	\$371.50
NORCO, INC.	CYLINDER RENTAL	\$784.61
P M P C ENGINEERING	HARSHMAN STREET EXTENSION	\$16,631.70
PATTON, ROBERT L.	MILEAGE	\$70.80
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$17.19

PERKINS OIL CO	FUEL/OIL	\$3,864.62
PERUE PRINTING	ENVELOPES	\$434.65
PETE LIEN & SONS, INC.	LIMESTONE	\$3,131.07
PITNEY BOWES	EZ SEAL/TAPE	\$130.88
PITNEY BOWES INC	MACHINE LEASE CHARGES	\$1,478.19
POTTER, JORDAN	LAWN CARE	\$30.00
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$1,101.87
QUALITY LANDSCAPE & NURSERY, INC	SUPPLIES/IRRIGATION START UP	\$336.94
QUESTAR GAS	GAS SERVICES	\$15.17
QUILL CORPORATION	SUPPLIES	\$233.86
RAWLINS AUTOMOTIVE	SUPPLIES	\$272.40
RAWLINS EASTSIDE CARWASH	WASH CARD	\$100.00
RAWLINS EYE CARE	VISION SERVICES	\$105.00
RAWLINS URGENT CARE	MEDICAL SERVICES	\$238.00
RAWLINS, CITY OF	WATER SERVICES	\$5,819.70
REMICK, JOE B	MEALS/MILEAGE	\$308.61
REMICK, SHELIA	MEALS/MOTEL/SUPPLIES	\$333.50
RESERVE ACCOUNT	POSTAGE	\$10,000.00
RICOH USA INC	IT COPIERS	\$10,431.99
RIETVELD, TONI	MEAL	\$12.87
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$10,334.41
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE/CHARGE AC	\$173.81
RUNYAN ENTERPRISES LLC	PRIMARY ELECT DATABASE REVIEW	\$650.00
RYAN ELECTRONICS INC	CONTRACT FEE/RADIO EQUIPMENT	\$5,686.83
RYDERS PUBLIC SAFETY LLC	BALLISTIC VESTS	\$1,540.00
SAPP BROS TRUCK STOPS, INC.	SECTION REPAIR	\$110.00
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$184.20
SARATOGA FEED & GRAIN	FENCING MATERIAL	\$99.00
SARATOGA SUN	NEWSPAPER ADS	\$1,251.60
SARATOGA, TOWN OF	MSHA REFRESHER COURSE/WATER	\$715.10
SHEPARD'S	TIRE REPAIR/FUEL	\$3,370.51
SHIVELY HARDWARE	SUPPLIES	\$184.14
SHOPKO	HEALTH SUPPLIES	\$120.41
SOURCE GAS	GAS SERVICES	\$5,351.66
SOUTHWEST M.R.O., LLC	RANDOM TESTING	\$25.00
SPILLMAN TECHNOLOGIES	SPILLMAN SOFTWARE	\$2,310.00
STAPLES ADVANTAGE	SUPPLIES	\$177.65
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$10.54
STC CONSTRUCTION CO INC	HARSHMAN STREET EXTENSION	\$260,242.47
STEPHENSON, LEE ANN	MILEAGE	\$34.20
STODDARD, CURTIS T.	DENTAL SERVICES	\$73.00
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$391.88

SYSTEMS CONSULTING, INC	MOTOR VEHICLE/PROPERTY TAX REF	\$295.00
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00
TERMINIX	PEST CONTROL	\$849.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$491.31
TRADING POST	FUEL	\$437.19
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,201.02
TYLER TECHNOLOGIES, INC	ITAX/IDOC WEBHOSTING	\$275.63
U S POSTMASTER-RAWLINS	PO BOX RENT	\$60.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,524.65
VALLEY OIL COMPANY	FUEL	\$4,758.87
VALLEY PHARMACY	PRESCRIPTIONS	\$31.70
VAN'S WHOLESALE LLC	SUPPLIES	\$502.67
VERIZON WIRELESS	TELEPHONE SERVICES	\$624.94
W.A.R.M. PROPERTY INSURANCE POOL	PROPERTY ASSESSMENT	\$147,844.00
WACO	REGISTRATIONS	\$170.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WELLS, JACQUELIN	MILEAGE	\$47.50
WILKERSON, JAMES A IV M.D.	ROUTINE AUTOPSY	\$2,080.00
WRECK-A-MEND	VEHICLE MAINTENANCE	\$380.00
WY BRAND INDUSTRIES	SUPPLIES	\$393.53
WY DEPT OF HOMELAND SECURITY	GRANT REIMBURSEMENT	\$700.00
WY MACHINERY COMPANY	VEHICLE MAINTENANCE	\$1,189.50
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,071.95
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$914.43
YOCUM, LEO	MILEAGE	\$48.00
GRAND TOTAL		\$627,573.27

## **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. June 25, 2014 budget meeting minutes and July 1, 2014 regular meeting minutes; a bond for Jana C. Cook, Clerk/Treasurer for the Town of Riverside for \$50,000.00; Clerk's receipts for \$28,283.75; Road & Bridge receipts for \$100.00; and Clerk of District Court receipts for \$2,384.00.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Public Health**

Commissioner Glode moved to approve Public Health to fill the MCH state position vacated by Jackie Wells. Commissioner Johnson seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Espy moved to approve the Emergency Detention Billing Policy regarding the submission of invoices from the Memorial Hospital of Carbon County for emergency detention patients. Commissioner Jones seconded and the motion carried unanimously.

### **Road & Bridge**

Commissioner Johnson moved to authorize 10% of the cost for utility relocation for the Elk Mountain Bridge Replacement Project. Commissioner Espy seconded and the motion carried unanimously.

### **Sheriff**

Commissioner Glode moved to approve the 2014 Cooperative Law Enforcement Annual Operating Plan and Financial Plan between the Carbon County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forest and Thunder Basin National Grassland. Commissioner Johnson seconded and asked what the hourly cost is for a deputy to patrol this area. Sheriff Colson feels this is less than the rate in the agreement of \$45.00 per hour. The motion carried unanimously.

### **HEALTH INSURANCE**

Commissioner Johnson moved to use Blue Cross Blue Shield as the county's third party administrator effective October 1, 2014. Commissioner Espy seconded and the motion carried unanimously.

### **DEPARTMENT HEADS**

#### **Attorney**

Commissioner Jones moved to authorize the Chairman to sign a comment letter to the Bureau of Land Management regarding the Sheep Mountain Environmental Impact Statement. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman to sign the Volunteers of America Northern Rockies (VOANR)/Office of Juvenile Justice and Delinquency Prevention (OJJDP) 2011 Nonparticipating State Award Subgrant Quarterly Report which also requests reimbursement of \$4,686.14. Commissioner Jones seconded and the motion carried unanimously.

### **SPEED LIMIT ON COUNTY ROADS**

#### **Public Hearing**

Commissioner Johnson moved to adopt Resolution No. 2014-18. Commissioner Glode seconded and the motion carried unanimously.

## **LIQUOR LICENSE RENEWALS**

### **Public Hearing**

Commissioner Glode moved to approve all liquor license and malt beverage renewals as read by Clerk Bartlett each for a term of one year expiring August 31, 2015 and give The Place at Ten Mile Inc. dba The Place at Ten Mile three weeks for the corporation to come into compliance and hold their license until that time and reject the license if not in compliance by that deadline. Commissioner Jones seconded and the motion carried unanimously.

## **CHOKECHERRY AND SIERRA MADRE WIND PROJECT**

Commissioner Glode moved to approve Resolution No. 2014-19 a Resolution Authorizing an Extension for Power Company of Wyoming, LLC.'s Conditional Use Permit for the Construction of the Chokecherry/Sierra Madre Wind Energy Project. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman to sign the Public Road Use Agreement between the Chokecherry and Sierra Madre Wind Energy Project and Carbon County. Commissioner Jones seconded and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to approve Amendment One to the Contract Between Wyoming Department of Health, Public Health Division and Carbon County concerning the Community Action Committee. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to approve the Support Agreement with ISC for the 911 system in the amount of \$20,000.00. Commissioner Jones seconded and Commissioner Johnson asked how this is paid. Clerk Bartlett reported she believes E911 funds. Matt Webster, IT Director was called in and noted that E911 pays for this and in the past the county had paid the entire \$25,000.00 but Saratoga will be paying \$5,000.00 this year. The motion carried unanimously.

## **FIRE PROTECTION DISTRICT**

Commissioner Jones moved to approve Resolution No. 2014-20, a Resolution Calling for a Referendum to Establish a Fire Protection District in the Unincorporated Areas of Carbon County, Wyoming; Calling for an Election of the Organization of the District and the Election of a Board of Directors for the District. Commissioner Espy seconded and the motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:28 p.m. Commissioner Johnson seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 12 at 2:00 p.m. at the Baggs Higher Education Center, 360 Whippoorwill, Baggs, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 4th day of August 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman