

# Proposed Budget

Sierra Madre Water & Sewer Joint Powers Board	
Budget Hearing Information	
PO Box 263	Location: Riverside Town Hall, Riverside WY
Encampment WY 82325	Date: 6/8/2016
307/327-5084	Time: 7:00 PM
Carbon	Budget Prepared by: Alyson Sneddon, Clerk

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
	SMWSJPB has hired new staff causing budget constraints. The deposits to savings have been temporarily suspended. The 2015-2016 estimated budget information is at April 30, 2016.	

## PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$40,611	\$46,135	\$56,780	\$56,780
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4 <b>Total General Fund and Forecasted Revenues</b>	\$279,660	\$286,555	\$294,483	\$294,483
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 <b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$56,031	\$46,613	\$52,000	\$52,000
S-8 <b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9 <b>Government Support</b>	\$0	\$0	\$0	\$0
S-10 <b>Grants</b>	\$0	\$0	\$0	\$0
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$774	\$852	\$501	\$501
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$4,279	\$4,279
S-14 <b>Total Revenue</b>	\$56,804	\$47,466	\$56,780	\$56,780

<b>EXPENDITURE SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	
S-17	<b>Administration</b>	\$11,189	\$11,989	\$13,100	
S-18	<b>Operations</b>	\$25,427	\$29,917	\$39,255	
S-19	<b>Indirect Costs</b>	\$3,995	\$4,229	\$4,425	
S-20	<b>Total Expenditures</b>	\$40,611	\$46,135	\$56,780	

<b>DEBT SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	

<b>CASH AND INVESTMENTS</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$222,856	\$239,090	\$237,703	

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	
S-31	<b>Subtotal</b>	\$0	\$0	\$0	
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	

End of Summary

Dan Jago, Chairman  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 6/8/2016

**DISTRICT ADDRESS:** PO Box 263  
Encampment WY 82325

**PREPARED BY:** Alyson Sneddon, Clerk

**DISTRICT PHONE:** 307/327-5084

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

# Proposed Budget

Sierra Madre Water & Sewer Joint Powers Board

FYE 6/30/2017

**NAME OF DISTRICT/BOARD**

## PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$48,031	\$42,613	\$48,000	
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$8,000	\$4,000	\$4,000	
R-3.4	<b>Total Operating Revenues</b>	\$56,031	\$46,613	\$52,000	
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$597	\$603	\$501	
R-5.2	Other: Specify Admin fees/refund	\$177	\$249		
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$774	\$852	\$501	
R-5.5	<b>Total Forecasted Revenue</b>	\$56,804	\$47,466	\$52,501	
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	2016 carryforward			\$4,279	
R-6.4					
R-6.5					
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$4,279	

# Proposed Budget

Sierra Madre Water & Sewer Joint Powers Board

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical	\$5,766	\$6,326	\$5,900	\$5,900
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	software maintenance	\$2,578	\$2,997	\$3,000	\$3,000
E-4.5	_____				
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$1,248	\$991	\$1,200	\$1,200
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$688	\$722	\$2,050	\$2,050
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	utilities	\$909	\$952	\$950	\$950
E-5.7	_____				
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$11,189	\$11,989	\$13,100	\$13,100

# Proposed Budget

Sierra Madre Water & Sewer Joint Powers Board

FYE 6/30/2017

## OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$15,651	\$15,308	\$16,875	\$16,875
E-7.2	Service Contracts					/
E-7.3	Other (Specify)					/
E-7.4	_____					/
E-7.5	_____					/
E-7.6	_____					/
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					/
E-8.2	Other (Specify)					/
E-8.3	fuel		\$766	\$920	\$1,080	\$1,080
E-8.4	_____					/
E-8.5	_____					/
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	parts		\$2,197	\$6,200	\$14,250	\$14,250
E-9.2	testing		\$1,986	\$200	\$2,000	\$2,000
E-9.3	supplies		\$924	\$3,150	\$1,000	\$1,000
E-9.4	_____					/
E-9.5	_____					/
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					/
E-10.2	_____					/
E-10.3	_____					/
E-10.4	_____					/
E-10.5	_____					/
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	_____					/
E-11.2	_____					/
E-11.3	_____					/
E-11.4	_____					/
E-11.5	_____					/
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	utilities		\$3,903	\$4,139	\$4,050	\$4,050
E-12.2	_____					/
E-12.3	_____					/
E-12.4	_____					/
E-12.5	_____					/
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$25,427</b>	<b>\$29,917</b>	<b>\$39,255</b>	<b>\$39,255</b>

# Proposed Budget

Sierra Madre Water & Sewer Joint Powers Board

FYE 6/30/2017

## INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$1,057	\$1,130	\$1,300	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Bonds		\$400	\$400	\$400	
E-14.6	dues/subscriptions		\$475	\$476	\$480	
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$1,315	\$1,457	\$1,460	
E-15.2	Workers Compensation		\$351	\$367	\$370	
E-15.3	Unemployment Taxes		\$89	\$58	\$65	
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	Medicare		\$308	\$341	\$350	
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$3,995</b>	<b>\$4,229</b>	<b>\$4,425</b>	

## DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# Proposed Budget

Sierra Madre Water & Sewer Joint Powers Board  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2017

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$7,828	\$12,466	\$4,279	
C-1.2	Savings and Investments Account Balance	\$215,028	\$226,624	\$233,424	
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$222,856</b>	<b>\$239,090</b>	<b>\$237,703</b>	
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$222,856</b>	<b>\$239,090</b>	<b>\$237,703</b>	

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-5.1	Beginning Balance in Reserve Account (end of previous year)				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	