

## Proposed Budget

Little Snake River Conservation District			
		Budget Hearing Information	
P.O. Box 60		Location:	Conservation District Office
Baggs, WY 82321		Date:	7/13/2016
307-383-2228		Time:	8:00 a.m.
Carbon		Budget Prepared by:	Glynda Sheehan

S-1	<b>BUDGET MESSAGE</b>		W.S. 16-4-104(d)
The conservation district will be operating under a normal budget year.			

### PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$1,305,122	\$2,103,590	\$2,072,044	\$2,072,044
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4 <b>Total General Fund and Forecasted Revenues</b>	\$1,810,680	\$3,377,491	\$3,024,844	\$3,024,844
S-5 <i>Amount requested from County Commissioners</i>	\$434,637	\$227,409	\$451,500	\$451,500
S-6 <b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$7,354	\$1,568	\$13,450	\$13,450
S-8 <b>Tax levy (From the County Treasurer)</b>	\$434,637	\$227,409	\$451,500	\$451,500
S-9 <b>Government Support</b>	\$367,900	\$70,000	\$54,200	\$54,200
S-10 <b>Grants</b>	\$399,221	\$2,120,445	\$1,552,394	\$1,552,394
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$230	\$833	\$500	\$500
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14 <b>Total Revenue</b>	\$1,209,342	\$2,420,255	\$2,072,044	\$2,072,044

<b>EXPENDITURE SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$8,854	\$38,000	
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	
S-17	<b>Administration</b>	\$295,460	\$296,893	\$327,300	
S-18	<b>Operations</b>	\$925,410	\$1,730,534	\$1,634,344	
S-19	<b>Indirect Costs</b>	\$84,252	\$67,309	\$72,400	
S-20	<b>Total Expenditures</b>	\$1,305,122	\$2,103,590	\$2,072,044	

<b>DEBT SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	

<b>CASH AND INVESTMENTS</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$601,338	\$957,236	\$952,800	

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	
S-31	<b>Subtotal</b>	\$0	\$0	\$0	
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	

End of Summary

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** P.O. Box 60  
Baggs, WY 82321

**PREPARED BY:** Glynda Sheehan

**DISTRICT PHONE:** 307-383-2228

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division



# Proposed Budget

Little Snake River Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$434,637	\$227,409	\$451,500	
R-1.2	Other County Support				

## FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Local agencies</u>	\$367,900	\$70,000	\$54,200	
R-2.5	<b>Total Government Support</b>	\$367,900	\$70,000	\$54,200	
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$7,354	\$1,568	\$13,450	
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$7,354	\$1,568	\$13,450	
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$184,302	\$575,585	\$41,000	
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$214,919	\$1,544,860	\$1,511,394	
R-4.4	<b>Total Grants</b>	\$399,221	\$2,120,445	\$1,552,394	
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$230	\$833	\$500	
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$230	\$833	\$500	
R-5.5	<b>Total Forecasted Revenue</b>	\$774,705	\$2,192,846	\$1,620,544	
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	

# Proposed Budget

Little Snake River Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	<b>Capital Outlay</b>					
E-1.1	Real Property			\$5,482		
E-1.2	Vehicles			\$3,372	\$38,000	
E-1.3	Office Equipment					
E-1.4	Other (Specify)					
E-1.5	_____					
E-1.6	_____					
E-1.7	_____					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>		\$0	\$8,854	\$38,000	

## ADMINISTRATION BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	<b>Personnel Services</b>					
E-2.1	Administrator		\$226,132	\$236,142	\$252,000	
E-2.2	Secretary					
E-2.3	Clerical					
E-2.4	Other (Specify)					
E-2.5	Education		\$430	\$1,901	\$8,800	
E-2.6	_____					
E-2.7	_____					
E-3	<b>Board Expenses</b>					
E-3.1	Travel		\$8,160	\$2,415		
E-3.2	Mileage					
E-3.3	Other (Specify)					
E-3.4	Meeting Expense		\$1,852		\$2,000	
E-3.5	_____					
E-3.6	_____					
E-4	<b>Contractual Services</b>					
E-4.1	Legal			\$500	\$1,000	
E-4.2	Accounting/Auditing		\$24,471	\$22,241	\$22,000	
E-4.3	Other (Specify)					
E-4.4	_____					
E-4.5	_____					
E-4.6	_____					
E-5	<b>Other Administrative Expenses</b>					
E-5.1	Office Supplies		\$14,096	\$11,094	\$16,200	
E-5.2	Office equipment, rent & repair					
E-5.3	Education					
E-5.4	Registrations					
E-5.5	Other (Specify)					
E-5.6	Dues		\$20,319	\$22,600	\$22,000	
E-5.7	Miscellaneous				\$3,300	
E-5.8	_____					
E-6	<b>TOTAL ADMINISTRATION</b>		\$295,460	\$296,893	\$327,300	

# Proposed Budget

Little Snake River Conservation District

FYE 6/30/2017

## OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$39,270	\$39,180	\$32,000	
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Fuel		\$10,248	\$7,251	\$12,000	
E-9.2	License and Taxes		\$1,115	\$547	\$1,050	
E-9.3	Miscellenoues		\$764			
E-9.4	Supplies		\$13,564	\$2,686	\$4,750	
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Conservation Projects		\$841,953	\$1,671,034	\$1,568,544	
E-10.2	Trees		\$573			
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Repairs		\$17,923	\$9,446	\$16,000	
E-12.2	Utilities			\$390		
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$925,410</b>	<b>\$1,730,534</b>	<b>\$1,634,344</b>	

# Proposed Budget

Little Snake River Conservation District

FYE 6/30/2017

## INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Total Insurance</u>		\$10,962	\$14,911	\$16,400	
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7			\$73,290	\$52,398	\$56,000	
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$84,252	\$67,309	\$72,400	

## DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	

# Proposed Budget

Little Snake River Conservation District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$339,815	\$64,399	\$60,000	
C-1.2	Savings and Investments Account Balance	\$261,523	\$892,837	\$892,800	
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$601,338	\$957,236	\$952,800	
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	<b>Total Deductions (a+b)</b>	\$0	\$0	\$0	
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$601,338	\$957,236	\$952,800	

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-5.1	Beginning Balance in Reserve Account (end of previous year)				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	