

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Wednesday, November 12, 2008
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Wednesday, November 12, 2008 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum, Vice Chairman Jerry Paxton; Commissioner James Elliott; County Clerk Gwynn Bartlett; County Attorney Cindy DeLancey; and Deputy Clerk Kathy Turner.

Chairman Weickum called the meeting to order at 9:10 a.m.

VOUCHERS

Commissioner Paxton moved to approve the report of expenditures in the amount of \$375,253.77 . Commissioner Elliott seconded and the motion carried unanimously.

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| 4-H FOUNDATION | DUES | 55.00 |
| ABBOTT, CHARLENE | MILEAGE | 178.00 |
| ALCO | SUPPLIES | 56.18 |
| ALSCO, AMERICAN LINEN | SUPPLIES/MATS | 268.54 |
| BAGGS, TOWN OF | WATER & SEWER | 72.68 |
| BANK OF COMMERCE | ACH FEES | 30.00 |
| BANK OF COMMERCE (DEBIT CARD) | SUPPLIES/TRAVEL/FUEL/MEALS/PHONE | 4,701.91 |
| BARTLETT, SUE RN | MILEAGE | 171.19 |
| BEAN, MARCIA E. | REIMBURSEMENT | 26.24 |
| BECK CONSULTING | DRAFT PLANS | 1,250.00 |
| BLACK HILLS AMMUNITION | AMMUNITION | 1,017.00 |
| BOB BARKER COMPANY | SUPPLIES | 1,121.48 |
| BOUGERE, LIBBY | FACILITATOR FEES | 400.00 |
| BOYS & GIRLS CLUBS | SEVERANCE TAX | 6,250.00 |
| BRANHAM PUBLISHING CO | REFERENCE BOOK | 54.90 |
| BRESNAN COMMUNICATIONS | TV/INTERNET/ONLINE | 586.68 |
| BUCHANAN, KAREN | MILEAGE | 48.00 |
| BUILD RITE LUMBER SUPPLY | SUPPLIES/TOOLS/LEVEL/SALT/CONCRETE | 605.60 |
| BUSEY, SHARALEE | MILEAGE | 150.50 |
| C N A SURETY | BOND | 100.00 |
| CARBON COUNTY CHILD DEVLMT | SEVERANCE TAX | 1,875.00 |
| CARBON CTY COOPERATIVE EXT | REGISTRATION/DUES | 320.00 |
| CARBON COUNTY EDC | SEVERANCE TAX | 8,750.00 |
| CARBON COUNTY TREASURER | MEALS/MILEAGE/WITNESS/POSTAGE | 8,979.37 |
| CARBON POWER & LIGHT | ELECTRICAL SERVICES | 87.70 |
| CASPER STAR-TRIBUNE | SUBSCRIPTION/ADVERTISING | 240.98 |
| CATERPILLAR FINANCIAL | LEASE PAYMENT | 39,537.74 |
| CBM FOOD SERVICE | JAIL FOOD | 9,009.61 |
| CDW GOVERNMENT, INC. | BACK UP SERVER/HARD DRIVE FOR BACKUP | 945.00 |
| CENTURYTEL | PHONE SERVICE | 23.65 |
| CHAFFEE COUNTY SHERIFF | SUBPOENA SERVICE | 8.50 |
| CLARK, RITA | MILEAGE | 31.80 |
| COMMUNICATION SYSTEM | TELEPHONES | 337.11 |
| CONOCOPHILLIPS | FUEL | 676.95 |
| CORPORATE EXPRESS | SUPPLIES | 671.26 |
| COVE | SEVERANCE TAX | 2,500.00 |
| COWDIN, JOHN | MILEAGE | 60.00 |
| CRAFTSMAN ELECTRIC | ELECTRICAL SERVICES | 3,140.00 |
| CRESCENT SALES | ELECTRONIC BODY LIFT | 1,558.00 |
| CRESTLINE | OFFICE SUPPLIES | 448.25 |
| CRIMMINS, STACY | MILEAGE | 13.20 |
| CSK AUTO, INC. | AUTO SUPPLIES | 42.27 |
| CYR, NANCY | MILEAGE | 217.50 |
| DAILY TIMES | ADVERTISING | 2,857.38 |
| DALLIN MOTORS INC | KEY/VEHICLE MAINTENANCE | 28.40 |
| DAY-TIMERS, INC. | SUPPLIES | 45.98 |
| DELL COMPUTERS | BACK UP SERVER | 2,804.66 |
| DIABETIC EXPRESS | MEDICAL SUPPLIES | 98.75 |

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| DUBOIS TELEPHONE EXCHANGE | PHONE SERVICE/DIXON AIRPORT PHONE | 170.11 |
| EAGLE UNIFORM SUPPLY | MATS | 270.78 |
| ENCAMPMENT PRESCHOOL | SEVERANCE TAX | 2,500.00 |
| ENGSTROM, JAMES D. DDS | DENTAL SERVICES | 191.00 |
| ENTENMANN - ROVIN CO | SUPPLIES | 189.31 |
| ERICKSON & ROBERTS | LEGAL SERVICES | 1,818.80 |
| EVANS, MORGAN | JAIL HAIRCUTS | 165.00 |
| EXCEL PRESCHOOL | SEVERANCE TAX | 2,500.00 |
| FARMER BROTHERS COFFEE | SUPPLIES | 169.47 |
| FORSTER LANDSCAPE & CONST | WINTERIZE SYSTEMS | 955.00 |
| FRANCIS, SARAH | CONFERENCE/MILEAGE | 158.79 |
| FREMONT COUNTY SHERIFF | JUVENILE HOUSING | 2,900.00 |
| FREMONT MOTORS-RAWLINS | PARTS | 34.90 |
| FSH COMMUNICATIONS | COURTHOUSE PAY PHONE | 70.91 |
| GASES PLUS | PARTS | 122.08 |
| GEORGE K BAUM & COMPANY | MAIL SURVEY | 562.25 |
| GOLDEN, MARY | MILEAGE | 177.50 |
| GOSVENOR, MAXINE | MILEAGE | 73.00 |
| GREAT NORTH AMERICAN | SUPPLIES | 875.99 |
| GREATER WY BIG BROS BIG SIS | SEVERANCE TAX | 2,500.00 |
| HAGOOD, VICKI | SUPPLIES | 66.14 |
| HANNA, TOWN OF | WATER & SEWER | 76.00 |
| HERTER, JACQUES PHD | EVALUATION | 900.00 |
| HETTGAR, BRIDGET M RN | MILEAGE & OTHER REIMBURSEMENTS | 869.28 |
| HIGH PLAINS POWER | ELECTRICAL SERVICE | 36.88 |
| HILLCREST SPRING WATER | SUPPLIES/EQUIPMENT CHARGE | 111.55 |
| HILLTOP CONOCO | FUEL | 27.50 |
| IKON FINANCIAL SERVICES | COPIER RENT | 595.90 |
| IKON OFFICE SOLUTIONS | COPIER RENT | 4,714.21 |
| J H KASPAR OIL COMPANY | FUEL | 179.23 |
| JACK'S BODY & FENDER | SERVICE CALL | 50.00 |
| JACKALOPE PRINTING | SUPPLIES | 108.88 |
| JERRY'S DONUTS | SUPPLIES | 44.95 |
| JUNKIN, CHARLES, MA, LPC | MENTAL HEALTH SERVICES | 975.00 |
| KAR KRAFT INC | VEHICLE REPAIRS | 490.55 |
| KENCO SECURITY & TECHNOLOGY | ALARM SYSTEM MONITORING | 34.00 |
| KILBURN TIRE COMPANY | VEHICLE REPAIRS | 812.41 |
| KING SOOPERS | MEDICAL SUPPLIES | 34.11 |
| LILA WALBYE | MILEAGE | 36.00 |
| LITTLE SNAKE RIVER EMS | SEVERANCE TAX | 2,500.00 |
| LSR EVENT CENTER | SEVERANCE TAX | 1,250.00 |
| LONG BUILDING TECHNOLOGIES | CARBON BLDG REPAIRS | 375.00 |
| LOVATO, HARRY | CANVAS BOARD | 25.00 |
| M S C | MAINTENANCE AGREEMENT | 2,500.00 |
| MARTINEZ, EUGENIA | POSTAGE | 30.60 |
| MAYFIELD, DON | MILEAGE | 36.00 |
| MEDICINE BOW CONSER DIST | SEVERANCE TAX | 5,000.00 |
| MEDICINE BOW HEALTH CENTER | SEVERANCE TAX | 21,600.00 |
| MEMORIAL HOSPITAL | MEDICAL SUPPLIES | 17,155.10 |
| MHCC HOME HEALTH PROGRAM | SEVERANCE TAX | 2,250.00 |
| MERBACK AWARD COMPANY | SUPPLIES | 83.30 |
| MERCH & COMPANY INC. | VACCINE | 717.15 |
| MICKELSON, ASHLEE | MILEAGE | 300.00 |
| MICROTECHNOLOGIES, INC. | TEMPERATURE SENSOR | 39.95 |
| MODEERN ELECTRIC | LIGHT REPAIR | 945.60 |
| MOELLER, MARIE | JANITOR SERVICES | 78.00 |
| MOORE MEDICAL CORP. | DIGITAL BABY SCALES/GLOVES/SUPPLIES | 806.54 |
| MOSS, BARBARA | MILEAGE | 57.30 |
| NOYES HEALTH CARE CENTER | SEVERANCE TAX | 30,000.00 |
| O'BRIEN, KEVIN | HOURS/MILEAGE | 763.00 |
| O'GRADY, JOHN | CANVAS BOARD | 12.50 |
| OFFICE DEPOT | SUPPLIES | 627.03 |
| OFFICEFURNITURE.COM | OFFICE FURNITURE | 668.00 |
| OLD PEN JPB | SEVERANCE TAX | 5,000.00 |
| PAGE ONE | PAGER SERVICE | 275.57 |
| PAMIDA INC | SUPPLIES | 829.24 |
| PARKS, SARA ANN | ELECTION HELP | 1,203.00 |
| PDR ENTERPRISES, INC. | CHAINLINK FENCE | 1,344.00 |

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| PERKINS OIL CO | FUEL | 235.80 |
| PERUE PRINTING | SUPPLIES | 9.00 |
| PET PARTNERS | SEVERANCE TAX | 2,300.00 |
| PHILLIPS 66 | FUEL | 708.71 |
| PICKETT, THOMAS Y | VALUATION CONTRACT | 5,250.00 |
| PITNEY BOWES INC | RENTAL CHARGES | 290.00 |
| PLATTE VALLEY COMM CENTER | SEVERANCE TAX | 5,000.00 |
| POSITIVE PROMOTIONS | SUPPLIES | 236.45 |
| PREDATORY MGMT DIST BD | SEVERANCE TAX | 2,000.00 |
| PREMIER ELECTION SOL | BALLOTS/ELECTION SETUP | 2,211.87 |
| PRO-CHEM INDUSTRIAL | SUPPLIES | 992.63 |
| PROFESSIONAL DISPATCH | SCHOOL | 295.00 |
| PROJECT PREVENTION | PAYROLL/PHONE/SUPPLIES/TRAVEL/SEVTAX | 4,477.99 |
| PUBLIC SAFETY CENTER | SUPPLIES | 389.91 |
| QUICKMEDICAL | CHILD BLOOD PRESSURE KIT | 83.60 |
| QUILL CORPORATION | SUPPLIES/PAPER | 874.09 |
| QWEST-DENVER | PHONE SERVICE | 33.98 |
| QWEST-KENTUCKY | PHONE SERVICES | 464.32 |
| QWEST-PHOENIX | PHONE SERVICES | 4,349.67 |
| RAWLINS AUTOMOTIVE | PARTS | 427.68 |
| RAWLINS-CAR CTY AIRPORT BD | SEVERANCE TAX | 7,500.00 |
| RAW-CAR CTY CHAMBER OF COMM | SEVERANCE TAX | 2,500.00 |
| RAWLINS FIRE EXTINGUISHER | TEE RAGS/ANNUAL INSPECTIONS | 191.00 |
| RAWLINS GLASS | GLASS REPLACEMENT | 450.00 |
| RAWLINS, CITY OF | METAL/WATER/SEWER | 1,310.25 |
| RELIABLE | SUPPLIES | 869.77 |
| REMICK, SHELIA | MILEAGE/POSTAGE | 73.06 |
| RENDEZVOUS LODGE LLC | FUEL | 192.71 |
| RICHARDSON, JILL | MILEAGE | 12.45 |
| ROCKY MOUNTAIN POWER | ELECTRICAL SERVICE | 1,688.15 |
| ROSS' AUTOMOTIVE SERVICE | VEHICLE MAINTENANCE | 125.14 |
| SARATOGA AIRPORT BOARD | SEVERANCE TAX | 1,875.00 |
| SARATOGA AUTO PARTS | PARTS | 82.72 |
| SARATOGA-ENCAMP AMBUL/EMTS | SEVERANCE TAX | 2,500.00 |
| SAR-PLATTE VAL CHAM OF COMM | SEVERANCE TAX | 2,500.00 |
| SARATOGA SUN | ADVERTISING | 835.13 |
| SARATOGA, TOWN OF | WATER & SEWER | 87.25 |
| SCHAEFFER'S | OIL & GREASE | 1,762.20 |
| SHEA, DIXIE F | MILEAGE | 24.00 |
| SHEPARD CONSTRUCTION | COURTHOUSE REMODEL | 34,805.00 |
| SHEPARD'S | PARTS & LABOR | 609.03 |
| SHIVELY HARDWARE | FILTERS/PARTS/SUPPLIES/TRAILER | 8,369.74 |
| SMITH, SUSAN | MILEAGE | 81.79 |
| SOURCE GAS | GAS SERVICE | 2,391.66 |
| STAN'S QUIK LUBE | VEHICLE MAINTENANCE | 40.82 |
| STANLEY SECURITY SOL | REPAIRS AT JAIL | 900.00 |
| STATE OF WY (DEPT OF HEALTH) | RETN UNUSED PORTION OF TANF & TITLE V | 3,654.42 |
| STATE OF WYOMING A & I | MAINFRAME ACCESS | 3.78 |
| STATE RISK MANAGEMENT | LEGAL SERVICES | 2,642.50 |
| STORY COUNTY SHERIFF | DOCUMENT SERVICE | 66.40 |
| STROM, CALVIN | DUES | 130.00 |
| SUNRISE SANITATION SERVICES | GARBAGE SERVICES | 20.00 |
| T'S KEYS | LOCK MAINTENANCE | 50.00 |
| TASER INTERNATIONAL | BATTERY PACKS/CARTRIDGES/X26 KIT | 1,803.46 |
| TERMINIX | PEST CONTROL | 75.00 |
| TOWN OF ROCK RIVER | SEVERANCE TAX | 500.00 |
| TRAPP, LARRY | YOLLA BOLLY COMPLEX FIRE | 11,946.25 |
| TREVATHAN, SABRINA R | TRANSCRIPT COPIES | 106.20 |
| TRUE VALUE OF RAWLINS | SUPPLIES/FEBREEZE/ICE MELT | 414.58 |
| UNION TELEPHONE COMPANY | CELL PHONE SERVICE | 607.81 |
| UNITED WAY | SEVERANCE TAX | 1,000.00 |
| VALLEY OIL COMPANY | FUEL | 73.24 |
| VAN'S WHOLESALE | SUPPLIES | 304.84 |
| VERIZON WIRELESS | CELL PHONE SERVICE | 780.09 |
| WEE FOLKS PLACE | SEVERANCE TAX | 750.00 |
| WEEMS, LORETTA | MILEAGE | 277.00 |
| WEST PAYMENT CENTER | WEST INFO CHARGES/MTHLY ACCESS | 1,023.14 |
| WEST WINDS BAKERY & DELI | FRUIT TRAYS & COOKIES | 69.88 |

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| WESTERN WY FAMILY PLNNG | SEVERANCE TAX | 750.00 |
| WHITFIELD, VERNON | ELECTIONS CANVASS | 12.50 |
| WIMPENNY, ROBERT G DDS | DENTAL SERVICES | 400.00 |
| WLC ENGINEERING | COUNTY USE PLAN | 6,775.00 |
| WY ASSOCIATION OF CTY COMM | BANQUET REG/MEMBERSHIP DUES | 285.00 |
| WY DEPARTMENT OF FAMILY SVCS | COPIES | 14.10 |
| WY DIESEL SERVICE | VALVES | 58.02 |
| WY LIVESTOCK ROUNDUP | SUBSCRIPTION | 40.00 |
| WY MACHINERY COMPANY | PARTS | 17.90 |
| WY STATE BAR | ANNUAL LICENSES | 385.00 |
| WY STATIONERY | SUPPLIES | 3,820.53 |
| WYOMING BEHAVIORAL INC | PSYCHOLOGICAL SERVICES | 6,074.99 |
| XEROX CORPORATION | BASE CHARGE/COPIERS | 2,283.00 |
| YAMPA VALLEY ELECTRIC | ELECTRICAL SERVICES | 64.25 |
| YOUNG, CHARLES MD | MEDICAL SERVICES | 75.00 |
| GRAND TOTAL | | 375,253.77 |

AGENDA AMENDMENT

Commissioner Elliott moved to amend the agenda to remove the public hearing from the agenda at 1:30 and have discussion on that agenda item instead. Commissioner Paxton seconded and the motion carried unanimously.

CLERK

Minutes

Commissioner Elliott moved to approve the minutes of the October 21, 2008 Dixon Airport Workshop as presented. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Elliott moved to approve the minutes of the October 21, 2008 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

Election Update

Clerk Bartlett reported the Canvass Board met Friday November 7, 2008 to review the results and material from Carbon County’s 2008 General Election. She added that Vernon Whitfield sat on the Board in place of John O’Grady and the results were certified to the Secretary of State that day with no changes.

Monthly Receipts

Commissioner Paxton moved to accept the Carbon County Clerk Statement of Fees Collected for the Month of October 2008 in the amount of \$18,259.25 and Planning and Development receipts for the month of October 2008 in the amount of \$1,320.00. Commissioner Elliott seconded and the motion carried unanimously.

Baggs Ambulances

Commissioner Elliott moved to approve the Chairman’s signature on the Vehicle Bill of Sale for Carbon County to sell and convey all interest in a 1998 Ford Ambulance VIN 1FDWE30F2WHA08558 and 2006 Ford Ambulance VIN 1FDWF37P06EA02853 to the Little Snake River Emergency Medical Service for \$10.00 per vehicle and other valuable consideration. Commissioner Paxton seconded and the motion carried unanimously.

Homeland Security Grant Award

Clerk Bartlett presented a Homeland Security Grant for equipment. She added that Attorney DeLancey has reviewed the grant agreement and recommends approval.

Commissioner Elliott moved to authorize the Chairman’s signature on the Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Homeland Security Grant Program (HSGP), FY2008, CFDA #97.067, DHS Grant Code 2008-GE-T8-0042, for Project ID 08-GPD-CAR-SC-HSG8 between the Wyoming Office of Homeland Security and Carbon County for a total payment not to

exceed \$116,138.41 for the term of September 1, 2008 through May 31, 2011 for equipment to support the implementation of the State Homeland Security Strategy, State Initiatives, and focus efforts on how to build and sustain programs and capabilities within and across State boundaries, while aligning planning, equipment, training, and exercise needs for acts of terrorism. Commissioner Paxton seconded and the motion carried unanimously.

Dixon Airport

Clerk Bartlett stated she has begun to pay the Dixon Airport monthly bills consisting of electric and telephone. She stated she recently received the former Little Snake River Valley Airport Board's bank statement showing a balance of \$8,443.14 that will soon be remitted to the County Treasurer for the County's General Fund as discussed with the auditors and by resolution that formed the board.

Attorney DeLancey stated she has talked with Mark Miller from the Federal Aviation Administration (FAA) and Christy Yaffa from Wyoming Department of Transportation Aeronautical Division regarding consulting services at the Dixon Airport. She stated she will be sending a packet of information pertaining to the process of retaining a consultant and asked the BOCC to review it before the next meeting. There was discussion of who should be the main contact for the Airport Development Group in the meantime and Clerk Bartlett offered to be the contact and relay all information to the appropriate parties including the BOCC.

Forest Reserve Funds

Commissioner Elliott moved to ratify the BOCC's prior decision to notify Joe Evans at the Wyoming County Commissioners Association Office of Carbon County's decision to allocate Forest Reserve payments as follows: 13% to Title II projects and 7% to Title III projects. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Bartlett stated the county would have to form a Resource Advisory Council (RAC) in January or February and asked if the BOCC wanted to include Albany County. Commissioner Paxton stated he prefers Carbon County have their own RAC. Chairman Weickum and Commissioner Elliott agreed. Clerk Bartlett stated she will contact Joe Evans to get direction on how to form a RAC.

Board Resignation

Commissioner Elliott moved to accept the resignation from Patrick Gonzales from the Carbon County Economic Development Corporation per his e-mail dated October 6, 2008. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Bartlett stated she will advertise for the position.

Boards

Clerk Bartlett stated that per the BOCC's direction, Kathy Turner has contacted all county appointed boards to find out if they have any employees, how many employees and who supervises the employees and distributed a list of her findings.

Attorney DeLancey stated she is trying to work on developing annual training for these boards but the difficulty is that certain boards have their own attorneys and she must work with them to determine if she will do the training or the attorneys will provide training.

Biomass Letter of Support

Clerk Bartlett stated she drafted a letter supporting the application of the Woody Biomass coming to Encampment and asked the BOCC if they still wanted this letter. The BOCC asked Attorney DeLancey to review the letter and discuss at the next meeting.

Memorial Hospital of Carbon County

Clerk Bartlett stated that at a previous workshop with the Memorial Hospital Board and Dr. Kenneth Schulze, the BOCC was made aware of a change order that would be coming relating to Memorial Hospital of Carbon County's (MHCC) energy savings lease. She reported the change order has been approved by MHCC's Board in the amount of \$617,611.00. Dr. Schulze has

advised her that MHCC would like an amendment to the lease between Carbon County and the Bank of Commerce in the amount of \$750,000.00 rather than \$617,611.00 to cover the most recent approved change order as well as future change orders.

Commissioner Paxton moved to authorize the Chairman's signature on a letter to Memorial Hospital of Carbon County Board of Directors and Dr. Kenneth Schulze advising them that the BOCC has asked the Bank of Commerce to prepare an amendment to the current lease in the amount of \$750,000.00 with the following conditions; absolutely no additional change orders will be approved by MHCC in the future without the BOCC's prior knowledge of the change order, and MHCC must agree to sign an amendment to the Memorandum of Understanding dated July 1, 2008 between MHCC and Carbon County with regard to the payment amounts as they will increase. Commissioner Elliott seconded and stated he had comments and the motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Assessor

Chief Deputy Assessor Cheryl Ross presented several rebates and abatements for the Chairman's signature.

Buildings Manager

Leroy Graham, Buildings Manager stated there are issues with the AWOS system at the Dixon Airport that is non field repairable and would have to be sent to Ohio to be fixed. There was further discussion about the system and the options of replacing or repairing it. Commissioner Paxton asked how long it would take to have the current system repaired and Mr. Graham replied it would take 16 to 18 weeks.

Mr. Graham stated he still has not gotten any equipment from the Little Snake River Valley Airport Board and he has tried to contact Robert Golden but he has not returned his calls.

Mr. Graham advised he is working on lighting at the airport, including the beacon. He reported he has obtained keys for the shop and the BOCC asked him to rekey the shop. Mr. Graham reported the perimeter fence has been fixed by a contractor.

Mr. Graham advised a former employee lost keys to the Carbon Building and office and that rekeying the areas will cost \$360.00.

IT

Matt Webster presented an agreement for Bresnan Communications, LLC to provide transmission capacity for two-way data communications uses located at the Carbon County Jail and Carbon County Courthouse with fiber optics. He stated Attorney Cindy DeLancey has reviewed the agreement and recommends approval.

Commissioner Weickum asked if the City of Rawlins is involved with this project as he knew they wanted to use the county's lines. Mr. Webster stated the City will have their own fiber optic system and their own agreement with Bresnan but both systems will be installed at the same time to cut the cost in half. There was discussion of leasing the lines versus purchasing them and Mr. Webster recommended the lease adding that after this four year contract, the payments would lower as there would not be an installation fee involved. Mr. Webster stated this system would eliminate costs and improve voice and data communications between the two buildings.

Commissioner Paxton moved to approve the Bresnan Business Services Network Services Agreement between Bresnan Communications, LLC and Carbon County for Bresnan to provide transmission capacity for two-way data communications uses, dark fiber lease located at the Carbon County Jail and Carbon County Courthouse, effective when all parties have signed the agreement for a period of four years in the amount of \$2,475.00 per month with a one time installation fee of \$2,500.00. Commissioner Elliott seconded and the motion carried unanimously.

Commissioner Elliott confirmed the effective date is the date the agreement is signed by all parties.

Emergency Management

Harold Newbrough advised the Multi Hazard Mitigation Plan is at Homeland Security in Cheyenne for Jim Case and Carrie Chitty to review and will then be forwarded to the Federal Emergency Management Agency (FEMA) for their approval. After FEMA's approval, the plan will be forwarded to the BOCC and Carbon County's municipalities for review and approval.

Mr. Newbrough discussed an upcoming event at the Armory and verified that liability insurance would be needed. The BOCC stressed the requirement for the insurance as alcohol would be served.

Mr. Newbrough discussed his need for an assistant to keep the shelter at the Armory open during the winter months. The Board advised Mr. Newbrough to please find a new volunteer to assist him.

Attorney DeLancey advised that Mr. Newbrough would need to sign the volunteer up for worker's compensation and Clerk Bartlett advised that the BOCC would need to formerly designate this individual as a volunteer.

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported that he is hauling loads of gravel to various county roads. He reported that he installed three 5' flat bottom pipes at a slough area near Baggs. He stated this will carry more water than a culvert would therefore preventing minor flooding that occurred last spring.

Mr. Nation reported that the #608 and #605 road CMAQ project is nearing completion. He stated he plans to apply for a CMAQ grant for next year totaling approximately \$1.7 million of 80/20 match funds. Mr. Nation stated the post dust monitoring test was completed by B.J. Kristianson and himself for the current CMAQ grant and he is awaiting the results. Soon, he will apply a final dose of magnesium chloride as the snow melts to save water.

Mr. Nation gave an update of the Sage Creek Road #401 Project. He also discussed the proposed wind farms at Chokecherry Knob and Sierra Madre and how they will affect county roads. Mr. Nation stated he will meet with Routt County Colorado officials tomorrow about maintaining their roads.

DIXON AIRPORT MANAGER

Commissioner Paxton noted that there are two applicants being interviewed today and that the same questions would be asked to both manager candidates. Bernie Grebe interviewed for the Dixon Airport Manager position. Mr. Grebe overviewed his twelve years of experience supervising contractual maintenance operations for military aircraft as well as two years of maintenance of aircraft.

ELECTED OFFICIALS / DEPARTMENT HEADS

Planning & Development

Commissioner Paxton moved to ratify the decision to hire Mike Jones as the Carbon County Planner effective November 3, 2008. Commissioner Elliott seconded and the motion carried unanimously.

Mr. Jones discussed various issues including nuisance violations, developing an overlay zone, instituting a new development regulatory process, the Planning & Zoning Commission, and the building permit process. He outlined his priorities as the new Planner.

RECESS

Chairman Weickum recessed for lunch at 12:26 p.m. Chairman Weickum reconvened the meeting at 1:36 p.m.

Planning & Zoning

Certification of Case File No. 08-20

Troy Maddox of the Carbon County Planning & Zoning Commission presented the Certification of Recommended Action for Case File No. 08-20.

Commissioner Paxton moved to schedule a public hearing for December 2, 2008 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming to hear Case File No. 08-20, Carbon County Planning & Development's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-37.02) on approximately 37.02 acres. Commissioner Elliott seconded and the motion carried unanimously.

Case File No. 08-12

Mike Jones addressed Case File No. 08-12 – Overlook Retreat Subdivision #1 (Carbon County Planning & Development – Applicant). Mr. Jones stated that because owners of the property did not request the Zone Change, he asked that the Planning & Zoning Commission's previous recommendation be withdrawn. Mr. Maddox indicated that the Planning & Zoning Commission desires to withdraw its previous recommendation on this Case.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 2:00 with Attorney DeLancey, Clerk Bartlett, County Planner Mike Jones and Troy Maddox of the Planning & Zoning Commission for matters considered confidential by law and personnel matters. Commissioner Elliott seconded and the motion carried unanimously.

Mr. Maddox left the session at 2:25 p.m.

Commissioner Paxton moved to come out of executive session at 2:33 p.m. and declared that no action was taken during the session and that the minutes of the session be approved as written and sealed. Commissioner Elliott seconded and the motion carried unanimously.

TREASURER

County Treasurer Cindy Baldwin reported that the October payment for the Seven Mile Hill Wind Farm project was received in the amount of \$353,750.68 and that the county will get \$104,044.00 of that.

DIXON AIRPORT MANAGER

Barry Bryant was interviewed for the Dixon Airport Manager position. Mr. Bryant overviewed his twenty-three years of aviation experience in the military and the fact that he is a FAA licensed aircraft dispatcher and aircraft mechanic.

BOARD INTERVIEWS AND APPOINTMENTS

Barry Bryant was interviewed for consideration of appointment to the Planning & Zoning Commission.

Commissioner Paxton moved to appointment Barry Bryant to the Planning & Zoning Commission for a three-year term expiring December 2011. Commissioner Elliott seconded and the motion carried unanimously.

Larry Kmoch was interviewed for reappointment and Roger Cox was interviewed for consideration of appointment to the Predatory Management District Board.

Commissioner Paxton moved to reappoint Larry Kmoch and to appoint Roger Cox to the Predatory Management District Board both for three-year terms expiring December 2011, noting that neither gentleman is engaged in raising sheep, goats, or cattle and that each is a Carbon County resident. Commissioner Elliott seconded and the motion carried unanimously.

Harry Lovato was interviewed for consideration of reappointment to the Carbon County Economic Development Corporation. Kim Lorenzen also applied for reappointment but was unavailable for an interview.

Commissioner Elliott moved to reappoint Harry Lovato and Kim Lorenzen to the Carbon County Economic Development Corporation both for three-year terms commencing January 2009 expiring December 2011. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Paxton moved to reappoint Gwynn Bartlett and Cindy Baldwin to the Carbon County Detention Facility Joint Powers Board both for three-year terms expiring December 2011. Commissioner Elliott seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Elliott moved to go into executive session at 4:07 p.m. with Attorney DeLancey and Clerk Bartlett for discussion of litigation, personnel and other matters considered confidential by law. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Elliott moved to come out of executive session at 5:01 p.m. and declared that no action was taken during the session and that the minutes of the session be approved as written and sealed. Commissioner Paxton seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Weickum adjourned the meeting at 5:03 p.m.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of December 2008

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman