

**MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 17 and 18, 2008  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 17, 2008 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum, Vice Chairman Jerry Paxton and Commissioner James Elliott; County Clerk Gwynn Rothenberger; County Attorney Cindy DeLancey; Treasurer Cindy Baldwin; and Deputy Clerk Kathy Turner.

Chairman Weickum called the meeting to order at 9:00 a.m.

**VOUCHERS**

The following vouchers were presented and approved for payment:

|                            |                               |           |
|----------------------------|-------------------------------|-----------|
| ABSOLUTE SOLUTIONS         | MOBILE RADIO/RADIO            | 4,584.00  |
| ALCO                       | SUPPLIES                      | 407.89    |
| ALCORN, CHRISTINE          | LAWN CARE                     | 125.00    |
| ALSCO, AMERICAN LINEN      | SUPPLIES                      | 72.02     |
| APCO INTERNATIONAL         | RADIO SITE FEES               | 2,310.00  |
| ARLINGTON OUTPOST          | VEHICLE REPAIRS               | 501.82    |
| B W CONSTRUCTION           | CONCRETE WORK                 | 2,400.00  |
| BANK OF COMMERCE           | ACH PAYROLL FEE               | 30.00     |
| BANK OF COMMERCE           | SUPPLIES/TRAVEL/MTCE/TRAINING | 12,390.07 |
| BANK OF THE WEST           | TELEPHONE SYSTEM              | 72,354.44 |
| BEHAVIORAL INTERVENTION    | MONITORING SERVICES           | 944.35    |
| BEST WESTERN PLAZA HOTEL   | LODGING                       | 280.00    |
| BI-RITE PHARMACY           | RX'S/SUPPLIES                 | 4,952.04  |
| BLACK HILLS AMMUNITION     | AMMUNITION                    | 2,244.50  |
| BOB BARKER COMPANY         | SUPPLIES                      | 1,067.96  |
| BRANHAM JEWELERS           | SUPPLIES                      | 105.45    |
| BRESNAN COMMUNICATIONS     | ONLINE                        | 491.00    |
| BROKEN ARROW OF WY         | NOYES HEALTH CENTER ROOF      | 12,877.50 |
| BROWN'S TOWING & RECOVERY  | VEHICLE TOW                   | 417.20    |
| BUILD RITE LUMBER SUPPLY   | VANITY/SUPPLIES/STORAGE SHED  | 2,454.25  |
| BUSEY, BILL                | SIGN & GATE                   | 75.00     |
| CAPITOL COMMUNICATIONS     | MAINTENANCE/PHONE             | 1,534.30  |
| CARBON COUNTY COOPERATIVE  | 4-H SUPPLIES                  | 21.10     |
| CARBON COUNTY HIGHER ED    | GRANT REIMBURSEMENT - WBC     | 23,508.75 |
| CARBON COUNTY LIBRARY      | KOALA BEAR CHANGING STATION   | 1,930.60  |
| CARBON COUNTY VETERINARY   | DOG CARE                      | 338.46    |
| CARBON POWER & LIGHT       | ELECTRIC SERVICES             | 2,104.09  |
| CARE MORE TURF MAINTENANCE | LAWN CARE                     | 3,000.00  |
| CATERPILLAR FINANCIAL      | BLADE LEASE                   | 70,341.08 |
| CBM FOOD SERVICE           | JAIL FOOD                     | 30,424.31 |
| CDW GOVERNMENT, INC.       | EQUIPMENT/SUPPLIES/SIP DRIVES | 628.66    |
| CENTRAL STATES TACTICAL    | SUPPLIES                      | 741.25    |
| CESKO, DAVID MD            | MEDICAL SERVICES              | 761.00    |
| CMI-TECO                   | SUPPLIES                      | 91.60     |
| COAST TO COAST SOLUTIONS   | SUPPLIES                      | 1,063.10  |
| COMMUNICATION SYSTEM       | MAINTENANCE                   | 3,331.00  |
| COMPUTER SOFTWARE ASSOC.   | SUPPLIES                      | 131.25    |
| CONCRETE STABILIZATION     | JEFFREY CENTER WORK           | 10,889.85 |
| CONOCOPHILLIPS             | FUEL                          | 421.55    |
| CORPORATE EXPRESS          | SUPPLIES                      | 644.84    |
| CSK AUTO, INC.             | PARTS/SUPPLIES                | 25.55     |
| CULVER, GLEN               | CEMENT WORK                   | 236.28    |
| CYR, NANCY                 | MILEAGE                       | 10.58     |
| DAILY TIMES                | ADVERTISING                   | 422.29    |
| DALLIN MOTORS INC          | VEHICLE REPAIRS/MAINTENANCE   | 568.01    |
| DEHERRERA & BACH LAW       | LEGAL SERVICES                | 7,499.94  |
| DELL COMPUTERS             | COMPUTERS                     | 2,976.06  |
| DELL MARKETING L.P.        | COMPUTER                      | 2,178.51  |
| DIXON, TOWN OF             | WATER & SEWER                 | 33.50     |
| DOCUSOURCE PRINT MAN       | SUPPLIES                      | 126.12    |

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| DRUMMOND REFRIGERATION       | MAINTENANCE                 | 832.91    |
| DUBOIS TELEPHONE EXCHANGE    | PHONE SERVICE               | 102.58    |
| E & H PLUMBING & HANDLING    | PLUMBING IN NEW BLDG        | 1,320.00  |
| EAGLE UNIFORM SUPPLY         | SUPPLIES                    | 59.32     |
| ELK MOUNTAIN VOLUNTEER FD    | FUEL/PARTS                  | 227.81    |
| ELK MOUNTAIN, TOWN OF        | WATER & SEWER               | 46.00     |
| ENCAMPMENT STUDENT COUNCIL   | AD                          | 100.00    |
| ENCAMPMENT, TOWN OF          | WATER & SEWER               | 54.00     |
| ENERGY CONSTRUCTION          | ENCAMPMENT LIBRARY ROOF     | 9,487.50  |
| ENGSTROM, JAMES D. D         | DENTAL SERVICES             | 2,000.00  |
| ESRI                         | TRAINING                    | 1,470.00  |
| EVANS, JENNY                 | LAWN CARE                   | 165.00    |
| FARMER BROTHERS COFFEE       | SUPPLIES                    | 84.95     |
| FLEET SERVICES               | FUEL                        | 614.89    |
| FORSTER LANDSCAPE & CONST.   | CLEAN-UP/PLANTS/REPAIR      | 2,989.50  |
| FRANCIS, SARAH               | AIRFARE/PROJECTOR/SUPPLIES  | 1,165.75  |
| FREMONT MOTORS-RAWLINS       | VEHICLE REPAIRS             | 509.07    |
| GALLS INCORPORATED           | SUPPLIES                    | 60.98     |
| GAMBLIN, THOM                | PARENTING CLASSES           | 375.00    |
| GASES PLUS                   | SUPPLIES                    | 664.83    |
| GCR ELECTRONICS, LLC         | SITE RENTALS                | 900.00    |
| GOSVENOR, MAXINE             | MILEAGE                     | 58.42     |
| HANNA, TOWN OF               | WATER & SEWER               | 76.00     |
| HAYS, STEPHEN DDS            | DENTAL SERVICE              | 400.00    |
| HEROLD IRON WORKS            | SUPPLIES                    | 15.40     |
| HIGH PLAINS POWER            | ELECTRIC SERVICES           | 294.76    |
| HIGH PLAINS VISION C         | EYE CARE                    | 396.00    |
| HIGH PLAINS VISION C         | VISION SERVICES             | 101.00    |
| HILLCREST SPRING WATER       | SUPPLIES                    | 172.95    |
| HILLTOP CONOCO               | FUEL                        | 489.40    |
| HILLTOP LUBE                 | OIL CHANGE                  | 50.50     |
| HONNEN EQUIPMENT CO          | SUPPLIES                    | 88.03     |
| HYLAND ENTERPRISES           | HAULED MAG CHLORIDE/WATER   | 45,728.00 |
| IKON FINANCIAL SERVICES      | SUPPLIES                    | 1,000.00  |
| INDPNT ORDER OF ODD FELLOWS  | PARKING LOT LEASE           | 900.00    |
| J H KASPAR OIL COMPANY       | FUEL                        | 15,724.19 |
| JACK'S BODY & FENDER         | MAINTENANCE                 | 1,672.98  |
| JACKALOPE PRINTING           | SUPPLIES                    | 1,369.11  |
| JB'S STOP-N-SHOP             | FUEL                        | 72.98     |
| JERRY'S DONUTS               | SUPPLIES                    | 17.98     |
| JOHN WILEY & SONS INC.       | HEALTH BOOK                 | 112.00    |
| KAR KRAFT INC                | VEHICLE REPAIRS             | 488.28    |
| KC WELDING                   | PARTS & SUPPLIES            | 544.99    |
| KENCO SECURITY & TECHNOLOGY  | MONITORING & TESTING        | 47.60     |
| KERN COUNTY TRACTOR          | SUPPLIES                    | 8.78      |
| KILBURN TIRE COMPANY         | TIRE REPAIR                 | 1,255.94  |
| KIRSCH, A P MD               | EXPENSES FOR TRAINING       | 218.24    |
| KOMAR, KEVIN Z               | REIMBURSEMENT FOR AIR FARE  | 766.77    |
| KROGER - KING SOOPERS        | SUPPLIES                    | 103.32    |
| KROGER-RAWLINS               | RX'S                        | 361.06    |
| L & L ELECTRIC               | LIGHTS/POWER POLE/SUPPLIES  | 6,069.97  |
| LANDER FAMILY DENTAL         | DENTAL SERVICES             | 400.00    |
| LAWSON PRODUCTS INC          | SUPPLIES                    | 216.19    |
| LOVE AND LOGIC INSTITUTE     | WORKBOOKS                   | 747.50    |
| MATCO TOOLS                  | TOOLS                       | 26.95     |
| MCKEE MEDICAL CENTER         | MEDICAL SERVICES            | 145.50    |
| MEDICINE BOW, TOWN OF        | WATER SERVICES              | 106.00    |
| MELIN CREATIVE               | POSTAGE                     | 1,026.78  |
| MEMORIAL HOSPITAL            | MEDICAL SERVICES/LEASE PYMT | 94,505.93 |
| MIDWEST FIRE EQUIPMENT       | PARTS                       | 333.46    |
| MIKA TREE SVCE & LANDSCAPING | PARTS & REPAIRS             | 225.00    |
| MOBILE CONCRETE, INC         | SUPPLIES                    | 734.50    |
| MONTOYA, JOAN                | MILEAGE                     | 17.94     |
| MOORE MEDICAL CORP.          | MEDICAL SUPPLIES            | 193.90    |
| MT RUSHMORE BROADCASTING     | ADS                         | 24.00     |
| MPM CORP / EVERGREEN         | TRASH SERVICES              | 105.00    |
| NATIONAL FLOOD INSURANCE     | INSURANCE                   | 1,100.00  |
| NUTRITION ACTION             | SUBSCRIPTION RENEWAL        | 35.00     |
| PAGE ONE                     | PAGER SERVICE               | 264.60    |
| PAMIDA INC                   | RX'S/SUPPLIES               | 420.48    |

|                              |                                |           |
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| PAPERWORKS                   | SUPPLIES                       | 28.47     |
| PERKINS OIL CO               | FUEL                           | 1,431.51  |
| PLATTE VALLEY MEDICAL        | MEDICAL SERVICES               | 260.00    |
| QUESTAR GAS                  | GAS SERVICES                   | 82.98     |
| QUILL CORPORATION            | SUPPLIES                       | 838.85    |
| QWEST-KENTUCKY               | PHONE SERVICE                  | 133.07    |
| QWEST-PHOENIX                | PHONE SERVICES                 | 4,542.12  |
| RANGE MAGAZINE               | SUBSCRIPTION RENEWAL           | 19.95     |
| RAWLINS AUTOMOTIVE           | SUPPLIES/CORE RETURN/PARTS     | 1,086.87  |
| RAWLINS EYE CARE             | VISION SERVICES                | 200.00    |
| RAWLINS FIRE EXTINGUISHERS   | ANNUAL INSPECTION/MAINTENANCE  | 933.50    |
| RAWLINS GLASS                | WINDSHIELDS/GLASS              | 805.84    |
| RAWLINS URGENT CARE          | MEDICAL SERVICES               | 98.00     |
| RAWLINS, CITY OF             | WATER SERVICES                 | 183.47    |
| RELIABLE                     | SUPPLIES                       | 159.96    |
| RESERVE ACCOUNT              | POSTAGE                        | 5,000.00  |
| RIDEOUT, RICHARD P.C         | LEGAL SERVICES                 | 57.50     |
| ROCKY MOUNTAIN POWER         | ELECTRIC SERVICES              | 10,618.58 |
| ROSCOE STEEL & CULVERT       | CULVERTS                       | 15,787.21 |
| RYAN ELECTRONICS INC         | RADIOS/MTCE CONT FEE/INSTALL.  | 20,781.29 |
| S E D MEDICAL LABORATORY     | MEDICAL SERVICES               | 60.10     |
| S.J. MILLER ASSOCIATES       | INVESTIGATION SERVICES         | 800.00    |
| SARATOGA AUTO PARTS          | SUPPLIES                       | 10.38     |
| SARATOGA DO IT BEST          | SUPPLIES                       | 37.18     |
| SARATOGA FEED & GRAIN        | SUPPLIES                       | 325.00    |
| SARATOGA SUN                 | ADVERTISING                    | 4,411.14  |
| SARATOGA, TOWN OF            | WATER & SEWER/LEASE            | 2,056.75  |
| SHEEN LAW OFFICE             | LEGAL FEES                     | 580.00    |
| SHELL FLEET PLUS             | FUEL                           | 1,020.38  |
| SHEPARD CONSTRUCTION         | CONSTRUCTION/RETENTION         | 90,435.00 |
| SHEPARD'S                    | FUEL/FINANCE CHARGE            | 2,071.15  |
| SHIVELY HARDWARE             | SUPPLIES/TIRES                 | 580.34    |
| SISNEROS, MATT               | CONSTRUCTION                   | 900.00    |
| SMITH PAINTING               | PAINT LAND OFFICE WALL         | 105.00    |
| SMITH, JERRY                 | MATERIALS & LABOR-ENCAMPMENT   | 2,345.00  |
| SMITH, SUSAN                 | MILEAGE                        | 34.50     |
| SNAKE RIVER PRESS            | ADVERTISING                    | 387.00    |
| SNAP-ON TOOLS                | TOOLS                          | 209.30    |
| SNOWY RANGE VISION C         | VISION SERVICES                | 200.00    |
| SOURCE GAS                   | GAS SERVICES                   | 11,250.44 |
| SPORTSMAN'S SERVICE          | 2 SHOTGUNS                     | 1,248.70  |
| SRIDHARAN, P V MD            | MEDICAL SERVICES               | 172.00    |
| STAN'S QUIK LUBE             | VEHICLE MAINTENANCE            | 52.29     |
| SUNRISE SANITATION S         | GARBAGE SERVICES               | 55.00     |
| SWEETWATER COUNTY            | INMATE HOUSING                 | 14,385.00 |
| TERMINIX                     | PEST CONTROL/SERVICES          | 75.00     |
| THE TRAFFIC SIGN STORE       | SUPPLIES                       | 374.65    |
| TRADING POST                 | FUEL                           | 114.49    |
| TREVATHAN, SABRINA R         | TRANSCRIPTION                  | 754.40    |
| TRIPLE XXX CONTRACTING       | GARBAGE SERVICES               | 45.00     |
| TRUE VALUE OF RAWLINS        | SUPPLIES                       | 2,498.06  |
| TYLER TECHNOLOGIES,          | MAINTENANCE/COMPUTER/SOFTWARE  | 47,168.64 |
| U S BANK                     | SUPPLIES/TRAVEL                | 2,516.25  |
| U W C E S                    | SALARY                         | 2,303.27  |
| UNION TELEPHONE COMPANY      | CELL PHONE SVC/PHONES/SUPPLIES | 1,321.44  |
| VALLEY OIL COMPANY           | FUEL                           | 7,713.43  |
| VALLEY PHARMACY              | RX'S                           | 81.93     |
| VAN'S WHOLESALE              | SUPPLIES                       | 325.26    |
| VERIZON WIRELESS             | PHONE/CELL PHONE SERVICE       | 279.66    |
| WEICKUM, TERRY               | MILEAGE                        | 585.12    |
| WEST PAYMENT CENTER          | RULES OF COURT                 | 87.00     |
| WEST WINDS BAKERY            | SUPPLIES                       | 49.55     |
| WILKERSON, JAMES A,          | AUTOPSY                        | 1,030.00  |
| WIMPENNY, ROBERT             | DENTAL SERVICES                | 329.00    |
| WLC ENGINEERING              | COUNTY USE PLAN                | 9,773.77  |
| WY DEPARTMENT OF FAMILY SVCS | WIC COPIES                     | 41.52     |
| WY DIESEL SERVICE            | SUPPLIES                       | 222.36    |
| WY FINANCIAL INSURANCE       | NOTARY FEE                     | 50.00     |
| WY MACHINERY COMPANY         | PARTS                          | 1,355.47  |

|                           |                             |            |
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| WY STATE BAR              | JOB POSTING                 | 85.00      |
| WY STATE FORESTRY         | EQUIPMENT                   | 14,526.98  |
| WY STATIONERY             | SUPPLIES                    | 2,832.34   |
| WY WASTE SERVICES-RAWLINS | GARBAGE SERVICES            | 964.57     |
| WYO-CON, INC.             | CONCRETE WORK               | 1,465.00   |
| XEROX CORPORATION         | MAINTENANCE                 | 911.64     |
| XEROX CORPORATION-RE      | MTCE/SUBSCRIPTIONS/SUPPLIES | 1,136.67   |
| YAMPA VALLEY ELECTRIC     | ELECTRIC SERVICES           | 531.24     |
| YOUNG, CHARLES MD         | HEALTH SERVICES             | 195.00     |
|                           | GRAND TOTAL                 | 788,056.12 |

**CLERK**

**Minutes**

Commissioner Elliott moved to approve the minutes of the June 3, 2008 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

**Bonds**

Commissioner Elliott moved to approve a \$10,000.00 bond for Robert E. Cooper, Treasurer of Carbon County School District #2 and a rider for Glen Culver changing his \$5,000.00 bond from Trustee to Trustee and Treasurer for the Medicine Bow Rural Health Care District. Commissioner Paxton seconded and the motion carried unanimously.

**Monthly Receipts**

Commissioner Paxton moved to accept the fees collected from the Clerk of District Court's Office for the month ending April 2008 in the amount of \$3,083.34 and the County Clerk's Office Statement of Fees for May 2008 in the amount of \$26,003.67. Commissioner Elliott seconded and the motion carried unanimously.

**Commissioners Meetings**

Clerk Rothenberger asked that the September 16, 2008 meeting be rescheduled as the BOCC, the County Attorney, County Treasurer and County Clerk will be at WACO meetings. She also requested the November 4, 2008 meeting be rescheduled as this is General Election Day. County Attorney Cindy DeLancey agreed that both meetings could be rescheduled.

Clerk Rothenberger stated she would like to schedule a meeting for budget cuts and asked when the BOCC would be available the week of June 23, 2008. The BOCC agreed June 24 and June 25, 2008, would be the best days. She also stated there will be a budget hearing July 14, 2008 beginning at 6:00 p.m.

Commissioner Elliott moved to reschedule the September 16, 2008 regular meeting to September 23, 2008, reschedule the November 4, 2008 regular meeting to November 12, 2008, schedule a budget workshop on June 24, 2008 and, if needed, June 25, 2008, and to schedule a budget hearing on July 14, 2008 at 6:00 p.m. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Rothenberger noted that all meetings will be held at the County Courthouse and that with the exception of the July 14<sup>th</sup> meeting, all meetings will begin at 9:00 a.m.

**Courthouse Projects**

Clerk Rothenberger asked for approval to apply for Homeland Security grant funds for a fire alarm system connectivity, improvements to an alarm system, and additional Courthouse security cameras. She added the only thing that the grant funds will not cover is travel expenses for the contractor. She also added that this will most likely need to go through a bid process.

Attorney DeLancey stated that additional security measures have been taken in District Court including training and no electronic devices being allowed in the courtroom.

The BOCC authorized Clerk Rothenberger to expend Homeland Security grant funds for improvements to the Courthouse fire alarm system, alarm system, and additional security cameras.

### **Energy Savings Project**

Clerk Rothenberger stated the lease for the energy savings project for Memorial Hospital of Carbon County is set to close July 1, 2008. Commissioner Weickum suggested a meeting between the BOCC and the Memorial Hospital Board to discuss procedural issues. Attorney DeLancey suggested this be a work session. Commissioner Weickum stated the members should be trained on the fiscal and fiduciary responsibilities of the hospital in addition to this work session. Clerk Rothenberger stated she will schedule a workshop with the BOCC and the Memorial Hospital Board.

### **24-Hour Malt Beverage Permits**

Clerk Rothenberger advised Little Snake River (LSR) Lions Club applied for two 24-Hour Malt Beverage Permits for July 12 and 13, 2008, for a rodeo located at the Russell Community Park. She stated that because the county owns the property, the BOCC must approve the use of the park. She added the LSR Lions Club has provided a Certificate of Liability Insurance.

Commissioner Elliott moved to authorize the issuance of two 24-Hour Malt Beverage Permits to the Little Snake River Lions Club at the Russell Community Park for a rodeo on July 12 and 13, 2008. Commissioner Paxton seconded and the motion carried unanimously.

### **Liquor Liability**

Clerk Rothenberger stated that Attorney DeLancey recently suggested the county require entities serving or selling liquor on any county property to provide liquor liability insurance in the amount of \$1 million. She added that she has discussed this with Anna Helm of the Fair Board but that she and Attorney DeLancey did not feel it was their decision to make this a requirement. Clerk Rothenberger indicated she recently spoke with Monty Lauer of the Local Government Liability Pool regarding this coverage and he agreed it should be a requirement on any county owned property.

Commissioner Paxton moved that anyone serving or selling liquor on county property will have to provide proof of a \$1 million liquor liability coverage policy to the County Clerk's Office. Commissioner Elliott seconded and the motion carried unanimously.

### **Law Enforcement Assistance Memorandum of Understanding (MOU)**

Clerk Rothenberger presented a MOU between the Sheriff's Office and the Towns of Encampment and Riverside for the Town of Encampment to provide law enforcement assistance to the Town of Riverside. She stated Attorney DeLancey and Sheriff Colson have reviewed this MOU and recommend approval.

Commissioner Elliott moved to authorize the Chairman's signature on the Memorandum of Understanding between the Carbon County Sheriff's Office, the Town of Encampment, Wyoming and the Town of Riverside, Wyoming establishing the terms and conditions under which certified peace officers of Encampment may provide law enforcement assistance within the municipal limits of the Town of Riverside, effective upon the day and date last signed and shall remain in force and effect for not longer than one (1) month beyond the current term of office of Sheriff Colson, or the office of the Chief of Police of the Town of Encampment, whichever shall occur first, the Town of Riverside to pay the Town of Encampment \$18,300.00 for every twelve (12) month period in monthly payments of \$1,525.00. Commissioner Paxton seconded and the motion carried unanimously.

### **Guardian ad Litem Memorandum of Understanding**

Clerk Rothenberger presented a MOU between the Office of the Public Defender and Carbon County for The Guardian ad Litem (GAL) Program. She added the MOU provides for the State to pay the GALs and the county will reimburse the State 25% annually. She stated Attorney DeLancey has reviewed the MOU and recommends approval.

Commissioner Paxton moved to approve the Memorandum of Understanding between the Office of the Public Defender and Carbon County for The Guardian ad Litem Program to provide legal representation in child protection cases, children in need of supervision cases, termination of

parental rights actions brought as a result of child protection or children in need of supervision action and for an attorney appointed to serve only as a guardian ad litem in a delinquency action, for the term of July 1, 2008 until December 31, 2008, with a county match at a minimum of 25% of the state funds expended by the Office of the Public Defender GAL Program for the GAL Program in Carbon County. Commissioner Elliott seconded and the motion carried unanimously.

### **Mutual Aid Agreement**

Clerk Rothenberger presented an agreement between the City of Rawlins and Carbon County outlining the area of fire suppression and extrication within the jurisdictional limits of Carbon County. She stated Attorney DeLancey has reviewed the agreement and recommends approval and noted the City of Rawlins has signed the agreement.

Commissioner Paxton stated he was still uncertain about this agreement and asked if the agreement could be rescinded if signed. Attorney DeLancey indicated the agreement could be rescinded and stated that if the BOCC does sign the agreement she would distribute the agreement to all the towns and interested parties. Commissioner Elliott agreed that Attorney DeLancey should distribute the agreement to everyone concerned.

Commissioner Elliott moved to approve the Mutual Aid Agreement between the City of Rawlins, a Municipal Corporation, and Carbon County defining extrication areas of coverage and response by the Rawlins City Fire Department and the Carbon County Fire Department and that both parties mutually agree that this agreement shall be reviewed by the BOCC and the Rawlins City Council jointly on a semi-annual basis and shall remain in full force and effect until modified in writing by both parties. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Weickum asked that Attorney DeLancey include a copy of the Attorney General's Opinion to the City of Rawlins with the Mutual Aid Agreement.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Treasurer**

County Treasurer Cindy Baldwin stated she received fiscal year 2008 PELT payment in the amount of \$677,870.00, down \$6,160.00 from last year. She stated a recent temporary investment of \$9 million earned interest of \$12,485.00 and the daily sweeps since May 23, 2008 have generated \$1,642.81 in interest.

#### **Assessor**

County Assessor Sheryl Snider stated her appreciation for Buildings Manager Leroy Graham and complimented his work on the Courthouse remodel projects.

Assessor Snider discussed and distributed the approved Abstract of Assessment Roll. She stated the county assessed overall value is up 28.94%, the bulk of that was within the residential land improvements and industrial property as the refinery is continuing on with their improvements. She added the meeting with the State Board went well and the State Board of Equalization commended the Carbon County Assessor's Office for their improvement from last year of getting the values in line with the sales prices and also picking up the 25% per year on review which is required by law.

#### **Emergency Management**

Harold Newbrough distributed copies of a Multi Hazard Mitigation Plan and updated the Board on the progress of Carbon County's Plan.

#### **Clerk**

#### **Dixon Airport – Grant Agreement**

Clerk Rothenberger presented a grant for airport development and noise program implementation at the Dixon Airport, Project Number 3-56-0038-09. She added these funds should cover Change Order No. 1 but that she will not present the Change Order for approval until the county receives notification to proceed with the use of these grant funds. She stated Attorney DeLancey has reviewed the agreement and recommends approval.

Commissioner Elliott moved to authorize the Chairman's signature on the Grant Agreement

between the United States of America and Carbon County for Project Number 3-56-0038-09, Contract Number DOT-FA08NM-1052 to Rehabilitate Runway 6/24 (Phase II) at the Dixon Airport in the amount of \$111,240.00 federal funds with a state and county match. Commissioner Paxton seconded and the motion carried unanimously.

### **Dixon Airport Agency Agreement**

Clerk Rothenberger presented an agreement with the Wyoming Department of Transportation Aeronautics Division (WYDOT). She stated the agreement authorizes WYDOT to be the pass-through agency for federal funds related to the grant just executed. She stated Attorney DeLancey has reviewed the agreement and recommends approval.

Commissioner Paxton moved to approve the Agency Agreement, Federal Aid Project No. 3-56-0038-09, State Project No. 9U4-03X, State Grant No. 2595 whereby Carbon County designates the Wyoming Department of Transportation Aeronautics Division as its agent and in its behalf to apply for, or directly accept, receive, receipt for or disburse any funds granted by the United States Government for airport construction or maintenance at the Dixon Airport, per the terms and conditions of this Agency Agreement. Commissioner Elliott seconded and the motion carried unanimously.

### **Carbon Mercantile**

Clerk Rothenberger presented Reimbursement Request No. 02 in the amount of \$9,743.00 related to the work on the Carbon Mercantile storefront. She stated there is a remaining balance of \$16,257.00 in this grant after this amount is reimbursed.

Commissioner Elliott moved to approve the Wyoming Business Council Reimbursement Request No. 02 in the amount of \$9,743.00 related to work on the Carbon Mercantile's storefront. Commissioner Paxton seconded and the motion carried unanimously.

### **Carbon County Higher Education Center**

Clerk Rothenberger presented Request No. 01 in the amount of \$23,509.00 for reimbursement from the Community Development Block Grant Program. This is related to a grant the county sponsored for the Carbon County Higher Education Center. She added the process is now complete and this request will be accompanied by a letter requesting the grant be closed out leaving a balance \$1,988.00.

Commissioner Elliott moved to approve Reimbursement Request No. 02 in the amount of \$23,509.00 for reimbursement of expenses paid to Pedersen Planning for their work related to the Wyoming Business Council Community Development Block Grant. Commissioner Paxton seconded and the motion carried unanimously.

### **Fort Steele Grant**

Clerk Rothenberger advised she has submitted the final reimbursement for the \$175,000.00 TEAL grant for work at the Fort Fred Steele Historic Site and she has requested the grant be closed. She added that she has received reimbursement of \$93,931.94 and expects the remaining \$81,068.06 by the end of the month.

### **SLIB**

Clerk Rothenberger reported that the State Lands & Investments Board (SLIB) approved the county's grant request to purchase two ambulances for later use by the proposed joint powers board. She presented the reimbursement request totaling \$48,000.00 to reimburse the county for their purchase of the ambulances.

Commissioner Elliott moved to authorize the Chairman's signature on Reimbursement Number One in the amount of \$48,000.00 for reimbursement from the Office of State Lands and Investments for two ambulances. Commissioner Paxton seconded and the motion carried unanimously.

### **Board Resignation**

Clerk Rothenberger presented a letter from Cindy DeLancey resigning her appointed position with the Economic Development Corporation and stated her office will advertise for this vacancy.

Commissioner Elliott moved to regretfully accept Cindy DeLancey's resignation from the Economic Development Board effective immediately. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Rothenberger reported that Clifford Hamilton has withdrawn his application for the Senior Services Board, Saratoga Area and her office will advertise for this vacancy.

### **APPOINTMENTS AND INTERVIEWS**

#### **Memorial Hospital Board**

Pam Bailey did not appear for her scheduled interview for consideration of appointment to the Memorial Hospital Board.

Commissioner Elliott moved to appoint Paul Zamora to the Memorial Hospital Board for a five-year term expiring July 2013. Commissioner Paxton seconded and the motion carried unanimously.

#### **Debit Card Account**

Clerk Rothenberger requested and received authorization to deposit an additional \$5,000.00 in the county's debit card account with the Bank of Commerce. She reported that with the increase in travel and internet ordering, there is a need for additional funds in this account.

### **BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Calvin Strom and Sarah Francis - Cooperative Extension Service

#### **RECESS**

Chairman Weickum recessed at 10:21 a.m. and reconvened at 10:30 a.m.

### **BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Bill Nation – Road & Bridge, SC/Road Maintenance  
Lou Kline, Kristy Rowan– Planning & Development Office  
Troy Maddox – Planning and Zoning Commission

#### **RECESS**

Chairman Weickum recessed for lunch at 12:12 p.m. and reconvened at 1:46 p.m.

### **BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Denise Patton and David Throgmorton– Museum  
Kristin Herr – Library  
Cindy DeLancey – Attorney  
Sheryl Snider – Assessor  
Alice Garvin and Bruce Taylor - Jeffrey Center

### **MEDICINE BOW SENIOR CENTER ROOF**

Leroy Graham presented a contract for the Medicine Bow Senior Center roof with Energy Construction. Attorney DeLancey has reviewed and approved the agreement.

Commissioner Elliott moved to authorize the Chairman to sign the Agreement between Carbon County and Energy Construction, Inc. to replace and install a new roof at the Medicine Bow Senior Center roof in the amount of \$26,500.00. Commissioner Paxton seconded and the motion carried unanimously.

**BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Leroy Graham, Buildings Manager – Courthouse  
Judge Jane Eakin and Laretta Sheller – Circuit Court  
Leroy Graham, Buildings Manager - Carbon Building, Building & Grounds

**WATERSHED SURVEY**

Commissioner Paxton dispersed a watershed and land survey provided by Arla Strasser of the Saratoga-Encampment-Rawlins Conservation District. He asked that the Board complete the surveys and return them tomorrow.

**RECESS**

There being no further business, Chairman Weickum recessed the meeting at 5:35 p.m., and declared the meeting will reconvene at 9:00 a.m. June 18, 2008.

**RECONVENE**

The meeting of the Board of Carbon County Commissioners reconvened at 9:00 a.m. Wednesday, June 18, 2008 at the County Courthouse, Rawlins Wyoming. Attending the meeting were Chairman Terry Weickum; Vice Chairman Jerry Paxton and Commissioner James Elliott; County Clerk Gwynn Rothenberger; and County Treasurer Cindy Baldwin.

Chairman Weickum called the meeting to order at 9:02 a.m.

**BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Jerry Colson and Mike Morris – Sheriff, Jail, Radio Tech  
Harold Newbrough – Emergency Management  
Sue Bartlett – Public Health  
Karen Larsen – GIS

**RECESS**

Chairman Weickum recessed at 10:59 a.m. and reconvened at 11:15 a.m. Commissioner Elliott left the meeting at 10:59 a.m. and returned at 11:36 a.m.

**BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Paul Zamora – Coroner  
Anna Helm, Ray Barkhurst, Dave DeLancey, and John Cowdin – Fair Board

**RECESS**

Chairman Weickum recessed for lunch at 12:15 a.m. and reconvened at 1:30 p.m.

**BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Cindy Baldwin – Treasurer  
Dwight France – Carbon County Fire  
Gwynn Rothenberger – Commissioners, Administration, Reserves

**RECESS**

Chairman Weickum recessed at 3:30 p.m. and reconvened at 3:39 p.m.

**BUDGET PRESENTATIONS**

The following departments presented budget requests for the 2008-2009 fiscal year:

Gwynn Rothenberger – Clerk, Elections, Grants  
Matt Webster – Information Technology

**ADJOURNMENT**

There being no further business, Chairman Weickum adjourned the meeting at 4:40 p.m.

-s- Gwynn G. Rothenberger, Carbon County Clerk

Approved this 1st day of July 2008

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman