

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 8, 2008
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCCC) commenced Tuesday, January 8, 2008 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Commissioners Terry Weickum, and Jerry Paxton; County Clerk Gwynn Rothenberger; County Attorney Cindy DeLancey; County Treasurer Cindy Baldwin; and Deputy Clerk Kathy Turner.

Acting Chairman Terry Weickum, called the meeting to order at 9:06 a.m.

VOUCHERS

The following vouchers were presented and approved for payment:

A & B SURPLUS	UNIFORM SUPPLIES	461.00
ACTION DRAIN SERVICE	PLUMBING SERVICES	593.94
ADAMSON POLICE PRODUCTS	SUPPLIES	100.00
ALSCO, AMERICAN LINEN	SUPPLIES	89.21
AMERICAN LEGAL PUBLISHING	ROBERT'S RULES OF ORDER	64.95
AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP	328.00
AMERIGAS	GAS SERVICE	75.00
ASCO SERVICES INC.	REPAIRS	270.00
BARTLETT, SUE RN	MILEAGE	152.26
BI-RITE PHARMACY	JAIL RX/SUPPLIES	3,593.41
BOUGERE, LIBBY	FACILITATOR FEES	240.00
BRESNAN COMMUNICATIONS	TV/INTERNET	707.28
BUILD RITE LUMBER SUPPLY	SUPPLIES	402.33
BUSEY, SHARALEE	MILEAGE	309.64
C & B SAND & GRAVEL	GRAVEL	850.35
C N A SURETY	NOTARIES	100.00
CAPITOL COMMUNICATIONS	TELEPHONE	716.09
CARBON COUNTY BAR ASSOCIATION	BAR DUES	100.00
CARBON COUNTY CHAMBER	MEMBERSHIP	260.00
CARBON COUNTY SENIOR SERVICES	3RD QTR MATCHING FUNDS	57,500.00
CARBON COUNTY TV & ELECTRONICS	SUPPLIES	5.00
CARBON POWER & LIGHT	ELECTRICAL SERVICE	481.35
CARROT-TOP INDUSTRIES	FLAGS	258.02
CBM FOOD SERVICE	JAIL FOOD	6,487.25
CDW GOVERNMENT, INC.	SCANNER	1,826.70
CENTURYTEL	PHONE SERVICE	155.09
CESKO, DAVID MD	MEDICAL SERVICES	850.00
CHEMSEARCH	SUPPLIES	91.47
COLONIAL FLAG	SUPPLIES	228.00
COMPUTER SOFTWARE ASSOCIATES	SCANNER/COMPUTER/SUPPORT	4,298.00
CONOCOPHILLIPS	FUEL	341.33
CORPORATE EXPRESS	SUPPLIES	1,008.30
CSK AUTO, INC.	PARTS/SUPPLIES	151.13
CYR, NANCY	MILEAGE	28.84
DAILY TIMES	ADVERTISING	1,367.98
DALLIN MOTORS INC	VEHICLE REPAIRS	409.65
DEHERRERA & BACH LAW	LEGAL SERVICES	5,541.62
DELL COMPUTERS	GIS COMPUTER	1,801.30
DUBOIS TELEPHONE EXCCHANGE	PHONE SERVICE	138.98
EAGLE UNIFORM SUPPLY	SUPPLIES	205.42
ELK MOUNTAIN CONOCO	FUEL	6.27
ELK MOUNTAIN TOWING	VEHICLE TOW	200.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	2,000.00
ERICKSON & ROBERTS	LEGAL SERVICES	5,535.72
ESRI	MAINTENANCE & SUPPORT	1,795.00
FARMER BROTHERS COFFEE	SUPPLIES	285.16
GALLS INCORPORATED	SUPPLIES/LIGHT MODULES LIGHTBAR	2,218.04
GASES PLUS	SUPPLIES	532.08
GCR ELECTRONICS, LLC	CHALK MT RENTAL	450.00

GOSVENOR, MAXINE	MILEAGE	22.54
GRAPHIC SPORTS	SUPPLIES/DIRECTORIES	1,787.80
HAGOOD, VICKI	MILEAGE	157.78
HANNA, TOWN OF	WATER & SEWER	76.00
HASCO INDUSTRIAL SUPPLY	CULVERTS FOR NEW FIRE BARN	1,112.58
HAYS, STEPHEN DDS	DENTAL SERVICES	150.00
HERTER, JACQUES PHD	PSYCHOLOGICAL SERVICES	900.00
HIGH PLAINS POWER	ELECTRICAL SERVICE	331.99
HIGH PLAINS VISION CENTER	VISION SERVICES	515.00
HILLCREST SPRING WATER	SUPPLIES	128.00
HILLTOP CONOCO	FUEL	48.50
HILLTOP LUBE	VEHICLE MAINTENANCE	68.50
HOWARD SUPPLY COMPANY	TIRE CHAINS	662.59
HYLAND ENTERPRISES, INC.	WELDING & SUPPLIES	101.09
J H KASPAR OIL COMPANY	FUEL	5,896.38
JACKALOPE PRINTING	SUPPLIES	462.67
JUVE, JANE H	LEGAL SERVICES	6,790.92
KAR KRAFT INC	VEHICLE REPAIRS	470.02
KAR PRODUCTS	PARTS	346.89
KILBURN TIRE COMPANY	TIRE CHAINS/TIRES/PARTS/SUPPLIES	2,829.90
KNAPP SUPPLY & EQUIP	SUPPLIES	56.27
KROGER - KING SOOPER	SUPPLIES	136.26
L & L ELECTRIC	ELECTRICAL WORK	191.48
LAWSON PRODUCTS INC	SUPPLIES	293.19
LONG BUILDING TECHNOLOGIES	REPAIRS/WY INSPECT/HVAC AGREEMT	17,235.10
LOVE AND LOGIC INSTITUTION	PARENT TRAINING MATERIAL	395.00
MATCO TOOLS	TOOLS	33.35
MCKEE MEDICAL CENTER	MEDICAL SERVICES	420.50
MEDICINE BOW, TOWN OF	WATER & SEWER	53.00
MEMORIAL HOSPITAL	MEDICAL SERVICES	9,298.90
MIDKIFF, DAVID	RENT	350.00
MIKESELL, CECELIA	REIMBURSEMENT	11.64
MOELLER, MARIE	CLEANING SERVICES	135.00
MOORE MEDICAL CORP.	SUPPLIES	428.25
MPM CORP / EVERGREEN	GARBAGE SERVICE	85.00
MURANE & BOSTWICK	LEGAL SERVICES	442.96
NEW DAWN TECHNOLOGIES	JUSTWARE UPGRADE/SUPPORT	3,192.00
NURSING MANAGEMENT	SUBSCRIPTION RENEWAL	249.96
OFFICE DEPOT	SUPPLIES	740.08
P M P C ENGINEERING	PROJECT STATUS REPORTS	20,159.20
PAGE ONE	PAGER SERVICES	275.72
PAMIDA INC	RX/SUPPLIES	15.96
PAXTON, JERRY	MILEAGE	170.20
PERKINS OIL COMPANY	FUEL	1,809.36
PERUE PRINTING	SUPPLIES	193.00
PHILLIPS 66	FUEL	541.70
PITNEY BOWES INC	RENTAL CHARGES/SUPPLIES	456.44
PLAINSMAN PRINTING & SUPPLY	SUPPLIES	227.87
PLATTE VALLEY RANCH	UNIFORM SUPPLIES	2,490.80
PRAIRIE DOG ELECTRIC	REPAIRS	215.00
PRO-CHEM INDUSTRIAL	SUPPLIES	168.80
PROJECT PREVENTION	WAGES/PHONE/SUPPLIES	1,705.30
PUBLIC SAFETY CENTER	SUPPLIES	2,332.84
QUESTAR GAS	GAS SERVICE	200.97
QUILL CORPORATION	PRINTER	731.82
QWEST	PHONE SERVICES	430.89
QWEST-DENVER	PHONE SERVICE	168.27
RAWLINS AUTOMOTIVE	PARTS/TOW STRAP	1,256.34
RAWLINS EYE CARE	VISION SERVICES	195.00
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHER SERVICE	210.00
RAWLINS, CITY OF	WATER & SEWER	683.20
REDWOOD BIOTECH	SUPPLIES	175.75
RELIABLE	SHREDDER/SUPPLIES	1,123.88
RESERVE ACCOUNT	POSTAGE	5,000.00
RICHARDSON, JILL	POSTAGE & SUPPLIES	46.90
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	4,038.14
ROSS' AUTOMOTIVE SERVICE	BATTERY/VEHICLE REPAIRS	479.74

ROSS, CHELCIE	CONTRACT LABOR/SERVICES	327.50
RYAN ELECTRONICS INC	PAGERS	1,640.00
SARATOGA AUTO PARTS,	PARTS/SUPPLIES	80.54
SARATOGA SUN	ADVERTISING	217.00
SHELL FLEET PLUS	FUEL	297.49
SHEPARD'S	ANTIFREEZE/FUEL	984.89
SHIVELY HARDWARE	SUPPLIES	22.77
SMITH, SUSAN	MILEAGE	10.12
SOURCE GAS	GAS SERVICE	5,298.58
SRIDHARAN, P V MD	MEDICAL SERVICE	176.50
STAN'S QUIK LUBE	VEHICLE MAINTENANCE	39.44
STINGER SYSTEMS	SUPPLIES	95.00
STROM, CALVIN	RANGE BEEF SYMPOSIUM	120.00
SUPER 8 MOTEL-CASPER	ROOM FOR TRAINING	490.00
TAYLOR AUTO REPAIR	VEHICLE REPAIRS	981.29
TERMINIX	PEST CONTROL	225.00
TREVATHAN, SABRINA R	TRANSCRIPTS	665.20
TRIBCSP.COM	E-MAIL ACCOUNT	2.00
TRUE VALUE OF RAWLINS	SUPPLIES	1,071.64
TYLER TECHNOLOGIES	COURT NETWORK SYSTEM	13,986.00
U S POSTMASTER	BOX RENTAL	82.00
ULTRAMAX	SUPPLIES	595.00
UNION TELEPHONE COMPANY	CELL PHONE SERVICE	814.58
VALLEY FOOD & LIQUOR	SUPPLIES	51.67
VALLEY OIL COMPANY	FUEL	2,709.36
VAN'S WHOLESALE	SUPPLIES	400.46
VERIZON WIRELESS	CELL PHONE SERVICES	441.87
VISIONARY COMMUNICATIONS	DIALUP/TURBO MONTHLY	93.65
WAGON CIRCLE FAMILY	MEDICAL SERVICES	102.00
WEST PAYMENT CENTER	SEARCH & SEIZURE/INFO/CD ROM'S	1,400.22
WHITE, JAKE G.	PLUMBING REPAIRS	60.00
WLC ENGINEERING	COUNTY LAND USE PLAN	8,989.52
WY DEPARTMENT OF HEALTH	6TH QTR PAYROLL	36,598.85
WY MACHINERY COMPANY	PARTS	5,837.87
WY STATIONERY	PRINTER/SUPPLIE	2,115.94
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	185.36
WYOMING LIFE FLIGHT	LIFE FLIGHT MEMBERSHIPS	960.00
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICE	740.47
	GRAND TOTAL	296,631.12

CLERK

Minutes

Commissioner Paxton moved to approve the minutes of the December 18, 2007 Commissioners meeting as presented. Commissioner Weickum seconded and the motion carried unanimously.

Bonds

Commissioner Paxton moved to approve a \$5,000.00 bond for Sheryl R. Snider, Carbon County Assessor. Commissioner Weickum seconded and the motion carried unanimously.

Regional Emergency Medical Services Joint Powers Board

Clerk Rothenberger presented a resolution drafted by Attorney Cindy DeLancey in support of a Regional Joint Powers Board for the purpose of emergency medical services for eastern Carbon County and parts of Sweetwater County.

Commissioner Paxton moved to approve Resolution No. 2008-01, a Resolution of the Board of County Commissioners of Carbon County, Wyoming in support of a Regional Joint Powers Board for the Purpose of Emergency Medical Services. Commissioner Weickum seconded and the motion carried unanimously.

RESOLUTION NO. 2008 - 01

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS

OF CARBON COUNTY, WYOMING IN SUPPORT OF A REGIONAL JOINT POWERS BOARD FOR THE PURPOSE OF EMERGENCY MEDICAL SERVICES

WHEREAS, the Board of County Commissioners recognizes that Emergency Medical Services play a vital role in saving lives and protecting the health and welfare of Carbon County's citizens and the traveling public by providing necessary pre-hospital emergency medical care; and

WHEREAS, building and maintaining a strong regional Emergency Medical Service infrastructure is critical to the health of all citizens; and

WHEREAS, a coordinated Emergency Medical Service system across the region could reduce death and disability due to medical emergencies; and

WHEREAS, citizens should have access to a rapid emergency medical services system that is ready to provide life saving care and protection for persons 24 hours a day, 7 days a week; and

WHEREAS, citizens benefit daily from knowledgeable, skilled, dedicated, and trained individuals; and

WHEREAS, the Board of County Commissioners supports the concept of a regional Joint Powers Board for the purpose of emergency medical services.

NOW, THEREFORE BE IT RESOLVED THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING that The Board of County Commissioners of Carbon County, Wyoming support being a member of a Joint Powers Board agreement that will promote regional emergency medical services.

PASSED, APPROVED AND ADOPTED this 8th day of January, 2008.

Board of County Commissioners,
Carbon County, Wyoming

-s- Terry Weickum

-s- Jerry Paxton

Attest:

-s- Gwynn G. Rothenberger, Carbon County Clerk

Disclosure Statements

Disclosure statements were presented declaring personal investments and accounts held by various county officials.

Commissioner Paxton moved to accept the disclosure statements for Commissioners Terry Weickum and Jerry Paxton, Treasurer Cindy Baldwin, Deputy Treasurer Joy Hannum, and Clerk Gwynn Rothenberger. Commissioner Weickum seconded and the motion carried unanimously.

Jeffrey Center

Clerk Rothenberger provided an update on the Jeffrey Center pole project and stated the contractors have been paid and the county has been reimbursed. She added the project should be complete after a final piece of conduit is removed from the ground once the ground thaws.

Carbon County Salary Publication

Commissioner Paxton moved to approve advertising the Publication of Gross Salaries for Carbon County Full-Time Employees. Commissioner Weickum seconded and the motion carried unanimously.

Carbon County Mercantile Grant Amendment

Clerk Rothenberger presented an amendment to the Wyoming Business Council grant agreement for the Carbon Mercantile extending the grant through 2008 allowing sufficient time to remodel

the storefront. She stated that Attorney DeLancey has reviewed the amendment and recommends approval.

Commissioner Paxton moved to approve Amendment Number Two to the Grant Agreement Between the Wyoming Business Council and Carbon County for the Carbon Mercantile extending the term of the agreement until December 31, 2008. Commissioner Weickum seconded and the motion carried unanimously.

Carbon County Higher Education Center Grant Amendment

Clerk Rothenberger presented an amendment to the Wyoming Business Council grant for the Carbon County Board of Cooperative Higher Education Services extending the grant through June 20, 2008. She stated that Attorney DeLancey has reviewed the amendment and recommends approval.

Commissioner Paxton moved to approve Amendment Number One to the Grant Agreement Between the Wyoming Business Council, Division of Investment Ready Communities and Carbon County for the Carbon County Board of Cooperative Higher Education Services extending the term of the agreement until June 20, 2008. Commissioner Weickum seconded and the motion carried unanimously.

Surplus Equipment

Clerk Rothenberger requested authorization to dispose of one Fujitsu Duplex Scanner in the Clerk's Office. She added she will try to donate it to someone before disposing of it.

Commissioner Paxton moved to authorize the Clerk's Office to dispose of one Fujitsu Duplex Scanner Serial Number 601042. Commissioner Weickum seconded and the motion carried unanimously.

Monthly Receipts

Commissioner Paxton moved to approve Clerk's Office Statement of Fees for December 2007 in the amount of \$21,357.25. Commissioner Weickum seconded and the motion carried unanimously.

State Funds Support Letters

Attorney DeLancey advised she was contacted by Mike Hill of DKRW who requested letters of support be written by the BOCCC to State officials requesting the approval of approximately \$10 million in funding for road infrastructure improvements to County Road No. 3 from Interstate 80 to DKRW project site. She presented letters for the Board's approval.

Commissioner Paxton moved to approve the letters as presented to Governor Freudenthal, Chairman Phil Nicholas, and Chairman Frank Philp in support of the \$10 million in state funds for County Road No. 3. Commissioner Weickum seconded and the motion carried unanimously.

Agenda Amendment

Commissioner Paxton moved to amend today's agenda to add the Jeffrey Center and PMPC at 11:30 a.m. to discuss the Jeffrey Center drainage system. Commissioner Weickum seconded and the motion carried unanimously.

Noyes Clinic Roof

Clerk Rothenberger advised Leroy Graham was recently contacted by Broken Arrow Construction, the contractor who replaced the roof at the Noyes Clinic. The contractor would like partial payment as they have completed this project except for a ridge cap. She stated that they have been paid half with the other half due upon completion.

Commissioner Paxton moved to pay one half of the remaining funds due to Broken Arrow Construction for work done to the roof at the Noyes Clinic. Commissioner Weickum seconded and the motion carried unanimously.

Four Wheeler

Clerk Rothenberger advised Leroy Graham would like to purchase a four wheeler with a snow plow for snow removal for the Courthouse. She stated he has received three estimates and recommends the low proposal from Lund Artic Cat in the amount of \$5,770.00, including a winch, plow, and plow installation labor. She further stated that while this was not budgeted, she will find available funds in the administration budget as this is becoming more of an issue with the excessive snow this year.

Commissioner Paxton moved to authorize the expenditure of \$5,770.00 to Lund Artic Cat for a four wheeler and installation of a snow plow for use by Carbon County Building Manager, Leroy Graham. Commissioner Weickum seconded and the motion carried unanimously.

Democratic Central Committee

Clerk Rothenberger advised she received the Democratic Central Committee list of three candidates chosen to fill the vacated County Commissioner position of Artlin Zeiger. The three names in no particular order are James E. Elliott, Jr., Linda Fleming and Judy Vasey.

Commissioner Paxton moved to approve the acceptance of the Democratic Central Committee list naming James E. Elliott, Jr., Linda Fleming and Judy Vasey. Commissioner Weickum seconded and the motion carried unanimously.

Planning & Zoning Commission

Clerk Rothenberger reported only one application was received for the vacant Planning & Zoning Commission seat. The application was from Bobbie Wagner who was previously interviewed by the Board. Clerk Rothenberger asked if she would like to make an appointment or if she should re-advertise for the position. The Board directed the Clerk's Office to re-advertise the opening.

Fire Protection

Clerk Rothenberger reminded the Board they previously discussed having her schedule a meeting with the Rawlins City Council regarding fire protection. After a discussion, the BOCCC asked that a meeting be scheduled. Commissioner Paxton asked for some ground rules such as written comments be taken before the meeting with no public comment during the meeting.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

County Treasurer Cindy Baldwin presented a resolution for calendar year 2008 for investments.

Commissioner Paxton moved to approve Resolution 2008-02, Investment Policy required by Wyoming State Statue 9-4-831. Commissioner Weickum seconded and the motion carried unanimously.

**RESOLUTION
NO. 2008-02
CARBON COUNTY
INVESTMENT POLICY**

WHEREAS, W.S. §9-4-831(h) mandates every political subdivision adopt “a statement of investment policy”; and

WHEREAS, CARBON COUNTY desires to adopt an investment policy at least as restrictive with respect to the types of investment as authorized by W.S. §9-4-831(a);

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF CARBON COUNTY, WYOMING:

- (a) The CARBON COUNTY financial accounting procedures are divided among the County Commissioners, the County Clerk and the County Treasurer. The County Clerk is designated as budget officer (*W.S. §16-4-102(a)(iv)*); the County Treasurer is in charge of the county treasury (*W.S. §18-3-804*). Warrants for payment from the treasury must be authorized by the Board of County Commissioners (*W.S. §§18-3-504 and 18-3-805*);
- (b) It shall be the policy of the Carbon County Treasurer to invest public funds in a manner which will provide the highest investment return with the maximum security, and conforming to all federal, state, and local laws and regulations governing the investment of public funds;
 - (1) To the extent possible, the Carbon County Treasurer will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Carbon County Treasurer will not directly invest in securities maturing more than one (1) year from the date of purchase.
 - (2) Funds in excess of cash flow requirements may be invested in securities maturing not more than two (2) years, if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds.
- (c) Any person affecting an investment transaction on behalf of CARBON COUNTY, or offering investment advice, shall sign a statement indicating he or she has read this policy and agrees to abide by this policy and by applicable federal, state, and local laws with respect to the advice given and transactions undertaken on behalf of the County.
- (d) The Carbon County Treasurer shall be, and is hereby authorized to make such statutory investments, at his or her discretion, as will conform to this policy which shall be deemed at least as restrictive as the types of investments authorized by W.S. §9-4-831(a).
 - (1) The County shall diversify its instruments by security type and institution. With the exception of U.S. Treasury securities, certificates of deposits, and authorized pool, no more than twenty-five percent (25%) of the County’s total investment portfolio will be invested in a single security type.
 - (2) To provide assurance that the County will be able to continue financial operations without interruption and dependent upon interest rates, satisfaction with services, the County will generally attempt to utilize at least two financial institutions as depositories.
- (e) The Treasurer is charged with the responsibility of providing a monthly financial report, to include investment activity and returns, in the County’s Financial Report.
- (f) This policy shall be effective through the calendar year 2008.

WHEREFORE, be it resolved that the Board of County Commissioners adopts the aforementioned policy and this policy shall be reviewed on an annual basis.

ADOPTED this 8th day of January, 2008.

BOARD OF COUNTY COMMISSIONERS
-s- Terry Weickum, (Acting Chairman)
-s- Jerry Paxton

ATTEST:

-s- Gwynn Rothenberger, County Clerk

Commissioner Paxton moved to accept the Investment Policy Compliance Letters between Carbon County and Bank of Commerce, Bank of the West, Edward Jones and Multi-Bank Securities. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Paxton moved to approve the Applications of Deposit of Public Funds for 2008 from Bank of the West and Bank of Commerce. Commissioner Weickum seconded and the motion carried unanimously.

Treasurer Baldwin advised she has received \$304,486.35 Forest Reserve funds, \$626.17 less than last year.

Assessor

Chief Deputy Assessor Cheryl Ross presented several rebates and abates for the Board's approval.

Sheriff

Sheriff Colson distributed and discussed the Annual Jail Report for calendar year 2007 and the plans for 2008. Sheriff Colson also provided an update on juveniles and stated \$51,000.00 has been spent to date for housing, and the county has had eight juveniles so far in 2008. He stated many of the juvenile issues appear to be gang related. Attorney DeLancey stated Captain Fowler is working with the Carbon County Counseling Center and other entities on substance abuse evaluations for juveniles.

Road & Bridge

Area Work

Bill Nation distributed the Road & Bridge Report dated January 8, 2008. He advised snow removal continues throughout the county as needed. In each of the five areas in Carbon County blade operators continue to clear school bus routes, mail routes, and rural roads on a daily basis. He stated they average 65-100 miles in each area and the priorities are school bus routes, then mail routes, followed by all other winter rural routes including ranches and subdivisions. Mr. Nation stated they have also cleared private roads on an emergency basis, cleared snow for the county jail, hospital, some city/town streets, and railroad areas.

Commissioner Paxton stated Bill Ellis phoned him complimenting the department and Phil Cook for his work in the Medicine Bow area.

Caterpillar Financial

Mr. Nation asked for signatures on duplicate lease documents for one backhoe in the amount of \$94,000.00 and three motor graders in the amount of \$231,000.00 that were approved at a previous meeting, as the original documents were lost going back to Caterpillar Financial.

County Roads No. 1 and No. 3

Mr. Nation provided an update on County Roads No. 1 and No. 3. He advised Tim Stamp from DKRW will discuss the south end of County Road No. 3, realignment and bridges. Mr. Stamp stated the construction is scheduled for fall of 2008 with some sight work and the completion date of the facility has been pushed back eight months to one year. Mr. Stamp further stated the project should be fully operational in 2013.

Mr. Nation provided an update on the Road & Bridge Office, Rawlins West Sewer Expansion and Rawlins Airport.

Fire Department

Larry Trapp provided a list of old radio equipment. He stated Greg Ryan from Ryan Electronics would like to take the equipment to see if any parts can be salvaged for county use then dispose of the rest.

Commissioner Paxton moved to allow Greg Ryan to take the General Electric radio equipment, serial numbers 115235, 925134, 9434523, 9434511, QA231A, 4381663, 4381661, 9293379, 4366296-D, 115233, 2421010, 2421012, 9236677-S, 9434514, 9434522, 9293368, 92336695, and 9293381 to be reviewed for the usefulness of the parts then dispose of the remaining equipment. Commissioner Weickum seconded and the motion carried unanimously.

Mr. Trapp provided an update on Carbon County Fire Department equipment and calls and advised the Medicine Bow equipment is critical. Commissioner Weickum asked how the new Rawlins building is going and Mr. Trapp stated the foundation is completed. He further stated

the contract will go into default if not completed by February 25, 2008.

SARATOGA LION CLUBS

Commissioner Paxton moved to allow the Saratoga Lions Club to hold a Calcutta February 15, 16, and 17, 2008 during the annual Donald Erickson Memorial Chariot Races. Commissioner Weickum seconded and the motion carried unanimously

PROJECT PREVENTION

Theresa Pacheco of Project Prevention introduced Marilyn Vercimak, Dave Dingman, Sally Patton and Patty Hays. Ms. Vercimak of Carbon County School District #1 discussed bullying and stated they have formed a committee for safe communities, safe schools and safe homes. She stated the group has been awarded a grant from the State to bring about partnerships in communities. She added the State is writing a grant for mental health services to pilot in two communities, one being in Rawlins. The grant totals \$150,000.00 for mental health services for children. She stated they have written another grant to hire an individual to teach kids how to deal with bullying. She further stated a website will be available with all the resources available in Carbon County sometime in January.

Attorney DeLancey stated she is part of this committee and would like to see a Commissioner join to help identify issues and resources for juvenile crisis. Commissioner Paxton volunteered to serve on this committee.

Ms. Vercimak discussed We Tip, an anonymous tip line used for taking tips about crimes, bullying, graffiti, and property destruction. She stated the county or each city and town could join this for approximately \$1,500.00 per month. Commissioner Weickum stated he would like to check with law enforcement to see what is currently in place.

Ms. Pacheco distributed and discussed the Prevention Block Grant Quarterly Report FY 2008.

BOARD INTERVIEWS & APPOINTMENTS

Carbon County Economic Development Corporation

Tim Stamp was interviewed for consideration of appointment to the Carbon County Economic Development Corporation.

Commissioner Paxton moved to appoint Tim Stamp to the Carbon County Economic Development Corporation for a three-year term expiring December 2010. Commissioner Weickum seconded and the motion carried unanimously.

Fair Board

Dan Massey and Ray Barkhurst were interviewed for consideration of appointment and reappointment to the Fair Board.

Commissioner Paxton moved to reappoint Ray Barkhurst to the Fair Board for a five-year term expiring February 2013. Commissioner Weickum seconded and the motion carried unanimously.

Public Library Board

Patricia Hays was interviewed for consideration of appointment to the Public Library Board.

Commissioner Paxton moved to appoint Patricia Hays to the Public Library Board for a three-year unexpired term expiring July 2008. Commissioner Weickum seconded and the motion carried unanimously.

Old Penitentiary Joint Powers Board

Clerk Rothenberger reported David Michie, III was unable to appear for an interview for consideration of appointment to the Old Penitentiary Joint Powers Board but that he was the only applicant received and this position has been advertised for several months with no interest.

Commissioner Paxton moved to appoint David Michie, III to the Old Penitentiary Joint Powers Board for a three-year term expiring May 2010. Commissioner Weickum seconded and the motion carried unanimously.

Little Snake River Valley Airport Board

Clerk Rothenberger stated W. John Clark submitted an application for reappointment to the Little Snake River Valley Airport Board and advised he would like to serve only until he finds a replacement.

Commissioner Paxton moved to reappoint W. John Clark to the Little Snake River Valley Airport Board for a five-year term expiring January 2013. Commissioner Weickum seconded and the motion carried unanimously.

JEFFREY CENTER

Alice Garvin of the Jeffrey Center Board advised PMPC has evaluated the drainage system problem at the Jeffrey Center and has proposed three solutions to the problems found. Gary Steele of PMPC distributed a summary of recommendations including the three proposed solutions; trench and drain for \$450,000.00, electro-osmotic pulse for \$100,000.00 and chemical injection for \$70,000.00. Mr. Steele noted that none of these costs include engineering fees of \$35,000.00. He added that while the trench and drain would solve the building's issues forever, the company that does the chemical injection option offered to perform a trial injection on the building for \$2,725.00. Mr. Steele recommends trying the injection and if successful, this could be performed on all problem areas with a two-year product warranty.

Ms. Garvin stated the Jeffrey Center Board would like to try the chemical injection. Commissioner Paxton requested Mr. Steele obtain references from building occupants who have had this chemical injection performed to help determine its sustainability. Leroy Graham, County Building Manager, stated the chemical injection option seems to be the way to go and recommended the trial. Mr. Steele stated he would proceed with the trial chemical injection and obtain the references requested.

TREASURER

Commissioner Paxton moved to approve the Application for Deposit of Public Funds and Investment Policy Compliance Letter for Rawlins National Bank. Commissioner Weickum seconded and the motion carried unanimously.

LUNCH

Commissioner Weickum recessed for lunch at 12:05 p.m. and reconvened at 1:30 p.m.

PLANNING & DEVELOPMENT

Public Hearing Case File No. 07-23

Commissioner Weickum opened a public hearing at 1:30 p.m. to hear Planning & Zoning Case File No. 07-23.

Lou Kline, Kristy Rowan and Will Speer presented the following Case File:

Case File No. 07-23 Orchard Ranches - Robert & Gladine Orchard: Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-510) on approximately 510 acres. Density being one (1) single family dwelling unit and associated structures allowed on approximately 510 acres. The RRA Zone allows residential and agricultural activities.

Mr. Kline stated the Planning and Zoning Commission staff recommends approval.

Steve Adams stated he recommended approval.

There being no further public comments, Commissioner Weickum closed the public hearing at 1:42 p.m.

Commission Paxton moved to approve Planning & Zoning Case File No. 07-23 Orchard Ranches – Robert & Gladine Orchards’ request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-510) on approximately 510 acres with the conditions outlined in Exhibit A as read. Commissioner Weickum seconded, and the motion carried unanimously.

Commissioner Paxton moved to approve Resolution No. 2008-03, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning Commission, regarding Planning & Zoning Case File No. 07-23. Commissioner Weickum seconded and the motion carried unanimously.

Resolution No. 2008 - 03

A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission

WHEREAS, pursuant to Wyo. Stat.§18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on December 4, 2007, which said hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at said public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said hearing; and

WHEREAS, at the conclusion of said public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Commissioners to adopt this amendment to the Carbon County Zoning Resolution of 2003 for Carbon County, Wyoming; and

WHEREAS, the Carbon County Commissioners, pursuant to Wyo. Stat.§18-5-202(c) and after receipt of said certified recommendation for approval of this amendment to the Carbon County Zoning Resolution of 2003, advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on January 8, 2008; and

WHEREAS, at said public hearing, the Carbon County Commissioners provided the opportunity for the public to comment and for the Carbon County Commissioners to consider any comments which were made on the proposed amendments; and

WHEREAS, the Carbon County Commissioners in considering the said amendment have also reviewed and considered the Carbon County Land Use Plan of 1998; and

WHEREAS, the Carbon County Commissioners have determined that the proposed amendment is in conformity with the Carbon County Land Use Plan of 1998 and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Commissioners, by majority vote, the Carbon County Commissioners moved to approve the following amendment(s) to the Carbon County Zoning Resolution of 2003.

(1) Case File #07-23 – Orchard Ranches: Robert & Gladine Orchard: Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture

(RRA-510) on approximately 510 acres. The RRA Zone allows residential and agricultural activities. The subject property is located north on HWY 70 – 1 mile east of Baggs.

Legal Description: A tract of land located in portions of Sections 3, 9, 10, T12N, R91W, 6th P.M., Carbon County, Wyoming.

Tax Assessment Notice – Legal:

A tract of land located in the SE1/4SW1/4; SW1/4SE1/4 (Less 7.1 acres); E1/2SW1/4SW1/4, Section 3, T12N, R91W; W1/2NE1/4; E1/2NW1/4; NE1/4SW1/4; NW1/4SE1/4, Section 10, T12N, R91W – Net 332.9 acres more or less. W1/2SW1/4SW1/4, Section 3, T12N, R91W all north of HWY R/W in NE1/4 (Less 16.03 acres); Section 9, T12N, R91W – NW1/4NW1/4; North 412.9’ of SW1/4NW1/4; Parcel Cont. 7.1 acres in S1/2NE1/4NE1/4, Section 10, T12N, R91W – Net 176.48 acres more or less, encompassing approximately 510+- acres.

Warranty Deed – Legal:

T12N, R91W, 6th P.M., Carbon County, Wyoming:

Section 3: W1/2 SW1/4 SW1/4, E1/2 SW1/4 SW1/4, SE1/4 SW1/4, SW1/4 SE1/4

Section 9: All north of HW RW in NE1/4 except 16.03 acres described in Book 575 at p. 161

Section 10: 1-3/4 acres north of HW in NE1/4 SW1/4 and 21.3 acres south of HW in NE1/4SW1/4 and NW1/4SE1/4, NW1/4NW1/4 and North 412.9’ of SW1/4 NW1/4, W1/2 NE1/4, E1/2 NW1/4, NE1/4 SW1/4, NW1/4 SE1/4 less 23.05 acres.

Together with all water rights, ditches and ditch rights, reservoir and reservoir rights and all federal grazing privileges attached to or pertinent to the above described property.

SUBJECT, HOWEVER, to all easements, reservations, restrictions and claims of record or apparent upon the ground.

Pursuant to the recommendations of the Carbon County Planning and Zoning Commission: Density on the subject parcel shall not exceed one (1) single family dwelling unit and associated structures on approximately 510 acres (RRA-510).

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:

1. That the Carbon County Board of Commissioners, hereby adopt these amendment(s) as certified to them in writing by the Carbon County Planning and Zoning Commission.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, this 8th day of January, 2008.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Jerry D. Paxton
-s- Terry Weickum, Acting Chairman

Attest:

-s- Gwynn G. Rothenberger, Carbon County Clerk

Case File No. 07-24

Mr. Kline, Ms. Rowan and Mr. Speer presented the Certification of Recommended Action for Case File No. 07-24, Audrey Brokaw. Mr. Kline stated the request is for a Zone Change from Ranching, Agriculture, Mining (RAM) to Highway Commercial (C-2) on approximately 2.93 acres.

Commissioner Paxton moved to schedule a public hearing for February 5, 2008 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming to hear Case File No. 07-24, Audrey Brokaw’s request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Highway Commercial (C-2) on approximately 2.93 acres. Commissioner Weickum seconded and the motion carried unanimously.

CLERK

Water Tender

Clerk Rothenberger advised she recently solicited proposals for the lease of the new water tender that will be obtained from Midwest Fire. She added the first payment of \$66,820.00 will be due upon delivery of the chassis to Midwest and the balance due upon delivery of the vehicle.

The total amount requested for the lease was \$156,646.00. Clerk Rothenberger recommended accepting the proposal with the lowest total of payments over the three-year term from Bank of the West in the amount of \$166,756.42. She added that she has verified there is no early payoff penalty and that payments will be made annually due in December.

Commissioner Paxton moved to approve the preparation of lease documents with the Bank of the West for a Kenworth T-300 water tender in the amount of \$166,756.42. Commissioner Weickum seconded and the motion carried unanimously.

Clerk Rothenberger advised she will be meeting with Larry Trapp soon to prepare bid packets for the acquisition of a new rescue truck.

PLANNING DEPARTMENT

Lou Kline presented an invoice from WLC, consultants hired to rewrite the Carbon County Land Use Plan, in the amount of \$8,989.52. He added this is the first of fifteen payments.

RECESS

Commissioner Weickum recessed at 1:50 p.m. and reconvened at 2:00 p.m.

DIXON AIRPORT UPDATE

Nick Tessitore of Airport Development Group (ADG) provided an update on the progress of work to the runway at the Dixon Airport. The final inspection was in November and the Federal Aviation Administration (FAA) and State noted that Three Forks had a couple of items to be fixed. According to Mr. Tessitore, all work to be performed by the contractors is complete. He explained the cost overrun due to oil content in the mix but stated this would be covered under grant funds he is currently securing. The total overage is approximately \$250,000.00.

Mr. Tessitore stated he has verbally confirmed with the FAA and State that grant funding is available and will be allotted to the county to cover most of the overages. He expects that the county could enter into an 80% state funded and 20% local match grant agreement with the State for \$150,000.00 and that approximately \$77,000.00 can be requested through an amendment of a current FAA grant. According to Mr. Tessitore, the county's portion of all matches to these grants will be approximately \$30,000.00. He stated the project costs total \$2.8 million not including the Three Forks portion.

Mr. Tessitore stated the required retainage has been withheld from past payments but now that the final inspection has been completed, he would like approval of the current Request for Reimbursement (RFR) to pay the contractor. He added that once he receives confirmation of the grant amendment and the new grant, these funds will cover this RFR. Clerk Rothenberger stated she would like to see a commitment from the FAA and State before the RFR and Change Orders are approved. Attorney DeLancey and Treasurer Baldwin agreed.

Clerk Rothenberger added the Board meets again on January 15, 2008 and if Mr. Tessitore could have an amendment letter for the FAA letter and a commitment from the State for the additional grant, the RFR and change orders could be approved at that meeting. Mr. Tessitore agreed to try to obtain these items for next week's meeting.

COMMISSIONER INTERVIEWS

Commissioner Weickum declared that the recent passing of Commissioner Artlin Zeiger has caused the process to begin to find his replacement. Commissioner Paxton asked Attorney DeLancey to explain the process of declaring a County Commissioner vacancy and replacing that person. Attorney DeLancey gave an overview of State Statute 18-3-524 and outlined the process of appointing a County Commissioner due to a vacancy. She clarified that if the Board appoints an individual, he/she will only serve through 2008 and someone would be elected to fill the unexpired term at the 2008 General Election.

Commissioner Weickum stated that the Democratic Party submitted three names per this statute to fill the vacancy. These individuals are Linda Fleming, Judy Vasey, and James E. Elliott, Jr. All three individuals were present and were interviewed by the Board.

Commissioner Paxton moved to appoint James E. Elliott, Jr. to the Board of Carbon County Commissioners to fill the vacancy for the remainder of 2008. Commissioner Weickum seconded and the motion carried unanimously.

RECESS

Commissioner Weickum recessed at 3:00 p.m. and reconvened at 3:29 p.m.

SWEARING IN

District Court Judge Waldrip swore in James E. Elliott, Jr. as Carbon County Commissioner and Mr. Elliott executed his oath of office.

CHAIRMAN APPOINTMENT

Commissioner Paxton moved to appoint Terry Weickum as Board of Carbon County Commissioners Chairman. Commissioner Elliott seconded and the motion carried unanimously.

Commissioner Elliott moved to appoint Jerry Paxton as Vice-Chairman of the Board of Carbon County Commissioners. Chairman Weickum seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Weickum adjourned the meeting at 3:34 p.m.

-s- Gwynn G. Rothenberger, Carbon County Clerk

Approved this 15th day of January 2008.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman