

**COMMISSIONER'S PROCEEDINGS
REGULAR MEETING
DECEMBER 1, 1998**

The Carbon County Board of Commissioners met at 9:00 a.m. in the Commissioner Meeting Room of the Courthouse, Rawlins, Wyoming. Commissioners Artlin Zeiger, Gary Graalman and Linda Fleming were present. Artlin Zeiger, Chairman.

VOUCHERS

The following vouchers were presented and approved for payment:

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| A T & T | Various | 902.78 |
| Abbott, Charlene | Extension | 152.01 |
| American Planning Association | Planning | 320.00 |
| Anderson Highway Signs | Road & Bridge | 195.93 |
| Atco International | Road & Bridge | 311.90 |
| Bach Supply | Road & Bridge | 29.50 |
| Bartlett, Sue RN | Grants/Public Health | 145.28 |
| Best Locking Systems | Building & Grounds | 365.00 |
| Bi-Rite Sporting Goods | Road & Bridge | 19.90 |
| Bob Barker Company | Jail | 253.19 |
| Bottom Line Personal | Extension | 69.00 |
| Bottom Line/Tomorrow | Extension | 29.95 |
| Brown, Estella | Grants | 48.07 |
| Build Rite Lumber & Supply | Carbon Building | 18.39 |
| Busey, Sharalee | Public Health | 36.79 |
| Butane Power & Equipment | Carbon Building | 69.00 |
| C & M Auto Parts | Road & Bridge | 46.49 |
| Carbon County Clinic | Jail | 79.50 |
| Carbon Power & Light | Radio Tech | 103.91 |
| Casper Contractors Supply, Incorporated | Road & Bridge | 136.00 |
| CenturyTel | Sheriff/Road & Bridge | 142.56 |
| Childbirth Graphics | Grants | 130.00 |
| Childrens Clinic, The | Grants | 74.00 |
| Clement Communications | Road & Bridge | 39.95 |
| Cloud Peak Terminix | Carbon Building | 35.00 |
| Colman Equipment | County Administration | 190.70 |
| Colorado Moisture Company | Building & Grounds | 147,066.00 |
| Commnet Cellular | Emergency Management | 53.04 |
| Communications Source | Emergency Management | 101.10 |
| Corporate Express | Various | 236.28 |
| Couch, Wayne MD | Grants | 587.00 |
| Crawford, Warren | Extension | 51.55 |
| Cruz, Sally | Public Health | 19.35 |
| CSM Continuing Education | Road & Bridge | 795.00 |
| D & K Sanitation | Various | 232.50 |
| Dana Commercial Credit | Sheriff | 10,982.00 |
| Day, Dave | Carbon Building | 3,150.00 |
| DEQ/Water Quality Division | Road & Bridge | 1,000.00 |
| Diabetes Self Management | Grants | 13.97 |
| Double Tree Logging | Road & Bridge | 500.00 |
| Drifter's Inn | Sheriff | 60.05 |
| Drive Train Industries | Road & Bridge | 148.53 |
| Eagle Uniform Supply | Carbon Building/Road & Bridge | 108.00 |
| Engstrom, J. DDS | Grants | 76.00 |
| ETR Associates | Grants | 78.10 |
| Fleming, Linda L. | Commissioners | 160.12 |
| Flying W Car Wash | Sheriff | 25.00 |
| Ford, Nell | Public Health | 27.14 |
| Frontier Pharmacy | Grants/Jail | 513.20 |
| Gall's | Sheriff | 162.85 |
| Golden Business Machines | Extension | 114.00 |
| Gosevner, Maxine | Public Health | 81.80 |
| Hettgar, Bridget M. RN | Public Health | 64.16 |
| Hidden Valley Sports | Sheriff | 49.00 |
| Hoffman, Hollice | Public Health | 35.19 |
| IBM Corporation | Clerk | 550.29 |
| J.H. Kaspar Oil Company | Road & Bridge | 872.54 |
| Jackalope Printing | Sheriff | 63.74 |
| Johnson Controls | Building & Grounds | 4,728.00 |
| Johnson, John R. | Grants | 61.00 |

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| Kar Kraft Incorporated | Sheriff | 713.66 |
| Kilburn Tire Company | Sheriff/Road & Bridge | 672.80 |
| KN Energy, Incorporated | Various | 3,602.77 |
| Koch Financial Corporation | Carbon Building | 17,193.95 |
| Laramie County 4-H Council | Extension | 61.50 |
| Lasco, Ronnie DC | Grants | 50.00 |
| Lucent Technologies | Radio Tech | 114.93 |
| Lunt, John MC | Grants | 470.00 |
| M H L Systems | Road & Bridge | 629.75 |
| McKee Medical Center | County Administration | 231.55 |
| Medical Arts Press | Public Health | 74.85 |
| Merit Reporting Group | County Administration | 248.00 |
| Microfilm Service Company | Clerk | 792.60 |
| Mita Financial Services | County Administration | 73.44 |
| Montgomery Kone Incorporated | Courthouse | 140.63 |
| Morris, Diane | Sheriff | 347.65 |
| MSR West, Incorporated | Grants | 210.00 |
| Neve's Uniforms | Sheriff | 217.40 |
| OfficeMax | Clerk/Elections | 111.42 |
| Pacific Power & Light | Various | 4,982.91 |
| Phillips Petroleum Company | Sheriff | 15.68 |
| Pickett, Thomas Y. & Company | Assessor | 2,500.00 |
| ProPub Incorporated | Clerk | 164.64 |
| Quality Landscape | Building & Grounds | 45.00 |
| Questar Gas | Senior Services | 84.86 |
| Quill Corporation | Public Health | 85.99 |
| Rawlins Automotive | Road & Bridge | 297.79 |
| Rawlins Diagnostic | Jail | 25.00 |
| Rawlins Glass | Jail | 400.00 |
| Rawlins, City of | Various | 319.12 |
| Re-Charge Plus | Clerk | 237.00 |
| Reynolds, Douglas A. | Extension | 49.50 |
| River Street Motors | Road & Bridge | 19.50 |
| Robidoux Brothers | Road & Bridge | 73.15 |
| Rostad Mortuary | Coroner | 695.00 |
| S E D Medical Laboratories | Road & Bridge | 110.00 |
| Saratoga Auto Parts, Incorporated | Road & Bridge | 675.09 |
| Saratoga Health Mart | Road & Bridge | 41.57 |
| Saratoga Sun | Commissioners/Extension | 40.00 |
| Scoggins, William E. | Grants | 78.00 |
| Seton | Clerk/Elections | 109.55 |
| Shepard's | Sheriff | 164.80 |
| Sheshunoff Information Service | Clerk | 290.95 |
| Shively Hardware | Road & Bridge | 43.87 |
| Smith, Susan | Public Health | 25.53 |
| SmithKline Beecham Pharmaceuticals | Public Health | 320.40 |
| Star Construction | Road & Bridge | 1,425.00 |
| Summit Medical Supplies | Public Health | 31.56 |
| T & T Plumbing & Service | Carbon Building/Senior Services | 266.00 |
| TCI Cablevision of Wyoming | Sheriff | 28.38 |
| Terry's Towing Service | Sheriff | 555.00 |
| Texaco Refining & Marketing | Sheriff | 181.04 |
| True Value of Rawlins | Carbon Building/Road & Bridge | 149.68 |
| U S West Communications | Various | 595.94 |
| Union Telephone Company | Public Health/Fire Department | 257.62 |
| Viking Office Products | Various | 1,269.14 |
| Wilson, Ruth D. | Extension | 46.83 |
| Wyoming Department of Transportation | Grants | 75.11 |
| Wyoming Diesel Service | Road & Bridge | 25.50 |
| Wyoming Law Enforcement Academy | Sheriff | 15.00 |
| Wyoming Royalties Incorporated | Treasurer | 10,000.00 |
| Wyoming State Penitentiary | Jail | 2,187.50 |
| Wyeth-Ayerst Laboratories | Public Health | 80.00 |
| Wyoming Financial Insurance Incorporated | Sheriff | 100.00 |
| Wyoming Machinery Company | Road & Bridge | 2,584.95 |
| Xerox Corporation | Public Health | 112.00 |
| Yampa Valley Electric | Senior Services/Road & Bridge | 649.88 |
| Zeiger, Artlin | Commissioners | 44.72 |

SEVERANCE TAX

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| Quality Motors | County Administration | 19,500.00 |
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REBATES

Florence Ogburn

Erroneous Assessment

14.97

FINANCIAL STATEMENT

The Board approved the Planning & Development financial statement for the month of November 1998.

FIRE DEPARTMENT

County Fire Warden Dwight France, met with the Board to discuss a building to house the county fire truck stationed in the Arlington/McFadden area.

France presented a proposal for lease of a radio site on Wiskey Peak. France will have the lease reviewed by the County Attorney's office before execution.

SARATOGA SUN

Gary Stevenson, representing the Saratoga Sun, proposed publishing public notices for Carbon County government at a rate of \$2.00 per column inch for both legal and display advertising. The Commissioners agreed to the proposal and will be publishing notices in the Rawlins Daily Times and the Saratoga Sun beginning January 1999.

LIBRARY

Susan Conger, representing the Carbon County Public Library, presented a bid for carpet replacement in the children's auditorium of the Rawlins library. The Commissioners requested one or two additional bids before awarding the job.

EXECUTIVE SESSION

A motion was made by Fleming, seconded by Graalman and unanimously carried to enter into executive session to discuss personnel. (10:12 a.m.)

A motion was made by Fleming, seconded by Graalman and unanimously carried to come out of executive session. (10:30 a.m.) No action was taken.

SHERIFF

Sheriff Jerry Colson proposed the county enter into an agreement with the Wyoming Department of Transportation (highway patrol) and the City of Rawlins to share the expense of purchasing a \$5,130.00 toximeter. Accounting would be set up within the Sheriff's office for trade of City of Rawlins prisoner housing costs for the county's portion of the toximeter purchase. The Commissioners approved the proposal with complete reporting to the audit file.

ROAD & BRIDGE

Bill Nation and Bart Evans, representing the Road & Bridge department, and County Civil Attorney, Wade Waldrip proposed adoption of county road designation procedures for Carbon County, and requested advertising begin. The Commissioners agreed to proceed. Road & Bridge will produce maps and the Commissioners will decide on the designation process at the January 5, 1999 commissioner meeting.

PRIVATE ROAD PETITIONS

Representatives from the U.S. Forest Service (Steve Kerpan and John Baumsun), U.S. Bureau of Land Management (Walt George and Mike Jensen), and Carbon County Government (civil attorney Wade Waldrip, Commissioners Graalman, Fleming, and Zeiger) exchanged information regarding the varying private road designation procedures of the three governing bodies.

ADJOURN

The Commissioners adjourned at 12:20 p.m. for lunch.

RECONVENE

The Board reconvened at 2:00 p.m.

PLANNING & DEVELOPMENT

Julie Evans, representing the Planning office, was present to hear comments from citizens and the Commissioners regarding Carbon County planning and zoning.

Concerned citizen and regular attendee of the planning meetings, Jack Parkhurst expressed his dismay that the Planning Commission's regularly scheduled (first Tuesday of the month) December 1, 1998 meeting was cancelled.

EMERGENCY MANAGEMENT

Greg Zabel, Carbon County Emergency Management Coordinator, reported the two underground fuel storage tanks for the Emergency Operations Center at the Carbon Building are prohibited by new government regulations and must be upgraded or taken out of commission by December 22, 1998. City of Rawlins fire code prohibits above ground fuel storage in the Carbon Building area. Discussion was held between Zabel and the Commissioners considering closure of the Carbon Building Emergency Operations Center. Zabel requested the Commissioners obtain Road & Bridge Department's cooperation in the removal process. Zabel will continue to research options regarding relocation of the Emergency Operations Center and return to the Commissioners at a later date with the findings.

FIRE EXTINGUISHER SERVICE BID OPENING

Only one bid was received for the advertised fire extinguisher service for county owned facilities throughout Carbon County. The bid was taken under advisement. The Commissioners requested the bid be compared with fees currently being paid.

CARBON COUNTY SENIOR SERVICES BOARD

A motion was made by Graalman, seconded by Fleming and unanimously carried to appoint Garcile Reiber to the Carbon County Senior Services Board as representative from the Elk Mountain area. This term would expire on March 4, 2001.

CARBON COUNTY FAIR BOARD

A motion was made by Graalman, seconded by Fleming and unanimously carried to appoint Anna Helm to the Carbon County Fair Board to fill the unexpired term of Edna Ready. This term would expire on February 1, 1999.

CARBON COUNTY PLANNING COMMISSION

A motion was made by Graalman, seconded by Fleming and unanimously carried to appoint Henry Hewitt and Bill Ellis to the Carbon County Planning Commission. Their term will run from December 4, 1998 until December 4, 2001.

SHERIFF

Sheriff Jerry Colson presented sealed bids for a full size van from the following vendors:

AmeriTech Equipment Company – Casper
 McGee-Murphy, Inc. – Rawlins
 Quality Motors – Rawlins
 Greiner Ford – Casper

A motion was made by Graalman, seconded by Fleming and unanimously carried to accept the low bid of Quality Motors.

AMATEUR RADIO ASSOCIATION

Don Koenke and Bob Patterson, representing the Amateur Radio Association, requested \$600.00 to purchase a vertical mast antennae to comply with new restrictions put in place following the re-roofing of the Carbon Building. Their antennae would attach to the existing county antennae located atop the Carbon Building.

A motion was made by Fleming, seconded by Graalman, and unanimously carried to allocate \$600.00 to the Amateur Radio Association for the purchase of the antennae and give permission to the association to place the new antennae on the Carbon Building roof.

CARBON BUILDING

County civil attorney, Wade Waldrip reviewed proposals from Montgomery KONE and Otis elevator companies to repair the Carbon Building public elevator.

A motion was made by Graalman, seconded by Fleming and unanimously carried authorizing county civil attorney Wade Waldrip to negotiate and enter into a contract to repair the public elevator located in the Carbon Building.

FORT FRED STEELE GRANT

A motion was made by Fleming, seconded by Graalman, and unanimously carried to enter into a grant agreement with the Wyoming Department of Transportation for improvements at the Fort Fred Steele visitor site.

ROAD & BRIDGE

County Road & Bridge supervisor, Bill Nation reported the following:

Crews are hauling cold mill mix from Walcott to Jack Creek Road, County Road #500 and Hanna-Leo Road, County Road #291 and will continue as weather and budget permit.

Many roads have been re-bladed due to the good weather.

Snow Wings have been installed on the blades and end dumps in preparation for the upcoming winter weather conditions.

Crews continue to monitor school bus routes and maintain them as needed throughout the county.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, the board adjourned at 5:00 p.m. The next regularly scheduled meeting of the Board of Carbon County Commissioners will be Tuesday, December 15, 1998 at 5:00 p.m. in the Commissioner Meeting Room of the Carbon County Courthouse, Rawlins, Wyoming.

-s- Artlin Zeiger, Chairman

Attest: -s- Teddy A. Yockey, County Clerk