

**MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 19, 2009  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 19, 2009 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum, Vice Chairman Jerry Paxton; Commissioner Charles C. Young; County Clerk Gwynn Bartlett; County Attorney Cindy DeLancey; and Deputy Clerk Kathy Turner.

Chairman Weickum called the meeting to order at 9:04 a.m.

**VOUCHERS**

Commissioner Paxton moved to approve the report of expenditures in the amount of \$461,714.84. Commissioner Young seconded and the motion carried unanimously.

Commissioner Paxton moved to approve an expenditure to Dr. Young in the amount of \$257.00. Chairman Weickum seconded and the motion carried with Commissioner Paxton and Chairman Weickum voting for the motion and Commissioner Young abstained.

Vendor	Detail Line Description	Total
ABSOLUTE SOLUTIONS	TRAVEL & INSTALLATION	\$360.00
ALBANY COUNTY GIS	GIS DATA CONVERSION	\$7,500.00
ALCO	SUPPLIES, BALLONS, DEODORANT	\$58.36
ALSCO, AMERICAN LINEN DIVISION	TOWELS & SHOP SUPPLIES	\$249.62
AMERIGAS	PROPANE	\$544.08
ARLINGTON OUTPOST	VEHICLE REPAIRS	\$278.79
ART FLORAL	CENTERPIECES	\$60.00
B W DUNMAR INN	LODGING	\$162.00
BANK OF COMMERCE (DEBIT CARD)	TRAVEL,SUPPLIES,DUES,FUEL,TRNG	\$2,942.44
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	MONITORING SERVICES	\$391.60
BEST WESTERN COTTONTREE	LODGING	\$70.00
BEST WESTERN RAMKOTA INN	LODGING	\$70.00
BI-RITE PHARMACY	JAIL RX/EMERY BOARDS	\$7,986.46
BI-RITE SPORTING GOODS	AMMUNITION	\$594.00
BOB BARKER COMPANY, INC.	SHOES & PERSONEL CARE ITEMS	\$1,098.01
BRESNAN COMMUNICATIONS	ONLINE & TV SERVICES	\$400.52
BROWN & HISER LLC	LEGAL SERVICES	\$847.17
BROWN, DREW & MASSEY, LLP	LEGAL SERVICES	\$1,241.07
BUILD RITE LUMBER SUPPLY	SUPPLIES/UPS CHARGE	\$149.12
CARBON COUNTY COOPERATIVE EXT	FUEL & MEALS	\$58.01
CARBON COUNTY FIRE DEPT-HANNA	GAS FOR SEARCH	\$18.82
CARBON COUNTY SENIOR SERVICES	LOWRANCE-MEALS	\$25.00
CARBON COUNTY STRIKE TEAM	PLATES, NAPKINS, DONUTS	\$38.21
CARBON COUNTY TREASURER	NOTARY/SUPPLIES/MILEAGE/MEALS	\$2,312.91
CARBON COUNTY VET HOSPITAL	LADY-OFFICE VISIT	\$77.25
CARBON POWER & LIGHT INC	ELECTRICAL SERVICE	\$1,223.89
CASPER STAR-TRIBUNE	AD FOR BIDS	\$179.20
CBM FOOD SERVICE	JAIL FOOD	\$9,841.65
CDW GOVERNMENT, INC.	LABEL PRINTERS/BINDER/SUPPLIES	\$2,913.15
CESKO, DAVID MD	MEDICAL SERVICES	\$350.00
CHAMBERS, JOHN D., P.C.	LEGAL SERVICES	\$2,946.00
CHANNING L. BETE CO., INC	MEDICAL SUPPLIES	\$2,355.44
CLARK, RITA	MILEAGE	\$32.40
COALBED METHANE COORD COALITION	MEMBERSHIP FEES	\$10,000.00
COAST TO COAST SOLUTIONS	CPR MASKS	\$401.10
COMPUTER SOFTWARE ASSOCIATES	WEBHOST FEE,INSTALLATION,TRNG	\$9,972.61
CONFERENCE MEDIA CONTRACTORS	CASSETTE DUPLICATOR, SUPPLIES	\$338.27
CONOCOPHILLIPS	FUEL	\$65.44
CORPORATE EXPRESS	PENS/FOLDERS, PTR CARTRIDGES	\$909.45

COWDIN, JOHN	MILEAGE	\$32.40
CUSTOM VINYL SIGNS & LETTERING	SIGNS	\$325.00
CYR, NANCY	MEALS & MILEAGE	\$102.92
DAILY TIMES	ADVERTISING	\$1,930.00
DEHERRERA & BACH LAW CENTER	LEGAL SERVICES	\$2,390.00
DELANCEY, DAVE	MILEAGE	\$24.00
DELL COMPUTERS	POWER SUPPLIES	\$247.98
DISHONG, JOHN & CAROL J	FIRE BLDG RENT	\$150.00
DIXON, TOWN OF	WATER & SEWER	\$33.50
DUBOIS TELEPHONE EXCHANGE	PHONE SERVICES	\$170.25
E & H PLUMBING & HANDYMAN	PLUMBING REPAIRS	\$60.00
EAGLE UNIFORM SUPPLY	MATS	\$124.60
ELK MOUNTAIN VOLUNTEER FIRE DEPT	FUEL	\$349.13
ELK MOUNTAIN, TOWN OF	WATER & SEWER	\$58.35
ENERGY CONSTRUCTION	N SIDE COURTHOUSE STEPS	\$8,389.00
ENGSTROM, JAMES D. DDS	JAIL DENTAL HEALTH	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$5,444.41
FARMER BROTHERS COFFEE	SUPPLIES	\$246.32
FLEET SERVICES	FUEL	\$291.38
FRANCE FLYING SERVICE	FUEL FOR SEARCH	\$1,003.00
FRANCE, DWIGHT	REIMBURSEMENT FOR FUEL	\$15.70
FRANCE, TARA	TRANSCRIPTS	\$624.00
FRANCIS, SARAH	APRONS	\$401.78
FREMONT MOTORS-RAWLINS	SEAT COVERS,HUB ASY,REPAIRS	\$967.47
G.A. THOMPSON CO	FLARES	\$286.00
GALE, GWEN R.N.	MEALS, MILEAGE	\$198.67
GASES PLUS	OXY/ACETYLENE, WLDG SUPPLIES	\$687.40
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GLOBALSTAR USA	PHONE SERVICE	\$372.58
GOLDEN, MARY	MILEAGE	\$253.50
GOSVENOR, MAXINE	MILEAGE	\$38.00
HANFT, JENNIFER PAIGE	LEGAL SERVICES 2181	\$170.00
HANNA, TOWN OF	WATER & SEWER	\$76.00
HASCO INDUSTRIAL SUPPLY	FIRE HOSE SUPPLIES, VALVES	\$457.88
HAYS, STEPHEN DDS	DENTAL SERVICES	\$61.00
HEALTH EDUCATION INC	EDUCATIONAL SUPPLIES	\$69.95
HERTER, JACQUES PHD	PSYCHOLOGICAL EVALUATIONS	\$850.00
HIGH PLAINS POWER	ELECTRICAL SERVICE	\$52.33
HILLCREST SPRING WATER, INC.	EQUIP RENT, SUPPLIES/WATER	\$95.65
HILLTOP CONOCO	FUEL	\$54.35
HILLTOP LUBE	TIRE REPAIR	\$12.00
HI-TECH AUTO	VEHICLE MAINTENANCE	\$102.22
HOPKINS MEDICAL PRODUCTS	MEDICAL SUPPLIES, PILL REMINDER	\$247.00
HYLAND ENTERPRISES	ANGLE & CUT CHARGE	\$79.72
IKON OFFICE SOLUTIONS	COPIER RENT	\$232.14
IRON J TOWING	TOWING CHARGE	\$155.00
J H KASPAR OIL COMPANY	FUEL	\$6,156.70
JACKALOPE PRINTING	BUSINESS CARDS, SUPPLIES	\$355.25
JERRY S DONUTS	SUPPLIES	\$26.97
JUVE, JANE H	LEGAL SERVICES, EXPENSES	\$1,488.07
KAR KRAFT INC	OIL CHANGES, VEHICLE REPAIRS	\$445.38
KILBURN TIRE COMPANY	TIRES, MOUNTING, BALANCING	\$2,007.60
KINETIC LEASING	LEASE PAYMENTS	\$123,907.00
KING SOOPERS CUSTOMER CHARGES	GROCERIES, WATER, SOAP	\$392.87
KIRSCH, A P MD	LAS VEGAS TRAINING	\$655.57
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$2,921.26
L N CURTIS & SONS	EQUIPMENT	\$2,595.00
LANDER FAMILY DENTAL CENTER	DENTAL SERVICES	\$400.00
LEADERSHIP WYOMING	DUES	\$2,750.00
LEXBO LLC	OFFICE RENT	\$450.00
LITTLE AMERICA-CHEYENNE	ROOM CHARGE	\$287.45
LONG BUILDING TECHNOLOGIES, INC.	HVAC AGREEMENT	\$14,910.00
MARK'S TRUCK REPAIR	TRUCK PARTS	\$2,863.58
MARTINEZ, EUGENIA	MEAL, MILEAGE	\$146.42
MCTFT/SEPSI ATTN:CRYSTAL HINNANT	TRAINING FEE	\$1,750.00

MEDICAL ARTS PRESS	CHART TABS	\$34.30
MEMORIAL HOSPITAL	MIEDICAL SERVICES	\$45,509.03
MOORE MEDICAL CORP.	MEDICAL SUPPLIES, SANITIZER	\$64.63
MOTOROLA	CONSOLE & INSTALLATION, LICS	\$81,087.00
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$32.50
MUDDY GAP TRAILER PARK	JAN, FEB, MAR WATER	\$90.00
OFFICE DEPOT	SUPPLIES, SANITIZER	\$310.45
PAGE ONE	PAGER SERVICE	\$264.46
PAMIDA INC	SUPPLIES, BATTERIES, DOG FOOD	\$379.09
PARKWAY PLAZA	GALE-ROOM	\$130.00
PAXTON, JERRY	MILEAGE	\$550.00
PERKINS OIL CO	FUEL	\$6.02
PERSONNEL EVALUATION, INC.	PEP BILLING, EVALUATION KITS	\$320.65
PITNEY BOWES	SOFTGUARD AGMT CHARGES	\$234.00
PLAINSMAN PRINTING & SUPPLY	CASEBINDERS	\$405.62
PLATTE VALLEY MEDICAL	MEDICAL SERVICES	\$215.00
PUBLIC SAFETY CENTER, INC	VIONES TOWELETTES	\$799.19
PUBLIC SAFETY WAREHOUSE	UNIFORM JACKET	\$136.94
QUALITY INN	VICTIM ASSISTANCE ROOM	\$65.00
QUILL CORPORATION	SUPPLIES	\$88.73
QWEST-KENTUCKY	PHONE SERVICES	\$123.72
QWEST-PHOENIX	PHONE LINES	\$4,807.90
RAMADA PLAZA RIVERSIDE	ROOM CHARGE	\$140.00
RAWLINS AUTOMOTIVE	HEXNUT, SWITCH PARTS	\$539.39
RAWLINS EYE CARE	EYE EXAM	\$81.74
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$115.00
RAWLINS URGENT CARE	MEDICAL SERVICES	\$94.00
RELIABLE	COLOR TONER CARTRIDGES	\$1,047.78
RENDEZVOUS LODGE LLC.	FUEL, MEALS	\$220.32
RITE-STYLE OPTICAL	SAFETY GLASSES	\$100.50
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICE	\$10,013.51
ROSCOE STEEL & CULVERT CO	24" DIMPLE BANDS	\$13,553.99
ROSS AUTOMOTIVE	OIL CHANGE	\$123.81
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE	\$4,007.29
SARATOGA AUTO PARTS, INC.	PARTS	\$313.97
SARATOGA, TOWN OF - LANDFILL	WATER & SEWER	\$73.50
SHEA, DIXIE F	MILEAGE	\$24.00
SHEEN LAW OFFICE	LEGAL SERVICES	\$780.00
SHELL FLEET PLUS	FUEL	\$90.92
SHEPARD'S	FUEL, OIL CHANGE, ROTATE TIRES	\$2,380.78
SHIVELY HARDWARE	SCREWS	\$18.49
SNAKE RIVER PRESS	ADVERTISING	\$202.00
SNAP-ON TOOLS	UTILITY KNIFE & BLADES	\$44.90
SNYDER, DAWNESSA	MILEAGE	\$445.45
SQUARE SHOOTERS EATING HOUSE	JURY LUNCH	\$140.47
SRIDHARAN, P V MD	MEDICAL SERVICES	\$5,395.00
STAN S QUIK LUBE	OIL CHANGE	\$52.94
STANLEY SECURITY SOLUTIONS	PARTS	\$211.02
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$55.00
SYSCO FOOD SERVICES OF MONTANA	FOOD SUPPLIES & FILM	\$198.51
TASER INTERNATIONAL	TASER SUPPLIES	\$922.76
TERMINIX	PEST CONTROL	\$40.00
TIGER MART	FUEL	\$68.63
TRADING POST	DOG FOOD, FUEL	\$95.81
TRAVEL CENTERS OF AMERICA	FUEL	\$10.00
TREVATHAN, SABRINA RPR	TRANSCRIPTS	\$568.00
TRUE VALUE OF RAWLINS	PARTS & TUBING, VALVE, SUPPLIES	\$1,066.69
U S BANK	GRANTS, TRAVEL	\$2,127.68
UNION TELEPHONE COMPANY	CELL PHONE SERVICE	\$388.43
UNIVERSITY OF WY OUTREACH SCHOOL	REGISTRATIONS	\$75.00
V-1 PROPANE	PROPANE	\$284.84
VALLEY OIL COMPANY	FUEL	\$1,732.96
VAN'S WHOLESALE	FLOOR FINISH, SUPPLIES	\$730.93
VERIZON WIRELESS	CELL PHONE SERVICE, PHONE	\$308.61
WAGON CIRCLE FAMILY PRACTICE	MEDICAL SERVICES	\$160.00

WEICKUM, TERRY	MILEAGE	\$365.00
WEINERT, HERMAN R	MILEAGE	\$25.20
WEST WINDS BAKERY & DELI	SANDWICHES	\$75.00
WILSON, MARGARET	UNIFORM PATCHES	\$183.00
WLC ENGINEERING	PLANNING ASSISTANCE	\$1,609.25
WOOD, CINDI	LEGAL SERVICES	\$2,060.00
WY COUNTY CLERKS ASSOCIATION	CLERK DUES & SUBSCRIPTIONS	\$100.00
WY LECC	2009 LECC CONFERENCE	\$60.00
WY MACHINERY COMPANY	CUTTING EDGE, NUTS & BOLTS	\$1,431.40
WY STATE FORESTRY	BATTERY	\$80.00
WY STATIONERY	SUPPLIES, SHREDDER, TOWELS	\$3,542.53
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$358.05
XEROX CORPORATION-RENT	COPIER RENT-EXTRA PRINTS	\$2,034.80
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICE	\$139.22
YOUNG, CHARLES MD	MEDICAL SERVICES	\$257.00
ZIMMERMAN, DEB	SEWING	\$14.00
GRAND TOTAL		\$461,971.84

## **CLERK**

### **Memorial Hospital of Carbon County**

Clerk Bartlett discussed the specific purpose tax project the County sponsored for Memorial Hospital of Carbon County (MHCC) and asked if the BOCC would like to see invoices before they are presented to the Specific Purpose Tax Joint Powers Board for approval. The BOCC asked that they be given monthly updates on the project.

### **Minutes**

Commissioner Paxton moved to approve the minutes of the May 5, 2009 regular meeting of the Board of Carbon County Commissioners as presented. Chairman Weickum seconded and the motion carried unanimously.

Commissioner Paxton moved to approve the May 12, 2009 Workshop with the Rawlins City Council and the Old Penitentiary Joint Powers Board as presented. Commissioner Young seconded and the motion carried unanimously.

### **Bonds**

Commissioner Young moved to approve a \$5,000.00 bond for Scott Herold, Secretary/Treasurer, Savery-Little Snake River Conservancy District. Commissioner Paxton seconded and the motion carried unanimously.

### **Fireworks Permit Application**

Clerk Bartlett advised Dwight France has approved a fireworks permit application for Seminole Boat Club for an event on July 4, 2009.

### **Carbon County Fair**

Clerk Bartlett advised she received a letter from the Carbon County Fair Board asking for the BOCC's support in providing three trophies for participants of the Carbon County Fair in the amount of \$45.00. The BOCC agreed to be a sponsor.

### **Carbon County Emergency Manager Letter**

Clerk Bartlett presented a draft letter to the Wyoming Office of Homeland Security notifying them that Carbon County Emergency Manager Harold Newbrough will be retiring effective June 30, 2009 and the County has begun the search to find his replacement. She advised she has been advertising this as a part-time position.

Commissioner Paxton moved to approve the Chairman's signature on a letter to the Wyoming Office of Homeland Security, Joe Moore, Director notifying him that Carbon County Emergency Manager Harold Newbrough will be retiring effective June 30, 2009 and the County has begun the search to find his replacement. Commissioner Young seconded and the motion carried unanimously.

#### **National Guard Armory Lease Renewal Letter**

Clerk Bartlett presented a draft letter to the Wyoming Military Department as official notice of Carbon County's intent to exercise its renewal option for the National Guard Armory in Rawlins, Wyoming. Attorney DeLancey stated that the current lease gives the option to renew the lease and she will check to see if they will go with a ten year renewal. Chairman Weickum instructed Attorney DeLancey to look into purchasing the building.

Commissioner Paxton moved to approve the Chairman's signature on a letter to the Wyoming Military Department as official notice of Carbon County's intent to exercise its renewal option for the National Guard Armory in Rawlins, Carbon County, Wyoming, to renew the current lease for a term of not less than a ten year period and to provide the BOCC with a new lease agreement for consideration prior to June 30, 2010 and instruct Attorney DeLancey to look into the possibility of purchasing the property. Commissioner Young seconded and the motion carried unanimously.

#### **Kenco Security and Technology**

Clerk Bartlett advised that the project to install security cameras at the Carbon County Courthouse is complete and Leroy Graham, Buildings Manager and Jeff Walton, Deputy Sheriff, have inspected the work. She advised she is advertising for final payment and is in the process of obtaining the retention affidavit from Kenco.

#### **Carbon Mercantile Grant**

Clerk Bartlett advised she met with individuals from the Wyoming Business Council and Lindy Glode from the Carbon Mercantile Board to begin the process to close out this grant.

Commissioner Paxton moved to authorize the Chairman's signature on Part E – Certification of Recipient and Wyoming Business Council Fiscal Year 2009 Audit not Complete or Finding Outstanding for the Community Development Block Grant Program, Carbon Mercantile project. Commissioner Young seconded and the motion carried unanimously.

#### **Sinclair Bypass Memorandum of Understanding**

Clerk Bartlett presented a Memorandum of Understanding (MOU) between Carbon County and the Town of Sinclair relating to the construction and payment for the West End Sinclair Bypass Project. She stated Attorney DeLancey, Bill Nation, Road & Bridge Superintendent, Gary Steele from PMPC, the Town of Sinclair and their attorney have reviewed the MOU and all recommend approval.

Commissioner Paxton moved to approve the Memorandum of Understanding between Carbon County, Wyoming and the Town of Sinclair to outline the mutual agreements of the parties as related to the construction and payments to contractor(s) for the West End Sinclair Bypass Project, commencing upon the day and date last signed and executed and shall remain in full force and effect until terminated, the County's portion is \$319,000.00 matching funds for the Industrial Road Program (IRP) Grant. Commissioner Young seconded and the motion carried unanimously.

#### **Little Snake River Valley Library Lease**

Clerk Bartlett presented an amended lease for a meeting room located in the Carbon County Little Snake River Valley Library in Baggs, Wyoming, for issuance of driver's licenses by the Department of Transportation. She stated the lease has been changed to state that snow removal will be provided only during regular business hours. She stated Leroy Graham, Kristin Herr, Library Director and Attorney DeLancey have all reviewed the lease and all recommend approval.

Commissioner Young moved to authorize the Chairman's signature on the Lease Between Carbon County Commissioner and the Wyoming Department of Transportation for the use of a meeting room located in the Carbon County Little Snake River Valley Library in Baggs, Wyoming for the issuance of Driver License, a.k.a. as Driver Control, commencing February 1, 2009 and terminating on January 31, 2012, Carbon County to be paid \$360.00 per year. Commissioner Paxton seconded and the motion carried unanimously.

### **South Central Wyoming Emergency Medical Services Joint Powers Board**

Clerk Bartlett stated the South Central Wyoming Emergency Medical Services Joint Powers Board (SCWEMSJPB) will be in later today to request funds that have been budgeted for. She also discussed property insurance for the group.

### **Procurement Policy**

Clerk Bartlett advised per the BOCC's previous request, she will send out the Procurement Policy to all department heads and elected officials for their review and comments then it would be presented to the BOCC for consideration.

### **Dixon Airport**

Clerk Bartlett distributed construction plans for the Dixon Airport for the BOCC's review. There was a discussion on the issues addressed by Dana Hartshorn from the Airport Development Group. Clerk Bartlett stated she will have Attorney DeLancey and Mr. Graham review the plans. Clerk Bartlett asked for authorization to have Mr. Hartshorn go out for bid on the project.

Commissioner Paxton moved to approve the preliminary plans from Airport Development Group for improvements at the Dixon Airport subject to review of the plans by Attorney DeLancey and Mr. Graham. Commissioner Young seconded and the motion carried unanimously.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Attorney**

Attorney DeLancey presented a Memorandum of Understanding for County Assessor Sheryl Snider, outlining the responsibilities between the Department of Revenue and Carbon County concerning administration of the Computer Assisted Mass Appraisal (CAMA) project. Attorney DeLancey stated that she and Matt Webster, IT Specialist, have reviewed the MOU and both recommend approval.

Commissioner Paxton moved to approve the Memorandum of Understanding Between the Wyoming Department of Revenue and Carbon County to set forth the responsibilities of the Department of Revenue and Carbon County concerning administration of the Computer Assisted Mass Appraisal (CAMA) project commencing upon the day and date last signed and executed and shall remain in full force and effect until terminated and no payment shall be made to either party by the other party. Commissioner Young seconded and the motion carried unanimously.

Attorney DeLancey discussed hangar spaces at the Dixon Airport.

#### **Emergency Management**

Harold Newbrough, CCEMA, and Pete Norris, Director of the Wyoming Department of Corrections Academy reported that Mr. Norris has requested a long-term agreement for the Armory. Mr. Newbrough presented a Long Term Special Use Lease Agreement for the Board's consideration and added that Attorney DeLancey has reviewed it. Mr. Newbrough stated there is no monetary consideration but the group is expected to clean the facility after each use.

Commissioner Paxton moved to approve the Long Term Special Use Lease Agreement between the Board of County Commissioners of Carbon County and the Wyoming Department of Corrections from July 1, 2009 through September 11, 2009 during regular business hours for no monetary consideration. Commissioner Young seconded and there was discussion of emergency situations at the Armory. The motion was tabled so the document could be amended.

## **Fire Department**

Larry Trapp, County Fire, stated he has identified a possible grant to replace an Encampment fire truck. He requested a motion for support of the grant application. He stated the grant would be matched by the County and the Town of Encampment. He expected matching funds from each entity to be between \$40,000 and \$100,000.

Commissioner Paxton moved that the Carbon County Fire Department be authorized to apply for a Homeland Security Grant for a fire truck to be placed in Encampment with the understanding that if the grant is awarded, the proper Memorandum of Understanding would be worked out with the Town of Encampment at that time outlining usage and payment. Commissioner Young seconded and the motion carried unanimously.

Mr. Trapp reported that Elk Mountain's extrication equipment has been purchased from the Fire Department's budget. He requested and received authorization to purchase other equipment from this year's budget.

There was discussion of a Hanna Fire Station and a possible meeting with the Town of Hanna regarding the use of their facility. Commissioner Paxton suggested a meeting between the Commissioners and the Hanna Town Council regarding this, including applicable fire personnel.

Mr. Trapp requested authorization to apply for a Rural Fire Assistance Grant with a match of \$2,000.00 that is currently in the Fire Department's budget for fire equipment.

Commissioner Paxton moved to authorize the Carbon County Fire Department to apply for a Rural Fire Assistance Grant in the amount of \$20,000.00 and authorize \$2,000.00 of matching funds. Commissioner Young seconded and the motion carried unanimously.

Mr. Trapp presented the 2009 Annual Operating Plan outlining details of implementing the Wyoming Interagency Cooperative Fire Management Agreement and the Wyoming Interagency Fire Management Agreement. He stated Attorney DeLancey has reviewed the plan and recommends approval with comments.

Commissioner Paxton moved to approve the 2009 Annual Operating Plan between the USDI Bureau of Land Management (BLM), Wyoming State Forestry Division (WSFD), USDA Forest Service (USFS), and Carbon County to outline details of implementing the Wyoming Interagency Cooperative Fire Management Agreement and the Wyoming Interagency Fire Management Agreement, the entire county is considered as a reimbursable fire protection zone after the maximum of eight hours. Commissioner Young seconded and the motion carried unanimously.

Mr. Trapp reported the Carbon County Fire Department is working on a burning resolution with the County Attorney's Office and will present that at a future date.

Mr. Trapp discussed the minimum age requirement for an operator of equipment. He asked for the BOCC to declare a policy regarding this and set the age at 18 or 19. The BOCC asked Mr. Trapp to work with Attorney DeLancey on a policy regarding this and consult with the Sheriff's Office and Road & Bridge on the policy.

## **RECESS**

Chairman Weickum declared a recess at 11:05 a.m. and reconvened at 11:10 a.m.

## **Road & Bridge**

Bill Nation, Road & Bridge Superintendent advised that on April 16, 2009, Chairman Weickum signed two Memorandums of Understanding (MOU) for I-80 Elk Mountain West (EBL) and I-80 Sinclair East and on April 17, 2009 Chairman Weickum signed one MOU for I-80 Elk Mountain West (WBL) all for Reclaimed Asphalt Pavement (RAP) projects.

Commissioner Paxton moved to ratify the Chairman's signature on the Memorandum of Understanding between the Wyoming Department of Transportation and the Carbon County Commission for Federal Project 0804237, I-80 Elk Mountain West (EBL), Reclaimed Asphalt Pavement (RAP) consisting of approximately 19,000 cubic yards; Memorandum of

Understanding between the Wyoming Department of Transportation and the Carbon County Commission for Federal Project I8044245, I-80 Sinclair, Reclaimed Asphalt Pavement (RAP) East consisting of approximately 11,902 cubic yards; and Memorandum of Understanding between the Wyoming Department of Transportation and the Carbon County Commission for Federal Project I804240, I-80 Elk Mountain West (WBL), Reclaimed Asphalt Pavement (RAP) consisting of approximately 20,500 cubic yards, all three MOUs shall commence upon the day and date last signed and executed and shall remain in full force and effect until terminated, the total value from all three MOUs will be deducted from the Legislative approved funding for RAP material and no payment shall be made to either party by the other party as a result of the MOUs. Commissioner Young seconded and the motion carried unanimously.

Mr. Nation advised that on April 16, 2009, Chairman Weickum signed the Final Reconnaissance Report for the bridge over Savery Creek and the bridge over Medicine Bow River.

Commissioner Paxton moved to ratify the Chairman's signature on the Wyoming Department of Transportation Final Reconnaissance Report for Project CN06062, County Roads CN6-3, CN6-561S, Carbon County to replace the bridge over Savery Creek (Structure No. FRR) located on Carbon County Road CN6-561S just south of the town of Savery and the bridge over Medicine Bow River (Structure No. DFU) located on Carbon County Road CN6-3 in the town of Elk Mountain with new structures, the roadway work on these projects to involve realignment in the vicinity of the bridge ends, the construction of the new structures will be with federal funds under the Bridge Replacement Off System (BROS) program administered by Wyoming Department of Transportation, however substantial road realignments are not funded by the program and Carbon County will be responsible for funding road realignment beyond the bridge approaches. Commissioner Young seconded and the motion carried unanimously.

Mr. Nation discussed the Dunlap Wind Energy Project and the possibility of rebuilding a 1914 bridge in the area of the project due to load limits and height and width restrictions. He proposed a Business Committed grant from the Wyoming Business Council with the matching funds provided by Rocky Mountain Power.

Mr. Nation reported he recently attended a pre-bid conference for the Sinclair Bypass project, bids will be opened May 28, and likely awarded June 2.

### **FAIRGROUNDS MULTIPURPOSE FACILITY**

Leroy Graham, Buildings Manager opened seventeen sealed bids for the Fairgrounds building as follows: A. Pleasant Construction bid \$248,600.00 plus Alternate 1 \$20,900.00; WY-CON Construction bid 256,104.00 including Alternate 1 of \$10,799.00; Pioneer Mill & Construction bid \$197,189.80 plus \$11,265.00 for Alternate 1; R. G. Raymer Construction bid \$226,849.00 plus \$9,220.00 for Alternate 1; Stadel Construction bid \$220,434.08 plus \$7,700.40 for Alternate 1; Stadel Construction also submitted an amendment changing the insulation making a total \$215,087.69 plus \$7,700.40 for Alternate 1; Landmark Builders bid \$234,786.00 with no mention of an alternate; Sehnert Systems Inc. bid \$244,400.00 plus \$13,973.00 and \$19,114.00 for two different alternates; R. I., Galloway and Associates bid \$245,347.00 with no mention of an alternate; Custom Builders bid \$238,900.00 plus \$9,000.00 for Alternate 1; Rocky Mountain Erectors bid \$269,743.00 plus \$9,800.00 for Alternate 1; Interior Partitions bid \$268,491.00 plus \$10,250.00 for Alternate 1; HEATH Construction bid \$207,700.00 plus \$7,880.00 for Alternate 1; Buildings By Design bid \$225,882.00 plus \$13,280.00 for Alternate 1; Colorado Commercial Group Inc. bid \$221,154.50 plus \$11,830.52 for Alternate 1; Redi Services bid \$226,595.00 plus \$19,000.00 for Alternate 1; Redco Construction bid \$207,316.00 plus \$9,012.00 for Alternate 1; Jerry Bornhoft Construction, Inc. bid \$295,859.00 plus \$10,790.00 for Alternate 1; and one bid from Maverick Steel Erectors, Inc. received by fax that was not considered as the advertisement called for sealed bids. The BOCC asked Mr. Graham to return with his recommendation later today.

### **HVAC MASTER PLAN**

Dave Kenik from Long & Associates discussed a Master Plan Development for heating, ventilation, and air conditioning (HVAC) systems at County owned buildings including the Carbon Building, Courthouse, Jeffrey Center, senior centers, libraries and health centers. He discussed a proposed study of these facilities to assist with coming up with a 3-5 year plan to prioritize and budget for expenditures related to these systems.

## **TRUCK BIDS**

Sheriff Jerry Colson opened one sealed bid from Fremont Motors for a 2009 Ford F150 Supercrew XL for \$23,585.55 and a 2009 Ford F150 Supercrew XL for \$27,506.00 subject to availability. Sheriff Colson will review the bids and return later to make a recommendation.

## **RECESS**

Chairman Weickum recessed for lunch at 12:19 p.m. and reconvened at 1:41 p.m.

## **EMERGENCY MANAGEMENT**

Harold Newbrough returned with a revised Special Lease Agreement and asked for the BOCC's consideration.

Commissioner Paxton moved to untable and approve the Long Term Special Use Lease Agreement between the Board of County Commissioners of Carbon County and the Wyoming Department of Corrections from July 1, 2009 through September 11, 2009 during regular business hours for no monetary consideration. Commissioner Young seconded and the motion carried unanimously.

## **NON VIOLENCE PLEDGE**

Michael Ford and Tracy Hodgins from COVE asked the BOCC to give a non-violence pledge by placing their handprint on a pledge sheet.

## **SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES JOINT POWERS BOARD (SCWEMSJPB)**

Bill Dahlke, Bill Jack, and Mark Kostovny asked for authorization to have the ambulances purchased by the County titled in the SCWEMSJPB's name. The group presented a quote for property insurance that they will obtain and stated they have already obtained liability insurance from the Local Government Liability Pool.

Commissioner Young moved to sell two ambulances, a 2002 Ford Ambulance VIN 1FDWF37F22ED29157 and a 2003 Ford Ambulance 1FDWF37P83ED74923, to the South Central Emergency Medical Services Joint Powers Board for \$10.00 each noting that shall the Service ever desire to dispose of the ambulances, they obtain County permission first or they sign them back over to the County. Commissioner Paxton seconded and the motion carried unanimously.

Mr. Dahlke requested funding from the County's current budget. The County has budgeted up to \$60,000.00 for this entity this year. The Board authorized the Clerk to make a check for \$60,000.00 for use by the SCWEMSJPB for the specified purposes.

Chairman Weickum asked the group to try to involve the Town of Hanna and the City of Rawlins as they have expressed an interest in joining.

## **FAIR MULTIPURPOSE FACILITY**

Mr. Graham returned and recommended the County accept the low bid from Pioneer Mill & Construction.

Commissioner Paxton moved to accept the low bid from Pioneer Mill & Construction for the multipurpose facility at the Fair Grounds for a total of \$208,454.80 noting this includes the inside liner. Commissioner Young seconded and the motion carried unanimously.

## **SHERIFF**

Sheriff Colson returned and recommended accepting the low bid from Fremont Motors opened earlier today.

Commissioner Paxton moved to accept the bid from Fremont Motors for a 2009 Ford F150 in the amount of \$23,585.55. Commissioner Young seconded and the motion carried unanimously.

### **COMMISSIONERS DISCUSSION**

Commissioner Paxton discussed the Encampment Industrial Park stating the Doggett Greenhouse will be located there. He recently met with the Encampment Mayor and Geo Syn Fuels who has applied for a Department of Energy Grant. He asked the BOCC to draft a letter of support for the grant application. The BOCC agreed to provide the letter.

Commissioner Paxton moved to authorize the Chairman to sign a letter of support for Geo Syn Fuels application for a Department of Energy grant to construct a plant in Encampment. Commissioner Young seconded and the motion carried unanimously.

Commissioner Young reported he is researching the possibility of an assisted living facility and he is in discussion with the City of Rawlins on this. Clerk Bartlett mentioned Wyoming Business Council funds that are available for a feasibility study for care for the elderly and individuals with disabilities.

Commissioner Paxton discussed supporting the military preservation association convoy coming in June. He stated that possibly the elected officials and department heads could allow their employees to attend.

Chairman Weickum discussed the E911 surcharge and the fact that the City of Rawlins recently passed an ordinance to include cell phones in their surcharge which the County currently collects. He stated that the Council and Mayor did not realize the County was collecting these funds already. Chairman Weickum stated he asked for a meeting with the City Council, the BOCC, and law enforcement to discuss E911 funding and decide cooperatively how this should move forward. Attorney DeLancey discussed the County's Resolution passed in 2003 regarding E911, she suggested that the Carbon County Council of Governments might be the vehicle to discuss this as other municipalities are mentioned in the resolution.

Chairman Weickum stated he spoke with the Governor regarding the hospital situation as he knew that Commissioner Young had already called. There was further discussion of the situation and Chairman Weickum asked that when the Governor is approached by a board member, that the BOCC be consulted first.

### **RECESS**

Chairman Weickum called a recess at 3:15 p.m. and reconvened a 3:28 p.m.

### **EXECUTIVE SESSION**

Commissioner Paxton moved to go into executive session at 3:26 p.m. with Clerk Bartlett, Attorney DeLancey, Rob Lavine, and Marcia Bean to discuss personnel, potential litigation and matters considered confidential by law. Commissioner Young seconded and the motion carried unanimously.

Commissioner Paxton moved to come out of executive session at 3:40 p.m. and that the minutes of the session be approved as written and sealed and declared that no action was taken during the session. Commissioner Young seconded and the motion carried unanimously.

### **DIXON AIRPORT**

Commissioner Paxton moved to send offers of employment to Barry Bryant as the Dixon Airport Manager and Krissa Corson as the Assistant Manager of the Dixon Airport. Commissioner Young seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Paxton moved to go into executive session at 3:44 p.m. with Clerk Bartlett and Attorneys Marcia Bean and Rob Lavine to discuss potential litigation and to consider the selection of a site or purchase of real estate when the publicity regarding the consideration would

cause a likely hood of increase in price and matters considered confidential by law. Commissioner Young seconded and the motion carried unanimously.

Commissioner Paxton moved to come out of executive session at 4:10 p.m. and that the minutes of the session be approved as written and sealed and declared that no action was taken during the session. Commissioner Young seconded and the motion carried unanimously.

**ADJOURNMENT**

There being no further business, Chairman Weickum adjourned the meeting at 4:10 p.m.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of June 2009

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman