

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 19, 2010
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 19, 2010 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum, Vice Chairman Jerry Paxton; Commissioner Charles C. Young; County Attorney Cindy DeLancey; County Clerk Gwynn Bartlett; and Deputy Clerk Ashley Higgins.

Chairman Weickum called the meeting to order at 9:10 a.m.

VOUCHERS

Commissioner Paxton moved to approve the report of expenditures in the amount of \$477,324.08. Commissioner Young seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
ACTION REAL ESTATE	RENT CHARGES	\$700.00
ALCO	SUPPLIES	\$519.98
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$198.36
AMERIGAS	PROPANE CHARGES	\$370.21
ARLINGTON OUTPOST	VEHICLE MAINTENANCE	\$52.65
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$5,070.23
BEHAVIORAL INTERVENTIONS	JAIL ELECTRONIC MONITORING	\$63.85
BI-RITE PHARMACY	PRESCRIPTIONS	\$2,961.37
BOUGERE, LIBBY	FACILITATOR FEES	\$1,000.00
BOYS & GIRLS CLUBS OF CARBON COUNTY	SEVERANCE TAX PMT	\$7,500.00
BRESNAN COMMUNICATIONS	CABLE/INTERNET SERVICES	\$397.31
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$153.44
BUSEY, BILL	CONTRACT WAGES	\$60.00
C O V E	SEVERANCE TAX PMT	\$1,875.00
CARBON COUNTY CHILD DEVELOPMENT CENTER	SEVERANCE TAX PMT	\$1,875.00
CARBON COUNTY COUNSELING CENTER	SEVERANCE TAX PMT	\$2,500.00
CARBON COUNTY ECONOMIC DEVELOPMENT	SEVERANCE TAX PMT	\$6,250.00
CARBON COUNTY SENIOR SERVICES	3RD QTR MATCHING FUNDS/MEALS	\$65,012.00
CARBON COUNTY STRIKE TEAM	MEALS/SUPPLIES	\$256.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$4,793.22
CARBON POWER & LIGHT INC	ELECTRICAL SERVICE	\$2,043.01
CATHY GARDENS	RENT CHARGES	\$50.00
CBM FOOD SERVICE	JAIL PRISONER BOARD	\$6,397.99
CESKO, DAVID MD	MEDICAL SERVICES	\$325.00
CHAMBERS, JOHN D., P.C.	LEGAL SERVICES	\$1,517.00
CHANDRA, V. RAJA-HEALTH OFFICER	CONTRACT WAGES	\$1,345.00
CHERRY, RON	RENT CHARGES	\$750.00
CHEYENNE RADIOLOGY GROUP	MEDICAL SERVICES	\$55.48
CLARK, RITA	MILEAGE	\$30.90
COMPLIANCE POSTER COMPANY	EMPLOYEE POSTERS	\$68.55
CONOCOPHILLIPS	FUEL	\$50.14
COUNTRY STORE	FUEL	\$63.42
CRIMMINS, STACY	MILEAGE	\$6.60
CULLIGAN WATER CONDITIONING	WATER SOFTENER/LABOR	\$239.00
DAILY TIMES	NEWSPAPER ADS	\$2,785.88
DELEON, JOHN	LEGAL SERVICES	\$2,430.00
DISHONG, JOHN & CAROL J	RENT CHARGES	\$150.00
DRUMMOND REFRIGERATION	APPLIANCE REPAIRS	\$7,548.89
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$6,297.87
EAGLE UNIFORM SUPPLY	MATS	\$150.98
ELK MOUNTAIN, TOWN OF	GARBAGE SERVICES	\$54.50
ENCAMPMENT, TOWN OF	GARBAGE SERVICES	\$66.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00

ERICKSON & ROBERTS	LEGAL SERVICES	\$3,760.42
EXCEL PRESCHOOL	SEVERANCE TAX PMT	\$1,875.00
FARMER BROTHERS COFFEE	ATTORNEY SUPPLIES	\$64.15
FLEET SERVICES	FUEL	\$389.55
FORSTER LANDSCAPE & CONSTRUCTION, INC.	SNOW REMOVAL	\$155.00
FREMONT MOTORS - RAWLINS	VEHICLE REPAIRS	\$432.56
FSH COMMUNICATIONS	TELEPHONE SERVICES	\$70.00
GASES PLUS	WELDING SUPPLIES	\$737.08
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GLODE, LINDY	REIMBURSEMENT	\$96.57
GOSVENOR, MAXINE	MILEAGE	\$18.00
GRAPHIC SPORTS	CAR CHARGER	\$24.95
GREATER WY BIG BROS/SISTERS	SEVERANCE TAX PMT	\$2,500.00
GREEN ACRES	RENT CHARGES	\$230.00
GRUNDHOFFER, CHRIS	RENT CHARGES	\$2,400.00
HANFT, JENNIFER PAIGE	LEGAL SERVICES	\$180.00
HANNA, TOWN OF	WATER SERVICES	\$136.50
HEIMAN FIRE DEPARTMENT	FIRE EQUIPMENT	\$1,801.82
HENDERSON, WILMA	RENT CHARGES	\$1,550.00
HERTER, JACQUES PHD	EVALUATION SERVICES	\$475.00
HIGH PLAINS VISION CENTER	VISION SERVICES	\$200.00
HILLCREST SPRING WATER, INC.	SUPPLIES	\$78.20
HILLTOP CONOCO	FUEL	\$36.57
HONES VETERINARY SERVICE, LLC	VETERINARY SERVICES	\$111.98
J H KASPAR OIL COMPANY	FUEL	\$3,764.11
JACKALOPE PRINTING	DESK CALENDARS	\$77.70
JAMAR TECHNOLOGIES, INC.	VEHICLE KIT	\$237.17
JERRY'S DONUTS	SUPPLIES	\$17.98
KATHI'S CANDLES	VOLUNTEER APPRECIATION	\$21.00
KILBURN TIRE COMPANY	TIRE MAINTENANCE	\$1,163.60
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$78.53
L & L ELECTRIC	ELECTRICAL REPAIRS	\$403.30
LAB SAFETY SUPPLY	LIGHT BATONS	\$174.05
LARIAT INTERNATIONAL TRUCKS	PARTS	\$67.00
LEXBO LLC	OFFICE RENTAL	\$450.00
LONG BUILDING TECHNOLOGIES, INC.	JAIL REPAIRS	\$1,080.00
L-TRONICS	DIRECTION FINDER	\$860.00
MACPHERSON, KELLY & THOMPSON, LLC	LEGAL SERVICES	\$1,526.50
MADER, TSCHACHER, PETERSON & CO.	PROGRESS BILLING	\$4,000.00
MAKINEN, SHAWN	RENT CHARGES	\$725.00
MARTINEZ, MERLIN	RENT CHARGES	\$1,900.00
MASSEY, SHERRY	ADMINISTRATION FEES	\$67.50
MEDICAL ARTS PRESS	SUPPLIES	\$70.00
MEDICINE BOW CONSERVATION DISTRICT	SEVERANCE TAX PMT	\$7,500.00
MEDICINE BOW HEALTH CENTER	SEVERANCE TAX PMT	\$23,750.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$108.00
MEMORIAL HOSPITAL OF CARBON COUNTY	SEVERANCE TAX/MEDICAL SVCS	\$49,736.42
MES-ROCKY MOUNTAINS	FIRE EQUIPMENT-SENSOR	\$171.24
MOBILE CONCRETE, INC	CEMENT & HEATER	\$756.25
MODULAR SPACE CORPORATION	BUILDING & INSTALLATION	\$15,925.00
MONTGOMERY, RANDY	RENT CHARGES	\$600.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$76.44
MORIARITY, CATHERINE M.	ADMINISTRATION FEES	\$60.00
MOUNTAIN STATES LITHOGRAPHING	OFFICE SUPPLIES	\$286.81
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$105.00
NRA TRAINING DEPT	ROYBAL-RENEWAL	\$44.00
OLD PENITENTIARY JOINT	SEVERANCE TAX PMT	\$12,525.00
PACKARD, CHANTEL	MILEAGE/SUPPLIES	\$115.21
PAMIDA INC	SUPPLIES	\$398.65
PAXTON, JERRY	MILEAGE	\$255.00
PDR ENTERPRISES, INC.	RENT CHARGES	\$4,050.00
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$1,523.04
PERKINS OIL CO	FUEL	\$1,134.66
PERSONNEL CONCEPTS	WY SPACE SAVER	\$25.85
PERSONNEL EVALUATION, INC.	JV PEP BILLING	\$20.00

PERUE PRINTING	COUNTY DIRECTORIES	\$826.00
PITNEY BOWES	POSTAGE SUPPLIES	\$152.99
PLATTE VALLEY COMMUNITY CENTER	SEVERANCE TAX PMT	\$5,000.00
POWELL, SHERRY	RENT CHARGES	\$800.00
PRAIRIE DOG ELECTRIC, LLC	ELECTRICAL REPAIRS	\$456.63
PROJECT PREVENTION	MISC REIMBURSEMENTS	\$2,346.00
QUILL CORPORATION	OFFICE SUPPLIES	\$308.53
QWEST-KENTUCKY	PHONE SERVICES	\$85.42
RAWLINS AUTOMOTIVE	PARTS	\$344.37
RAWLINS CARBON COUNTY AIRPORT BOARD	SEVERANCE TAX PMT	\$10,000.00
RAWLINS EYE CARE	VISION SERVICES	\$200.00
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL PAYMENTS	\$75.00
RAWLINS FIRE EXTINGUISHER	ANNUAL INSPECTION	\$93.50
RAWLINS, CITY OF	WATER & SEWER	\$585.57
RENDEZVOUS LODGE LLC.	FOOD	\$65.37
RESERVE ACCOUNT	ADMIN POSTAGE	\$10,000.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICE	\$2,685.25
RODRIGUEZ, NICK	RENT CHARGES	\$800.00
ROGERS, FRAN PAYNE	RENT CHARGES	\$395.29
ROSS' AUTOMOTIVE SERVICES	VEHICLE REPAIRS	\$128.70
RYAN ELECTRONICS INC	CONTRACT FEE/REPAIRS	\$4,322.29
SAGE CREEK REALTY	RENT CHARGES	\$1,000.00
SARATOGA AIRPORT BOARD	SEVERANCE TAX PMT	\$1,875.00
SARATOGA AUTO PARTS, INC.	PARTS	\$196.35
SARATOGA FEED & GRAIN	SUPPLIES	\$112.50
SARATOGA SUN	DISPLAY AD	\$1,870.53
SARATOGA, TOWN OF - WATER	WATER & SEWER	\$80.50
SHANDON PARK APTS.	RENT CHARGES	\$1,914.00
SHEPARD'S	FUEL	\$1,439.67
SHERIDAN COUNTY PUBLIC HEALTH	FLU VACCINE	\$2,000.00
SINCLAIR, TOWN OF	PMPC PROJECT	\$11,413.50
SK CATTLE CO	RENT CHARGES	\$657.00
SNAP-ON TOOLS	TOOLS	\$85.49
SOURCE GAS	GAS SERVICES	\$978.84
SOUTH CENTRAL WY EMS	SEVERANCE TAX PMT	\$23,000.00
SPRINGSTON, MERLIE	RENT CHARGES	\$3,700.00
SQUARE SHOOTERS EATING HOUSE	CATERING CHARGES	\$3,041.00
STAGECOACH APTS	RENT CHARGES	\$631.00
STATE OF WYOMING	EASEMENT APPLICATIONS	\$87.00
STATE OF WYOMING	S&G PRODUCTION STATEMENT	\$1,418.40
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$55.00
SWEET, JEFFREY C DDS PC	DENTAL SERVICES	\$200.00
TERMINIX	PEST CONTROL	\$185.00
TRADING POST	FUEL/SUPPLIES	\$413.03
TREVATHAN, SABRINA RPR	TRANSCRIPTION SERVICES	\$184.40
TRIPLE XXX CONTRACTING, INC.	GARBAGE SERVICES	\$50.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,723.49
U S BANK	VARIOUS CHARGES	\$1,047.93
U S POSTMASTER-RAWLINS	PO BOX RENT	\$60.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$491.31
V-1 PROPANE	PROPANE CHARGES	\$790.23
VALLEY OIL COMPANY	FUEL	\$2,495.34
VALLEY PHARMACY	PRESCRIPTIONS	\$70.10
VAN'S WHOLESALE LLC	CLEANING & PAPER SUPPLIES	\$469.78
VERIZON WIRELESS	TELEPHONE SERVICES	\$572.03
W C & P A A	2010 MEMBERSHIP DUES	\$225.00
WEICKUM, TERRY	MILEAGE	\$60.00
WEST PAYMENT CENTER	WEST INFORMATION CHARGES	\$1,074.30
WHITE, JAKE G.	REPLACE BALLAST	\$60.00
WIANT, JAMES	LEASE AGREEMENT	\$1,173.20
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$2,546.00
WOOD, CINDI	LEGAL FEES	\$2,790.72
WY ASSOCIATION OF COUNTY ENGINEERS	2010 DUES-NATION	\$25.00
WY DEPT OF HEALTH	M.V. BILLING/PAYROLL	\$37,865.26
WY GUARDIANS AD LITEM PROGRAM	LEGAL SERVICES	\$13,065.42

WY MACHINERY COMPANY	HEAVY EQUIPMENT PARTS	\$3,180.46
WY PUBLIC HEALTH ASSOCIATION	2010 MEMBERSHIP DUES	\$30.00
WY STATIONERY	OFFICE SUPPLIES	\$456.73
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$811.09
WYOPASS	2010 MEMBERSHIP	\$400.00
XEROX CORPORATION-RENT	COPIER BASE CHARGES	\$1,285.48
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$905.80
YAMPA VALLEY ELECTRIC - CRAIG	ELECTRICAL WORK	\$16,766.10
YOUNG, CHARLES	MILEAGE	\$16.00
GRAND TOTAL		\$477,324.08

CLERK

Planner Resumes

Clerk Bartlett stated that she received 2 more resumes for the Planning & Development Director. These were discussed and the BOCC agreed to interview one of these applicants.

Agenda Amendment

Commissioner Paxton moved to amend the agenda to add a phone interview with Pepper McClenahan and an executive session at 11:15. Commissioner Young seconded and the motion carried unanimously.

Minutes

Commissioner Young moved to approve the minutes of the January 5, 2010 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

Commissioners' Scholarships

Clerk Bartlett stated the Clerk's Office will be advertising for the Commissioners' Scholarships and asked if the BOCC wanted any changes to this process or the application forms from previous years. The BOCC approved the current process.

Bonds

Commissioner Young moved to approve a \$10,000.00 bond for Codey J. Stocks, Secretary/Bookkeeper for the Little Snake River Rural Health Care District, a \$5,000.00 bond for Carolyn L. Adams, Trustee for the Little Snake River Rural Health Care District, a \$50,000.00 bond for Janet R.B. Herold, Clerk/Treasurer for the Town of Baggs, a \$5,000.00 bond for Shelly B. Cooper, Trustee for the Medicine Bow Rural Health Care District, a \$5,000.00 bond for Glen Culver, Trustee for the Medicine Bow Rural Health Care District, a \$5,000.00 bond for Judith Wohl, Trustee for the Medicine Bow Rural Health Care District and a \$5,000.00 bond for Shirley Stoner, Trustee for the Medicine Bow Rural Health Care District. Commissioner Paxton seconded and the motion carried unanimously.

Monthly Receipts

Commissioner Young moved to accept fees collected from the Clerk of District Court for November 2009 in the amount of \$3,739.38 and December 2009 in the amount of \$3,330.92. Commissioner Paxton seconded and the motion carried unanimously.

Carbon County Salary Publication

Commissioner Young moved to approve advertising the Publication of Gross Salaries for Carbon County Full-Time Employees as of January 6, 2010. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Bartlett stated it will be published in both the Daily Times and Saratoga Sun.

MHCC Board of Trustees

Clerk Bartlett stated they had only received one application to the Memorial Hospital and the BOCC opted not to appoint this individual and instructed the Clerk to re-advertise.

Utility Bill Solutions Group

Clerk Bartlett stated that UtiliSolve is currently undergoing a name change to Utility Bill Solutions Group (UBSG). Clerk Bartlett was advised by Marc King that the corporation was simply dissolved however she is concerned as the service agreement was already signed with UtiliSolve. She reported she requested the original agreement back and presented a new service agreement with UBSG for signature. Chairman Weickum asked it be looked into further to ensure the County isn't contracted with both companies.

Commissioner Young left the meeting at 9:44 a.m.

Museum Agreement

Clerk Bartlett presented a Subgrantee Agreement between the Carbon County Museum Board and the Carbon County Government adding Deputy County Attorney Michael Kelley has reviewed the agreement and recommends approval. She stated this is in reference to the Wyoming Business Council grant the County recently sponsored for the Museum.

Commissioner Young returned at 9:47.

Commissioner Paxton moved to approve the Subgrantee Agreement between the Carbon County Museum Board and the Carbon County Government pertaining to the Wyoming Business Council planning grant. Chairman Weickum seconded and the motion carried unanimously.

Museum Board

Clerk Bartlett discussed that the Museum and Jeffrey Center are noted in the County's draft audit as exceeding their total Fiscal Year 2009 budget without having a budget amendment. The BOCC stated they would like to schedule a meeting with the Museum Board and Denise Patton to discuss these issues.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

County Treasurer Cindy Baldwin gave an update on E911 funding reporting the county has not received the city's portion of this for the most recent quarter. Treasurer Baldwin provided an update of impact assistance for the Echo Springs project.

Treasurer Baldwin reported that the Hospital has \$376,119.23 in their levy account. Chairman Weickum stated that he would like a considerable amount left in this account at the end of the fiscal year however he saw no issue with the hospital expending some of this funding. The Board agreed.

Assessor

County Assessor Sheryl Snider discussed notice of value changes noting that the total adjustments are (\$746,070.00). She also reported on information she will be dispersing in an effort to promote veterans' exemptions.

Sheriff

Sheriff Colson discussed a Search & Rescue trailer he would like to purchase. He received one bid from R A Inc. in the amount of \$8,605.00.

Commissioner Paxton moved to accept the bid from R A Inc. a/k/a Rawlins Automotive Inc. for a 2010 Wells Cargo 27 foot snowmobile trailer to be used by Search & Rescue in the Baggs area in the amount of \$8,605.00. Commissioner Young seconded and the motion carried unanimously.

Mike Morris discussed trunked 911 system lines and presented a contract pertaining to this. Mr. Morris stated the funding will come from E911 funding collected over years. He added the initial fee will be \$7,343.38 with a monthly fee of approximately \$2,000 per month. Mr. Morris stated that this will be compatible with whatever direction the County moves in the future.

Commissioner Paxton moved to approve the Qwest Enhanced 9-1-1 Agreement and the Addendum to the Qwest E911 Service Agreement Between Carbon County Wyoming and Qwest Corporation to provide trunk service for the Sheriff's Department with non recurring fees of \$7,343.38 with recurring fees of approximately \$2,000.00 per month. Commissioner Young seconded and the motion carried unanimously.

Planning & Development

Kristy Rowan of the Planning Office requested and received authorization to apply for fuel cards. The BOCC requested Ms. Rowan work with Buildings Manager Leroy Graham on this.

Road & Bridge

Bill Nation, Road & Bridge Superintendent, presented a State of Wyoming Sand and Gravel Production Statement noting that the County pays \$0.60 per ton for gravel and the standard fee is \$5.00 to \$7.50 per ton, a huge savings by taking advantage of state pits.

He also presented a Lease Agreement for Gravel Permit #425 noting Attorney DeLancey has reviewed and approved the Agreement.

Commissioner Paxton moved to approve Lease Agreement Gravel Permit #425 between Carbon County and James Wiant in the amount of \$500.00 for one year. Commissioner Young seconded and the motion carried unanimously.

Buildings Manager

Leroy Graham, Buildings Manager, presented Change Order No. One for the Chairman's signature noting it was approved at the December 1, 2009 meeting of the BOCC. Mr. Graham presented Scherer Constructions pay estimate #3 in the amount of \$19,316.86 which includes the change order items and reduces retainage to 5%.

Commissioner Young moved to approve Scherer Constructions pay estimate #3 in the amount of \$19,316.86 which includes the change order items and reduces retainage to 5% for improvements at the Dixon Airport. Commissioner Paxton seconded and the motion carried unanimously.

Clerk

Commissioner Young moved to authorize the Chairman to execute the Memorandum of Understanding Between the South Central Emergency Medical Service and Carbon County Wyoming for Equipment to remain in effect until terminated. Commissioner Paxton seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 10:47 a.m. with Clerk Bartlett, Leroy Graham, and Marcia Bean to discuss personnel and other matters considered confidential by law. Commissioner Young seconded and the motion carried unanimously

Commissioner Paxton moved to come out of executive session at 11:08 a.m. and that the minutes of the session be approved as written and sealed and declared that no action was taken during the session. Commissioner Young seconded and the motion carried unanimously.

PLANNER INTERVIEW

Pepper McClenahan was interviewed for the County Planner position.

COMMISSIONER DISCUSSION

Chairman Weickum reported he met with the Carbon County Economic Development Corporation (EDC) and reported he is impressed with the new director.

Commissioner Paxton reported the beetle kill group he is working with had a telephone conference along with EDC regarding the industrial park. The group will be producing a fact sheet showing inventory and sites available and other relevant information trying to draw interest to the park. Commissioner Paxton also complimented EDC.

Commissioner Paxton reported he recently attended an EMC2 meeting and stated a gentleman there will be providing revenue estimates to Carbon County. He added that he attended a meeting about biomass torrefaction, a process that speeds up the development of coal, noting plants are planning for later this year.

Commissioner Young left the meeting at 11:44 a.m.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 11:47 a.m. with Clerk Bartlett, Cindy Baldwin, & Attorney DeLancey to discuss real estate where the open discussion could affect the price. Chairman Weickum seconded and the motion carried unanimously.

Commissioner Young returned at 11:47 a.m.

Commissioner Paxton moved to come out of executive session at 12:04 p.m. and that the minutes of the session be approved as written and sealed and declared that no action was taken during the session. Commissioner Young seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Weickum adjourned the meeting at 12:04 p.m.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of February 2010

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman