

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, March 19, 2019
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 19, 2019 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson, Sue Jones, John Espy, Byron Barkhurst, and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

Clerk Bartlett removed the FSA and HRA contracts noting she did not have them for approval yet.

CARBON COUNTY LEADERSHIP CLASS OF 2019

The Carbon County Leadership Class of 2019 introduced themselves and discussed potential class projects.

VOUCHERS

ABSOLUTE! AUDIO VISUAL	MICROPHONE/BATTERY/CHARGER	\$894.23
ACME ELECTRIC COMPANY	LED LIGHTS ELK MTN R&B	\$2,063.64
ALSCO	SHOP SUPPLIES	\$53.44
APEX COMMUNICATIONS	MAINTENANCE	\$4,533.88
BAGGS, TOWN OF	WATER SERVICES	\$165.90
BANK OF MONTREAL	VARIOUS CHARGES	\$11,137.56
BARCODES	DOCUPRO LABELS	\$294.28
BEACH, HOMER	SNOW REMOVAL	\$490.00
BERGER, DIANA	P&Z MILEAGE	\$28.20
BEST WESTERN COTTONTREE	ADMIN WITNESS EXPENSES	\$187.00
BI INC.	ELECTRONIC MONITORING	\$1,092.00
BIG BALE COMPANY	TIRE REPAIRS	\$49.37
BOB BARKER COMPANY, INC.	PENS	\$157.29
BOWLUS, JACQUELINE	JURY TRIAL MEAL	\$95.06
BRIDGER FABRICATION	JOHN DEERE METAL FENDER	\$660.09
BUILD RITE LUMBER SUPPLY	MISC PARTS	\$100.91
BULBS.COM	BULBS	\$177.90
CAMPBELL, D. JASON	MHCC MILEAGE	\$27.00
CC PUBLIC HEALTH	LAB TESTING	\$128.00

CC SENIOR SERVICES	OUT AGENCY CC SENIOR SERVICES	\$50,000.00
CC VETERINARY HOSPITAL	K9 VET VISIT	\$207.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,660.29
CARERIGHT TECHNOLOGIES	MONTHLY BED FEE	\$155.10
CASH, REBECCA	MEALS/MILEAGE	\$233.52
CASPER WINNELSON CO	ELBOWS	\$42.00
CBM FOOD SERVICE	JAIL MEALS	\$10,366.09
CLERK OF DIST COURT	JURORS FEES	\$4,240.00
CNA SURETY	MAYFIELD-DAVIS BOND	\$340.00
COWBOY CHEMICAL	LAUNDRY	\$862.05
COWBOY SUPPLY HOUSE	MISC SUPPLIES	\$1,499.76
DALLIN MOTORS INC	OIL CHANGE	\$83.52
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$660.00
DJ'S	GLASS REPLACEMENT	\$848.33
DOOLEY PHD, GREG	WITNESS FEES	\$1,295.02
ELK MOUNTAIN, TOWN OF	PROPANE	\$147.84
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	PREPAID INMATE CARDS	\$4,000.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ENTENMANN - ROVIN CO	BADGES & ENGRAVING	\$309.50
FRITZ WELDING & MACHINE	STEEL TUBING	\$17.36
GALLS/QUARTERMASTER	UNIFORMS	\$50.38
GCR ELECTRONICS, LLC	SITE RENTAL	\$1,200.00
GLAXOSMITHKLINE PHARMA	VACCINES	\$554.40
GRAPHICBUSINESSSOLUTIONS	NAME PLATE	\$156.85
GR WY BIG BROS/SISTERS	FEB 2019 PREVENTION	\$8,088.50
HANSEN, LORETTA J.	MILEAGE	\$120.99
HERMAN, BOBBIE	BOARDS FAIR MILEAGE	\$27.00
IML SECURITY SUPPLY	KEYS	\$28.96
J H KASPAR OIL COMPANY	FUEL	\$11,390.74
JACK'S BODY & FENDER	SERVICE CALL	\$443.00
JOHNSTON, RANAE	MILEAGE	\$26.50
KAISLER, TODD	BOARDS FAIR MILEAGE	\$54.00
KERBS, CORSON	BOARDS FAIR MILEAGE	\$27.00
KILBURN TIRE COMPANY	TIRES	\$938.84
KING SOOPERS	SUPPLIES	\$90.50
KONE ELEVATORS	ELEVATOR MAINTENANCE	\$4,440.57
KTGA/KBDY	TOWER RENT/ADS	\$350.00
L N CURTIS & SONS	HYDRAULIC CUTTER/SPREADER	\$22,195.00
LARAMIE FIRE EXTINGUISHER	INSPECTION	\$236.00
LOCAL GVMT LIABILITY POOL	DEDUCTIBLE/RENT	\$5,500.00

MABERRY, AGRIPPINA M.	INTERPRETER	\$50.00
MCKESSON MEDICAL	JAIL HEALTH	\$290.86
MCMULLEN, HARRIET	WITNESS FEE	\$15.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$196.00
MEMORIAL HOSPITAL OF CC	JAIL HEALTH	\$197.38
MERCEDES TRANSCRIPTION	PR REPORTS	\$122.76
MICHAELS FENCE	WELDED PANELS	\$275.68
MOTOROLA	NEXT GEN 911 CALLWORKS	\$268,257.90
EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
NATIONWIDE	SCHULTZ BOND	\$50.00
NORCO, INC.	WELDING SUPPLIES	\$1,373.38
OFFICE ALLY	APRIL 2019 EHR CHARGE	\$29.95
PATTON, ROBERT L.	MILEAGE	\$27.00
PERKINS OIL CO	FUEL	\$4,457.20
PERSONNEL EVALUATION	EVALUATION	\$40.00
PERUE PRINTING	DOOR HANGER NOTICES	\$52.00
PUBLIC SAFETY CENTER, INC	MISC SUPPLIES	\$614.49
QUILL CORPORATION	MISC SUPPLIES	\$152.88
RAWLINS AUTOMOTIVE	MISC PARTS	\$2,115.78
RAWLINS FIRE EXTINGUISHER	EXTINGUISHER INSPECTIONS	\$1,008.00
READY, JUSTIN	BOARDS FAIR MILEAGE	\$48.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$5,512.86
SAPP BROS TRUCK STOPS, INC.	BLADE TIRES	\$1,500.00
SARATOGA AUTO PARTS, INC.	EQUIPMENT SUPPLIES	\$55.43
SARATOGA, TOWN OF	WATER SERVICES	\$151.93
SCHILLING & WINN PC	ATTORNEY FEES	\$1,122.65
SECRETARY OF STATE	FERNANDEZ NOTARY CERTIFICATE	\$30.00
SHEPARD'S	OIL/FUEL	\$6,858.66
SHIVELY HARDWARE	SUPPLIES	\$66.16
SLOW AND STEADY LAW	ATTORNEY FEES	\$2,279.00
SMILE ACADEMY	DENTAL FEES	\$875.00
SNAKE RIVER PRESS	SCHOLARSHIP ADS/P&Z ADS	\$308.00
SOUTH CENTRAL WY EMS	OUT AGENCY SC WY EMS	\$11,250.00
STAPLES ADVANTAGE	MASKS	\$9.98
STODDARD, CURTIS T.	DENTAL SERVICES	\$5,074.00
SWANSON SERVICES CORP	JAIL COMMISSARY SUPPLIES	\$1,436.60
SWEETWATER CTY SHERIFF'S	INMATE HOUSING	\$5,460.00
TANDAN SANITATION SVCS	TRASH	\$80.00
THEESFELD, JASON	REIMB FOR REPAIRS	\$262.49
THOMSON REUTERS-WEST	MONTHLY CHARGES	\$771.02
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$840.20

TRUE VALUE OF RAWLINS	MISC PARTS	\$256.70
U S POSTMASTER-RAWLINS	PO BOX RENTAL	\$76.00
UNIVERSITY OF COLORADO	JOHNSTON ASSESSMENT	\$65.00
US BANK	MISC CHARGES	\$1,776.48
VALLEY OIL COMPANY	FUEL	\$702.95
WEX BANK	FUEL	\$354.83
WILLDAN ENERGY SOLUTIONS	LED LIGHTS	\$1,163.98
WY BEHAVIORAL INSTITUTE	MEDICAL SERVICES	\$1,364.00
WY DEPT OF HEALTH	MISC CHARGES	\$33,967.48
WYDEPT OF TRANSPORTATION	PLATES/ROAD REPAIR	\$1,337.55
WY LAW ENFMT ACADEMY	SHERIFF DEPUTY SCHOOLING	\$3,719.00
WY MACHINERY COMPANY	MISC PARTS	\$6,015.15
WY PUBLIC HEALTH LAB	LAB FEES	\$361.00
WYOMING GEOSPATIAL ORG	ANNUEAL DUES	\$25.00
WYOMING HEALTH FAIRS	BLOOD DRAW	\$4,453.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$1,351.15
GRAND TOTAL:		\$539,255.87

Commissioner Espy moved to approve the payroll costs of \$841,677.34 and benefit costs in the amount of \$107,168.62 and the regular report of expenditures in the amount of \$539,255.87 for an aggregate total today of \$1,488,101.83. Commissioner Moore seconded and the motion carried unanimously.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the March 5, 2019 regular meeting minutes; bonds for Lezlee Musgrave, Clerk/Treasurer, Town of Sinclair, in the amount of \$8,000.00; Archie Roybal, Sheriff, Carbon County, in the amount of \$4,000.00; and monthly receipts for the Road & Bridge Department in the amount of \$611.00; the Clerk of District Court Office in the amount of \$2,562.21; and the County Clerk's Office in the amount of \$13, 869.25. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Clerk of District Court

Mara Sanger, Clerk of District Court reported she has setup a new checking account to pay jurors immediately. Fees will increase for her office soon as a bill passed in the legislature this year allowing it.

Ms. Sanger discussed a recently passed bill that will affect the child support fees collected in the district court office. She reported she will be requesting a new position in her upcoming budget.

Clerk

Clerk Bartlett presented board applications for various boards.

Commissioner Jones moved to appoint Travis Harding to the Baggs Solid Waste Disposal District for one unexpired term ending August 2019; Holley Nicholson to the Jeffrey Center Board for one unexpired term ending November 2021; reappoint William Scoggin to the Old Penitentiary Joint Powers Board for one three-year term expiring April 2022; reappoint Denise Ashline to the Senior Services Board for a three-year term expiring March 2022 in the Rawlins area; and reappoint Robert Patton to the Senior Services Board for three-year term ending March 2022 in the Hanna area. Commissioner Moore seconded and the motion carried unanimously.

Clerk Bartlett asked the BOCC to discuss Boswell Springs impact assistance payments. Because operations were suspended on the project impact assistance payments have ceased and will not resume until construction begins again. The BOCC would like to reserve funds that was slated to be used for equipment or other needs but to continue paying sheriff deputies already hired.

Sheriff

Sheriff Archie Roybal reported a couple officers are at the academy in addition to a dispatcher. The Sheriff discussed his plans to rotate deputies in the Medicine Bow area.

Sheriff Archie Roybal requested approval of a modification to U.S. Forest Service Grant Number 15-LE-11020600-039. This agreement covers his patrols in the Medicine Bow Routt National Forest and allows the Sheriff to purchase equipment with the funds.

Commissioner Espy moved to authorize the Chairman's signature on the U.S. Forest Service Grant Number 15-LE-11020600-039 to increase funding from \$7,000 to \$8,000. Commissioner Jones seconded and the motion carried unanimously.

Road & Bridge

Road & Bridge Superintendent, Bill Nation requested approval of the Two Rivers and Lucky Star Wind Road Use Agreement, the Gateway West Transmission Line Road Use Agreement, and the TB Flats Road Use Agreement all pending legal review. He suggested a bonding requirement be included in each for consistency. Chairman Johnson asked for several clarifications or changes to the agreement.

Commissioner Espy moved to authorize a Commissioner's signature on the Two Rivers and Lucky Star Wind Road Use Agreement, TB Flats Road Use Agreement, Gateway West Road Use Agreement pending legal review, board review after changes suggested by Chairman Johnson are incorporated. Commissioner Moore seconded and the motion carried unanimously.

Mr. Nation met with the Medicine Bow Planning Department yesterday for the new complex being constructed with industrial siting funds. He presented the final plans and the zone change

was unanimously approved. Occupancy and the building permit will be provided after Fire Marshall review. Construction time allows for only 150 days for completion. Clerk Bartlett confirmed the final plans include an alternate for completely finishing the top floor and Mr. Nation stated it is in the final documents.

Commissioner Espy moved to submit the final plans for the Road & Bridge complex at Medicine Bow to the Fire Marshall. Commissioner Jones seconded and Commissioner Barkhurst requested that Jim Piche have the opportunity to look the plans while the Fire Marshall has the plans. The motion carried unanimously.

The BOCC thanked Mr. Nation for his assistance to area residents and ranchers during the recent storm.

COMMISSIONERS

Commissioner Moore reported that he worked with Amy Bach, Rawlins City Attorney to remove a negative tone in a letter to the Industrial Siting Council. Attorney Bach sent two versions of a letter yesterday for the Carbon County Council of Governments to consider Wednesday. One was the original letter and the other communicates the same issues, and in Commissioner Moore's opinion removes the negative tone. The third option would be to not send a letter at all. Commissioner Espy thought it was water under the bridge and it may be too late to send a letter now. The Board agreed. Commissioner Moore added he wants to use the opportunity to contribute to the process rather than scold the council.

COMMISSIONERS DISCUSSION

Commissioner Moore reported he attended the Best Buddies walk recently and it was well attended. He complimented the group that put it together.

Commissioner Espy recently attended a NACO meeting in Washington DC. They discussed Payment in Lieu of Taxes (PILT) and the new NEPA timeline and that agencies are taking away time from the cooperating agency commenting period. There is bipartisan support in the West for continuation of PILT funds. There is also a push to make an endowment account for forest reserve/secure rural school funds to increase funding levels to what it was in the 70's or 80's.

Chairman Johnson reported that the Seven Mile Hill dedication will occur on Friday, May 17. He was invited to be on a WY Energy Summit panel on May 8 and WCCA meets that day in Cody.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:34 a.m. with Gwynn Bartlett and Mike Kelly to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Bill Nation joined the session at 10:46 a.m.

Commissioner Espy moved to come out of executive session at 10:50 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 10:52 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 16, 2019 at 2:00 p.m. at the Elk Mountain Senior Center, Elk Mountain, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.