

**OFFICIAL
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 2, 2018
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 2, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners John Espy, Bob Davis, Leo Chapman and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

AGENDA APPROVAL

Chairman Johnson added the Federal Aviation Administration inspection approval for the Dixon Airport under the BOCC and approval to rehire a public health nurse under Public Health.

VOUCHERS

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| 307 PROFESSIONAL CLEAN LLC | CLEANING SERVICES | \$ 10,485.00 |
| ACME ELECTRIC COMPANY, LLC | ELECTRICAL INSTALLATION | \$ 2,423.53 |
| ALBRECHTSON, MARY KAY | CIRCUIT COURT BAILIFF | \$ 75.00 |
| ALLISON, SCOTT M | DOG SUPPLIES REIMBURSEMENTS | \$ 160.23 |
| ANTON COLLINS MITCHELL LLP | AUDIT | \$ 6,000.00 |
| APEX COMMUNICATIONS | MAINTENANCE AGREEMENT/CHARGER | \$ 4,591.45 |
| APG MEDIA OF THE ROCKIES | PUBLIC MEETING NOTICE | \$ 96.00 |
| AYALA, MEGAN | MEALS | \$ 136.03 |
| BANGS, DANIELLE | MILEAGE | \$ 18.00 |
| BARTLETT, GWYNN | MILEAGE | \$ 327.00 |
| BEST WESTERN COTTONTREE | MOTEL CHARGES | \$ 186.00 |
| BLACK HILLS ENERGY | GAS SERVICES | \$ 3,214.67 |
| BLAKEMAN PROPANE | PROPANE SERVICES | \$ 80.50 |
| BOMGAARS SUPPLY | DOG FOOD/TOOLS | \$ 79.95 |
| BUILD RITE LUMBER SUPPLY | PARTS/SUPPLIES | \$ 1,057.63 |
| BW CONSTRUCTION | LABOR/SACKCRETE | \$ 450.00 |
| CARBON COUNTY 4-H | LODGING | \$ 240.00 |
| CASPER WINNELSON CO | PLUMBING SUPPLIES | \$ 872.15 |
| CBM FOOD SERVICE | JAIL MEALS | \$ 7,171.44 |
| CHEMATOX LABORATORY, INC | LAB SERVICES | \$ 430.00 |
| COWBOY CHEMICAL | LAUNDRY SOAP | \$ 365.70 |
| CRAIG, CATHY | MEALS | \$ 47.36 |
| CULVER, VIRGILIA S. | LEGAL SERVICES | \$ 426.00 |

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| DAILY TIMES | NEWSPAPER RENEWAL | \$ 105.00 |
| DALLIN MOTORS INC | WHEEL | \$ 193.60 |
| DIXON, TOWN OF | WATER SERVICES | \$ 308.00 |
| DJ'S | GLASS REPAIRS | \$ 788.58 |
| DOMINION ENERGY | GAS SERVICES | \$ 34.41 |
| DOT FHWA | SOUTH ROAD CONTRACT WORK | \$ 215,826.20 |
| DUNNS CUSTOM MACHINING | WACO DOOR PRIZE | \$ 40.00 |
| ELK MOUNTAIN, TOWN OF | SENIOR CENTER RENT | \$ 1,500.00 |
| FLEMING, LINDA | MILEAGE | \$ 46.80 |
| FLEXSHARE BENEFITS | REIMBURSEMENTS | \$ 2,942.13 |
| FRITZ WELDING & MACHINE | CUTTING FEE | \$ 50.00 |
| GLAXOSMITHKLINEPHARMA | VACCINE | \$ 7,325.79 |
| GOLDEN, MARY | MEALS | \$ 118.52 |
| GRAINGER | PARTS | \$ 177.60 |
| GRAPHIC BUSINESS SOLUTIONS, LLC | STAMPS/ENVELOPES | \$ 371.93 |
| HAYS, PATRICIA | MILEAGE | \$ 46.20 |
| HERTER, JACQUES P. PHD | PSYCHOLOGICAL EVALUATION | \$ 1,200.00 |
| HIGH DESERT WELDING & MACHINE LLC | METAL WORK | \$ 16.67 |
| HIGH PLAINS POWER | ELECTRICAL SERVICES | \$ 413.59 |
| HUTCHINS, SARAH | FEMA TRAINING MILEAGE | \$ 150.00 |
| INTERSTATE ENERGY, INC. | FURNACE CLEANING | \$ 443.20 |
| J H KASPAR OIL COMPANY | FUEL | \$ 7,519.75 |
| JERRY'S DONUTS | DONUTS | \$ 32.97 |
| JOHNSTON, RANAE | MILEAGE | \$ 21.00 |
| KAHLOR, DANIEL | VEHICLE REPAIRS | \$ 3,737.67 |
| KENCO SECURITY AND TECHNOLOGY | SOFTWARE LICENSE | \$ 300.00 |
| KILBURN TIRE COMPANY | TIRES | \$ 2,939.60 |
| KIRSCH, ARCHIE P | COUNTY HEALTH OFFICER | \$ 1,300.00 |
| L N CURTIS & SONS | PARTS | \$ 2,808.14 |
| LARAMIE FIRE EXTINGUISHER | HOOD INSPECTIONS | \$ 231.00 |
| LongBUILDINGTECHNOLOGIES | DESIGN/EQUIPMENT/INSTALLATION | \$ 14,257.00 |
| MABERRY, AGRIPPINA M. | INTERPRETER SERVICES | \$ 150.00 |
| MARTINEZ, JOHN | WITNESS FEE | \$ 30.00 |
| MHCC (HOSPITAL) | MEDICAL SERVICES | \$ 52,660.40 |
| MOBILE CONCRETE, INC | CONCRETE | \$ 260.00 |
| MOORE MEDICAL CORP. | HEALTH SUPPLIES | \$ 53.28 |
| MORRILL, MICHAEL | MILEAGE | \$ 46.20 |
| MY OFFICE ETC. | OFFICE SUPPLIES | \$ 141.73 |
| NATURESCAPES LLC | LANDSCAPING | \$ 14,949.00 |

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| NEWMAN TRAFFIC SIGNS | BAGGS COUNTY ROAD SIGNS | \$ 493.65 |
| NORCO, INC. | OXYGEN/TIPS | \$ 37.75 |
| OFFENDER WATCH | SEX OFFENDER NOTIFICATIONS | \$ 254.50 |
| PATTON, ROBERT L. | MILEAGE | \$ 72.00 |
| PERKINS OIL CO | FUEL | \$ 939.62 |
| PHILLIPS 66-CONOCO-76 | FUEL | \$ 51.00 |
| QUILL CORPORATION | SUPPLIES | \$ 227.23 |
| RASMUSSEN FURNITURE | VERTICAL BLINDS | \$ 3,275.00 |
| RAWLINS AUTOMOTIVE | PARTS | \$ 1,227.55 |
| RAWLINS EASTSIDE CARWASH | WASH CARDS | \$ 117.72 |
| RAWLINS, CITY OF | WATER SERVICES | \$ 5,798.70 |
| RIETVELD, TONI | MEALS | \$ 102.01 |
| RODABAUGH, SHERRY | CIRCUIT COURT BAILIFF | \$ 75.00 |
| SAGE CREEK EXCAVATING | ROCK | \$ 450.00 |
| SARATOGA AUTO PARTS, INC. | PARTS | \$ 1,067.79 |
| SARATOGA SUN | GENERAL ELECTION BALLOT AD | \$ 247.50 |
| SCHILLING & WINN PC | LEGAL SERVICES | \$ 1,707.20 |
| SECURITYTRANSPORTSERVICES | INMATE TRANSPORTATION | \$ 3,499.20 |
| SHAW, GAYLE | MILEAGE | \$ 45.60 |
| SHEPARD'S | FUEL | \$ 4,625.47 |
| SHIVELY HARDWARE | ORINGS | \$ 2.76 |
| SLOWANDSTEADY LAW OFFICE | LEGAL SERVICES | \$ 1,098.75 |
| SNAKE RIVER PRESS | NEWSPAPER ADS | \$ 168.00 |
| STAPLES ADVANTAGE | PAPER | \$ 239.90 |
| STEPHENSON, LEE ANN | SENIOR SVC MILEAGE | \$ 38.40 |
| STEVENSON, WAYNE | WITNESS FEE | \$ 15.00 |
| SWANSON SERVICES CORP | INMATE COMMISSARY | \$ 3,397.89 |
| TANDAN SANITATION SERVICES | TRASH SERVICES | \$ 80.00 |
| THE PRODUCT CENTER | SUPPLIES | \$ 443.27 |
| THOS. Y. PICKETT & CO., INC. | 2019 VALUATION CONTRACT | \$ 6,000.00 |
| T-O ENGINEERS | | \$ 6,340.38 |
| TRAPP, LARRY W | LODGING/MEAL/MILEAGE | \$ 715.36 |
| TREBRON COMPANY, INC | SOPHOS FINAL PAYMENT | \$ 1,799.00 |
| TRUE VALUE OF RAWLINS | PARTS/SUPPLIES | \$ 560.05 |
| TYLER TECHNOLOGIES, INC | ITAX/IREG PROJECT MANAGEMENT | \$ 595.00 |
| U S POSTMASTER-BAGGS | PO BOX RENT | \$ 50.00 |
| UPLIFT COUNSELING | STRESS DEBRIEFING | \$ 262.50 |
| US BANK | VARIOUS CHARGES | \$ 46.38 |
| VALLEY OIL COMPANY | FUEL | \$ 480.96 |
| VARIOUS JURORS | JURY DUTY | \$ 4,557.00 |
| VOIANCE LANGUAGE SERVICES | TRANSLATION SERVICES | \$ 2.25 |

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| VOLUNTEER FIREMEN PENSION | VOL FIRE RETIREMENT | \$ 1,320.00 |
| WACERS | MEMBERSHIP DUES | \$ 25.00 |
| WY BEHAVIORAL INSTITUTE | MEDICAL SERVICES | \$ 1,749.31 |
| WYCOUNTYTREASURER'SASSOC | ASSOCIATION DINNER | \$ 25.00 |
| WY DEPT OF TRANSPORTATION | ROAD CONSTRUCTION | \$ 417.07 |
| WY MACHINERY COMPANY | EQUIPMENT REPAIRS/PARTS | \$ 21,414.48 |
| WY RENTS, LLC | EQUIPMENT RENTAL | \$ 470.00 |
| WY STATE FORESTRY | PARTS | \$ 781.16 |
| WYOPASS | FOX/HUTCHINS REGISTRATION | \$ 300.00 |
| YOCUM, LEO | MILEAGE | \$ 48.60 |
| ZIRMED, INC | PROFESSIONAL CLAIMS | \$ 15.75 |
| GRAND TOTAL | | \$ 450,243.31 |

Commissioner Chapman moved to approve the expenditures in the amount of \$450,243.311. Commissioner Espy seconded and the motion carried unanimously.

CONSENT AGENDA

Commissioner Chapman moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the September 18th, 2018 regular meeting minutes; a bond for Cynthia J. Culver, Trustee of the Medicine Bow Rural Health Care District in the amount of \$5,000; September 2018 monthly receipts for the Carbon County Road & Bridge Department in the amount of \$1,009.55; and September 2018 monthly receipts for the Carbon County Planning & Development Department in the amount of \$6,660.00. Commissioner Espy seconded and the motion carried unanimously.

Road & Bridge

Commissioner Jones moved to waive the procurement policy due to a sole source contractor and enter into contract with 71 Construction to apply fog seal to the Brush Creek Ranch road, County Road 203 in the amount of \$37,452.80. Commissioner Chapman seconded and the motion carried unanimously.

Clerk

Commissioner Espy moved to use WY Health Fairs wellness plan. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to set COBRA rates at \$1,231 single and \$3,066 family for Plan A and \$1,145 single and \$2,842 family for Plan B for the next plan year. Commissioner Espy seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to sign the Dixon Airport Inspection Agreement. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:59 a.m. with Gwynn Bartlett, Ashley Mayfield Davis, and Tom Thompson to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Tom Thompson left the session at 12:20 p.m.

Commissioner Espy moved to come out of executive session at 12:48 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

Purchase Offer

Commissioner Espy moved to authorize the Chairman to sign a purchase offer. Commissioner seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:48 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held October 16, 2018 at 3:00 p.m. at the Sinclair Town Hall, Sinclair, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of October 2018.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman