

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 18, 2018
Baggs Higher Education Center, Baggs, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 18, 2018 at the Baggs Higher Education Center, Baggs, WY. Attending the meeting were; Chairman John Johnson; Commissioners John Espy, Bob Davis and Sue Jones. Commissioner Leo Chapman was absent.

Chairman Johnson called the meeting to order at 2:00 p.m.

Commissioner Espy changed the WY Public Lands Initiative final recommendations scheduled for today to an update. Commissioner Jones added a board appointment and Subgrantee Agreements for the Temporary Assistance for Needy Families (TANF) grant.

VOUCHERS

ACME ELECTRIC COMPANY, LLC	GENERATOR REPAIRS	\$ 65.00
AFFORDABLE TREE CARE, LLC	TREE REMOVAL	\$ 600.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/MATS/SOAP	\$ 48.59
APG MEDIA OF THE ROCKIES	NEWSPAPER ADS	\$ 5,359.57
BAGGS, TOWN OF	RENT/WATER SERVICES	\$ 437.16
BALESTRIERI, MICHELLE	REIMBURSEMENT	\$ 539.50
BANKOFMONTREAL - MASTERCARD	VARIOUS CHARGES	\$ 8,117.86
BARKHURST, BYRON	MILEAGE	\$ 39.60
BEACH, HOMER	STOVE REIMBURSEMENT	\$ 421.96
BI INC.	ELECTRONIC MONITORING	\$ 1,709.50
BLAKEMAN PROPANE	PROPANE SERVICES	\$ 2,103.04
BOB BARKER COMPANY, INC.	PENS	\$ 146.25
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$ 155.81
CARBON COUNTY WEED & PEST	PESTICIDE	\$ 42.11
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$ 2,204.88
CARPENTER, BRENT	FINGERPRINTS REIMB	\$ 20.00
CARROLL, MELISSA	MILEAGE/WITNESS FEE	\$ 56.00
CASPER WINNELSON CO	PARTS	\$ 81.76
CBM FOOD SERVICE	JAIL MEALS	\$ 7,134.88
CMI-TECO	PARTS	\$ 705.60
COWBOY CHEMICAL	LAUNDRY SOAP	\$ 104.40
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$ 806.46
DAILY TIMES	NEWSPAPERS	\$ 208.80

DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$ 319.65
DAVIS, ASHLEY	MILEAGE	\$ 42.00
DEPARTMENT OF HEALTH	VEHICLE RENTAL	\$ 176.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$ 660.00
DJ'S	BACK WINDOW REPLACEMENT	\$ 318.45
EKM&P,INC.	PLANNING/DESIGN SERVICES	\$ 32,184.53
ELECTION CENTER	MEMBERSHIP	\$ 200.00
ELEVATED TRAINING SOLUTIONS	PREEMPLOYMENTDRUGTESTING	\$ 152.00
ELK MOUNTAIN CONOCO	FUEL	\$ 209.72
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 58.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 96.00
ENCARTELE	INMATE PHONE CARDS	\$ 4,000.00
E-Z LIFT GARAGE DOORS	GARARGE DOOR SERVICE	\$ 239.00
FLEXSHARE BENEFITS	JULY ADMIN FEES	\$ 325.00
FORSTER LANDSCAPE & CONSTRUCTION, INC.	IRRIGATION REPAIRS	\$ 161.50
GCR ELECTRONICS, LLC	MONTHLY SITE RENTALS	\$ 1,350.00
GRABOW, JAY	MILEAGE	\$ 36.60
GRAINGER	SUPPLIES	\$ 190.20
GRAPHIC BUSINESS SOLUTIONS,	HATS/ENVELOPES	\$ 833.50
GRAPHIC SPORTS	WINDOW ENVELOPES	\$ 636.00
HAHN, CINDI	REIMBURSEMENT	\$ 16.29
HANNA, TOWN OF	WATER SERVICES	\$ 321.57
HEIMAN FIRE DEPARTMENT	DIAPHRAGM	\$ 77.41
HELM, ANNA	MILEAGE	\$ 42.00
HERMAN, BOBBIE	MILEAGE	\$ 42.00
HERTER, JACQUES P. PHD	PSYCHOLOGICALEVALUATION	\$ 550.00
HIGH DESERT WELDING & MACHINE	STRAP	\$ 17.64
IRON J TOWING	TOW CHARGES	\$ 639.50
J H KASPAR OIL COMPANY	FUEL	\$ 11,942.53
KERBS, CORSON	MILEAGE	\$ 36.00
KILBURN TIRE COMPANY	TIRES	\$ 2,116.34
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$ 4,440.57
KTGA/KBDY	RADIO ADS	\$ 288.00
L N CURTIS & SONS	PARTS	\$ 334.41
LEROUX, SARA DAWN	WITNESS FEE	\$ 15.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$ 190.00
MEMORIALHOSPITALOFCARBON	LAB SERVICES	\$ 303.90
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$ 116.16
MOORE MEDICAL CORP.	HEALTH SUPPLIES	\$ 447.70
MOUNTAIN WEST MOTORS	CLUTCH ASSEMBLY	\$ 732.38

MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$ 135.00
NORCO, INC.	CYLINDER RENTAL	\$ 834.59
OFFICE ALLY	HEALTHRECORDS FEES	\$ 29.95
OFFICE OF THE ATTORNEY GENERAL	FINGERPRINTS	\$ 60.00
O'REILLY AUTO PARTS	PARTS	\$ 17.70
PARTSMASTER	PARTS	\$ 197.51
PERKINS OIL CO	FUEL	\$ 1,296.96
PERUE PRINTING	SUPPLIES	\$ 70.00
PUBLIC SAFETY CENTER, INC	BATTERIES/GLOVES	\$ 397.64
QUILL CORPORATION	OFFICE SUPPLIES	\$ 1,667.36
RAWLINS AUTOMOTIVE	PARTS	\$ 2,110.79
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 41,127.20
RYAN ELECTRONICS INC	BLUE TOOTH CAPABILITY	\$ 1,548.00
SARATOGA AUTO PARTS, INC.	PARTS	\$ 1,070.12
SARATOGA SUN	NEWSPAPER ADS	\$ 167.95
SARATOGA, TOWN OF	WATER SERVICES	\$ 150.96
SCHAEFFER MFG CO	OIL	\$ 1,250.15
SCHERMETZLER, SHEELA M ED.S.	SURVEY COMPLETION	\$ 1,492.16
SECRETARY OF STATE	ATTORNEY DUES	\$ 30.00
SHEEHAN TRUCKING	WATERFORMAG CHLORIDE	\$ 7,742.50
SHEPARD CONSTRUCTION SOLUTIONS,	CRISIS CENTER ADDITION	\$ 127,944.00
SHIVELY HARDWARE	PARTS	\$ 306.02
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 412.35
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$ 65.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY SUPPLIES	\$ 1,598.67
T.W. ENTERPRISES, INC.	GENERATOR SUPPLIES	\$ 4,807.86
TANDAN SANITATION SERVICES	TRASH SERVICES	\$ 80.00
TRUE VALUE OF RAWLINS	PLUMBING SUPPLIES	\$ 32.85
TYLER TECHNOLOGIES, INC	TRAINING	\$ 1,364.64
UINTA COUNTY SHERIFF'S OFFICE	SUBPOENA PROCESS	\$ 50.00
US BANK	VARIOUS CHARGES	\$ 3,609.88
VOIANCE LANGUAGE SERVICES LLC	TRANSCRIPTION	\$ 133.50
WEBSTER, MATTHEW S	MILEAGE	\$ 132.00
WESTERN TRUCK REPAIR	PARTS	\$ 308.70
WEX BANK	FUEL	\$ 297.37
WILLE, O.R.	MILEAGE	\$ 81.00
WILSON, RICHARD	MILEAGE	\$ 36.60
WY LAW ENFORCEMENT ACADEMY	SCHOOLING	\$ 41.50
WY MACHINERY COMPANY	PARTS	\$ 1,878.04
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 804.29
YOUNG, CHARLES MD	MEDICAL SERVICES	\$ 90.45

GRAND TOTAL	\$ 301,437.54
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Commissioner Espy moved to approve insurance premiums and claims in the amount of \$102,202.59 and payroll and benefit costs totaling \$807,799.74. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to approve an expenditure of \$65.00 for Sunrise Sanitation. Commissioner Davis seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Espy moved to approve the expenditures in the amount of \$301,372.54 for a grand total today of \$1,211,439.87. Commissioner Davis seconded and the motion carried unanimously.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the September 4th, 2018 regular meeting minutes; a bond for Kindra Pacheco, Treasurer for the Town of Sinclair in the amount of \$8,000; a bond for Karen Ruth Heath, Clerk/Treasurer for the Town of Medicine Bow in the amount of \$100,000; a bond for Julie Webb, Treasurer of the Carbon County Visitors Council in the amount of \$100,000; county valuation adjustments in the amount of (\$18,063.00); August 2018 monthly receipts for the Carbon County Clerk's Office in the amount of \$26,113.00; and August 2018 monthly receipts for the Clerk of District Court Office in the amount of \$4,078.07. Commissioner Jones seconded and the motion carried unanimously.

Buildings & Grounds

Jim Piche, Buildings and Grounds Manager requested approval for the Carbon County Youth Crisis Center fire alarm system Change Order #1 in the estimated amount of \$6,855.00 for Western States Fire plus additional electrical work for the system with ACME electric of \$2,083.38 for a total of \$8,938.38. Substantial completion should be later this week.

Commissioner Espy moved to authorize a change order for the Carbon County Youth Crisis Center fire alarm system and electrical work not to exceed \$8,938.38. Commissioner Jones seconded and the motion passed unanimously. He stated this will not put the project over budget.

Mr. Piche reported that the roof at the Hanna Senior Center was damaged by a recent hail storm. He will have a roofing contractor look at all the county's roofs at numerous buildings in the storm area then make an insurance claim for all damage.

Mr. Piche reported the architect and mechanical engineer arrived today to review plans for the Courthouse and Carbon Building for the long-term plan. The Jeffrey Center Board has requested that the county split the bill totaling \$6,550 for new blinds at the center. He stated he has

funding in his budget and requested and received the BOCC's authorization to proceed with half payment. The Road & Bridge shop in Hanna needs a new garage door, lights and heaters and he is obtaining estimates on these. He stated he has funding for these items in his maintenance budget. Winterization of various systems is underway at county facilities.

Planning & Development

Planning Director, Sid Fox requested approval for the Professional Services Agreement with WLC Engineering and Surveying. The Agreement was discussed at the last meeting and the company will provide technical assistance to the county and he will pay for this from his existing contract services budget.

Commissioner Espy moved to authorize the Chairman's signature on the Professional Services Agreement with WLC Engineering and Surveying noting they will bill the county per a cost schedule in the agreement. Commissioner Jones seconded and the motion passed unanimously.

Mr. Fox presented a Certification of Recommended Action and requested public hearings be scheduled.

Commissioner Jones moved to accept the Certification of Recommended Action for C.U. Case #2018-13-Velocitel and Purple Sage, LLC, a Conditional Use Permit request for a telecommunications tower up to 260 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District approximately 1.64 miles south of Baggs and approximately 1.11 miles east of WY HWY 789; C.U. Case #2018-12-Velocitel and Jason and Radona Williams, a Conditional Use Permit request for a telecommunications tower up to 310 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District approximately 3 miles north of Saratoga off Carbon County Road #550; and C.U. Case #2018-11-Velocitel and J&J Herring, LLC, a Conditional Use Permit request for a telecommunications tower up to 310 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District bordering the Town of Encampment on the southeast off Emerson Boulevard and schedule a public hearing for each at 3 p.m. October 16, 2018 at the Sinclair Town Hall in Sinclair, WY. Commissioner Espy seconded and the motion carried unanimously.

Road & Bridge

Road and Bridge Superintendent, Bill Nation presented a Highway Easement Deed for the Sage Creek Road Project. Mr. Nation asked that the BOCC actively pursue the WY Department of Transportation's intentions to take over the paved portion per an original oral agreement prior to entering into any agreement. Sage Creek Road is basically three different entities of road. The first being a federal section at 0.0 mile on I-80 in Rawlins then heads south as WY Hwy 71 for 10.47 miles, continuing as a county road to the forest boundary and ends at WY Hwy 70. The road was originally built from federal forest service funds, which require record of public comment to be written into the land use management plan. The original agreement between the three entities was a verbal agreement that also allows the entities to exchange portions of road as needed. Looking at the future of Aspen Alley, as part of this road, Mr. Nation recommends

holding off on an official decision of road exchange until conversations are pursued with WYDOT to take over the Highway Easement Deed and allow them to maintain this portion of the road. Mr. Nation will reach out to WYDOT to begin these discussions.

Mr. Nation reported that right of way mowing is underway, he will be hauling recycled asphalt to the Rawlins dump and 13th street for the City of Rawlins, and they will continue to blade as needed.

Treasurer

Treasurer Patty Bentsen reported tax bills will be mailed next week and her office will be accepting online payments for property taxes and motor vehicle renewals soon. There will be a 2.5% convenience fee to pay online.

Attorney

Attorney Davis requested and received authorization to hire a new attorney in anticipation of Cal Rerucha retiring in December.

Clerk

County Clerk, Gwynn Bartlett reported she is looking into using WY Health Fairs for the county's wellness program and terminating services with Simplywell. She stated they offer very similar services and expects it to be an easy transition. Gwynn will submit a cost comparison at the next meeting and ask the BOCC to formally adopt her recommendation.

Clerk Bartlett requested approval of a letter requesting federal regulation of air ambulance charges.

Commissioner Jones moved to authorize the Chairman's signature on the air ambulance letter requesting federal delegation of air ambulance fees. Commissioner Espy seconded and asked that the Clerk send the rural healthcare districts the letter and request they send one as well. The motion passed unanimously.

Clerk Bartlett reported that the secretary and 4-H educator at the Carbon County Extension Office have both resigned recently and they will be hiring for these positions immediately. Abby Perry of that office will provide a full update at the next meeting and will request a member of the BOCC serve on an interview committee.

Clerk Bartlett presented subgrantee agreements for the county sponsored Temporary Assistance for Needy Families (TANF) grant.

Commissioner Davis moved to authorize the Chairman's signature on the Temporary Assistance for Needy Families (TANF) Subgrantee Agreements with Boys & Girls Clubs of Carbon County, Greater WY Big Brothers Big Sisters and the Carbon County Youth Crisis Center. Commissioner Jones seconded and the motion carried unanimously.

Gwynn reported that she received a \$20,000 invoice from the City of Rawlins for work recently completed on the Hugus Ferguson Building for the façade project. Mr. Piche and the Museum Director, Steve Dinero recently discussed the matter with the board stating that the work was somehow authorized before their involvement and that the county, Museum Board or Museum Foundation may need to pay for this. She mentioned that Museum Board Chair, Larry Moore will visit with the City Council this evening and try to determine what is owed as they found e-mails indicating that the Rawlins Downtown Development Authority may have authorized the work.

Commissioners

Commissioner Jones moved to appoint Schelby Merrill to the Upper Platte River Solid Waste Disposal District for a three-year term expiring June 2021. Commissioner Davis seconded and the motion passed unanimously.

Commissioner Espy reported he had hoped to present the Wyoming Public Land Initiative final recommendations; however, at the last meeting the group ran out of time after receiving some substantive comments on wild and scenic rivers. He hopes to present them at the net meeting.

Sherrod France, Memorial Hospital of Carbon County Trustee reported that he and Mark Kostovny would represent the hospital on the committee to prepare and disperse the hospital management services requests for proposals. They propose stakeholders be Dr. Duane Abels and Richard Chenoweth serve with them. Commissioner Jones reported she and Commissioner Davis will serve along with Amy Hickman and Becky Forney, both current hospital employees. She asked Mr. France to ensure that the hospital's Chief Executive Officer, Dana Barnett ensure that these employees are allowed the flexibility needed to participate in this process and Mr. France agreed to do this. The group will meet September 28 at the Courthouse with the time to be determined later.

Two Rivers and Lucky Star Wind Energy Projects

Paul Martin of Intermountain Wind discussed the Two Rivers Energy Project and Lucky Star Wind Energy Project, both in Carbon and Albany Counties. He noted his company recently sold both projects to BluEarth Renewables based in Calgary. They are working with PacifiCorp and are looking at development in 2020 with a likely man camp on the Medicine Bow River Ranch in Carbon County. Two Rivers is slated for up to 80 turbine generators and Lucky Star for up to 200. Mr. Martin stated the NEPA process is required and he anticipates they can complete this by their target 2020 date. He stated they plan to file their industrial siting application in November.

Citizen/Commissioners Discussion

Byron Barkhurst asked if there are future plans to sure up the shoulders of County Road 203 and Mr. Nation stated that they plan to build up the shoulders and are hoping for natural moisture to assist with that process.

Commissioner Espy reported he will meet with the Deputy Secretary of Interior regarding prevention of expedited NEPA shrinking cooperating agency participation, inventory of lands with wilderness characteristics, revisions of the endangered species act and an update on their reorganization.

Chairman Johnson discussed the large quantity of wind projects in the Medicine Bow area and stated his concerns for putting these projects in a small area and for the effects on things like view sheds and wildlife. Mr. Fox reported he is working on a work session on zoning resolution amendments and he feels this will tighten up the criteria a bit. Commissioner Espy stated his concerns for the developments on large blocks of public land, basically take multiple uses away from the public. He would like more attention paid to this. Commissioner Johnson further discussed the potential for a public meeting to hear comments regarding such projects.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:52 p.m. with Gwynn Bartlett, Ashley Mayfield Davis, Bill Nation and Patty Bentsen to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Bill was in the session first and left at 3:57 p.m. and Patty Bentsen joined. Patty left at 4:04 p.m. and Jim Piche joined at 4:05 p.m. Jim left at 4:27 p.m.

Commissioner Espy moved to come out of executive session at 5:06 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Davis seconded and the motion carried unanimously.

Location Agreement

Commissioner Espy moved to authorize any commissioner to sign a location agreement. Commissioner Davis seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 5:07 p.m. Commissioner Davis seconded and the motion carried unanimously.

A regular meeting of this Board will be held October 2, 2018 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

