

**OFFICIAL MINUTES  
OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 28, 2018  
Platte Valley Community Center, Saratoga, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 28, 2018 at the Platte Valley Community Center, Saratoga, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, John Espy, Bob Davis and Sue Jones.

Chairman Johnson called the meeting to order at 2:00 p.m.

**VOUCHERS**

A&C TOWING	\$ 248.00	TOW CHARGES
ACME ELECTRIC COMPANY, LLC	\$ 834.12	ELECTRICAL REPAIRS
ACORD, LYNN E	\$ 60.00	MILEAGE
ALBRECHTSON, MARY KAY	\$ 75.00	CIRCUIT COURT BAILIFF
ALSCO, AMERICAN LINEN DIVISION	\$ 48.59	TOWELS/MATS
APEX COMMUNICATIONS	\$ 4,533.88	MAINTENANCE AGREEMENT
APG MEDIA OF THE ROCKIES	\$ 5,586.00	JULY ADS
API SYSTEMS INTEGRATORS	\$ 102.00	FIRE MONITORING SERVICE
BAGGS, TOWN OF	\$ 90.09	WATER SERVICES
BALESTRIERI, MICHELLE	\$ 141.56	MILEAGE/STAMPS
BANGS, DANIELLE	\$ 17.00	MILEAGE
BANK OF MONTREAL - MASTERCARD	\$ 19,616.65	VARIOUS CHARGES
BARKHURST, BYRON	\$ 39.60	MILEAGE
BATEMAN-HALL, INC	\$ 822.00	SECURE SOFFIT & FACIA FERGUSON BUILDING
BI INC.	\$ 994.50	ELECTRONIC MONITORING SERVICES
BLACK HILLS ENERGY	\$ 2,523.09	GAS SERVICES
BLACK, VAL	\$ 40.00	MILEAGE
BLACKWATER SEPTIC SOLUTIONS	\$ 300.00	SEPTIC TANK CLEANING
BLUE360 MEDIA, LLC	\$ 985.32	CRIMINAL & TRAFFIC LAW BOOKS
BOB BARKER COMPANY, INC.	\$ 27.32	SHORTS
BOMGAARS SUPPLY	\$ 353.96	EQUIPMENT
BRIDGER FABRICATION	\$ 204.50	SHEET METAL
BUCHANAN, KAREN	\$ 36.00	MILEAGE
BUILD RITE LUMBER SUPPLY	\$ 168.57	SUPPLIES

BURKHART, CINDY	\$ 3.99	MONEY ORDER REIMBURSEMENT
BUSINESS MAILING SOLUTIONS INC	\$ 762.00	INK/TAPES
CARBON COUNTY CIRCUIT COURT	\$ 10.00	ANDREA WOODS SUIT FILING FEE
CARBON COUNTY COUNCIL OF GOVERNMENTS	\$ 9,701.49	SPECIFIC PURPOSE TAX ELECTION
CARBON COUNTY WEED & PEST	\$ 33.81	INSECTICIDE
CARBON POWER & LIGHT INC	\$ 2,263.30	ELECTRICAL SERVICES
CARERIGHT TECHNOLOGIES, LLC	\$ 171.60	JULY 2018 CHARGES
CASPER WINNELSON CO	\$ 1,411.26	PARTS
CBM FOOD SERVICE	\$ 10,297.56	JAIL MEALS
CIVIL AIR PATROL MAGAZINE	\$ 195.00	ADVERTISMENT
CNA SURETY	\$ 50.00	WALCKER NOTARY BOND
COLE, SHARON E	\$ 60.00	MILEAGE
DAILY TIMES	\$ 208.80	NEWSPAPER CHARGES
DALLIN MOTORS INC	\$ 3,341.20	TRUCK REPAIRS
DAN'S TRUCKING	\$ 1,550.00	WATER FOR MAG CHLORIDE
DELEON, JOHN	\$ 2,649.75	LEGAL SERVICES
DENNIS SUPPLY COMPANY	\$ 1,357.69	REFRIGERATION REPAIR SUPPLIES
DIXON, TOWN OF	\$ 308.00	WATER SERVICES
DOMINION ENERGY	\$ 26.97	GAS SERVICES
DOT FHWA	\$ 144,512.28	SOUTH ROAD PROJECT CR 401
DOUBLE R COMMUNICATIONS INC	\$ 9,332.47	ARLINGTON FIRE REPEATER
DUNCKLEY, ANNETTE J	\$ 94.00	MILEAGE
DUNMIRE, KATHERINE S	\$ 68.00	MILEAGE
DUSTBUSTERS, INC.	\$ 101,441.80	MAG CHLORIDE
EKM&P, INC. DBA VOORHIS ASSOCIATES, INC.	\$ 7,638.08	PLANNING/DESIGN SERVICES
ELDER, JOSEPH E	\$ 40.00	MILEAGE
ELECTION SYSTEMS & SOFTWARE, LLC	\$ 4,937.12	BALLOTS
ELK MOUNTAIN CONOCO	\$ 770.60	FUEL
ELK MOUNTAIN, TOWN OF	\$ 58.00	WATER SERVICES
ELLIS, BILL	\$ 1,575.00	HAUL GRAVEL FROM ELLIS PIT TO CR 121
ELLIS, RITA J	\$ 57.00	MILEAGE
ENCAMPMENT, TOWN OF	\$ 96.00	WATER SERVICES
ENCARTELE	\$ 2,000.00	PRE PAID PHONE CARDS
ENGSTROM, JAMES D. DDS	\$ 2,500.00	DENTAL SERVICES
FLEXSHARE BENEFITS	\$ 4,070.92	REIMBURSEMENT/ADMIN FEES
GALLS/QUARTERMASTER	\$ 44.03	DRESS GLOVES
GDA ENGINEERS	\$ 7,492.31	ENGINEERING SERVICES

GLAXOSMITHKLINE PHARMACEUTICALS	\$ 2,048.45	VACCINES
GRAINGER	\$ 148.70	SUPPLIES
HANNA, TOWN OF	\$ 469.70	WATER SERVICES
HIGH PLAINS POWER	\$ 469.19	ELECTRIC SERVICES
HIGH TEK COMMUNICATIONS	\$ 360.00	PAGER BATTERIES
HISER, SHELBY R	\$ 18.00	MILEAGE
HOBBS, KELBY	\$ 84.00	MILEAGE
HOPKINS, RILEY D	\$ 18.00	MILEAGE
INTAB, INC	\$ 37.15	BALLOT MAGNIFIERS
IRON J TOWING	\$ 2,641.50	TOW CHARGES
J H KASPAR OIL COMPANY	\$ 11,091.24	FUEL
JACK'S BODY & FENDER REPAIR	\$ 150.00	END DUMP REPAIR
JOHNSTON, RANAE	\$ 28.00	MILEAGE
JOLLY, ASHLEY	\$ 145.56	MEAL/MILEAGE
JONES, HOPE	\$ 50.00	MILEAGE
KAISLER, DARCY	\$ 16.00	MILEAGE
KILBURN TIRE COMPANY	\$ 2,775.24	TIRE REPAIR/TIRES
KING SOOPERS CUSTOMER CHARGES	\$ 117.78	SUPPLIES
KOENEKE, ALICE	\$ 40.00	MILEAGE
KRAFT, PAMELA	\$ 70.00	MILEAGE
LARAMIE FIRE EXTINGUISHER	\$ 488.00	EXTINGUISHER INSPECTIONS
LARAMIE GM AUTO CENTER	\$ 453.48	SERVICE/REPLACE BATTERY
LAZARKIEWICZ, DEBORA	\$ 40.45	MILEAGE
LONG BUILDING TECHNOLOGIES, INC.	\$ 25,173.18	PARTS/DESIGN
MABERRY, AGRIPPINA M.	\$ 25.00	INTERPRETER SERVICES
MADDOX, KAROL	\$ 57.00	MILEAGE
MARICH, SUSAN R	\$ 43.00	MILEAGE
MARTINEZ, JANICE	\$ 12.72	SUPPLIES REIMBURSEMENT
MATTHEW BENDER & CO, INC.	\$ 881.07	COURT RULES/STATUTES
MEDICINE BOW, TOWN OF	\$ 420.50	FIRE/WATER SERVICES
MEMORIAL HOSPITAL OF CARBON COUNTY	\$ 6,213.90	LAB SERVICES
MENKE, JOYCE	\$ 52.00	MILEAGE
MERCK SHARP & DOHME CORP.	\$ 2,007.84	VACCINES
MIDWEST FIRE EQUIPMENT & REPAIR CO, INC	\$ 850.00	THERMAL RELIEF VALVE
MOORE MEDICAL CORP.	\$ 43.80	HEALTH SUPPLIES
MOSS, BARBARA	\$ 96.00	MILEAGE
MPM CORP / EVERGREEN DISPOSAL	\$ 125.00	TRASH SERVICES
MY OFFICE ETC.	\$ 175.69	OFFICE SUPPLIES
NATIONWIDE	\$ 100.00	NOTARY BONDS

NATRONA COUNTY SHERIFF'S OFFICE	\$ 1,560.00	JUVENILE HOUSING
NEUBAUER, PELKEY, MERSEAL AND GOLDFINGER LLP	\$ 6,635.00	LEGAL SERVICES
NITSCHKE, ALECIA	\$ 42.50	MILEAGE
NORCO, INC.	\$ 776.48	CYLINDER RENTAL
NYMAN, BRITTANY	\$ 78.50	MILEAGE
OFFENDER WATCH	\$ 140.00	SEX OFFENDER NOTIFICATIONS
OFFICE ALLY	\$ 29.95	ELECTRONIC HEALTH RECORDS
O'REILLY AUTO PARTS	\$ 109.06	PARTS
OTIS ELEVATOR COMPANY	\$ 2,913.24	ELEVATOR CONTRACT
OUTLAW RECOVERY LLC	\$ 300.00	TOW SERVICES
PAINTER, STEPHANIE J	\$ 71.00	MILEAGE
PATTON, ROBERT L.	\$ 18.00	MILEAGE
PAYNE-ROGERS, FRANCES	\$ 42.00	MILEAGE
PHILLIPS 66-CONOCO-76	\$ 27.53	FUEL
PLAINSMAN PRINTING & SUPPLY	\$ 173.39	RECORDING SLIPS
QUILL CORPORATION	\$ 416.39	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$ 415.00	PARTS
RETELLE, LAURA	\$ 60.00	MILEAGE
RIETVELD, TONI	\$ 56.93	MEALS
RODABAUGH, SHERRY	\$ 75.00	CIRCUIT COURT BAILIFF
ROSS' AUTOMOTIVE SERVICES	\$ 199.95	BATTERY
ROWAN, KRISTY	\$ 72.13	MEAL/MILEAGE
RUTHERFORD, JOHN	\$ 27.00	PO BOX RENEWAL REIMBURSEMENT
SAGE CREEK EXCAVATING	\$ 180.00	ROAD BASE
SANOFI PASTEUR, INC.	\$ 751.98	FLU VACCINE
SARATOGA AUTO PARTS, INC.	\$ 291.26	PARTS
SARATOGA, TOWN OF	\$ 150.96	WATER SERVICES
SCHILLING & WINN PC	\$ 660.50	LEGAL SERVICES
SCHNACK, RANDOLPH J	\$ 43.00	MILEAGE
SECURITY TRANSPORT SERVICES, INC.	\$ 1,823.85	INMATE TRANSPORTATION
SHEPARD CONSTRUCTION SOLUTIONS, LLC	\$ 26,820.00	CRISIS CENTER CONSTRUCTION
SHEPARD'S	\$ 4,920.98	FUEL
SIMPLYWELL	\$ 4,350.00	PORTAL FEES
SIMS, MELINDA R	\$ 68.00	MILEAGE
SINCLAIR TRUCKING COMPANY	\$ 3,006.00	HYDROEXCAVATION
SLOW AND STEADY LAW OFFICE, PLLC	\$ 666.25	LEGAL SERVICES
SMITH MEDICAL PARTNERS, LLC	\$ 61.15	BIRTH CONTROL SUPPLIES
SMITH, LORETTA K	\$ 56.00	MILEAGE

STAPLES ADVANTAGE	\$ 549.30	OFFICE SUPPLIES
STEWART STREETER, SANDRA	\$ 105.00	MILEAGE
STODDARD, CURTIS T.	\$ 328.00	DENTAL SERVICES
STRAIGHT STRIPE PAINTING INC	\$ 92,081.02	SEAL COAT & MARK PROJECT
SWANSON SERVICES CORPORATION	\$ 2,202.88	COMMISSARY SUPPLIES
TACTICAL POLICE GEAR, LLC	\$ 671.72	AMMUNITION
TANDAN SANITATION SERVICES	\$ 80.00	TRASH SERVICES
TEAM LAB	\$ 1,695.00	ROAD PATCH
THOS. Y. PICKETT & CO., INC.	\$ 6,000.00	VALUATION CONTRACT INSTALLMENT
TRADING POST	\$ 204.78	FUEL
TRUE VALUE OF RAWLINS	\$ 572.22	SUPPLIES
TURNER, MICHELLE	\$ 15.00	WITNESS FEE
TURNER, WILLIAM	\$ 115.00	MILEAGE/WITNESS FEE
US BANK	\$ 3,926.20	VARIOUS CHARGES
VALLEY OIL COMPANY	\$ 441.19	FUEL
VANNORMAN, CATHY	\$ 75.00	MILEAGE
WACO	\$ 125.00	ESPY CONFERENCE REGISTRATION
WAUGH, MERRY	\$ 62.00	MILEAGE
WEATHERD, JILL M.	\$ 42.00	MILEAGE
WEST, MARY E	\$ 40.00	MILEAGE
WESTERN TRUCK REPAIR	\$ 129.64	AIR VALVE
WEX BANK	\$ 482.46	FUEL
WHITE, GILLIAN F	\$ 4.00	MILEAGE
WILSON, MARGARET	\$ 12.00	PATCHES
WY DEPT OF TRANSPORTATION	\$ 423.86	BRIDGE/ROAD REPAIRS
WY DEPT OF WORKFORCE SVCS- UNEMPLOYMENT	\$ 290.63	UNEMPLOYMENT
WY DIESEL SERVICE	\$ 1,354.20	EQUIPMENT REPAIRS
WY PUBLIC HEALTH LABORATORY	\$ 175.00	LAB SERVICES
YAMPA VALLEY ELECTRIC	\$ 218.10	ELECTRICAL SERVICES
YOCUM, LEO	\$ 12.00	MILEAGE
YOUNG, CHARLES MD	\$ 150.00	MEDICAL SERVICES
GRAND TOTAL	\$ 587,687.10	

Commissioner Espy moved to approve payroll and benefit expenses of \$782,020.52 and insurance claim and premium expenses of \$136,770.13, the expenditures in the amount of \$587,687.10 for an aggregate total today of \$1,506,477.75. Commissioner Chapman seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the August 7, 2018 regular meeting minutes; a bond for Cheryl Jordan, Recreation Director for the Town of Sinclair in the amount of \$5,000; and Notice of Valuation Changes in the amount of -\$385.00. Commissioner Chapman seconded and the motion carried unanimously.

## **PLANNING & DEVELOPMENT**

County Planning Director, Sid Fox presented Application A1107131-Blacktail Mtn. request for environmental review from the Federal Communication Commission (FCC). Mr. Fox reported that the application is a result of concerns for the proposed location of a new telecommunications tower just outside of Encampment.

Commissioner Espy moved to authorize the Chairman's signature on the letter requesting the environmental review from the Federal Communication Commission for Application A1107131-Blacktail Mtn. Commissioner Davis seconded and the motion carried unanimously.

## **ROAD & BRIDGE**

Mr. Nation requested approval for the Ekola Flats Road Use Agreement previously discussed in the August 7, 2018 meeting.

Commissioner Espy moved to untable the Ekola Flats Road Use Agreement. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to approve the Ekola Flats Road Use Agreement. Commissioner Chapman seconded and the motion carried unanimously.

## **COMMISSIONERS**

Clerk Bartlett explained that the Federal Government shorted the county 1.33% of PILT payments from 2015, 2016 and 2017 and asked if the BOCC would like to enter into a class action lawsuit to try to recover approximately \$54,000 less attorney's fees.

Commissioner Espy moved to authorize the Chairman's signature on the Payment in Lieu of Taxes (PILT) Class Action Opt-In Notice Form. Commissioner Chapman seconded and the motion carried unanimously.

## **MEMORIAL HOSPITAL OF CARBON COUNTY**

Sherrod France, Rod Waeckerlin, Mark Kostovny, and Garry Goergen, Memorial Hospital Board Trustees and Bill Donatelli, Dana Barnett, and Woody Hathaway Jr. all of Quorum Health Resources were present to discuss the hospital's request for a 3-Year Quorum Health Resources (QHR) Contract with Memorial Hospital of Carbon County (MHCC).

Chairman Johnson tabled the topic for a future meeting.

## **CLERK**

Gwynn Bartlett, County Clerk requested approval of the Memorandum of Understanding (MOU) for Impact Assistance Funds for the Gateway West Transmission Line Project.

Commissioner Espy moved to authorize the Chairman's signature on the Memorandum of Understanding (MOU) for Impact Assistance Funds for the Gateway West Transmission Line Project. Commissioner Davis seconded and asked about a late request from the Great Divide Economic Development Corporation. Sid Fox serves on this board for Carbon County and mentioned that he previously mentioned a plan. Clerk Bartlett mentioned this is not in the MOU. The MOU reflects a total of \$7 million. The motion passed unanimously.

Clerk Bartlett presented the Reinsurance Renewal for the County Critical Care Benefits Plan through Optum's Managed Transplant Program.

Commissioner Jones moved to authorize the Chairman's signature on the Reinsurance Renewal for the County at a \$50,000 specific deductible and renew Critical Care Benefits Plan through Optum's Managed Transplant Program. Commissioner Chapman seconded and the motion passed unanimously.

Clerk Bartlett requested approval of the Community Service Block Grant (CSBG) Contract with the Wyoming Department of Health.

Commissioner Espy moved to authorize the Chairman's signature on the Community Service Block Grant (CSBG) Contract with the Wyoming Department of Health and the subgrantee agreement with Carbon County Public Health. Commissioner Chapman seconded and the motion carried unanimously.

Bartlett requested approval for the County Contract for Services with South Central Wyoming EMS, Economic Development Corporation, Old Penitentiary JPB, and Senior Services.

Commissioner Chapman moved to authorize the Chairman's signature on the County Contract for Services with South Central Wyoming EMS, Economic Development Corporation, Old Penitentiary JPB, and Senior Services for funding for the 2018-2019 fiscal year. Commissioner Espy seconded and the motion carried unanimously.

Bartlett requested approval for the Carbon County Prevention Project Subgrantee Contract with Greater WY Big Brothers Big Sisters.

Commissioner Espy moved to authorize the Chairman's signature on the Carbon County Prevention Project Subgrantee Contract with Greater WY Big Brothers Big Sisters. Commissioner Jones seconded and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 4:47 p.m. with Gwynn Bartlett, Ashley Mayfield Davis and Patty Bentsen to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Patty left the session at 4:56 p.m.

Commissioner Espy moved to come out of executive session at 5:02 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Davis moved to adjourn the meeting at 5:06 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held September 4, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 West Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-

Gwynn G. Bartlett, Carbon County Clerk

Approved this 4th day of September, 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-

Willing John Johnson, Chairman