

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 3, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 3, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, Bob Davis, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$178,643.45. Commissioner Jones seconded and the motion carried unanimously.

|                                   |             |                                |
|-----------------------------------|-------------|--------------------------------|
| ALBRECHTSON, MARY KAY             | \$225.00    | BAILIFF FEES                   |
| ALSCO, AMERICAN LINEN DIVISION    | \$194.36    | SHOP SUPPLIES                  |
| BAGGS, TOWN OF                    | \$150.00    | FEB 2018 RENT                  |
| BANGS, DANIELLE                   | \$48.37     | MILEAGE/MEALS                  |
| BEST WESTERN COTTONTREE           | \$93.00     | WITNESS LODGING                |
| BIGGS, GLENN                      | \$117.00    | MILEAGE                        |
| BI-RITE SPORTING GOODS            | \$369.98    | GPS/MAP                        |
| BLACK HILLS ENERGY                | \$17,974.93 | HEATING FUEL                   |
| BLAKEMAN PROPANE                  | \$756.88    | HEATING FUEL                   |
| BOB BARKER COMPANY, INC.          | \$272.38    | JAIL SUPPLIES                  |
| BOMGAARS SUPPLY                   | \$39.99     | SNIPS                          |
| BROWN, AMANDA                     | \$53.96     | COMMUNITY BABY SHOWER SUPPLIES |
| BUFFALO RUN RESIDENTIALS          | \$658.00    | 202 WEST BUFFALO #3A           |
| BUILD RITE LUMBER SUPPLY          | \$1,624.21  | BUILDING REPAIR SUPPLIES       |
| BULBS.COM                         | \$847.34    | LIGHTING SUPPLIES              |
| CARBON COUNTY FAIR ASSOCIATION    | \$160.00    | BANNERS                        |
| CARBON COUNTY LAW LIBRARY         | \$240.00    | 2018 MEMBERSHIPS               |
| CARBON COUNTY SENIOR SERVICES     | \$47,500.00 | QUARTER 3 PAYMENT              |
| CARBON COUNTY VETERINARY HOSPITAL | \$48.71     | EXAMINATION                    |
| CASPER WINNELSON CO               | \$505.87    | REPAIR SUPPLIES                |
| CBM FOOD SERVICE                  | \$7,192.29  | JAIL MEALS                     |
| CDW GOVERNMENT, INC.              | \$632.95    | IT SUPPLIES                    |
| CHEMATOX, INC.                    | \$574.80    | TESTING SERVICES               |
| CIVIC-PLUS                        | \$2,650.00  | ANNUAL WEB HOSTING & SUPPORT   |
| DALLIN MOTORS INC                 | \$8,305.02  | VEHICLE REPAIRS                |
| DAVIS, ASHLEY                     | \$42.00     | SCWEMS MEETING MILEAGE         |

|                                      |             |                              |
|--------------------------------------|-------------|------------------------------|
| DELEON, JOHN                         | \$2,358.00  | LEGAL SERVICES               |
| DIRTY BOYZ SANITATION, INC           | \$660.00    | TRASH SERVICES               |
| DIXON, TOWN OF                       | \$308.00    | WATER                        |
| DJ'S                                 | \$564.17    | GLASS REPAIRS                |
| DRUMMOND REFRIGERATION LLC           | \$255.00    | EQUIPMENT REPAIR             |
| DUBOIS TELEPHONE EXCHANGE            | \$785.08    | PHONE SERVICES               |
| E-Z LIFT GARAGE DOORS                | \$250.00    | DOOR REPAIR                  |
| FATBEAM LLC                          | \$5,244.75  | IT INTERNET & WEBSITE        |
| GALLS/QUARTERMASTER                  | \$185.00    | UNIFORM SUPPLIES             |
| GRAINGER                             | \$470.30    | REPAIR SUPPLIES              |
| HIGH PLAINS POWER                    | \$400.62    | ELECTRIC SERVICE             |
| HONNEN EQUIPMENT                     | \$979.24    | FILTERS                      |
| INTERIOR GALORE                      | \$170.00    | EPOXY GLUE                   |
| INTERMOUNTAIN LOCK & SECURITY        | \$297.00    | REPAIRS                      |
| INTERNATIONAL ACADEMICS OF EMERGENCY | \$5.00      | MAIL IN QUIZ                 |
| INTERSTATE ALL BATTERY CENTER        | \$150.80    | BATTERIES                    |
| J H KASPAR OIL COMPANY               | \$136.09    | OIL/ANTIFREEZE               |
| JOHNSTON, RANAE                      | \$18.50     | MILEAGE                      |
| KENCO SECURITY AND TECHNOLOGY        | \$37.00     | MONITORING SERVICES          |
| KILBURN TIRE COMPANY                 | \$401.95    | TIRES                        |
| KING SOOPERS CUSTOMER CHARGES        | \$10.33     | JAIL SUPPLIES                |
| LONGRESS, JACK                       | \$99.00     | MILEAGE                      |
| MACPHERSON, KELLY & THOMPSON, LLC    | \$127.50    | LEGAL SERVICES               |
| MILLER, CORINNE                      | \$126.00    | MILEAGE                      |
| MOORE MEDICAL CORP.                  | \$317.35    | JAIL HEALTH SUPPLIES         |
| MUNIMETRIX SYSTEMS CORPORATION       | \$239.94    | IMAGESILO FEES               |
| MURANE & BOSTWICK, LLC.              | \$32.00     | LEGAL SERVICES               |
| MY OFFICE ETC.                       | \$363.35    | OFFICE SUPPLIES              |
| NATIONAL SHERIFF'S ASSN              | \$115.00    | NSA MEMBERSHIP               |
| PARTSMASTER                          | \$1,345.03  | R&B SUPPLIES SHOP            |
| PERKINS OIL CO                       | \$15.63     | FUEL                         |
| PLUS ELECTRIC INC.                   | \$10.08     | CORD                         |
| QUILL CORPORATION                    | \$1,297.13  | OFFICE SUPPLIES              |
| RAWLINS AUTOMOTIVE                   | \$90.83     | VEHICLE MAINTENANCE SUPPLIES |
| RAWLINS EYE CARE                     | \$230.00    | VISION SERVICES              |
| RAWLINS, CITY OF                     | \$1,699.80  | WATER                        |
| RICOH USA INC                        | \$318.57    | PER CLICK CHARGES            |
| RICOH USA, INC                       | \$8,666.26  | LEASE PAYMENTS               |
| ROBINSON, DAVID                      | \$13.65     | SHIPPING REIMBURSEMENT       |
| ROCKY MOUNTAIN POWER                 | \$11,173.77 | ELECTRIC SERVICE             |
| RODABAUGH, SHERRY                    | \$225.00    | BAILIFF FEES                 |
| SARATOGA AUTO PARTS, INC.            | \$144.99    | HERCULINER/FUEL FILTER/BRUSH |
| SARATOGA LUMBER & SUPPLY             | \$382.85    | INTERIOR/STAIRS & RAILS      |
| SCHERMETZLER, SHEELA M ED.S.         | \$2,161.97  | NEEDS ASSESSMENT MAR 16      |
| SLOW AND STEADY LAW OFFICE, PLLC     | \$385.00    | LEGAL SERVICES               |

|                                     |                     |                                      |
|-------------------------------------|---------------------|--------------------------------------|
| SOUTH CENTRAL WY EMS                | \$11,250.00         | QUARTERLY PAYMENT                    |
| STAPLES ADVANTAGE                   | \$315.77            | JAIL SUPPLIES                        |
| STATE OF WYOMING A & I              | \$4.43              | MAINFRAME ACCESS                     |
| STODDARD, CURTIS T.                 | \$723.00            | DENTAL SERVICES                      |
| THOMSON REUTERS-WEST PAYMENT CENTER | \$707.72            | MONTHLY CHARGES                      |
| THOS. Y. PICKETT & CO., INC.        | \$11,815.00         | FINAL INSTALLMENT VALUATION CONTRACT |
| TREVATHAN, SABRINA RMR              | \$3,011.20          | TRANSCRIPTION SERVICES               |
| TRUE VALUE OF RAWLINS               | \$31.55             | VEHICLE REPAIR ITEMS                 |
| TYLER TECHNOLOGIES, INC             | \$275.63            | WEB HOSTING FEES                     |
| UINTA COUNTY SHERIFF'S OFFICE       | \$50.00             | PROCESS COSTS                        |
| UNION TELEPHONE COMPANY             | \$1,719.86          | PHONE SERVICES                       |
| VASSOS, LARRY L                     | \$450.00            | EXPERT WITNESS FEES                  |
| VERIZON WIRELESS                    | \$253.29            | CELL PHONE SERVICE                   |
| WESTERN WATERWORKS, INC.            | \$2,128.00          | INTERIOR/SAND FILTER                 |
| WEX BANK                            | \$350.26            | FUEL                                 |
| WILKERSON, JAMES A IV M.D.          | \$1,175.00          | AUTOPSY SERVICES                     |
| WRECK-A-MEND                        | \$275.00            | WINDSHIELD REPLACEMENT               |
| WY DEPT OF TRANSPORTATION           | \$50.00             | 836000104D0630 RENEWAL               |
| WY MACHINERY COMPANY                | \$9,285.87          | EQUIPMENT REPAIRS                    |
| YOUNG, CHARLES MD                   | \$200.00            | MEDICAL SERVICES                     |
| ZIRMED, INC                         | \$27.30             | CLAIMS PROCESSING                    |
| <b>Grand Total</b>                  | <b>\$178,643.45</b> |                                      |

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda which includes the March 20, 2018 regular meeting minutes; Planning & Zoning receipts for March 2018 for \$5,460.00, and notice of valuation changes in the amount of -\$848.00. Commissioner Jones seconded and the motion carried unanimously.

## **Sheriff**

Commissioner Chapman moved to proclaim April 8-14, 2018 National Crime Victim's Rights Week and authorize the Chairman to sign the proclamation. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Chapman moved to approve the bid process for a sheriff's vehicle for the Hanna, Elk Mountain, Medicine Bow area contingent upon collection of Boswell Springs impact assistance funds. Commissioner Espy seconded and the motion carried unanimously.

## **Certifications of Recommended Action**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File #2018-07 – Williams and Southland Royalty Company, LLC a request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District – to permit a natural gas utility processing and compressor station

on approximately 20.32 acres approximately 3 miles east of WY Hwy 789; C.U. Case File 2018-06, -Verizon Wireless and Craig Jones request for a Conditional Use Permit request for a telecommunications tower up to 199 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District on a parcel of land approximately 0.4 miles east from the intersection of East Main Street and Carbon County Road 3 (Elk Mountain and Medicine Bow Road); Replat Sub Case File #2018-01 – Ryan Park a request for Replats of the Ryan Park 4<sup>th</sup> Addition Replat the purpose to enlarge existing lots and vacate and re-establish the necessary access, utility and drainage easements to more accurately reflect the location of such improvements as currently exist on the ground; and Z.C. Case File #2018-01 Rick and Shelly Seldomridge request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Limited Industrial (IL) Limited Industrial provides for a mix of manufacturing, storage, warehousing and office space with limited retail and service uses located approximately 2 miles east of Rawlins; south of I-80 and north of Hwy 76 and schedule a public hearing for May 1, 2018 at 11:15 a.m. Commissioner Jones seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Chapman moved to authorize the chairman's signature on the letter to the Department of Environmental Quality to Become a Party to TB Flats Wind Energy Project Industrial Siting Application. Commissioner Espy seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 9:41 a.m. with Ashley Davis and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:05 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-03 – Peterson Outfitters, LLC**

Commissioner Chapman moved to approve Resolution No. 2018-09 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-03 Peterson Outfitters, LLC for a recreational lodge for an outfitting business and related facilities in the Ranching, Agriculture and Mining (RAM) zone district. Commissioner Espy seconded and the motion carried unanimously.

### **Public Hearing – C.U. Case #2018-05 – Spur Outfitters, LLC Elk Hollow Lodge**

Commissioner Jones moved to approve Resolution No. 2018-10 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-05 Spur Outfitters, LLC Elk Hollow Lodge request to operate a commercial recreational lodge that provides guest accommodations and recreational activities for guest in the Ranching, Agriculture and Mining (RAM) zone district located at 6606 C WY Highway 130. Commissioner Espy seconded and the motion carried unanimously.

**Public Hearing – C.U. Case #2018-04 – Spur Outfitters, LLC Sport Shooting Range**

Commissioner Jones moved to approve Resolution No. 2018-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-04 Spur Outfitters, LLC Sport Shooting Range request to expand and operate a commercial shooting range including archery, shotgun, pistol and rifle range in the Ranching, Agriculture and Mining (RAM) zone district. Commissioner Chapman seconded and the motion carried unanimously.

**Public Hearing – C.U. Case #2018-01 – Salvation Army**

Commissioner Jones moved to untable the Aspen Alley Ranch Conditional Use Permit Case. Commissioner Chapman seconded and the motion carried unanimously

Commissioner Jones moved to approve Resolution No. 2018-12 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case # 2018-01 Salvation Army Conditional Use Permit request in the Ranching, Agriculture and Mining (RAM) Zone District – to operate a “recreation area”, a base camp for wilderness leadership and character development programs located at Aspen Alley Ranch including the 7 recommended conditions with an annual review one year from now. Commissioner Chapman seconded and the motion carried unanimously.

**Public Hearing – C.U.W. Case #2018-01 – TB Flats Wind Energy Project**

Commissioner Espy moved to approve Resolution No. 2018-13 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U.W. Case # 2018-01 TB Flats Wind Energy Project for a Commercial Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) zone district with the added condition of a condition that there be no building permits in the Natrona Sage Grouse Core Area. Commissioner Chapman seconded and Mr. Nation reported that he recommends he and the applicants develop a road use agreement for County Road 99. The motion carried unanimously.

**ATTORNEY**

Commissioner Espy moved to have the County Attorney’s Office contact Jason Ochs to revise the Client Services Agreement for an opiate lawsuit to make the attorney’s suggested changes. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman’s signature on the letter to Memorial Hospital of Carbon County regarding emergency detention billings. Commissioner Davis seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:18 p.m. with Ashley Davis, Gwynn Bartlett and Jim Piche to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:34 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:35 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 1, 2018 at 2:00 p.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of April 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman