

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, September 5, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 5, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$510,183.24. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$1,279.30, Shively Hardware for \$38.56 and True Value of Rawlins for \$494.89 for an aggregate total of bills paid today of \$511,995.99. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

A motion was made to amend the September 5 minutes at the September 19 meeting to correct the approved expenditures amount to \$492,811.54 and the aggregate total of bills paid on that date to \$494,624.29.

ALSCO, AMERICAN LINEN DIVISION	\$45.46	SHOP SUPPLIES
ANTON COLLINS MITCHELL LLP	\$4,000.00	AUDIT
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICE
AYALA, MEGAN	\$172.50	MILEAGE/MEALS
BAGGS, TOWN OF	\$150.00	JUL 17 RENT
BANK OF COMMERCE (DEBIT CARD)	\$307.74	ASSORTED CHARGES
BEHRMANN, ELEANOR	\$37.20	MILEAGE
BENNETT LAW GROUP, PC	\$131.25	LEGAL SERVICES
BI INC.	\$702.00	MONITORING SERVICES
BLACK HILLS ENERGY	\$2,345.74	HEATING FUEL
BLAKEMAN PROPANE	\$1,933.97	PROPANE
BOB BARKER COMPANY, INC.	\$954.42	JAIL SUPPLIES
BOMGAARS SUPPLY	\$271.93	STOCK TANK/LIGHT BULBS
BROWN, AMANDA	\$203.58	MEALS/MILEAGE

BUILD RITE LUMBER SUPPLY	\$1,017.76	BUILDING SUPPLIES/SHIPPING
C & B SAND & GRAVEL	\$1,472.60	ROADBASE/LABOR
CARBON COUNTY 4-H	\$279.94	LODGING/MEALS/SUPPLIES
CARBON COUNTY TREASURER	\$70,391.89	CCYCC SET ASIDE/CASH ITEMS
CARBON COUNTY WEED & PEST	\$67.62	PEST CONTROL
CARBON POWER & LIGHT INC	\$1,302.39	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$294.00	MONTHLY FEES
CASPER WINNELSON CO	\$640.60	PLUMBING SUPPLIES
CBM FOOD SERVICE	\$13,891.41	JAIL MEALS
CDW GOVERNMENT, INC.	\$1,423.08	TONER
CEDARS HEALTH	\$185.00	EXAMINATIONS
CNA SURETY	\$70.00	BONDS
CORONERME.COM	\$200.00	ANNUAL MAINTENANCE FEE
COWBOY CHEMICAL	\$401.90	LAUNDRY SUPPLIES
CRAIG, CATHY	\$41.48	MEALS
DAILY TIMES	\$219.24	JAIL NEWSPAPERS
DALLIN MOTORS INC	\$20.93	HOOK
DELEON, JOHN	\$2,392.50	LEGAL SERVICES
DEVINE LAW	\$2,047.50	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$1,440.00	TRASH SERVICE
DIXON, TOWN OF	\$308.00	WATER/SEWER
DJ'S	\$274.00	WINDSHIELD REPLACEMENT
DOMINION ENERGY	\$27.12	HEATING FUEL
DUBOIS TELEPHONE EXCHANGE	\$1,568.07	E911 LINES/PHONE INTERNET
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
ERICKSON & ROBERTS	\$40.00	LEGAL SERVICES
ERICKSON, FRANK	\$70.11	REPAIR ITEMS REIMBURSEMENT
FATBEAM LLC	\$10,489.50	IT INTERNET & WEBSITE
FLEXSHARE BENEFITS	\$2,421.41	FLEXSHARE BENEFITS
FRANCE, TARA	\$2,417.00	TRANSCRIPTION SERVICES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GOLDEN, MARY	\$198.67	MEALS/MILEAGE
GRAPHIC SPORTS	\$84.90	STAMPS
HAGOOD, VICKI	\$14.50	MILEAGE
HIGH PERFORMANCE CLEAN INC	\$10,516.00	AUG 2017 CLEANING
HIGH PLAINS POWER	\$448.05	ELECTRIC SERVICE
IRON J TOWING	\$200.00	TOWING SERVICES
J H KASPAR OIL COMPANY	\$7,202.40	FUEL
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$3,856.80	VEHICLE MAINTENANCE
KIRSCH, ARCHIE P	\$1,300.00	AUGUST MEDICAL SERVICES
L M OLSON CONSTRUCTION	\$120,622.50	HUGUS FERGUSON ROOFWORK
MATTHEW BENDER & CO, INC.	\$401.11	TRAFFIC LAW MANUALS

MEMORIAL HOSPITAL OF CARBON COUNTY	\$21.05	EXAM FEES
MERBACK AWARD COMPANY	\$84.52	PLAQUE
MERCK SHARP & DOHME CORP.	\$1,897.72	VACCINES
MIKE'S LOCK & KEY	\$11.00	KEYS
MODERN MARKETING, INC	\$189.29	MINTS
MOUNTAIN WEST MOTORS	\$137.05	WIPER SWITCH
MURANE & BOSTWICK, LLC.	\$144.00	LEGAL SERVICES
NEUBAUER, PELKEY, MERSEAL AND	\$935.00	LEGAL SERVICES
NMS LABS	\$135.00	BLOOD WORK
NORCO, INC.	\$15.67	RAGS
O'REILLY AUTO PARTS	\$295.03	VEHICLE REPAIR ITEMS
PATTON, SALLY	\$70.00	MILEAGE
PERKINS OIL CO	\$2,352.03	FUEL
PICHE, JIM	\$71.59	LIGHTBULBS
PLAINSMAN PRINTING & SUPPLY	\$2,655.74	CASEBINDERS
PLUS ELECTRIC INC.	\$2,824.07	ELECTRICAL REPAIRS
POSTMORTEM PATHOLOGY SERVICES, INC.	\$1,250.00	AUTOPSY
PUBLIC SAFETY CENTER, INC	\$284.70	EXAM GLOVES
QUILL CORPORATION	\$347.59	OFFICE SUPPLIES
R.G. RAYMER CONSTRUCTION, INC	\$82,700.00	RYAN PARK STATION PAYMENT
RAWLINS AUTOMOTIVE	\$1,279.30	VEHICLE REPAIR ITEMS
RAWLINS NATIONAL BANK, RAWLINS	\$9,750.46	LM OLSON RETAINAGE
RAWLINS, CITY OF	\$6,440.60	WATER/SEWER
REMICK, SHELIA	\$58.21	SAW REPAIR/CHAIN
RICOH USA INC	\$1,069.27	PER CLICK CHARGES
RICOH USA, INC	\$8,690.30	COPIER LEASES
ROCKY MOUNTAIN POWER	\$19,329.99	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,907.04	MAINTENANCE CONTRACT /REPAIRS
SAGE CREEK EXCAVATING	\$180.00	DIRT HAULING
SAPP BROS TRUCK STOPS, INC.	\$3,750.00	SNOW CAP CASINGS
SARATOGA AUTO PARTS, INC.	\$243.61	VEHICLE REPAIR ITEMS
SARATOGA FEED & GRAIN	\$136.77	UNIFORM JEANS/FENCE POST
SARATOGA LUMBER & SUPPLY	\$6.99	MARKING SPRAY
SCHILLING & WINN PC	\$1,724.60	LEGAL SERVICES
SHEPARD'S	\$2,858.01	FUEL
SHIVELY HARDWARE	\$38.56	TAPE/SHOVEL/LIGHT BULB
SIKES, MELISA	\$50.00	CPR/FIRST AID TRAINING
STAPLES ADVANTAGE	\$497.41	JAIL SUPPLIES
STAR AWARDS & SIGNS	\$12.05	NAMEPLATE
STATE OF WYOMING A & I	\$29.28	MAINFRAME ACCESS
T.W. ENTERPRISES, INC.	\$4,068.73	GENERATOR SERVICE
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES

THOS. Y. PICKETT & CO., INC.	\$5,500.00	VALUATION CONTRACT PAYMENT
TRADING POST	\$56.68	FUEL
TREBRON COMPANY, INC	\$1,799.00	SOPHOS SOFTWARE MAINTENANCE
TRUE VALUE OF RAWLINS	\$494.89	BUILDING SUPPLIES
TYLER TECHNOLOGIES, INC	\$826.89	IDOC & ITAX HOSTING
UNION TELEPHONE COMPANY	\$3,450.08	PHONE SERVICES
US BANK	\$3,233.44	VARIOUS CHARGES
VALLEY OIL COMPANY	\$977.61	FUEL
VAUGHN CONCRETE PRODUCTS INC	\$2,230.00	SEPTIC TANK
VERIZON WIRELESS	\$776.23	CELL PHONES
WESTERN TRUCK REPAIR	\$182.64	SHOCKS
WEX BANK	\$589.72	FUEL
WLC ENGINEERING	\$17,764.00	ENGINEERING SERVICES
WORLD WASH LLC	\$475.00	JEFFERY CNTR EXHAUST SYSTEM CLEANING
WY BRAND INDUSTRIES	\$11.26	SIGNS
WY GUARDIANS AD LITEM PROGRAM	\$7,924.48	QTR 4 COUNTY MATCH
WY MACHINERY COMPANY	\$9,261.75	EQUIPMENT MAINTENANCE/SUPPLIES
WY PUBLIC HEALTH LABORATORY	\$557.00	TESTING SERVICES
WY STATE BAR	\$98.00	ADVERTISING
WYOMING STATE VETERINARY LABORATORY	\$70.00	TESTING SERVICES
YOUNG, CHARLES MD	\$736.00	MEDICAL SERVICES
ZIRMED, INC	\$4.90	CLAIM PROCESSING
<b>Grand Total</b>	\$494,624.29	

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda which includes the August 15, 2017 regular meeting minutes; bonds for Elizabeth Hunt, Treasurer for Carbon County Visitor's Council in the amount of \$100,000.00, for Cheryl Jordan, Municipal Recreation Director for Town of Sinclair in the amount of \$5,000.00, for David McNett, Trustee for the Medicine Bow Rural Healthcare District in the amount of \$5,000.00 and for Michael J. Smith, Treasurer for the Jeffery Center Board in the amount of \$5,000.00; Planning and Zoning monthly receipts for August 2017 in the amount of \$4,325.00; County Clerk in the amount of \$27,530.00 and notice of valuation changes for a net total of -\$689,040.00. Commissioner Glode seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Glode moved to approve the surplus and transfer of a 1995 Chevrolet K-2500 VIN# 1GCFK24KXSE239296 to the Rawlins-Carbon County Airport Board. Commissioner Chapman seconded and the motion carried unanimously.

## **Attorney**

Commissioner Espy moved to authorize the Chairman's signature on the Real Property Leases No. 8-09274 Between the Carbon County Commissioners and State of Wyoming, Department of Administration and Information for Department of Family Services in the amount of \$52,416.00 per year for a two year term ending June 30, 2019 and No. 8-09273 Between the Carbon County Commissioners and State of Wyoming, Department of Administration and Information for the Department of Education Visually Impaired Lease Renewal in the amount of \$10,696.00 for a one year term ending June 30, 2018. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Cooperative Agreement for Responsibilities Between the Wyoming Department of Family Services Child Support Enforcement and Carbon County Clerk of District Court noting there is no payment by either side for the District Court Clerk to use the child support online system. Commissioner Chapman seconded and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to authorize the Chairman's signature on the Temporary Assistance for Needy Families Community Partnership Initiative Contract between Wyoming Department of Family Services and Carbon County. The term of the contract is October 1, 2017 through September 30, 2018 with total payment made to Carbon County in the amount of \$51,000.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield of Wyoming Health Plan Amendment, Renewal of Cobra Rates, Stop Loss Application and Transplant Application. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on the Plan Amendment with Blue Cross Blue Shield clarifying travel medical benefit language and adding mandated preventative changes and to set COBRA rates at \$1,218 single and \$3,024 family for Plan A and \$1,132 single and \$2,800 family for Plan B for the next plan year. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Contract Between Wyoming Department of Health, Public Health Division and Carbon County in the amount of \$81,672.00 and Subgrantee agreements with Carbon County Public Health for their Emergency Health and Parenting programs, Carbon County Youth Crisis Center and the Carbon County Community Action Program a/k/a/ Tripartite Board outlining their responsibilities with these funds. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to reappoint Sean Corson to the Baggs Solid Waste Disposal District for three year terms ending September 2020 and to reappoint Hank Jewell and Leroy Stephenson to the Upper Platte River Solid Waste Disposal District for a three year term ending September 2020. Commissioner Espy seconded and the motion carried unanimously.

## **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on a letter to the Department of Environmental Quality to become a party to the Boswell Springs Wind Project. Commissioner Espy seconded and the motion carried unanimously.

## **Public Hearing – Use of Secure Rural Schools Act Funds**

Commissioner Espy moved to use Secure Rural School Act Funds to reimburse the county for expenses on calls in the forest. Commissioner Glode seconded and the motion carried unanimously.

## **Mineral Royalty Grants**

Commissioner Espy moved to authorize the Chairman's signature on Mineral Royalty Grant applications for an addition to the Carbon County Youth Crisis Center and a new ambulance for the Memorial Hospital of Carbon County and on Resolutions 2017-19 and 2017-20 Resolutions of the Board of County Commissioners, Carbon County, Wyoming Authorizing Submission of a Federal Mineral Royalty Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body and in addition to authorize the Chairman to sign any documents necessary to apply for a Daniel's Fund grant. Commissioner Jones seconded and the motion carried unanimously.

## **Planning & Development**

### **Public Hearing – Z.C. Case #2017-02 – Kurt Anselmi and McMurry Ready Mix**

Commissioner Jones moved to approve Resolution No. 2017-21, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2017-02 McMurry Ready Mix zone change from Residential (RD-2.5) to Ranching, Agriculture and Mining (RAM). Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – Z.C. Case #2017-03 David and Catherine Fairbanks**

Commissioner Glode moved that pursuant to staff and Planning Commission recommendation to approve Resolution No. 2017-22, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2017-03 David and Catherine Fairbanks for zone change from Residential (RD-20) to Rural Residential Agriculture (RRA-9.66 and RRA-9.73). Commissioner Espy seconded and the motion carried unanimously.

### **Public Hearing – Min Sub Case # 2017-01 Fairbanks – Neville Minor Subdivision**

Commissioner Espy moved to approve Resolution No. 2017-23, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the

Carbon County Planning and Zoning Commission regarding Min Subdivision Case # 2017-01 – Fairbanks – Neville Minor Subdivision. Commissioner Glode seconded and the motion carried unanimously.

**Public Hearing – Z.C. Case #2017-04 Marcus Rohrer**

Commissioner Chapman moved to approve Resolution No. 2017-24, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2017-04 Marcus Rohrer for zone change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-20). Commissioner Jones seconded and the motion carried unanimously.

**Public Hearing – C.U. Case #2017-03 Rohrer Repair Shop**

Commissioner Chapman moved to approve Resolution No. 2017-25, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case #2017-03 Rohrer Repair Shop. Commissioner Jones seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Glode moved to go into executive session at 12:29 p.m. with Ashley Mayfield Davis, Gwynn Bartlett and Henry Hewitt and Sherrod France of the Memorial Hospital Board of Carbon County to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 1:09 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Jones moved to adjourn the meeting at 1:35 p.m. Commissioner Espy seconded and the motion carried unanimously.

A regular meeting of this Board will be held October 3, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of September 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman