

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Monday July 17, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 17, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones. Vice Chairman Glode was present via telephone.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$416,320.64. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$914.39, Shively Hardware for \$156.44 and True Value of Rawlins for \$1,420.13 for an aggregate total of bills paid today of \$418,876.60. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$90.92	SHOP SUPPLIES
APG MEDIA OF THE ROCKIES	\$2,370.50	VARIOUS ADVERTISING
BAGGS ASSISTED CARE	\$5,557.60	REFUND GRANT MATCH
BAGGS, TOWN OF	\$279.03	RENT/WATER & SEWER
BANGS, DANIELLE	\$269.46	MEALS/MILEAGE
BANK OF COMMERCE (ACH)	\$382.51	CHECK REGISTERS
BEHRMANN, ELEANOR	\$48.00	MILEAGE
BI INC.	\$604.50	MONITORING SERVICES
BOB BARKER COMPANY, INC.	\$88.55	JUICE
BOMGAARS SUPPLY	\$7.60	SCREWS
BUCHANAN, KAREN	\$70.80	MILEAGE
BUILD RITE LUMBER SUPPLY	\$4,144.59	BUILDING MATERIALS
CALLISON, TOM	\$33.60	MILEAGE
CANDY MOUNTAIN	\$305.00	TRUCK NUMBERS/GATORADE & WATER

CARBON COUNTY VETERINARY HOSPITAL	\$20.30	DOG FOOD
CARBON POWER & LIGHT INC	\$1,588.00	ELECTRIC SERVICE
CASPER WINNELSON CO	\$163.51	PLUMBING SUPPLIES
CBM FOOD SERVICE	\$10,205.52	JAIL MEALS
CHARTER COMMUNICATIONS	\$120.38	JAIL CABLE
COWBOY CHEMICAL	\$535.00	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$617.78	PAPER PRODUCTS
DAILY TIMES	\$298.68	SUBSCRIPTION RENEWAL/JAIL PAPERS
DALLIN MOTORS INC	\$50,456.13	PATROL TRUCKS/VEHICLE MAINTENANCE
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	MAINTENANCE/WEATHER SERVICES
DELEON, JOHN	\$2,063.25	LEGAL SERVICES
DEPARTMENT OF HEALTH	\$176.00	VEHICLE RENTAL PAYMENT
DRUMMOND REFRIGERATION LLC	\$573.45	WASHER REPAIRS
ELK MOUNTAIN CONOCO	\$504.39	FUEL
ELK MOUNTAIN, TOWN OF	\$53.00	WATER/SEWER
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
ERICKSON & ROBERTS	\$185.00	LEGAL SERVICES
EZELL, ANNE-TERRI	\$25.80	MILEAGE
FLEXSHARE BENEFITS	\$10,612.58	MEDICAL CLAIMS
FRITZ WELDING & MACHINE, INC.	\$104.76	FAIR KITCHEN WELDING SVCS
GALLS/QUARTERMASTER	\$93.95	UNIFORM SUPPLIES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GOLDEN, MARY	\$14.24	REIMBURSEMENTS
GRAINGER	\$263.40	BATTERY / FUSES
GRAPHIC SPORTS	\$32.95	NOTARY STAMP
H.B. LEE CONSTRUCTION	\$193,491.90	ROAD PROJECT & RETAINAGE
HAGOOD, VICKI	\$14.00	MILEAGE
HANNA, TOWN OF	\$208.04	WATER/SEWER
HAPPY TAILS	\$46.00	DOG BOARDING
HEIMAN FIRE DEPARTMENT	\$108.50	FIRE PROTECTION EQUIP
HIGH DESERT WELDING & MACHINE LLC	\$44.12	WELDING SERVICES
INTERNATIONAL ACADEMICS OF EMERGENCY	\$5.00	MAIL IN QUIZ-SIKES
J H KASPAR OIL COMPANY	\$7,654.37	FUEL
JOHN E. REID AND ASSOCIATES INC.	\$575.00	INTERVIEW/INTERROGATION TRAINING
JOHNSTON, RANAE	\$32.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$958.64	VEHICLE MAINTENANCE
KING SOOPERS CUSTOMER CHARGES	\$69.11	WIPES/KITCHEN SUPPLIES
L N CURTIS & SONS	\$215.02	HEX ADAPTER/CAP W/CHAIN
MATTHEW BENDER & CO, INC.	\$3,707.84	WY COURT RULES & STATUTES
MEDICINE BOW, TOWN OF	\$190.50	WATER/SEWER
MEMORIAL HOSPITAL OF CARBON COUNTY	\$28,667.25	MEDICAL SERVICES

MERCEDES TRANSCRIPTION, INC	\$74.69	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$250.00	LEGAL SERVICES
MOORE MEDICAL CORP.	\$171.26	JAIL MEDICAL SUPPLIES
MOSS, BARBARA	\$64.20	MILEAGE
MPM CORP / EVERGREEN DISPOSAL	\$120.00	TRASH SERVICE
MY OFFICE ETC.	\$170.72	OFFICE SUPPLIES
NATIONWIDE	\$50.00	NOTARY BOND CD 7900455810
NEWMAN TRAFFIC SIGNS	\$41.38	SPEED LIMIT SIGNS
NORCO, INC.	\$811.17	CYLINDER RENTAL
OFFICE DEPOT	\$471.64	OFFICE SUPPLIES
O'REILLY AUTO PARTS	\$4.79	WIPER FLUID
PERKINS OIL CO	\$2,055.13	FUEL
PHILLIPS 66-CONOCO-76	\$37.08	FUEL
PITNEY BOWES	\$339.98	RED INK
PLUS ELECTRIC INC.	\$4,203.13	MATERIALS/ELECTRICAL WORK
PROFESSIONAL OXYGEN SUPPLY	\$20.00	TANK REFILLS
PUBLIC SAFETY CENTER, INC	\$284.70	EXAM GLOVES
QUESTAR GAS	\$57.98	HEATING FUEL
QUILL CORPORATION	\$123.50	OFFICE SUPPLIES
RACO INDUSTRIES	\$290.06	LABELS
RAWLINS AUTOMOTIVE	\$914.39	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EASTSIDE CARWASH	\$59.40	CAR WASHES
ROD'S BACKHOE SERVICES, INC	\$21,150.00	RYAN PARK FD SITE PREP
RYAN ELECTRONICS INC	\$11,076.72	CONTRACT FEE/PATROL TRUCK ELECTRONICS
S/D, INC.	\$1,644.08	FAIRGROUNDS KITCHEN SUPPLIES
SAGE CREEK EXCAVATING	\$540.00	RYAN PARK SITE PREP
SARATOGA AUTO PARTS, INC.	\$202.96	VEHICLE MAINTENANCE SUPPLIES
SARATOGA SUN	\$2,056.25	ADVERTISING
SARATOGA, TOWN OF	\$133.96	WATER/SEWER
SCHAEFFER MFG CO	\$1,017.50	OIL
SECURITY TRANSPORT SERVICES, INC.	\$2,331.45	TRANSPORTATION SERVICES
SHAW, GAYLE	\$24.00	MILEAGE
SHEPARD'S	\$1,799.06	FUEL
SHIVELY HARDWARE	\$156.44	VEHICLE/SHOP SUPPLIES
SQUIRREL TREE AUTOMOTIVE LLC.	\$275.10	VEHICLE MAINTENANCE/REPAIRS
STAPLES ADVANTAGE	\$421.59	OFFICE SUPPLIES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICES
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICES
THOS. Y. PICKETT & CO., INC.	\$5,500.00	2018 VALUATION CONTRACT PAYMENT
TIGER MART	\$30.43	FUEL
TRADING POST	\$288.83	GAS
TRUE VALUE OF RAWLINS	\$1,420.13	PLUMBING SUPPLIES/BUILDING SUPPLIES

US BANK	\$1,262.93	VARIOUS CHARGES
VALLEY OIL COMPANY	\$315.15	FUEL
VAN'S WHOLESALE LLC	\$551.46	JAIL SUPPLIES
VIP	\$180.00	VEHICLE DETAILING
VOIANCE LANGUAGE SERVICES LLC	\$12.75	TRANSLATION SERVICES
W.S. DARLEY	\$916.46	VEHICLE REPAIR ITEMS
WESTERN STATES FIRE PROTECTION CO	\$550.00	SPRINKLER SYSTEM REPAIRS
WESTERN TRUCK REPAIR	\$176.46	VEHICLE REPAIR ITEMS
WEX BANK	\$650.49	FUEL
WLC ENGINEERING	\$12,238.42	SURVEYING SERVICES
WY DIESEL SERVICE	\$79.50	VEHICLE REPAIR ITEMS
WY LAW ENFORCEMENT ACADEMY	\$302.50	TRAINING
WY MACHINERY COMPANY	\$5,214.68	EQUIPMENT REPAIRS/CUTTING EDGE
WY PUBLIC HEALTH LABORATORY	\$503.00	TESTING SERVICES
WY SECRETARY OF STATE	\$30.00	NOTARY CERTIFICATE ADAMS, BETTY
YAMPA VALLEY ELECTRIC	\$673.64	ELECTRIC SERVICE
YOCUM, LEO	\$24.00	MILEAGE
ZIRMED, INC	\$14.00	CLAIMS
<b>Grand Total</b>	<b>\$418,876.60</b>	

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda as presented. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – Adoption of FY 2017-2018 Budget**

Commissioner Chapman moved to adopt Resolution 2017-12, Appropriations Resolution and Resolution 2017-13, a Resolution to Provide Income Necessary to Finance the Budget for fiscal year 2017-2018 and to authorize the Chairman to sign the final budget memo, final budgets for the Museum and Library. Commissioner Jones seconded and the motion carried unanimously.

### **Mental Health**

Commissioner Espy moved to authorize the Chairman’s signature on the Collaborative Gatekeeper Agreement with Carbon County Counseling Center and Glenn Biggs the county’s Mental Health Examiner. Commissioner Jones seconded and the motion carried unanimously.

### **Democratic Party Chair**

Commissioner Espy moved to authorize the Chairman to sign a letter to the Carbon County Democratic Party notifying the party of the County Treasurer vacancy and ask the committee to act as fast as possible to fill the position due to the importance of the position. Commissioner Chapman seconded and the motion carried unanimously.

## **Fire**

Commissioner Jones moved to adopt Resolution 2017-14, Establishing Fire Restrictions in Carbon County effective July 18, 2017 at 8:00 a.m. Commissioner Glode seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Espy moved to authorize Chairman to sign a letter authorizing the tenant at 523 Rodeo St. to have one dog after review and approval by the BOCC. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on a letter of support to the National Association of Realtors for a \$5,000 grant to be applied for by the Carbon County Board of Realtors to expand the covered picnic area at the Fairgrounds. Commissioner Jones seconded and the motion carried unanimously.

## **Attorney**

Commissioner Espy moved to deny the Museum's request to hold a fundraising event on the top of the Hugus Ferguson Building based on the recommendation of the County Attorney. Commissioner Chapman seconded and the motion carried unanimously.

## **Clerk**

Commissioner Espy moved to authorize the Chairman's signature on the Statement of Receipts and Expenditures for fiscal year 2016-2017 to be published in the Rawlins Daily Times July 20, 2017 per W.S. 18-3-515. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the audit engagement letter with Anton Collins Mitchell LLP. Commissioner Glode seconded and the motion carried unanimously.

## **Public Hearing – Adoption of Liquor License Rules**

Commissioner Chapman moved to adopt Resolution 2017-15 Repealing Resolution 2016-21 and Adopting Rules and Regulation Governing the Licensing of Liquor and Malt Beverage Sales. Commissioner Espy seconded and Clerk Bartlett noted that the rules still contain a requirement for liquor liability insurance as she did not hear from Attorney Davis to remove the requirement. The motion carried unanimously.

## **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the Dixon Airport Beacon and Grading Project Grant Agreement in the amount of \$177,068.03, state \$11,804.54 and local

\$7,869.69 for Project #3-56-0038-016-2017. Commissioner Chapman seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Chapman moved to go into executive session at 11:28 a.m. with Gwynn Bartlett, Ashley Davis, and Tom Thompson to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:47 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:28 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 15, 2017 at 2:00 p.m. at the Baggs Higher Education Center, Baggs, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of August 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman