

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Wednesday, July 5, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Wednesday, July 5, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes

**CONSENT AGENDA**

Commissioner Chapman moved to approve the consent agenda adding County Clerk receipts for \$33,531.50 for June 2017. Commissioner Espy seconded and the motion carried unanimously.

**Public Hearing – FY 2017 Budget Amendment Number Four**

Commissioner Glode moved to adopt Resolution 2017-10, FY 2017 Budget Amendment Number Four for the following departments; Boards, Coroner, Fire and Building Maintenance. Commissioner Espy seconded and the motion carried unanimously.

**Museum**

Commissioner Glode moved to approve the Letters of Understanding with the Museum Foundation after Attorney Davis' approval. Commissioner Jones seconded and Lori Smith from the Museum Board asked if the schedule of payments still had an issue with multi-year payments. Attorney Davis reported that she left it as the Foundation's attorney wrote it meaning that if someone offered a multi-year donation and was unable to fulfill this for any reason, the county would not go after the individual or their estate but rather potentially change the naming rights that were initially given. The motion carried unanimously.

**Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the Wyoming Business Council Investment Ready Communities Certificate of Completion of Construction – Planning Projects for the Baggs Assisted Living Study. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman’s signature on the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Carbon County for the Maternal Child Health Unit in the amount of \$101,060.50. Commissioner Jones seconded and the motion carried unanimously.

**Commissioners**

Commissioner Jones moved to authorize the Chairman’s signature on the Notice of Award with J.L. Wagner Construction, Inc. in the amount of \$132,300.00 for the Dixon Airport Beacon and Grading Project and on a concurrence letter to the Federal Aviation Administration. Commissioner Chapman seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$47,261.67. Commissioner Espy seconded and the motion carried unanimously.

BANK OF COMMERCE (DEBIT CARD)	\$880.46	VARIOUS CHARGES
BLACK HILLS ENERGY	\$5,852.05	HEATING FUEL
CARBON COUNTY TREASURER	\$5,021.53	ADMIN EXPENSES/CASH ITEMS
CARBON POWER & LIGHT INC	\$2,041.24	ELECTRIC SERVICE
DIRTY BOYZ SANITATION, INC	\$571.00	TRASH SERVICE
DOMINION VOTING SYSTEMS, INC.	\$12,600.00	ELECTION EQUIPMENT MAINTENANCE
HIGH PERFORMANCE CLEAN INC	\$10,515.74	CLEANING SERVICES
HIGH PLAINS POWER	\$222.20	ELECTRIC SERVICE
RAWLINS, CITY OF	\$3,312.70	WATER/SEWER
ROCKY MOUNTAIN POWER	\$4,114.00	ELECTRIC SERVICE
SLOW AND STEADY LAW OFFICE, PLLC	\$938.50	LEGAL SERVICES
W.A.R.M. PROPERTY INSURANCE POOL	\$722.25	CRIME COVERAGE 17/18
WY COUNTY ASSESSOR'S ASSOCIATION	\$220.00	BANQUET/DUES
WY DIVISION OF VICTIM SERVICES	\$250.00	TRAINING
<b>Grand Total</b>	<b>\$47,261.67</b>	

**CLERK**

Commissioner Espy moved to authorize the Chairman’s signature on the Flexshare Benefits Agreement with Blue Cross Blue Shield of Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:12 a.m. with Gwynn Bartlett, Jim Piche, and Ashley Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Jim Piche left the meeting at 11:33 a.m.

Commissioner Chapman moved to come out of executive session at 11:31 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion carried unanimously.

**Public Hearing – C.U. Case #2017-02 Brush Creek Ranch - Sanger Ranch Guest Ranch**

Commissioner Espy moved to change the recommended condition #1 to December 31. Commissioner Jones seconded then the motion was withdrawn by Commissioner Espy.

Commissioner Chapman moved to approve Resolution No. 2017-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case #2017-02 Brush Creek Ranch – Sanger Ranch Guest Ranch a request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District to permit a “Guest Ranch,” “A working ranch that provides guest accommodations and recreational activities for guests” amending staff’s recommended condition #1 from October 31 to December 31 leaving all other recommended conditions the same. Commissioner Espy seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:12 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 1, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of July 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman