

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 21, 2017
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 21, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Clerk of Court Mara Sanger was removed from the agenda. There were no other additions or corrections to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$206,269.57. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$22.00, Shively Hardware for \$13.98 and True Value of Rawlins for \$383.47 for an aggregate total of bills paid today of \$206,754.02. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$36.93	SHOP TOWELS/SOAP/MATS
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICE
ARCA SEARCH	\$2,180.00	ANNUAL HOSTING CLERKS OFFICE
BAGGS, TOWN OF	\$171.70	RENT/WATER SERVICE
BANGS, DANIELLE	\$34.50	MILEAGE
BARKHURST, BYRON	\$39.60	MILEAGE
BARKHURST, RAY	\$69.60	MILEAGE
BEAR TRAP CAFE	\$45.31	MEALS
BI INC.	\$1,040.00	ELECTRONIC MONITORING
BI-RITE SPORTING GOODS	\$1,130.00	AMMUNITION
BLACKWATER SEPTIC SOLUTIONS	\$600.00	SUMP CLEANOUT FIRE DEPT
BLAKEMAN PROPANE	\$578.50	PROPANE

BOB BARKER COMPANY, INC.	\$461.72	SHAMPOO/SOAP/LOTION/PENS
BOMGAARS SUPPLY	\$87.36	OUTLET STRIP/SPACKLING/PUTTY KNIFE
BUILD RITE LUMBER SUPPLY	\$105.25	HARDWARE/SHIPPING
CARBON COUNTY HIGHER ED CENTER	\$150.00	ASHLINE & BEHRMANN BOARD TRAINING
CARBON COUNTY TREASURER	\$5,347.00	MILEAGE/JURORS/BAILIFF
CARBON POWER & LIGHT INC	\$3,419.65	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$186.00	MED RIGHT MONTHLY PER BED FEE
CASPER WINNELSON CO	\$273.11	SOLENOID VALVES
CATHEDRAL HOME FOR CHILDREN	\$10,753.33	CRISIS CENTER FUNDING
CBM FOOD SERVICE	\$8,480.17	JAIL MEALS
CDW GOVERNMENT, INC.	\$1,502.60	DESKTOP UPS/INK CARTRIDGES
CEDARS HEALTH	\$300.00	MEDICAL SERVICE
CENTURYLINK	\$335.77	PHONE LINES
CENTURYLINK WA	\$6,759.66	E911 LINES/PHONE LINES
CHARTER COMMUNICATIONS	\$120.08	JAIL CABLE
COMMUNITY BUILDERS, INC.	\$6,277.60	CONTRACT WORK
COWBOY CHEMICAL	\$291.90	LAUNDRY DETERGENT
CULLIGAN WATER CONDITIONING	\$287.50	SALT
DAILY TIMES	\$723.60	LEGAL 7349 & 7318
DELEON, JOHN	\$2,264.25	ATTORNEY FEES
DIRTY BOYZ SANITATION, INC	\$1,041.00	TRASH SERVICE
DJ'S	\$935.00	GLASS REPLACEMENT
DRIFT LLC	\$340.00	SNOW REMOVAL
DUBOIS TELEPHONE EXCHANGE	\$736.26	PHONE LINES
ELK MOUNTAIN CONOCO	\$166.50	FUEL
ELK MOUNTAIN, TOWN OF	\$53.00	WATER SERVICE
ENCAMPMENT, TOWN OF	\$85.00	WATER SERVICE
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICE
FATBEAM LLC	\$5,244.75	FIBER LINES/INTERNET
GCR ELECTRONICS, LLC	\$1,200.00	MONTHLY SITE RENTAL
GLOBAL EQUIPMENT COMPANY	\$37.16	BATTERIES
GOLDEN, MARY	\$69.02	MEALS/MILEAGE/SUPPLIES
GRAINGER	\$893.48	PARTS
GRAPHIC SPORTS	\$211.80	NAMEPLATE/NOTARY STAMP/CARDS
HAGOOD, VICKI	\$19.50	MILEAGE
HANNA, TOWN OF	\$319.55	WATER SERVICE
HERMAN, BOBBIE	\$54.00	MILEAGE
HEROD, LORELL	\$425.00	SNOW REMOVAL
HERRING, PAUL	\$198.54	OIL
INTERMOUNTAIN LOCK & SECURITY	\$26.39	LOCK
J H KASPAR OIL COMPANY	\$8,168.69	FUEL

JACK'S BODY & FENDER REPAIR	\$231.02	REPAIR TANK
JOHNSTON, RANAE	\$79.00	MILEAGE
KAISLER, TODD	\$108.00	MILEAGE
KILBURN TIRE COMPANY	\$599.94	OIL CHANGE/TIRE ROTATION
LARAMIE FIRE EXTINGUISHER	\$855.00	INSPECTION /MAINTENANCE
MCGRAW, JOAN	\$24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$90.00	WATER SERVICE
MEMORIAL HOSPITAL OF CARBON CO	\$49,411.02	ADMIN EMERGENCY DETENTIONS
MERCEDES TRANSCRIPTION, INC	\$139.26	PR REPORTS
MERSEAL LAW, LLC	\$2,567.12	ATTORNEY FEES
MILLER, JIM	\$30.60	MILEAGE
MOUNTAIN WEST MOTORS	\$1,287.92	VEHICLE REPAIR
MPM CORP / EVERGREEN DISPOSAL	\$115.00	TRASH SERVICE
NATIONAL CENTER FOR VICTIMS OF CRIME	\$95.00	MEMBERSHIP DUES
NATIONWIDE MUTUAL INS COMPANY	\$150.00	NOTARY BONDS
NORCO, INC.	\$863.40	CYLINDER RENTAL
OFFICE DEPOT	\$245.14	VARIOUS OFFICE SUPPLIES
O'REILLY AUTO PARTS	\$28.99	TOW ROPE
PERKINS OIL CO	\$1,939.27	FUEL
PHILLIPS 66-CONOCO-76	\$243.83	FUEL
PITNEY BOWES	\$503.79	POSTAGE MACHINE LEASE
PUBLIC SAFETY CENTER, INC	\$299.70	DISPOSABLE GLOVES
QUEST DIAGNOSTICS	\$46.00	LAB TESTING
QUESTAR GAS	\$203.38	GAS SERVICE
QUILL CORPORATION	\$84.95	BATTERIES
RAWLINS AUTOMOTIVE	\$22.00	CORE CHARGE
RAWLINS EYE CARE	\$326.00	EYE CARE
RAWLINS, CITY OF	\$2,332.10	WATER SERVICE
RICOH USA INC	\$2,193.45	IT COPIERS
ROCKY MOUNTAIN POWER	\$16,608.11	ELECTRIC SERVICE
ROSS' AUTOMOTIVE SERVICES	\$91.85	OIL CHANGE/TIRE REPAIR
ROWAN, KRISTY	\$16.45	MILEAGE
RYAN ELECTRONICS INC	\$4,462.33	MAINTENANCE CONTRACT/MICROPHONE
SARATOGA, TOWN OF	\$133.96	WATER SERVICE
SCHILLING & WINN PC	\$316.35	ATTORNEY FEES
SHEPARD'S	\$2,136.21	FUEL
SHIVELY HARDWARE	\$13.98	GRAB HOOD
SIMPLE DISTRIBUTORS, LLC	\$625.80	DESK
SNAKE RIVER PRESS	\$72.00	HELP WANTED AD
STAPLES ADVANTAGE	\$330.74	OFFICE SUPPLIES

STODDARD, CURTIS T.	\$809.00	DENTAL SERVICE
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
TASER INTERNATIONAL	\$257.49	BATTERY PACK
TIGER MART	\$177.41	FUEL
TRADING POST	\$164.24	FUEL
TRIPLE X CONTRACTING, INC.	\$600.00	TRASH SERVICE
TRUE VALUE OF RAWLINS	\$383.47	HARDWARE
UNION TELEPHONE COMPANY	\$1,753.80	CELLPHONES AND PHONE LINES
US BANK	\$3,641.57	VARIOUS ITEMS
VALLEY FIRE EXTINGUISHER	\$19.50	ANNUAL MAINTENANCE
VALLEY OIL COMPANY	\$550.51	FUEL
VAN'S WHOLESALE LLC	\$1,178.50	CLEANING SUPPLIES
WEX BANK	\$324.49	FUEL
WILLOW CREEK VENTURES LP	\$141.00	UNIFORMS
WIMPENNY, ROBERT G DDS	\$2,650.00	DENTAL SERVICE
WY DEPT OF HEALTH - COMMUNITY &	\$338.00	RENTAL STATE VEHICLE 2249/LAB FEES
WY DEPT OF TRANSPORTATION	\$17.85	SAVERY CREEK RD
WY MACHINERY COMPANY	\$26,770.50	CUTTING EDGES
WY SECRETARY OF STATE	\$30.00	HAWKS NOTARY
Grand Total	206,754.32	

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the February 7, 2017 regular meeting minutes; bonds for Annette J. Dunckley, Secretary/Treasurer of the Little Snake River Museum in the amount of \$2,000.00, Randy Arnold, Treasurer of the Saratoga Encampment Rawlins Conservation District in the amount of \$100,000.00, and Mary F. Waldron, Treasurer of the Little Snake River Conservation District in the amount of \$10,000.00; a notice of valuation adjustments for BP America Production Company for -\$6,747, and taxroll corrections for Hassam Shamshad Begum for -\$950.00 in value for 2015 and 2016 as he is no longer in business. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Sheriff

Undersheriff Archie Roybal requested authorization to declare a 1983 Ford van VIN 1FTJS34L3DHB86595 surplus.

Commissioner Glode moved to authorize a 1983 Ford van VIN 1FTJS34L3DHB86595 be declared surplus and sold at the county's surplus sale in May. Commissioner Espy seconded and the motion carried unanimously.

Mr. Roybal explained the equipment that the sheriff's office has purchased with drug seizure funds including a drug incinerator, a metal detector for the courthouse, body cameras and tracks for a search and rescue ATV.

Buildings & Grounds

Jim Piche, Buildings Manager reported the design and engineering request for qualifications is out for the new building for the county fire station at Ryan Park. The second phase of the electrical for the generator at the Jeffrey Center will be completed soon. The request for bids on contract custodial has been released as well. The document storage area at the Jeffrey Center is constructed and records will be moved in soon.

Mr. Piche provided the final draft of the letter of understanding for the kitchen building at the fairgrounds.

Commissioner Espy moved to authorize the Chairman to signing the letter of intent with Sinclair Oil Corporation for a new kitchen building at the fairgrounds. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Bill Nation, Road & Bridge Superintendent provided the Project Completion and Certification Report Federal Disaster Declaration 4007-DR-WY Public Assistance Grant. This is the result of a 2011 flood and damage to the Pic Bridge.

Commissioner Espy moved to authorize the Chairman's signature on the Project Completion and Certification Report Federal Disaster Declaration 4007-DR-WY Public Assistance Grant for the Pick Bridge repairs, FIPS# 007-99007-00, PW #PA-08-WY-4007-PW-00173(0). Commissioner Chapman seconded and the motion carried unanimously.

Mr. Nation discussed a river project at Saratoga where material was removed and provided to his department to use. He said three roads were recently closed briefly while there was snow melting that washed away a bit of the roads.

Mr. Nation presented the U.S. Forrest Service Road 261 Agreement for approval. Chairman Espy stated that the county needs a road study and that he feels if the county would take this road it should not be a portion with a dead end but must go from county road to county road. The study is approximately \$33,000 with the Forrest Service paying one third, county one third and the Saratoga Encampment Rawlins Conservation District paying one third. This quote was provided last year and may not be held through this spring/summer. The agreement provided is 42 pages and Commissioner Jones suggested the county prepare its own, shortened version agreement and return it. Attorney Davis said many provisions in their agreement are mandatory and suggested she try to eliminate unnecessary language in the existing agreement.

Clerk Bartlett asked why the county wants this road, not understanding how the county could take care of this road when it can barely take care of the existing county roads. She also asked if this would set precedent and the public and forest service may want the county to take more roads over. The board explained constituents want the road to remain open and it could be a safety issue as well. Commissioner Glode stated it is a watershed area and will likely continually require costly maintenance which concerns her at this time. Mr. Nation clarified the study will determine the cost to bring this to county road standards and the feasibility of making this a county road.

Attorney Davis and Mr. Nation will review the current agreement, make suggested changes and return it. Mr. Nation suggested requesting the BLM simply pay to upgrade the road to county standards and eliminate the need for a costly study. The BOCC all wanted to proceed with the study.

Mr. Nation discussed the Boozer Creek project near Saratoga. The conservation district requested his department repair the area. Commissioner Jones reported the issue is that the area is subject to potential flooding as the river channel is heading towards the creek but seems to be more of a Town of Saratoga issue rather than a county issue. The area is on private property and that property owner is not concerned with the problem.

Chairman Johnson stated he has no issue with the county assisting in emergency situations however in this instance the county would be competing with private enterprise and he doesn't feel this should be considered. Commissioner Glode agreed. Commissioner Espy stated if it were to become an emergency the county could assist but not until then. Commissioner Chapman stated his concern if this were to become an emergency it will then be the county's problem. Mr. Nation suggested the National Guard use this as a training exercise and repair the issue and the BOCC asked him to pursue this and Commissioner Jones will talk to Joe Parsons at the conservation district and let him know that the county doesn't feel it should or even can be involved.

South Central Wyoming EMS

Jeb Steward, provided an update for South Central Wyoming Emergency Medical Services (SCWEMS). He explained a budget amendment where they simply removed donations that were previously received as being received again and expended. They also removed an \$8,000 allocation from salaries and moved it to a contract labor line and moved \$40,000 to a capital outlay budget from other lines.

Mr. Steward reported the county leases space to SCWEMS to house ambulances at Road & Bridge shops in Encampment and Hanna. They also lease space from a couple other towns for \$10.00 per year however the county charges \$7,200 per year. He said the disparity causes issues. There was further discussion about this. Mr. Steward requested the county begin to pay their entire \$30 per person. The BOCC agreed to talk about this during the budget session. Mr. Steward stated the lease requires 60 day notice to negotiate terms of the lease therefore he will send a letter to request there be no fee.

Mr. Steward stated they will be bringing in a firm to study a focused assessment to look at SCWEMS's operation including revenues from client reimbursements as well as looking for other inefficiencies that can change to help sustain the operation.

MASA

Lynn Arenson of MASA presented an optional payroll deduction benefit to assist employees with the cost of air or ground ambulance transport. After lengthy discussion Clerk Bartlett stated she would love to do the work to offer this to employees noting Cobecon will be looking into the company further and contacting her with any concerns. Ms Arenson agreed to provide Gwynn with the more detailed member services agreement, or plan coverages, today.

Planning & Zoning

Sid Fox, County Planning Director presented the Memorandum of Understanding Between Carbon County and the Town of Saratoga Regarding Extraterritorial Jurisdiction and explained this is the result of his meetings with Saratoga over the past year and helps clarify each entity's roles. Mr. Fox asked the BOCC to review and consider the agreement noting Saratoga will be reviewing it as well. The BOCC talked about holding a public meeting to take input on the proposed agreement if the town wants to go that far.

Mr. Fox discussed the Choke Cherry Sierra Madre Programmatic Agreement noting comments are due and he and Attorney Davis confirmed the BOCC does not want to comment.

Mr. Fox distributed and briefly discussed the 2016 annual report from his office.

Commissioner Jones moved that Sid Fox prepare and sign a letter on behalf of the commissioners requesting cooperating agency status with the US Forest Service about the Landscape Vegetation proposal and environmental impact statement for the Medicine Bow National Forest. Commissioner Glode seconded and the motion carried unanimously.

Attorney

Ashley Mayfield Davis, Deputy County Attorney reported her office met with the hospital for emergency detention cases. Her office will take the proposed rate from the hospital and determine what the cost to the county would have been compared to what we paid, including sheriff deputy costs, to determine if the county would save. She will report back at a future meeting.

Road & Bridge

Mr. Nation called the deputy director with the WY Department of Homeland Security about repairs at Boozer Creek and that individual stated this may be a possibility and a General with the National Guard contacted him stating this must be approved at a national level which is a two year process and the state department of Homeland Security must pay for the initiative training. In addition this must not compete with private contracts that could do the same job.

Clerk

Gwynn Bartlett, County Clerk discussed the upcoming budget schedule and asked the BOCC for final approval of their memo to departments about their budget submissions. She also discussed concerns for payment of utility bills and requested authorization for the County Clerk to pay utility bill upon receipt.

Commissioner Espy moved to authorize the County Clerk to pay utility bills upon receipt with the understanding those will be brought to the very next commissioners meeting for approval. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:25 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held March 21, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.