

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 4, 2016
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 4, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Public Health was added under elected officials/department head time to discuss family planning.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$88,788.74. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$173.17 and True Value of Rawlins for \$681.29 for an aggregate total of bills paid today of \$89,643.20. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
4 RIVERS EQUIPMENT	ENGINE	\$2,201.80
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS	\$36.93
ANTON COLLINS MITCHELL LLP	AUDIT	\$13,000.00
AYALA, MEGAN	CPR CLASS	\$55.00
BAGGS, TOWN OF	WATER/SEWER	\$760.62
BANK OF COMMERCE (ACH)	FINGERPRINT SCANNER	\$89.54
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$390.66
BEHRMANN, ELEANOR	MILEAGE	\$34.20
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$548.49
BUCHANAN, KAREN	MILEAGE	\$36.00
BUILD RITE LUMBER SUPPLY	LUMBER/SHIPPING FEES	\$310.95
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$622.46
CARERIGHT TECHNOLOGIES, LLC	JAIL HEALTH	\$240.00
CASPER ELECTRIC	ELECTRICAL UPGRADE	\$18,630.00
CBM FOOD SERVICE	JAIL MEALS	\$8,933.22
COWAN CONTRUCTION	BALACE OF INVOICE	\$75.00
COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$187.90

COWBOY SUPPLY HOUSE	SCOURING PADS	\$19.44
DAILY TIMES	ASSORTED ADVERTISEMENTS	\$2,888.46
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$46.96
DELEON, JOHN	LEGAL SERVICES	\$1,817.25
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$460.00
ELK MOUNTAIN CONOCO	FUEL	\$258.42
ENGSTROM, JAMES D. DDS	SETTING LIGHT	\$3,167.67
FASTENAL	BOLTS/NUTS/FASTENERS	\$45.25
FLEXSHARE BENEFITS	SEP MONTHLY FEE	\$103.50
GALLS/QUARTERMASTER	NAMEPLATE	\$102.18
GEORGETOWN LAW	SUBSCRIPTION RENEWAL	\$85.00
GRAINGER	BUILDING MAINTENANCE SUPPLIES	\$538.96
GRAPHIC SPORTS	ENVELOPES/NOTARY STAMP	\$970.95
HAGOOD, VICKI	MILEAGE	\$26.50
HIGH PLAINS POWER	ELECTRIC SERVICE	\$360.62
INTERMOUNTAIN LOCK & SECURITY	KEYS	\$31.97
J H KASPAR OIL COMPANY	FUEL/MOTOR OIL	\$1,684.81
JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$186.00
KALUZNY, EMILY	MILEAGE	\$380.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$291.37
KING SOOPERS CUSTOMER CHARGES	JAIL HEALTH	\$13.77
KIRSCH, ARCHIE P	MEDICAL SERVICES	\$1,300.00
L N CURTIS & SONS	BUNKER GEAR	\$1,868.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$90.00
MENDOZA, MARIA	MEALS	\$167.60
MOSS, BARBARA	MILEAGE	\$26.40
MOUNTAIN WEST MOTORS	VEHICLE MAINTENANCE	\$75.14
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$85.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$128.00
NATIONWIDE MUTUAL INS COMPANY	NOTARY BOND LS	\$50.00
O'REILLY AUTO PARTS	SEAT COVER	\$24.99
PATTON, ROBERT L.	MILEAGE	\$36.00
PATTON, SALLY	MILEAGE/MEAL	\$163.08
PERRY, ABBY	BANQUET/CONFERENCE	\$75.00
PHILLIPS 66-CONOCO-76	FUEL	\$34.40
PUBLIC SAFETY CENTER, INC	DISPOSABLE GLOVES	\$280.25
PUBLIC SAFETY TRAINING CONSULTANTS	TRAINING	\$399.00
QT POD	SERVICE AGREEMENT	\$995.00
QUESTAR GAS	HEATING FUEL	\$54.86
QUILL CORPORATION	OFFICE SUPPLIES	\$396.63
RAWLINS AUTOMOTIVE	VEHICLE MAINTENANCE SUPPLIES	\$173.17
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHERS/INSPECTION	\$1,272.00

RAWLINS, CITY OF	REPAIRS/WATER/SEWER	\$109.70
RIETVELD, TONI	MEALS	\$28.80
ROBIDOUX ENTERPRISES	VEHICLE MAINTENANCE	\$1,508.27
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$538.48
RUNYAN ENTERPRISES LLC	DATABASE REVIEW	\$550.00
SARATOGA AUTO PARTS, INC.	DEF FLUID	\$21.03
SCHAEFFER MFG CO	OIL	\$655.08
SHAW, GAYLE	MILEAGE	\$36.00
SHEPARD'S	TRANSMISSION FLUID/FUEL	\$72.13
SKYLINE MOTORS, INC.	VEHICLE REPAIRS	\$598.00
SNAKE RIVER PRESS	ADVERTISING	\$240.00
SOURCE GAS	HEATING FUEL	\$3,637.92
THOMSON REUTERS-WEST PAYMENT CENTER	MONTHLY CHARGES	\$707.72
TRADING POST	FUEL	\$314.53
TRAPP, LARRY W	FUEL	\$109.86
TRUE VALUE OF RAWLINS	ASSORTED MAINTENANCE ITEMS	\$681.29
U S POSTMASTER-RAWLINS	METERED MAIL PERMIT	\$215.00
U W C E S	QTR 1 SALARY MATCH	\$5,431.50
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$319.17
VOLUNTEER FIREMEN PENSION FUND	VOLUNTEER PENSION	\$540.00
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WILSON, MARGARET	PATCH SEWING	\$60.00
WPHA	MEMBERSHIPS	\$540.00
WY ATTORNEY GENERAL	PATTON, SALLY & HAGOOD, VICKI REGISTRATION FEE	\$150.00
WY DEPT OF HEALTH	CHEVY MALIBU LEASE	\$20.00
WY LAW ENFORCEMENT ACADEMY	FIREARMS RECERTIFICATION	\$135.00
WY MACHINERY COMPANY	MAINTENANCE PARTS	\$4,121.39
WY PEACE OFFICERS ASSOC	MEMBERSHIPS	\$30.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$866.16
YOCUM, LEO	MILEAGE	\$12.00
ZIRMED, INC	CLAIMS FILING	\$7.80
Grand Total		\$89,643.20

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the September 20, 2016 regular meeting minutes; bond for Sherrod France for Treasurer of Memorial Hospital of Carbon County Board in the amount of \$25,000.00; and County Clerk receipts for \$21,831.75 and Planning and Development Department receipts for \$1,075.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Commissioner Glode moved to schedule and advertise a budget amendment for Public Health. Commissioner Chapman seconded and the motion carried unanimously.

Bid Opening for County Property

Commissioner Glode moved to accept the high bid from Steven Hays in the amount of \$15,209.00 to sell a parcel of land in the Union Pacific Railroad 4th Addition to the City of Rawlins, Carbon County, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman to sign the Agreement of Sale of Real Estate and all closing documents for a parcel of land in the Union Pacific Railroad 4th Addition to the City of Rawlins, Carbon County, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Johnson moved to authorize the Chairman's signature to the US Forest Service Melanie Fullman copied to the WY State Trails and Bureau of Land Management that the county will table an engineering study on US Forest Service Road 261 until spring 2017 and that the county needs a financial commitment for the study prior to moving forward. Commissioner Chapman seconded and the motion carried unanimously.

IT

Commissioner Glode moved to approve the Maintenance and Support Agreement with Tyler Technologies in the amount of \$23,347.04. Commissioner Johnson seconded and questioned if the \$15,054.50 was not paid previously because the county wasn't using their services and if the county was under contract. Mr. Webster replied that regardless of whether or not the county used it since 2014 the county has to pay for that time to bring the contract up to date. Commissioner Glode confirmed all avenues have been explored prior to Mr. Webster appearing today to try to not pay back fees. The motion passed unanimously.

Commissioner Chapman moved to waive the county's procurement policy and approve a 48 month lease for ten copiers with Ricoh and authorize the Chairman to sign the U.S. Communities Product Schedule in the amount of \$2,155.41 per month. Commissioner Jones seconded and all voted for the motion except Commissioner Johnson who voted against the motion.

Commissioner Glode moved to authorize the Chairman to sign the Ricoh Bill of Sale and Assignment along with an Equipment Relocation Request to purchase a Ricoh MPC3502 Serial #W503L300820 and assign it to Carbon County Senior Services, Inc. Commissioner Chapman seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to approve the contract with DBT Transport for Dixon Airport AWOS maintenance and a Request for State Airport Aid in the amount of \$5,769.75 to cover the DBT Transport contract. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve Contracts for Services related to the Community Service Block Grant with Sheela Schermetzler, Carbon County Public Health and the Carbon County Youth Crisis Center Contracts for Services related to the Temporary Assistance for Needy Families grant with Boys & Girls Clubs of Carbon County, Greater WY Big Brothers Big Sisters and LYCC / Extended Families program. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to regretfully accept the resignation from Matt Feldman from the Baggs Solid Waste Disposal District and advertise for the vacancy. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on the letter to Tim McGary with the WY Department of Transportation stating Carbon County has no problems with the transfer of ownership of property in the NW1/4 of Section 22, T21N, R86W to Sinclair Transportation Company. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the Volunteers of America Northern Rockies (VOA)/Office of Juvenile Justice and Delinquency Prevention (OJJDP) 2014/2015 Nonparticipating State Award Subgrant Quarterly Report. Commissioner Chapman seconded and the motion carried unanimously.

Attorney

Commissioner Glode moved to approve the appointment of Natasha K. Martinez to be appointed a contract part-time public defender for the Second Judicial District. Commissioner Chapman seconded and the motion carried unanimously.

RECESS

Chairman Espy called a recess at 12:00 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Certifications

Commissioner Johnson moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File No. 2016-11, Kiana and Gregory Drake; Z.C. Case 2016-09, Gary and Carolyn Gerstner; and Z.C. Case File 2016-10 David and Nicole Jaramillo and schedule a public hearing for November 1, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

CLERK

Commissioner Chapman moved to set COBRA rates for October 1, 2016 through September 30, 2017 at \$1,144 single and \$2,877 family for Plan A and \$1,037 single and \$2,599 family for Plan B plus a 2% administrative fee. Commissioner Johnson seconded and the motion carried unanimously.

EXECUTIVE SESSION

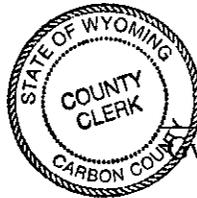
Commissioner Glode moved to go into executive session at 1:45 p.m. with County Clerk Gwynn Bartlett, Sheriff Jerry Colson and County Attorney Cal Rerucha to discuss personnel and potential litigation. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 2:03 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 2:04 p.m. Commissioner Jones seconded and the motion carried unanimously.

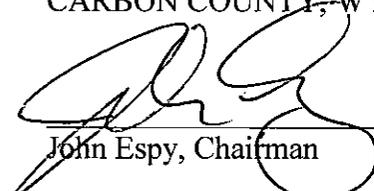
A regular meeting of this Board will be held November 1, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of October 2016.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


John Espy, Chairman