

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 20, 2016
Sinclair Town Hall, Sinclair, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 20, 2016 at the Sinclair Town Hall, Sinclair, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Johnson moved to approve the report of expenditures in the amount of \$189,134.26. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve a bill to Rawlins Automotive for \$519.79, Shively Hardware for \$49.35 and True Value of Rawlins for \$880.70 for an aggregate total of bills paid today of \$190,649.10. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$34.37
AMERIGAS	HEATING FUEL	\$189.00
BAGGS, TOWN OF	RENT/WATER/SEWER	\$296.30
BANK OF COMMERCE (DEBIT CARD)	ASSORTED CHARGES	\$5,128.46
BI INC.	MONITORING SERVICES	\$1,079.00
BLAKEMAN PROPANE	HEATING FUEL/SHUT OFF INSTALLATION	\$1,009.01
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$80.55
BOYS & GIRLS CLUBS OF CARBON COUNTY	MAY/JUN/AUG 16 CSBG	\$2,154.48
BUILD RITE LUMBER SUPPLY	SCREWS	\$2.30
CARBON COUNTY LIBRARY	PR & MILEAGE	\$4,440.05

CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$19.31
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,101.40
CBM FOOD SERVICE	JAIL MEALS	\$4,242.34
CHILDREN'S ADVOCAY PROJECT, INC	JUL 16-JUN 17 EXPENSES	\$3,000.00
CORONERME.COM	MAINTENANCE FEES	\$200.00
COWAN CONTRUCTION	PLOW/BRUSH LOADING	\$150.00
COWBOY CHEMICAL	JAIL LAUNDRY SUPPLIES	\$178.60
DAILY TIMES	ASSORTED ADVERTISEMENTS	\$4,109.20
DEVAUN, ERIK	MEALS/MILEAGE	\$129.52
DEVINE LAW	LEGAL SERVICES	\$2,485.50
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$2,100.00
DIXON, TOWN OF	WATER/SEWER	\$154.00
DJ'S	CIRCUIT COURT DOOR GLASS	\$279.44
DRUMMOND REFRIGERATION LLC	REFRIGERATOR REPAIR	\$100.00
ELK MOUNTAIN, TOWN OF	WATER/SEWER	\$53.80
EMERGENCY COMMUNICATIONS NETWORK	CODERED EXTENSION	\$10,000.00
ENCAMPMENT, TOWN OF	WATER/SEWER	\$85.00
FLEXSHARE BENEFITS	DEPENDENT CARE/MEDICAL REIMBURSEMENTS	\$2,799.05
GALLS/QUARTERMASTER	UNIFORM SUPPLIES	\$435.68
GRAHAM, LEROY	AUG/SEP PAYROLL/ INS. REIMBURSEMENT	\$1,145.41
GRAINGER	ASSORTED BUILDING MAINTENANCE SUPPLIES	\$165.38
HORIZON LABORATORY, LLC	LAB SERVICES	\$174.00
INTERNATIONAL ACADEMICS OF EMERGENCY	MAIL IN QUIZZES KIM STARR	\$25.00
INTERSTATE ENERGY, INC.	FURNACE CLEANING/SERVICE	\$382.00
IRON J TOWING	TOWING SERVICES	\$640.00
J H KASPAR OIL COMPANY	FUEL	\$6,477.84
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,922.05
KONE ELEVATORS ESCALATORS	MAINTENANCE CONTRACT FEE	\$4,627.47
KTGA/KBDY	ABSENTEE VOTING AD	\$210.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$186.00
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$212.41
MERSEAL LAW, LLC	LEGAL SERVICES	\$1,325.50
MODERN ELECTRIC COMPANY	DIXON AIRPORT RADIO REPAIR	\$1,065.50
MOORE MEDICAL CORP.	JAIL HEALTH SUPPLIES	\$354.83
MORLAN, GENE	MOWING SERVICES	\$120.00
MOUNTAIN WEST MOTORS	VEHICLE MAINTENANCE	\$1,529.88

MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$92.24
NORCO, INC.	REPAIRS/CYLINDER RENTAL	\$937.72
OFFICE DEPOT	LEGAL PAPER/HANDSET SHOULDER RESTS	\$154.15
PERKINS OIL CO	FUEL	\$843.46
PERUE PRINTING	OFFICE SUPPLIES	\$254.95
PICHE, JIM	MILEAGE	\$345.00
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	MAIL MACHINE LEASING FEES	\$1,478.19
PUBLIC SAFETY CENTER, INC	GLOVES	\$219.80
QUEST DIAGNOSTICS	TESTING SERVICES	\$46.00
QUILL CORPORATION	OFFICE SUPPLIES	\$53.94
RAWLINS AUTOMOTIVE	VEHICLE MAINTAINENCE SUPPLIES	\$519.79
RAWLINS FIRE EXTINGUISHER	INSPECTION/FIRE EXTINGUISHERS	\$519.00
RAWLINS, CITY OF	WATER/SEWER	\$6,171.93
ROBIDOUX ENTERPRISES	VEHICLE MAINTAINENCE	\$494.49
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$20,172.78
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTAINENCE	\$88.59
ROWAN, KRISTY	BOARD MEETING SNACKS	\$11.07
RYAN ELECTRONICS INC	LIGHT KIT/RADIO/INSTALLATION/RADIO REPAIR	\$5,393.00
SANTILLI, JAMES A.	MILEAGE	\$72.00
SARATOGA AUTO PARTS, INC.	VEHICLE MAINTENANCE SUPPLIES	\$256.11
SARATOGA FEED & GRAIN	WOOD POSTS	\$65.60
SARATOGA SUN	RENEWAL/ADVERTISING	\$162.00
SARATOGA, TOWN OF	WATER/SEWER	\$113.01
SCHERMETZLER, SHEELA M ED.S.	SEPT 16 CSBG	\$1,925.00
SCHILLING & WINN PC	LEGAL SERVICES	\$380.50
SHEPARD'S	FUEL	\$1,347.08
SHIVELY HARDWARE	SPRING/PULLEY	\$49.35
SOURCE GAS	HEATING FUEL	\$151.67
SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY	\$1,165.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$796.31
STORY, LARS C.	LOT 64 OVERLOOK	\$2,100.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$65.00
SWEETWATER COUNTY SHERIFF'S OFFICE	JUVINILE DETENTIONS	\$1,755.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TECHNICAL FORESTRY SERVICES, LLC	FIRE ASSESSMENT	\$22,543.76

	VALUATION CONTRACT PAYMENT	
THOS. Y. PICKETT & CO., INC.	OCTOBER	\$5,500.00
TRADING POST	FUEL	\$86.70
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$72.80
TRUE VALUE OF RAWLINS	BUILDING MAINTENANCE SUPPLIES	\$880.70
U S POSTMASTER-BAGGS	PO BOX RENEWAL	\$44.00
U S POSTMASTER-RAWLINS	PO BOX RENEWAL	\$33.00
U W C E S	REGISTRATION FEE	\$50.00
US BANK	VARIOUS CHARGES	\$4,838.84
VAN'S WHOLESALE LLC	BUILDING MAINTENANCE SUPPLIES	\$370.08
WESTERN TRUCK REPAIR	VEHICLE REPAIRS	\$77.95
WEX BANK	FUEL	\$695.77
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$1,165.00
WILLIE, O.R.	MILEAGE	\$45.00
WLC ENGINEERING	SURVEYING WORK	\$523.13
WY DEPT OF TRANSPORTATION	ROAD PROJECTS	\$24,177.53
WY DIESEL SERVICE	EQUIPMENT REPAIRS/MAINTENANCE	\$3,751.72
WY GUARDIANS AD LITEM PROGRAM	QTR 4 COUNTY MATCH	\$5,778.95
WY PUBLIC HEALTH LABORATORY	TESTING SERVICES	\$692.00
WY RENTS, LLC	EQUIPMENT RENTAL	\$187.50
WY STATE FORESTRY	FIRE FIGHTING EQUIPMENT	\$652.33
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,681.09
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$761.69
Grand Total		\$190,649.10

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the September 6, 2016 regular meeting minutes; bond for Melisa A. Sikes, Treasurer for the South Central Wyoming Emergency Medical Services & Joint Powers Board in the amount of \$10,000.00; Road & Bridge receipts for \$100.00; Clerk of District Court receipts for \$2,707.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

District Court

Mara Sanger, District Court Clerk presented the Department of Family Planning Cooperative Agreement Amendment for consideration.

Commissioner Glode moved to approve the Cooperative Agreement for Responsibilities between the Wyoming Department of Family Services Child Support Enforcement and Carbon County Clerk of District Court. Commissioner Johnson seconded and the motion carried unanimously.

Buildings & Grounds

Jim Piche Buildings Manager reported that the survey work for the fire station at Ryan Park has been completed by WLC Engineering and he will disseminate the report later this week including to the Army Corps of Engineers. He does not foresee any issues.

Mr. Piche reported that an emergency operations center needed established for Carbon County. He suggested using the old radio shop at the fairgrounds and he reported Jim Miller, Fair Board Chairman was not in favor of this because they use this building for fair record storage. Mr. Piche reported John Rutherford, County Fire Warden and John Zeiger of Emergency Management are both in favor of this. He also reported that if the City could be combined on the effort they agreed to pickup all utilities for the facility according to the Interim City Manager Scott Hannum. The BOCC asked what it would cost to use another building and Mr. Piche explained this building is available to tie on to the fiber optic network that connects facilities and other infrastructure is in place already too but he did not know the cost of another facility. Another facility would be more expensive. The BOCC stated it would negotiate with the Fair Board at their next meeting try to move forward including trying to find them alternative space for their record storage and Mr. Piche was asked to determine the cost of using an alternative facility.

Museum

Kelly Bohanan, Museum Director reported two grants are almost to expire and while she has requested extensions she is unsure if they will be approved. Some masonry and the roof were going to be paid with these funds but they must have a contract prior to the grant expiration date. Commissioner Johnson encouraged Ms. Bohanan to bring the contracts as soon as they are received, even if prior to the next meeting and the BOCC can ratify.

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported that crews continue to mow rights of way to help keep snow down, cattle guards are being installed in needed areas, and recycled asphalt was provided to the county free of charge and with free delivery and was used on parts of the Rattlesnake Pass Road, all of 215N, and parts of the Pass Creek Road. The product tends to make the road slightly rougher however at first but after being worked it improves the road. Mr. Nation is investigating funds for the county to possibly take over part of a Forest Service Road. One of the local conversation districts have offered to pay for 75% of the study for this road and now Mr. Nation will meet with them again tomorrow.

Commissioner Jones asked if the BOCC can hold a public meeting regarding the Savery Creek Bridge very soon. She thinks locals want to know cost, where the historic bridge will be moved to and other important aspects of the project. Mr. Nation reported the preliminary engineering and planning are just beginning and he will not be able to quantify the amount.

Planning & Development Certifications

Kristy Rowan, County Planning Office Administrative Assistant presented a Certification of Recommended Action from the Carbon County Planning & Zoning Commission for ZRA Case #2016-01 a Text Amendment to Chapter 3-Definitions and Chapter 4-Zone District Regulations, Section 4.4-Ranching, Agriculture and Mining (RAM) Zone District and C.U. Case #2016-10 – Katherine Hones, DVM (Applicant) and Peterson Livestock LLC (Land Owner).

Commissioner Chapman moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for ZRA Case #2016-01 a Text Amendment to Chapter 3-Definitions and Chapter 4-Zone District Regulations, Section 4.4-Ranching, Agriculture and Mining (RAM) Zone District and C.U. Case #2016-10 – Katherine Hones, DVM (Applicant) and Peterson Livestock LLC (Land Owner) and schedule a public hearing for October 18, 2016 at 3:00 p.m. at the Medicine Bow Senior Center in Medicine Bow, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones reported that County Planning Director Sid Fox had been meeting with the Town of Saratoga Planning Commission committee to work with the county on producing a memorandum of understanding for land use planning around the Town of Saratoga. She mentioned there may be potential issues with the upcoming legislative session as there may be a bill to remove this area where municipalities cannot extend jurisdiction outside their boundaries. The BOCC asked that the process continue regardless of potential legislation changes.

Attorney

Mike Kelly, Deputy County Attorney addressed the Proposed Revised Rules for Impact Assistance from the Industrial Siting Council. The largest impact may limit the total request to only 2.76% of the total estimated material cost of a project. Potential changes also impose major burden on municipalities and counties to quantify impacts in great detail. He also pointed out the BOCC can still comment until November 21 and a special meeting will be held October 12 in Casper. The BOCC determined Commissioner Jones will invite Kimber Wichmann to its next meeting to further discuss these proposed changes.

Clerk

Gwynn Bartlett, County Clerk presented the list of applicants for the Carbon County Library Board.

Commissioner Glode moved to appoint AnneTerry Ezell to the Carbon County Library Board for the unexpired term ending on June 30, 2017. Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett presented the 2016 Homeland Security Program Grant Agreement for approval.

Commissioner Jones moved to approve the Grant Award for US Department of Homeland Security Federal Emergency Management Agency, State Homeland Security Program (SHSP)

for fiscal year 2016 in the amount of \$10,000.00, Project ID 16-GPD-CAR-SC-HSG16. Commissioner Glode seconded and the motion carried unanimously.

Clerk Bartlett presented the Temporary Assistance for Needy Families (TANF/CPI) Grant Agreement for approval.

Commissioner Glode moved to approve the Temporary Assistance for Needy Families (TANF/CPI) Grant Agreement in the amount of not to exceed \$50,000.00. Commissioner Johnson seconded and Mr. Kelly discussed that the language is not perfect in the agreement but it was legally sufficient. The motion carried unanimously.

Commissioner Johnson moved to approve the Contract between the Wyoming Department of Health, Public Health Division and Carbon County in the amount of \$81,673.00 for Community Service Block Grant funds to be administered by the Carbon County Community Action Committee a/k/a Tripartite Board. Commissioner Chapman seconded and the motion carried unanimously.

Commissioners

Commissioner Glode reported she is preparing along with the rest of the BOCC to attend the Joint Revenue Committee meeting in Buffalo to speak against the potential increase in wind tax in WY.

Chairman Espy reported most of the BOCC attended the Corporations Committee meeting in Saratoga last week primarily to comment on the special district interim study activities, primarily where commissioners can initiate the dissolution of a special district.

CITIZEN/COMMISSIONERS DISCUSSION

Gerald Russell, Pet Partners of Carbon County Treasurer explained their operation cost noting their no kill shelter costs approximately \$3,000 per month. This is using strictly volunteer activities, no salaries. Mr. Russell requested \$15,000 from the BOCC towards his program. He said if this was not possible he would take a smaller amount. The BOCC noted it currently has no funds but Commissioners Jones and Glode offered to help raise funds.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 3:37 p.m. with Clerk Bartlett and Mike Kelly to discuss personnel and potential litigation. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 4:44 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to begin negotiations with the City of Rawlins on a potential land exchange. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Chapman moved to adjourn the meeting at 4:45 p.m. Commissioner Johnson seconded and the motion carried unanimously.

A regular meeting of this Board will be held October 18, 2016 at 2:00 p.m. at the Medicine Bow Senior Center, Medicine Bow, Wyoming. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.