

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, September 6, 2016  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 6, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$79,227.96. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$642.33 and True Value of Rawlins for \$278.04 for an aggregate total of bills paid today of \$80,148.33. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS/SOAP	\$39.84
AYALA, MEGAN	STAFF MEETING MEAL	\$21.02
BANGS, DANIELLE	STAFF MEETING MEAL/MILEAGE	\$58.49
BARKHURST COLLISION CENTER	GRILLE GUARD	\$1,750.00
BEHRMANN, ELEANOR	MILEAGE	\$74.40
BLACK HILLS AMMUNITION	AMMUNITION	\$642.00
BUILD RITE LUMBER SUPPLY	PLUMBING SUPPLIES/SHIPPING	\$89.57
BUSINESS RADIO LICENSING	COMPLIANCE APPLICATIONS	\$240.00
C & B SAND & GRAVEL	MSHA CLASS	\$75.00
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$48.84
CARBON MERCANTILE CORPORATION	UNIFORM PANTS	\$63.98
CASPER WINNELSON CO	COUPLINGS/PIPE	\$66.13
CBM FOOD SERVICE	JAIL MEALS	\$8,203.28

CHARTER COMMUNICATIONS	CABLE CHARGES	\$123.03
CIVIL AIR PATROL MAGAZINE	ADVERTISEMENT	\$195.00
COWBOY CHEMICAL	SOAP	\$302.10
COWBOY SUPPLY HOUSE	ASSORTED BUILDING MAINTENANCE SUPPLIES	\$3,796.28
CUSTOM BUILDERS	DRY WALL REPAIRS	\$251.71
DALLIN MOTORS INC	OIL CHANGE	\$49.46
DBT TRANSPORTATION SERVICES LLC	MAINTAINENCE	\$2,422.22
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$220.00
DIXON, TOWN OF	WATER/SEWER	\$154.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$660.00
FLEXSHARE BENEFITS	AUG 2016 ADMIN FEE	\$99.00
FLOORS 'N' MORE	COVE BASE	\$14.00
GALLS/QUARTERMASTER	UNIFORM ITEMS	\$227.77
GCR ELECTRONICS, LLC	MONTHLY SITE RENTALS	\$1,200.00
GOLDEN, MARY	STAFF LUNCH MEAL/MILEAGE	\$51.69
GRAINGER	MOTOR/GREASE GUN/GREASE	\$267.61
HIGH PLAINS POWER	ELECTRIC SERVICE	\$407.74
HUGHES, RICK	FUELS MITIGATION COST	\$3,713.22
INTERMOUNTAIN LOCK & SECURITY	DOGGING KEY	\$29.45
J H KASPAR OIL COMPANY	FUEL	\$1,438.75
JACKALOPE PRINTING	REMAINING BALANCE	\$20.10
JACK'S BODY & FENDER REPAIR	TOWING SERVICES/SERVICE CALL	\$485.00
JOHNSTON, RANAE	STAFF MEETING MEAL/MILEAGE	\$175.00
KEITH COUNTY COURT	COPIES/POSTAGE	\$4.18
KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICES	\$36.00
KIELY, RICHARD	SKYLINE ROAD 201 B	\$6,598.82
KILBURN TIRE COMPANY	VEHICLE MAINTAINENCE	\$1,777.23
KING SOOPERS CUSTOMER CHARGES	DERBY MEALS FOR DEPUTIES	\$153.53
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
LONG BUILDING TECHNOLOGIES, INC.	SERVICE CALL/UPDATE/TEST IP ADDRESSES	\$418.00
MAKINEN, LACEY	RAWLINS JUDGES MEALS	\$455.00
MORLAN, GENE	LAWN CARE	\$160.00
MOUNTAIN WEST MOTORS	REGULATOR REPAIR	\$637.83
MY OFFICE ETC.	ENVELOPES/FASTENERS/TAPE	\$180.25
NATIONAL PUBLIC SAFETY INFO BUREAU	DIRECTORY LISTING	\$447.00

NORTH PARK PROPANE, LLC	HEATING FUEL	\$106.10
PERKINS OIL CO	FUEL	\$1,748.79
PICHE, BRADY	REPLACEMENT GLASS	\$267.08
PLAINSMAN PRINTING & SUPPLY	LABELS/NUMBERING MACHINE/CASE BINDERS	\$2,215.48
POTTER, JORDAN	LAWN CARE	\$30.00
QUESTAR GAS	HEATING FUEL	\$12.00
QUILL CORPORATION	SHIPPING LABELS	\$37.97
RAWLINS AUTOMOTIVE	VEHICLE MAINTAINENCE	\$642.33
ROBIDOUX ENTERPRISES	OIL CHANGE	\$82.24
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$123.29
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$57.09
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE	\$4,127.88
SARATOGA AUTO PARTS, INC.	ADAPTER	\$26.00
SARATOGA LUMBER & SUPPLY	PAINTING SUPPLIES	\$93.80
SOURCE GAS	HEATING FUEL	\$2,017.79
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$1,567.80
TRIPLE X CONTRACTING, INC.	TRASH SERVICE	\$150.00
TRUE VALUE OF RAWLINS	BUILDING MAINTENANCE ITEMS	\$278.04
VAN'S WHOLESALE LLC	TOWELS/TRASH BAGS/TOILET PAPER	\$255.04
VOLUNTEER FIREMEN PENSION FUND	AUG FIRE DEPT RETIREMENT	\$540.00
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WATSON WELL	FAIR WELL	\$20,074.00
WY BRAND INDUSTRIES	NOTE PADS	\$47.40
WY MACHINERY COMPANY	EQUIPMENT REPAIRS	\$5,744.69
<b>Grand Total</b>		<b>\$80,148.33</b>

### **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the August 23, 2016 regular meeting minutes; bonds Garry L. Goergen, Memorial Hospital of Carbon County Treasurer in the amount of \$25,000.00, Shyanne K. Peterson Chief Deputy Assessor in the amount of \$5,000.00, and Linda L. Crane, Carbon County Visitor's Council Treasurer in the amount of \$100,000.00; County Clerk receipts for \$22,063.75, Planning and Development Department receipts for \$3,195.00. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Buildings & Grounds**

Commissioner Glode moved to approve the low bid from Dirty Boyz for Trash Services for county building in Rawlins. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to accept Jim Piche's recommendation and accept the low bid from Blakeman Propane at a rate of \$0.89 per gallon for one year for all county building on propane. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to authorize expenditure of up to \$5,700 for survey and engineering work for the right-of-way road and wetlands at the County fire station property at Ryan Park. Commissioner Chapman seconded and the motion carried unanimously.

### **Road & Bridge**

Commissioner Johnson moved to waive the county's procurement policy and expend up to \$8,850.00 of the total \$35,400.00 from special projects for work from WLC Engineering on the USFS road #261 (Cedar Pass Road) and to provide Bill Nation the leeway to move forward and try to lower the county's cost. Commissioner Glode noted her nay vote will be due to the waiving of the procurement policy. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Glode who voted against the motion.

### **Planning & Development**

Commissioner Johnson moved to authorize the Chairman's signature on the letter to the West Side Snowy Range Travel Management Project as prepared by Sid Fox and amended. Commissioner Glode seconded and Mr. Fox reported he will return later today with the revised letter for signature and asked that Commissioner Jones deliver the letter. The motion carried unanimously.

## **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Commissioner Chapman moved to approve \$31,543.00 of mill levy funds for a dishwasher. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to move leftover balances in the hospital's mill levy funds to uncommitted category in the amount of \$17,500.00. Commissioner Chapman seconded and the motion carried unanimously.

## **PUBLIC HEARING – SECURE RURAL SCHOOLS ACT FUNDS (FOREST RESERVE FUNDS)**

Commissioner Glode moved to use Secure Rural Schools Act Funds to reimbursement the county for search and rescue and emergency services including equipment on forest lands up to \$73,677.67. Commissioner Johnson seconded and the motion carried unanimously.

### **Attorney**

Commissioner Glode moved to approve Resolution 2016-37, appointing a special prosecutor from Fremont County. Commissioner Johnson seconded and the motion carried unanimously.

### **Clerk**

Commissioner Chapman moved to approve the “Guest Ranch” designation for Cody Resources dba A Bar A Ranch. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the Grant Award for U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Emergency Management Performance Grant (EMPG) Grant for Fiscal Year 2016, Project ID 16-GPD-CAR-EM-GCF16 in the amount of \$34,500.00 with a \$34,500.00 match. Commissioner Chapman seconded and the motion carried unanimously.

## **PLANNING & ZONING**

### **Public Hearing - Z.C. Case File No. 2016-07**

Commissioner Glode moved to approve Resolution No. 2016-38, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2016-07, Smerekanic request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD). Commissioner Johnson seconded and the motion carried unanimously.

### **Public Hearing - Z.C. Case File No. 2016-08**

Commissioner Chapman moved to approve Resolution No. 2016-39, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2016-08 Hopkins request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA). Commissioner Johnson seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 2:15 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held October 4, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of September 2016.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-John Espy, Chairman