

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Monday, July 18, 2016  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 18, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Commissioner Chapman moved to approve Resolution 2016-31 Appropriations Resolution and 2016-32 a Resolution to Provide Income Necessary to Finance the Budget and authorize the Chairman’s signature on the final budget for the Fair, Museum and Library as well as contracts with the Medicine Bow Health Center, Old Penitentiary Joint Powers Board, Rawlins Carbon County Airport Board, South Central Wyoming Emergency Medical Service, Carbon County Senior Services and two with the Carbon County Library System. Commissioner Johnson seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$226,728.97. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$562.71, Shively Hardware for \$745.72 and True Value of Rawlins for \$893.56 for an aggregate total of bills paid today of \$228,995.96. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
A THRU Z DOCUMENT DESTRUCTION, INC	DOCUMENT SHREDDING	\$4,007.64
ALSCO, AMERICAN LINEN DIVISION	SOAP/SHOP TOWELS	\$65.68
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$1,370.00
BAGGS, TOWN OF	RENT/WATER/SEWER	\$194.80
BANGS, DANIELLE	MILEAGE	\$24.00
BENNETT, H MICHAEL	LEGAL SERVICES	\$843.75
BI INC.	MONITORING SERVICES	\$1,118.00
BOYS & GIRLS CLUBS OF CARBON COUNTY	MEMBERSHIP FEES/QTR 2 TANF	\$1,173.64
BRANNON, J REED	MILEAGE	\$180.00
BUILD RITE LUMBER SUPPLY	MARKING SPRAY/GLOVES/SHIPPING FEES	\$53.34

CALLISON, TOM	MILEAGE	\$94.20
CANDY MOUNTAIN	BUILDING SIGNS	\$340.00
CARBON COUNTY COUNSELING CENTER	EVALUATION	\$150.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$1,738.09
CASPER STAR-TRIBUNE	ADVERTISEMENT FOR BID	\$264.60
CATHEDRAL HOME FOR CHILDREN	SWAG SPONSERHIP/MAY FUNDING	\$1,100.00
CBM FOOD SERVICE	JAIL FOOD	\$8,282.30
CENTURY LINK	PHONE SERVICES	\$86.77
CHARTER COMMUNICATIONS	JAIL CABLE	\$120.08
CNA SURETY	SMITH/PETERSON BOND	\$200.00
CORTHELL AND KING, P.C.	LEGAL SERVICES	\$843.75
COWBOY CHEMICAL	DETERGENT	\$178.60
COWBOY SUPPLY HOUSE	CLEANING PAD	\$37.05
DAILY TIMES	ADVERTISING	\$281.40
DALLIN MOTORS INC	OIL CHANGE	\$109.78
DEVINE LAW	LEGAL SERVICES	\$3,681.50
DH PACE COMPANY	DOOR KEY PROGRAMMING	\$50.61
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$270.00
DIXON, TOWN OF	WATER/SEWER	\$260.00
EDA CONSULTING ENGINEERS	JEFFERY CENTER PROJECT	\$880.00
ELECTION SYSTEMS & SOFTWARE, LLC	TEST BALLOTS	\$884.53
ENCAMPMENT, TOWN OF	WATER/SEWER	\$83.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$40.00
FATBEAM LLC	DARK FIBER SERVICE/INTERNET	\$5,244.75
FLEXSHARE BENEFITS	JUN 2016 PREMIUMS	\$99.00
FORSTER LANDSCAPE & CONSTRUCTION, INC.	LANDSCAPING SERVICES	\$320.00
GCR ELECTRONICS, LLC	MONTHLY SITE RENTALS	\$1,200.00
GLOBAL EQUIPMENT COMPANY	CEILING LIGHTS	\$183.75
GRAINGER	ASSORTED BUILDING SUPPLIES	\$1,215.37
GREATER WY BIG BROS/SISTERS	QTR 2 2016 TANF	\$2,393.87
HAGOOD, VICKI	MILEAGE	\$28.00
HANNA, TOWN OF	WATER/SEWER	\$226.38
HANSEN, LORETTA J.	MILEAGE	\$128.00
HARRIS GOVERN FT. COLLINS USER GROUP INC	ANNUAL DUES	\$150.00
HIGH PLAINS POWER	ELECTRIC SERVICE	\$334.59
HIGH PLAINS VISION CENTER	VISION SERVICES	\$2,072.00
IRON J TOWING	TOWING SERVICES	\$900.00
J H KASPAR OIL COMPANY	FUEL	\$6,795.82
JACKALOPE PRINTING	PRESSBOARD	\$7.40
JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$267.00
JOHNSTON, RANAE	MILEAGE	\$12.50
JORDAN'S LAWN CARE	LAWN CARE	\$30.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00

KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$909.84
KING SOOPERS CUSTOMER CHARGES	PHARMACY ITEMS/CLEANING SUPPLIES	\$335.29
KONE ELEVATORS ESCALATORS	MAINTENANCE CONTRACT	\$335.85
LARAMIE YOUTH CRISIS CENTER	QTR 2 2016 TANF	\$724.69
MACPHERSON, KELLY & THOMPSON, LLC	LEGAL SERVICES	\$4,535.75
MATTHEW BENDER & CO, INC.	COURT RULES/WY STATS	\$296.41
MCGRAW, JOAN	MILEAGE	\$24.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$210.00
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$170.06
MOORE MEDICAL CORP.	JAIL HEALTH SUPPLIES	\$348.94
MORLAN, GENE	LANDSCAPING SERVICES	\$280.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$105.00
MURANE & BOSTWICK, LLC.	LEGAL SERVICES	\$517.20
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$455.59
NORCO, INC.	CYLINDER RENTAL	\$768.15
O'REILLY AUTO PARTS	HEADLIGHT	\$125.56
PERKINS OIL CO	FUEL	\$3,748.97
PERRY, ABBY	ENTOMOLOGY UNIT STUDY	\$9.90
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	POSTAGE/LEASING FEES	\$1,478.19
PLAINSMAN PRINTING & SUPPLY	ASSORTED STAMPS	\$484.37
PLUS ELECTRIC INC.	ELECTRICAL SERVICES	\$1,870.90
PRAIRIE DOG ELECTRIC, LLC	ELECTRICAL SERVICES	\$95.98
QUILL CORPORATION	OFFICE SUPPLIES	\$112.60
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE MAINTAINENCE SUPPLIES	\$562.71
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$175.00
RAWLINS, CITY OF	LANDFILL FEE/ WATER/SEWER	\$3,101.40
ROBIDOUX ENTERPRISES	OIL/FILTER	\$139.49
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$20,031.88
ROSS' AUTOMOTIVE SERVICES	BLOWER MOTOR	\$333.98
ROWAN, KRISTY	MEETING SUPPLIES	\$7.48
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$4,127.88
SARATOGA AUTO PARTS, INC.	VEHICLE MAINTENANCE SUPPLIES	\$141.70
SARATOGA SUN	ADVERTISING	\$1,502.63
SARATOGA, TOWN OF	WATER/SEWER	\$148.54
SCHERMETZLER, SHEELA M ED.S.	DATA CLEANING	\$245.00
SCHILLING & WINN PC	LEGAL SERVICES	\$365.83
SHEETS, ED	BUILDING REPAIRS	\$225.11
SHEPARD'S	FUEL	\$1,858.02
SHIVELY HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$745.72
SIMPLE DISTRIBUTORS, LLC	COPY PAPER	\$12,600.00
SNAKE RIVER PRESS	NEWSPAPER SUBSCRIPTION	\$30.00
SOURCE GAS	HEATING FUEL	\$4,397.05

STAPLES ADVANTAGE	ASSORTED OFFICE SUPPLIES	\$482.15
STATE OF WY - PUBLIC DEFENDER	PUBLIC DEFENDER SUPPLEMENT	\$47,411.25
STODDARD, CURTIS T.	DENTAL SERVICES	\$404.91
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$65.00
SWEETWATER COUNTY SHERIFF'S OFFICE	JUVENILE DETENTION FEES	\$1,383.61
T.W. ENTERPRISES, INC.	GENERATOR REPAIR	\$689.69
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TERMINIX	PEST CONTROL SERVICES	\$38.00
THOS. Y. PICKETT & CO., INC.	VALUATION CONTRACT	\$5,500.00
TRADING POST	FUEL	\$17.77
TRUE VALUE OF RAWLINS	ASSORTED BUILDING SUPPLIES	\$893.56
U S POSTMASTER-RAWLINS	PO BOX RENEWAL	\$66.00
US BANK	ASSORTED CHARGES	\$2,830.84
VAN'S WHOLESALE LLC	ASSORTED BUILDING SUPPLIES	\$767.55
VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	\$6.00
VOLUNTEER FIREMEN PENSION FUND	VOLUNTEER FF PENSION	\$600.00
WACO	REGISTRATION FEES	\$295.00
WAILES, FIO	TRANSLATION SERVICES	\$25.00
WALKER, JEANETTE R.	MILEAGE	\$16.00
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WEX BANK	FUEL	\$600.64
WILLIE, O.R.	MILEAGE	\$45.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$550.00
WRECK-A-MEND	DECAL INSTALLATION	\$248.00
WY DEPT OF TRANSPORTATION	CONTRACT SERVICES	\$23,118.67
WY LAW ENFORCEMENT ACADEMY	TRAINING	\$148.50
WY MACHINERY COMPANY	EQUIPMENT REPAIR/MAINTENANCE	\$18,989.72
WY PUBLIC HEALTH LABORATORY	TESTING SERVICES	\$689.00
WY RENTS, LLC	AUGER RENTAL	\$131.50
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,495.67
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$922.53
YOUNG, CHARLES MD	MEDICAL SERVICES	\$1,050.00
<b>Grand Total</b>		\$228,995.96

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the July 5, 2016 regular meeting minutes; bond for Owen Williams, Treasurer for the Medicine Bow Conservation District in the amount of \$10,000; bond for Russell Waldner, Board member of the Saratoga-Carbon County Impact JPB in the amount of \$25,000; bond for Mary L. Hohnholt, Board member of the Carbon County School District #2 Recreation Board in the amount of \$10,000; bond for Beverly Hannum, Treasurer for the City of Rawlins in the amount of \$100,000; bond for Garry L.

Goergen, Board member of the Predator Management District Board in the amount of \$10,000; Clerk of District Court receipts for \$2,253.23. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Buildings & Grounds**

Commissioner Johnson moved to authorize the Chairman to sign a letter to Rocky Mountain Power allowing them to use the Carbon Building project rebate as public advertising. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Lease agreement between the Wyoming Department of Transportation for the Commercial Driver License examination and testing area with rent to be collected at \$1,200 per year for three years. Commissioner Johnson seconded and the motion passed unanimously.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent presented a letter of response to the US Forest Service request for the County to take over the maintenance on the Cedar Pass Road. Mr. Nation stated the result of the road almost closing last year during hunting season was a concern to many. He agreed last year to keep the road open during hunting season and that was a success. Mr. Nation stated the statutory procedure would apply for the county to accept this in the road system, and he recommends accepting the road noting part of the procedure would be to bring the road up to the county standards. Chairman Espy read the proposed response for the records.

July 18, 2016  
Melanie Fullman, District Ranger  
United States Forest Service  
P.O. Box 249  
Saratoga, WY 82331

RE: Forest Road 261

Dear Ranger Fullman:

The Carbon County Board of Commissioners are writing in response to your email asking whether Carbon County has any interest in receiving ownership of Forest Road 261. As your email pertains to deeding Forest Road 261 to the county, the required statutory process would need to be followed before your request could be considered by this Board. In addition, it is customary practice to require the entire road be brought to the standards which the county roads must meet, prior to this occurrence. Any costs for bringing the roads to the appropriate standard would be borne by the Forest Service.

A long-term agreement for county maintenance would also require that the Forest Service bring the road up to the current standards, and pay any associated costs with doing so. Due to financial

constraints, the costs for continued maintenance would still need to be provided by the U.S. Forest Service.

Please contact Bill Nation, Carbon County Superintendent of Road and Bridge, if you have any questions regarding the standards that county roads are required to meet.

Sincerely,

-s- John Espy, Chairman on behalf of the  
Carbon County Board of County Commissioners

cc: Board of Commissioners  
Gwynn Bartlett, County Clerk  
Bill Nation, Road and Bridge Superintendent

Commissioner Glode moved to authorize the Chairman's signature on a letter to Melanie Fullman, District Ranger US Forest Service regarding Forest Service Road 261. Commissioner Chapman seconded and Commissioner Johnson noted he requested the entire letter be inserted into the minutes. The motion carried unanimously.

### **Planning & Development**

#### **Certifications**

Commissioner Chapman moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2016-06 – Roy and Joyce Gray (Applicants) and Jeffrey and Julia Magargle (Land Owners) and schedule a public hearing for August 2, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

#### **Attorney**

Commissioner Jones moved to approve the Guardian Ad Litem Memorandum of Understanding for the county to provide office space at the Carbon Building. Commissioner Chapman seconded and the motion passed unanimously.

#### **Clerk**

Commissioner Chapman moved to authorize the Chairman's signature on the University of Wyoming Cooperative Extension Salary Contribution Agreement and authorize the Chairman to sign the agreement. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to accept the resignation from Joyce Whitson from the Carbon County Library Board. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to appoint Caleb Owens to the Valley Community Center Joint Powers Board for a 3-year term expiring June 30, 2019 and to reappoint Cynthia Cobb to the Baggs Solid Waste Disposal Board her term will expire September 2019. Commissioner Glode seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to authorize the chairman to sign the Certificate of State Grant-in-Aid with the WY Department of Transportation Aeronautics Commissioner for runway lights at the Dixon Airport in the amount of \$9,000 grant funds and \$1,000 from the county. Commissioner Chapman seconded and the motion passed unanimously.

### **LIQUOR LICENSE RENEWALS**

Commissioner Johnson moved to approve all liquor license and malt beverage renewals and the issuance of a new Restaurant Liquor License to Water Valley Ranch as read by Clerk Bartlett each for a term of one year expiring August 31, 2017. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve Resolution No. 2016 - 33, A Resolution of the Wyoming Legislature's Interim Joint Revenue Committee Advocating for the Support of the Preservation of the Excise Tax on Electricity Produced by Wind at its Current Level and Opposing any Increase in Such Excise Tax, in Order to Encourage Wind Development and to Realize the Resulting Future Direct and Indirect Revenues to the State of Wyoming, Wyoming Counties and Wyoming Municipalities From Wind Development and Ancillary Wind Development Businesses, Thereby Providing Long Term and Sustainable Benefits to Local Communities noting the resolution will be distributed to the Joint Revenue Committee. Commissioner Johnson seconded and the motion passed unanimously.

### **CITIZEN/COMMISSIONERS DISCUSSION**

#### **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 12:04 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to come out of executive session at 12:20 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

### **WY PUBLIC LANDS INITIATIVE ADVISORY COMMITTEE**

Commissioner Glode moved to appoint the following individuals to Carbon County's WY Public Lands Committee: David Throgmorton representing energy, Joe Parsons representing conservation districts, Shaleas Harrison representing public, Jerald Rollison representing the

sportsmen, Connie Wilbert representing non-motorized recreation, Glen Alameda representing agriculture and ranching, Jeff Streeter representing conservation, Jeb Steward representing public, Joan McGraw representing motorized recreation and Commissioners Johnson and Espy with Commissioner Johnson as the secretary. Commissioner Jones seconded and the first vote was for all positions except Mr. Throgmorton and this vote carried unanimously. There was a second vote taken on Mr. Throgmorton's position and this vote carried with all voting for the motion except Commissioner Chapman who abstained due to conflict.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 1:00 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 23, 2016 at 2:00 p.m. at the Higher Ed Building, Baggs, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of August 2016.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-John Espy, Chairman