

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 21, 2016  
Carbon County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 21, 2016 at the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Johnson moved to approve the report of expenditures in the amount of \$469,078.04. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$1,296.10, Shively Hardware for \$21.97 and True Value of Rawlins for \$1,235.10. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00 for an aggregate total of bills paid today of \$471,696.51. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Vendor	Detail Line Description	Total
ABSOLUTE SOLUTIONS	PROGRAMMING	\$308.40
AIT LABORATORIES	TESTIMONY FEES/TESTING SERVICES	\$915.00
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS/SOAP/RUGS	\$32.84
AMERIGAS	PROPANE	\$514.66
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$900.00
AYALA, MEGAN	MEALS	\$11.50
BAGGS, TOWN OF	RENT/WATER & SEWER	\$173.36
BANGS, DANIELLE	MILEAGE	\$22.50
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$12,952.44
BARKHURST, RAY	MILEAGE	\$34.80
BEST WESTERN COTTONTREE	WITNESS LODGING	\$267.00
BI INC.	MONITORING SERVICE	\$1,579.50
BLAKEMAN PROPANE	HEATING FUEL	\$256.28
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$649.89
BOMGAARS SUPPLY	TRAILER HITCH SUPPLIES	\$93.66

BRIDGER FABRICATION	CAGE INSTALLTIONS	\$1,200.00
BUCHANAN, KAREN	MILEAGE	\$84.00
BUILD RITE LUMBER SUPPLY	SHIPPING/SUPPLIES	\$70.67
CANDY MOUNTAIN	GATORADE	\$572.00
CARBON COUNTY 4-H	4-H SUPPLIES	\$447.21
CARBON COUNTY TREASURER	ASSORTED CASH ITEMS	\$1,197.21
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$61.78
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,195.55
CARERIGHT TECHNOLOGIES, LLC	JAIL HEALTH	\$207.00
CASPER WINNELSON CO	JAIL TOILET REPLACEMENT	\$3,919.31
CATHEDRAL HOME FOR CHILDREN	SALARY 1/1/16-3/31/16	\$4,945.61
CBM FOOD SERVICE	JAIL FOOD	\$12,816.23
CDW GOVERNMENT, INC.	ASSORTED IT SUPPLIES	\$5,318.08
CENTURYLINK WA	PHONE SERVICES	\$6,798.84
CORTHELL AND KING, P.C.	LEGAL SERVICES	\$180.00
COWBOY CHEMICAL	DISH/LAUNDRY DETERGENT	\$341.00
DAILY TIMES	ASSORTED ADS/SUBSCRIPTION RENEWALS	\$896.12
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$1,028.64
DELEON, JOHN	LEGAL SERVICES	\$1,039.50
EDA CONSULTING ENGINEERS	JEFFERY CENTER PROJECT	\$3,225.00
ELK MOUNTAIN CONOCO	FUEL	\$348.66
ELK MOUNTAIN, TOWN OF	WATER/SEWER	\$108.32
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FLEXSHARE BENEFITS	MEDICAL REIMBURSEMENTS	\$2,097.97
GCR ELECTRONICS, LLC	RADIO TECH RENT/LEASE	\$1,200.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$899.50
GOLDEN, MARY	MILEAGE/MEALS	\$96.75
GRAHAM, LEROY	MAY/JUNE PAYROLL	\$179.25
GRAINGER	ASSORTED MAINTAINENCE SUPPLIES	\$1,382.45
GRAPHIC SPORTS	CERTIFIED COPY STAMP	\$95.00
HANNA, TOWN OF	WATER/SEWER	\$206.16
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, ROS	MOWING SERVICES	\$90.00
HIGH DESERT WELDING & MACHINE LLC	TOOL BOX REPAIR	\$24.41
INTAB, INC	VOTING SUPPLIES	\$438.79
J H KASPAR OIL COMPANY	FUEL	\$9,683.58
JOHNSTON, RANAE	MILEAGE	\$9.00
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$135.47
KINETIC LEASING	LEASE PAYMENTS	\$86,814.00
KING SOOPERS CUSTOMER CHARGES	PHARMACY ITEMS	\$590.34
KIRSCH, ARCHIE P	MEDICAL SERVICES	\$1,300.00
KONE ELEVATORS ESCALATORS	MAINTENANCE CONTRACT	\$3,248.82
KTGA/KBDY	ELECTIONS RADIO AD	\$90.00

LOCAL GOVERNMENT LIABILITY POOL	RENEWAL CONTRIBUTION/DEDUCTABLE	\$63,308.36
LSR VILLAGE	BUS USAGE FOR PLANT TOUR	\$100.00
MATCHETT, DAMA	TESTIMONY	\$15.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$160.00
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$262.35
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$491.08
MORLAN, GENE	LANDSCAPING SERVICES	\$220.00
MOSS, BARBARA	MILEAGE	\$73.20
MOTOROLA	RADIO EQUIPMENT	\$13,691.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$4,913.77
NEW PIG CORPORATION	OIL CLEAN UP SUPPLIES	\$816.50
NORCO, INC.	CYLINDER RENTAL/RAGS	\$869.59
PARKWAY PLAZA HOTEL & CONVENTION CENTRE	LODGING	\$166.00
PATTON, ROBERT L.	MILEAGE	\$13.20
PERKINS OIL CO	FUEL/OIL	\$1,849.47
PERRY, ABBY	EXTENSION SUPPLIES	\$77.64
PERUE PRINTING	ENVELOPES	\$199.50
PHILLIPS 66-CONOCO-76	LATE FEE	\$18.98
PITNEY BOWES	INK/POSTAGE/LEASING FEE	\$765.55
PLUS ELECTRIC INC.	ELECTRICAL WORK	\$1,695.08
POTTER, JORDAN	LAWN CARE	\$30.00
PRINTELECT	OS POWER SUPPLY	\$747.24
PUBLIC SAFETY CENTER, INC	NITRILE GLOVES	\$219.80
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$537.58
RACO INDUSTRIES	LABELS FOR LABEL PRINTERS	\$335.82
RAMADA GILLETTE	LODGING	\$340.00
RAPID FIRE PROTECTION, INC	AMD REPAIR	\$1,335.00
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE MAINTENANCE SUPPLIES	\$1,296.40
RAWLINS EYE CARE	VISION SERVICES	\$1,640.00
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHER INSPECTION	\$163.50
RAWLINS SCREENPRINT & EMBROIDERY	NURSES UNIFORM SHIRTS	\$30.00
RAWLINS, CITY OF	METER/WATER & SEWER	\$608.00
REMICK, SHELIA	STAMPS	\$47.00
RESERVE ACCOUNT	POSTAGE	\$10,000.00
RICOH USA INC	IT COPIERS	\$329.93
RICOH USA, INC	IT COPIERS	\$1,405.50
RIETVELD, TONI	MEALS	\$15.09
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$12,971.45
ROWAN, KRISTY	MEETING SUPPLIES	\$6.98
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE/EQUIPMENT	\$12,033.88
SARATOGA AUTO PARTS, INC.	VARIOUS VEHICLE MAINTAINENCE SUPPLIES	\$1,333.75

SARATOGA FEED & GRAIN	FENCE SUPPLIES	\$150.05
SARATOGA, TOWN OF	WATER/SEWER/TRAINING	\$635.92
SCHERMETZLER, SHEELA M ED.S.	GRANT APPLICATION PREPARATION	\$1,512.95
SCHILLING & WINN PC	LEGAL SERVICES	\$731.49
SECURENET SYSTEMS INC	COMMISSIONERS MEETING STREAMING SERVICE	\$594.00
SHEPARD'S	FUEL	\$2,330.75
SHIVELY HARDWARE	MOUSE REPELLENT/TRAP	\$21.97
SNAKE RIVER PRESS	CANIDATE FILING AD	\$144.00
SOURCE GAS	HEATING FUEL	\$2,418.47
SPECIALIZED PATHOLOGY CONSULTANTS	EXAMINATION SERVICES	\$4,660.00
SQUIRREL TREE AUTOMOTIVE LLC.	BATTERY	\$210.94
STODDARD, CURTIS T.	DENTAL SERVICES	\$97.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$65.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$707.72
TRACTOR SUPPLY CREDIT PLAN	WINCH/MOUNTING ITEMS	\$127.96
TRADING POST	FUEL	\$39.99
TRUE VALUE OF RAWLINS	VARIOUS BUILDING MAINTAINENCE SUPPLIES	\$1,235.10
TYLER TECHNOLOGIES, INC	HOSTING FEES IDOC & ITAX	\$275.63
U W C E S	ADOBE PRO SOFTWARE	\$88.26
UNION TELEPHONE COMPANY	PHONE SERVICES	\$1,760.16
UNITED STATES TREASURY	83-6000104 FORM 720 2015 QTR3	\$659.36
US BANK	VARIOUS CHARGES	\$6,967.99
VALLEY OIL COMPANY	FUEL	\$2,458.17
VAN'S WHOLESALE LLC	CLEANING SUPPLIES/PAPER PRODUCTS	\$369.24
VENTURE TECHNOLOGIES	VARIOUS IT PROJECTS	\$67,329.76
VIP	VEHICLE CLEANING	\$180.00
WESTERN TRUCK REPAIR	WENCH REPAIR	\$295.85
WEX BANK	FUEL	\$805.44
WILLIE, O.R.	MILEAGE	\$45.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,363.00
WLC ENGINEERING	WILD COW ROAD PROJECT	\$450.63
WY COUNTY ASSESSOR'S ASSOCIATION	DINNER/DUES	\$215.00
WY COUNTY COMMISSIONER'S ASSOCIATION	2017 DUES	\$10,863.00
WY DEPT OF HEALTH	SALARIES/CHEVY MALIBU	\$33,254.00
WY DEPT OF TRANSPORTATION	PLATES/MED BOW RIVER BRIDGE PROJECT	\$11,718.70
WY MACHINERY COMPANY	BLADE REPAIR	\$599.46
WY ORAL & MAXILLOFACIAL SURGERY	DENTAL SERVICES	\$405.00
WY PUBLIC HEALTH LABORATORY	TESTING SERVICES	\$398.00
WY STATE FORESTRY	FIREFIGHTING SUPPLIES	\$1,260.14
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,450.97
YOCUM, LEO	MILEAGE	\$36.00
YOUNG, CHARLES MD	MEDIAL SERVICES	\$525.00

**Grand Total**

\$471,696.51

## **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the June 7, 2016 regular meeting minutes; June 8, 2016 special meeting minutes; District Court receipts for \$2,831.50; Road and Bridge receipts for \$50.00. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Public Health**

Commissioner Glode moved to approve the Contract between the Wyoming Department of Health, Public Health Division, Carbon County Health Officer and Carbon County in the amount of \$9,600.00 and the Agreement for Services with Carbon County in the amount of \$6,000.00 both for the County Health Officer, Archie Kirsch. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Carbon County and the Contract between Wyoming Department of Health, Public Health Division and Carbon County in the amount of \$61,000.00. Commissioner Johnson seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Chapman moved to accept the low bid from Casper Electric in the amount of \$18,630.00 for the Jeffrey Center electrical project to be paid for with Countywide Consensus funds and authorize the Chairman to sign the contract after attorney and board approval. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to declare the 966 CAT loader at the Dixon Airport surplus and put it out for bid and with the revenue from the sale purchase the 2-ton plow from the Cody Airport in the amount of \$15,500.00. Commissioner Johnson seconded and questioned if the purchase had to wait until the current equipment was sold. Commissioner Jones said the purchase could wait. The motion carried unanimously.

### **Fire**

Commissioner Johnson moved to award the bid to Technical Forestry Services in the amount of \$32,363.00 to update the Countywide Protection Plan. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to accept the donation of a 2002 Ford ambulance from the South Central Wyoming Emergency Medical Service to be used for a rescue unit at the County Fire Department at Ryan Park. Commissioner Jones seconded and the motion carried unanimously.

### **Attorney**

Commissioner Jones moved to approve Resolution 2016-24, A Resolution of the Board of County Commissioners of Carbon County for a Special Prosecutor. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve the Commercial Lease between Carbon County and Civeo on a month to month basis making Civeo responsible for property taxes. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve a Memorandum of Understanding and lease to Cathedral Home for the Carbon County Youth Crisis Center pursuant to Attorney Davis' negotiations for notice to terminate. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to waive the procurement policy and approve an Agreement for Services with Cathedral Home for youth diversion program for a 2-year term in the amount of \$20,000.00 per year. Commissioner Johnson seconded and the motion carried unanimously.

### **Clerk**

Commissioner Johnson moved to regretfully accept the resignation from G. Glee Johnson from the Saratoga Carbon County Impact Joint Powers Board effective June 9, 2019 and to reappoint Russell Waldner to the Saratoga Carbon County Impact Joint Powers Board his term will expire on July 31, 2019. Commissioner Chapman seconded and the motion carried unanimously.

### **PUBLIC HEARING - BUDGET AMENDMENT #2 FY15-16**

Commissioner Johnson moved to adopt Resolution No. 2016-25, FY 2016 Budget Amendment Number Two. Commissioner Glode seconded and the motion carried unanimously.

### **Executive Session**

Commissioner Glode moved to go into executive session at 11:13 a.m. with Clerk Bartlett, Jacqueline Bowlus, Cal Rerucha and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 11:29 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **Executive Session**

Commissioner Johnson moved to go into executive session at 11:44 a.m. with Clerk Bartlett, Jim Piche, Sheriff Jerry Colson and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 12:03 p.m. noting no action was taken and directed the minutes be signed and sealed as written. Commissioner Johnson seconded and the motion carried unanimously.

### **Public Hearing – Fee Schedule for Planning and Zoning**

Commissioner Chapman moved to approve Resolution No. 2016-26 A Resolution of the Board of County Commissioners of Carbon County Wyoming Adopting the Recommendations of the Carbon County Planning & Zoning Commission concerning the fee schedule submitted for Carbon County Planning and Zoning. Commissioner Jones seconded and the motion carried unanimously.

### **Budget Workshop**

### **University of WY Cooperative Extension Service**

Commissioner Glode moved to approve the Salary Contribution Agreement between the University of Wyoming Extension Service and Carbon County in the amount of \$21,726.00. Commissioner Johnson seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:08 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held MONDAY July 18, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5th day of July 2016.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Vice Chairman