

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 21, 2016
Carbon County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 21, 2016 at the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Johnson moved to approve the report of expenditures in the amount of \$469,078.04. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$1,296.10, Shively Hardware for \$21.97 and True Value of Rawlins for \$1,235.10. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00 for an aggregate total of bills paid today of \$471,696.51. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Vendor	Detail Line Description	Total
ABSOLUTE SOLUTIONS	PROGRAMMING	\$308.40
AIT LABORATORIES	TESTIMONY FEES/TESTING SERVICES	\$915.00
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS/SOAP/RUGS	\$32.84
AMERIGAS	PROPANE	\$514.66
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$900.00
AYALA, MEGAN	MEALS	\$11.50
BAGGS, TOWN OF	RENT/WATER & SEWER	\$173.36
BANGS, DANIELLE	MILEAGE	\$22.50
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$12,952.44
BARKHURST, RAY	MILEAGE	\$34.80
BEST WESTERN COTTONTREE	WITNESS LODGING	\$267.00
BI INC.	MONITORING SERVICE	\$1,579.50
BLAKEMAN PROPANE	HEATING FUEL	\$256.28
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$649.89

BOMGAARS SUPPLY	TRAILER HITCH SUPPLIES	\$93.66
BRIDGER FABRICATION	CAGE INSTALLTIONS	\$1,200.00
BUCHANAN, KAREN	MILEAGE	\$84.00
BUILD RITE LUMBER SUPPLY	SHIPPING/SUPPLIES	\$70.67
CANDY MOUNTAIN	GATORADE	\$572.00
CARBON COUNTY 4-H	4-H SUPPLIES	\$447.21
CARBON COUNTY TREASURER	ASSORTED CASH ITEMS	\$1,197.21
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$61.78
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,195.55
CARERIGHT TECHNOLOGIES, LLC	JAIL HEALTH	\$207.00
CASPER WINNELSON CO	JAIL TOILET REPLACEMENT	\$3,919.31
CATHEDRAL HOME FOR CHILDREN	SALARY 1/1/16-3/31/16	\$4,945.61
CBM FOOD SERVICE	JAIL FOOD	\$12,816.23
CDW GOVERNMENT, INC.	ASSORTED IT SUPPLIES	\$5,318.08
CENTURYLINK WA	PHONE SERVICES	\$6,798.84
CORTHELL AND KING, P.C.	LEGAL SERVICES	\$180.00
COWBOY CHEMICAL	DISH/LAUNDRY DETERGENT	\$341.00
DAILY TIMES	ASSORTED ADS/SUBSCRIPTION RENEWALS	\$896.12
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$1,028.64
DELEON, JOHN	LEGAL SERVICES	\$1,039.50
EDA CONSULTING ENGINEERS	JEFFERY CENTER PROJECT	\$3,225.00
ELK MOUNTAIN CONOCO	FUEL	\$348.66
ELK MOUNTAIN, TOWN OF	WATER/SEWER	\$108.32
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FLEXSHARE BENEFITS	MEDICAL REIMBURSEMENTS	\$2,097.97
GCR ELECTRONICS, LLC	RADIO TECH RENT/LEASE	\$1,200.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$899.50
GOLDEN, MARY	MILEAGE/MEALS	\$96.75
GRAHAM, LEROY	MAY/JUNE PAYROLL	\$179.25
GRAINGER	ASSORTED MAINTAINENCE SUPPLIES	\$1,382.45
GRAPHIC SPORTS	CERTIFIED COPY STAMP	\$95.00
HANNA, TOWN OF	WATER/SEWER	\$206.16
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, ROS	MOWING SERVICES	\$90.00
HIGH DESERT WELDING & MACHINE LLC	TOOL BOX REPAIR	\$24.41
INTAB, INC	VOTING SUPPLIES	\$438.79
J H KASPAR OIL COMPANY	FUEL	\$9,683.58
JOHNSTON, RANAE	MILEAGE	\$9.00
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$135.47
KINETIC LEASING	LEASE PAYMENTS	\$86,814.00
KING SOOPERS CUSTOMER CHARGES	PHARMACY ITEMS	\$590.34
KIRSCH, ARCHIE P	MEDICAL SERVICES	\$1,300.00
KONE ELEVATORS ESCALATORS	MAINTENANCE CONTRACT	\$3,248.82

KTGA/KBDY	ELECTIONS RADIO AD	\$90.00
LOCAL GOVERNMENT LIABILITY POOL	RENEWAL CONTRIBUTION/DEDUCTABLE	\$63,308.36
LSR VILLAGE	BUS USAGE FOR PLANT TOUR	\$100.00
MATCHETT, DAMA	TESTIMONY	\$15.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$160.00
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$262.35
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$491.08
MORLAN, GENE	LANDSCAPING SERVICES	\$220.00
MOSS, BARBARA	MILEAGE	\$73.20
MOTOROLA	RADIO EQUIPMENT	\$13,691.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$4,913.77
NEW PIG CORPORATION	OIL CLEAN UP SUPPLIES	\$816.50
NORCO, INC.	CYLINDER RENTAL/RAGS	\$869.59
PARKWAY PLAZA HOTEL & CONVENTION CENTRE	LODGING	\$166.00
PATTON, ROBERT L.	MILEAGE	\$13.20
PERKINS OIL CO	FUEL/OIL	\$1,849.47
PERRY, ABBY	EXTENSION SUPPLIES	\$77.64
PERUE PRINTING	ENVELOPES	\$199.50
PHILLIPS 66-CONOCO-76	LATE FEE	\$18.98
PITNEY BOWES	INK/POSTAGE/LEASING FEE	\$765.55
PLUS ELECTRIC INC.	ELECTRICAL WORK	\$1,695.08
POTTER, JORDAN	LAWN CARE	\$30.00
PRINTELECT	OS POWER SUPPLY	\$747.24
PUBLIC SAFETY CENTER, INC	NITRILE GLOVES	\$219.80
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$537.58
RACO INDUSTRIES	LABELS FOR LABEL PRINTERS	\$335.82
RAMADA GILLETTE	LODGING	\$340.00
RAPID FIRE PROTECTION, INC	AMD REPAIR	\$1,335.00
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE MAINTENANCE SUPPLIES	\$1,296.40
RAWLINS EYE CARE	VISION SERVICES	\$1,640.00
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHER INSPECTION	\$163.50
RAWLINS SCREENPRINT & EMBROIDERY	NURSES UNIFORM SHIRTS	\$30.00
RAWLINS, CITY OF	METER/WATER & SEWER	\$608.00
REMICK, SHELIA	STAMPS	\$47.00
RESERVE ACCOUNT	POSTAGE	\$10,000.00
RICOH USA INC	IT COPIERS	\$329.93
RICOH USA, INC	IT COPIERS	\$1,405.50
RIETVELD, TONI	MEALS	\$15.09
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$12,971.45
ROWAN, KRISTY	MEETING SUPPLIES	\$6.98
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE/EQUIPMENT	\$12,033.88

SARATOGA AUTO PARTS, INC.	VARIOUS VEHICLE MAINTAINENCE SUPPLIES	\$1,333.75
SARATOGA FEED & GRAIN	FENCE SUPPLIES	\$150.05
SARATOGA, TOWN OF	WATER/SEWER/TRAINING	\$635.92
SCHERMETZLER, SHEELA M ED.S.	GRANT APPLICATION PREPARATION	\$1,512.95
SCHILLING & WINN PC	LEGAL SERVICES	\$731.49
SECURENET SYSTEMS INC	COMMISSIONERS MEETING STREAMING SERVICE	\$594.00
SHEPARD'S	FUEL	\$2,330.75
SHIVELY HARDWARE	MOUSE REPELLENT/TRAP	\$21.97
SNAKE RIVER PRESS	CANIDATE FILING AD	\$144.00
SOURCE GAS	HEATING FUEL	\$2,418.47
SPECIALIZED PATHOLOGY CONSULTANTS	EXAMINATION SERVICES	\$4,660.00
SQUIRREL TREE AUTOMOTIVE LLC.	BATTERY	\$210.94
STODDARD, CURTIS T.	DENTAL SERVICES	\$97.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$65.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$707.72
TRACTOR SUPPLY CREDIT PLAN	WINCH/MOUNTING ITEMS	\$127.96
TRADING POST	FUEL	\$39.99
TRUE VALUE OF RAWLINS	VARIOUS BUILDING MAINTAINENCE SUPPLIES	\$1,235.10
TYLER TECHNOLOGIES, INC	HOSTING FEES IDOC & ITAX	\$275.63
U W C E S	ADOBE PRO SOFTWARE	\$88.26
UNION TELEPHONE COMPANY	PHONE SERVICES	\$1,760.16
UNITED STATES TREASURY	83-6000104 FORM 720 2015 QTR3	\$659.36
US BANK	VARIOUS CHARGES	\$6,967.99
VALLEY OIL COMPANY	FUEL	\$2,458.17
VAN'S WHOLESALE LLC	CLEANING SUPPLIES/PAPER PRODUCTS	\$369.24
VENTURE TECHNOLOGIES	VARIOUS IT PROJECTS	\$67,329.76
VIP	VEHICLE CLEANING	\$180.00
WESTERN TRUCK REPAIR	WENCH REPAIR	\$295.85
WEX BANK	FUEL	\$805.44
WILLIE, O.R.	MILEAGE	\$45.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,363.00
WLC ENGINEERING	WILD COW ROAD PROJECT	\$450.63
WY COUNTY ASSESSOR'S ASSOCIATION	DINNER/DUES	\$215.00
WY COUNTY COMMISSIONER'S ASSOCIATION	2017 DUES	\$10,863.00
WY DEPT OF HEALTH	SALARIES/CHEVY MALIBU	\$33,254.00
WY DEPT OF TRANSPORTATION	PLATES/MED BOW RIVER BRIDGE PROJECT	\$11,718.70
WY MACHINERY COMPANY	BLADE REPAIR	\$599.46
WY ORAL & MAXILLOFACIAL SURGERY	DENTAL SERVICES	\$405.00
WY PUBLIC HEALTH LABORATORY	TESTING SERVICES	\$398.00
WY STATE FORESTRY	FIREFIGHTING SUPPLIES	\$1,260.14
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,450.97
YOCUM, LEO	MILEAGE	\$36.00

YOUNG, CHARLES MD	MEDIAL SERVICES	\$525.00
Grand Total		\$471,696.51

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the June 7, 2016 regular meeting minutes; June 8, 2016 special meeting minutes; District Court receipts for \$2,831.50; Road and Bridge receipts for \$50.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Amanda Brown, Public Health Nurse presented the County Health Officer contract for approval.

Commissioner Glode moved to approve the Contract between the Wyoming Department of Health, Public Health Division, Carbon County Health Officer and Carbon County in the amount of \$9,600.00 and the Agreement for Services with Carbon County in the amount of \$6,000.00 both for the County Health Officer, Archie Kirsch. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Brown presented the Public Health Nursing Contract for approval. She noted she was able to cut staff and reduce to part-time to meet the county’s allocated budget but would require a revolving account for vaccines to support those expenditures. The hope is that this fund can be built up to be self-sustaining. The BOCC asked the Treasurer to setup the requested revolving fund.

Commissioner Glode moved to approve the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Carbon County and the Contract between Wyoming Department of Health, Public Health Division and Carbon County in the amount of \$61,000.00. Commissioner Johnson seconded and the motion carried unanimously

Buildings & Grounds

Jim Piche, Buildings & Grounds Manager reported the heater has been replaced at the Dixon Senior Center. Bids for the Jeffery Center electrical work were as follows: Casper Electric bid \$18,630.00 and Plus Electric bid \$39,850.00. The lower bid is the base bid only.

Commissioner Chapman moved to accept the low bid from Casper Electric in the amount of \$18,630.00 for the Jeffrey Center electrical project to be paid for with Countywide Consensus funds and authorize the Chairman to sign the contract after attorney and board approval. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Piche reported he went to Cody to look at a used truck with a snowplow for the Dixon Airport. He said the unit has low miles and is in great condition. The price is \$15,500 and that he believes the county can get more than this for the existing unit by selling it.

Commissioner Jones moved to declare the 966 CAT loader at the Dixon Airport surplus and put it out for bid and with the revenue from the sale purchase the 2-ton plow from the Cody Airport in the amount of \$15,500.00. Commissioner Johnson seconded and questioned if the purchase had to wait until the current equipment was sold. Commissioner Jones said the purchase could wait. The motion carried unanimously.

The well at the fairgrounds is completed at 260 feet with a 20 gallon per minute flow, artesian.

Fire

John Rutherford, Fire Chief, reported only one bid for the County Wide Protection Plan Update was received from Technical Forestry Services in the amount of \$25,877.00 and another option for \$32,363.00. The lower bid is base elements only where the second survey at the higher amount includes a more thorough review in conjunction with the County Planning Department. Mr. Rutherford stated this plan will be paid for with Urban Interface Firewise grant funds and the update is required approximately every 10 years. Mr. Rutherford recommended Option 2. Clerk Bartlett noted the request for proposals was sent to at least 11 contractors.

Commissioner Johnson moved to award the bid to Technical Forestry Services in the amount of \$32,363.00 to update the Countywide Protection Plan. Commissioner Glode seconded and the motion carried unanimously.

Mr. Rutherford reported South Central Wyoming has a surplus ambulance they wanted to donate to the County Fire Department at Ryan Park. He said the firemen have justified the need to have the equipment at Ryan Park by using this as a rescue vehicle and sometimes they need a place to keep individuals during a rescue in addition to the standby for rodeos for emergency response and the unit could be used for this purpose.

Commissioner Glode moved to accept the donation of a 2002 Ford ambulance from the South Central Wyoming Emergency Medical Service to be used for a rescue unit at the County Fire Department at Ryan Park. Commissioner Jones seconded and the motion carried unanimously.

Attorney

Ashley Davis, Deputy County Attorney presented a resolution to appoint a special prosecutor to a case where her office has a potential conflict.

Commissioner Jones moved to approve Resolution 2016-24, A Resolution of the Board of County Commissioners of Carbon County for a Special Prosecutor. Commissioner Glode seconded and the motion carried unanimously.

Resolution 2016-24

A Resolution of the Board of County Commissioners of Carbon County, Wyoming,

“RESOLUTION FOR SPECIAL PROSECUTOR”

WHEREAS, the Carbon County and Prosecuting Attorney has entered into an agreement with Patrick LeBrun, Fremont County Attorney for the Ninth Judicial District of Wyoming, or any of his deputy county attorneys, to assist in the case of State v. Christian Moore, in which the Carbon County and Prosecuting Attorney’s Office has either a conflict of interest or which would have the appearance of impropriety if pursued by that office; and

WHEREAS, the Fremont County Attorney’s Office for the Ninth Judicial District will provide these services free of charge to Carbon County; and

WHEREAS, Wyoming Statute § 18-3-302 authorizes such appointment with consent of the Board of County Commissioners and said action benefits Carbon County;

NOW, THEREFORE BE IT HEREBY RESOLVED that Board of County Commissioners of Carbon County, Wyoming consents to the appointment of Patrick LeBrun or any of his deputy county attorneys to serve as special deputy county and prosecuting attorney(s) in the above referenced case.

DATED this 21st day of June, 2016.

CARBON COUNTY, WYOMING

Title: -s- John Espy, Chairman,
Board of County Commissioners

ATTESTED:

By: -s- Gwynn G. Bartlett
Title: County Clerk

Ms. Davis submitted the Civeo Lease Agreement for storage of residential units at Skyline Acres . The changes are a month to month basis for storage of units at Skyline Acres. There is also an additional clause making Civeo responsible for property tax that may be assessed on their units.

Commissioner Chapman moved to approve the Commercial Lease between Carbon County and Civeo on a month to month basis making Civeo responsible for property taxes. Commissioner Glode seconded and the motion carried unanimously.

Ms. Davis reported the final lease and MOU for the Cathedral Home to lease the Carbon County Youth Crisis Center are not completed yet but asked for the board’s approval noting there will be minimal changes.

Commissioner Glode moved to approve a Memorandum of Understanding and lease to Cathedral Home for the Carbon County Youth Crisis Center pursuant to Attorney Davis’ negotiations for notice to terminate. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to waive the procurement policy and approve an Agreement for Services with Cathedral Home for youth diversion program for a 2-year term in the amount of \$20,000.00 per year. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Davis reported she recently provided Senior Services board training.

Clerk

Clerk Bartlett presented a resignation from G. Glee Johnson from the Saratoga Carbon County Impact Joint Powers Board effective June 9, 2016 and an application for reappointment from another individual.

Commissioner Johnson moved to regretfully accept the resignation from G. Glee Johnson from the Saratoga Carbon County Impact Joint Powers Board effective June 9, 2019 and to reappoint Russell Waldner to the Saratoga Carbon County Impact Joint Powers Board his term will expire on July 31, 2019. Commissioner Chapman seconded and the motion carried unanimously.

Planning & Development

County Planning Director Sid Fox reported the Continental Divide Creston project meeting is tomorrow with the Bureau of Land Management. He also reported Saratoga has been working on a master plan and he will continue to work with the town on the matter.

Erik DeVaun and Mr. Fox presented an overview of the GIS and mapping services they can provide for all county offices.

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported all county roads are open. He discussed the Cedar Pass road and noted it has sloughed slightly but it is open. Mr. Nation stated he agreed with the Forest Service's analysis that this road will always have drainage but he doesn't believe this would cause millions of dollars of maintenance and the faster the Forest Service fixes the road the cheaper the fix will be.

Mr. Nation will meet with Ace Engineering and a representative from the Stratton Ranch regarding some cleanup items on the County Road 401 project.

PUBLIC HEARING - BUDGET AMENDMENT #2 FY15-16

Chairman Espy opened a public hearing at 11:03 a.m. to hear comments on amending the county's fiscal year 2016 budget. Coroner Paul Zamora explained roughly 25% of all cases need to go to autopsy and this is the primary need for additional funds. Mr. Zamora noted that with next year's 30% cut to his budget autopsies alone will exceed his budget.

Clerk Bartlett stated that the amendment will increase the County Coroner's budget by \$10,000.00. Chairman Espy called for comments and hearing no comments, closed the public hearing at 11:06 a.m.

Commissioner Chapman asked if autopsy expenses could be passed on to anyone else, for example an insurance company in an accident situation. Mr. Zamora thought that this is the county's statutory obligation and County Attorney Cal Rerucha stated there is no authority to allow that billing.

Commissioner Johnson moved to adopt Resolution No. 2016-25, FY 2016 Budget Amendment Number Two. Commissioner Glode seconded and the motion carried unanimously.

**RESOLUTION 2016-25
FY 2016 BUDGET AMENDMENT NUMBER TWO**

WHEREAS Carbon County adopted the Fiscal Year 2016 Budget in accordance with the Wyoming Uniform Municipal Fiscal Procedures Act; and

WHEREAS the Board of Carbon County Commissioners wishes to amend the adopted budget in accordance with the same Act;

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

Fund/Entity	15-16 Approved Budget	Amendment Amount	15-16 Amended Budget
Coroner	\$ 140,220.56	\$ 10,000.00	\$ 150,220.56
Reserves	\$1,446,613.28	(\$10,000.00)	\$1,436,613.28

PASSED, APPROVED AND ADOPTED this 21st day of June, 2016.

CARBON COUNTY, WYOMING
-s- John Espy, Chairman

ATTESTED:
-s- Gwynn G. Bartlett, County Clerk

Executive Session

Commissioner Glode moved to go into executive session at 11:13 a.m. with Clerk Bartlett, Jacqueline Bowlus, Cal Rerucha and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 11:29 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

County Attorney Budget

County Attorney Cal Rerucha, Attorney Davis and Office Manager Jacqueline Bowlus discussed the cuts they were asked to make to their budget. Ms. Davis reported that this is a 21.8% from the current FY budget. Staff would have to be reduced to achieve this cut while duties are increasing. They have lost two employees who recently left and their salaries would be \$103,000 however they have been asked to cut \$140,000 total leaving approximately \$35,400.00 left to cut. The group asked for reconsideration of this amount to be left in their budget noting Attorney Rerucha has offered to deduct \$10,000 from his annual salary. The only option if they had to cut this would be pay cuts and likely some unpaid time off.

Executive Session

Commissioner Johnson moved to go into executive session at 11:44 a.m. with Clerk Bartlett, Jim Piche, Sheriff Jerry Colson and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 12:03 p.m. noting no action was taken and directed the minutes be signed and sealed as written. Commissioner Johnson seconded and the motion carried unanimously.

Public Hearing – Fee Schedule for Planning and Zoning

Chairman Espy opened a public hearing at 1:30 p.m. to hear comments on the fee schedule for Planning and Zoning. Notice of this public hearing was advertised in the Rawlins Daily Times on June 17, 2016. County Planning Director Sid Fox explained the department's revenue for this fiscal year. Chairman Espy called for comments and hearing no comments, closed the public hearing at 1:34 p.m.

Commissioner Chapman moved to approve Resolution No. 2016-26 A Resolution of the Board of County Commissioners of Carbon County Wyoming Adopting the Recommendations of the Carbon County Planning & Zoning Commission concerning the fee schedule submitted for Carbon County Planning and Zoning. Commissioner Jones seconded and the motion carried unanimously.

Resolution No. 2016 – 26

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

“FEE SCHEDULE”

WHEREAS, due to ongoing changes in the economic situation of the County and the current development occurring within Carbon County and in adjacent counties, the Commissioners have determined that it is in the best interest of the citizens of the County to revise the Carbon County Department of Planning and Development Fee Schedule; and

WHEREAS, the Carbon County Board of County Commissioners desires to amend the existing Fee Schedule; and

WHEREAS, in accordance with the Carbon County Zoning Resolution of 2015, Section 5.4 Conditional Use Permits and Section 5.9 Wind Energy Facilities-Overlay District the record owner, or as may be applicable, the applicant, shall pay application fees based on a fee schedule approved by the Board of County Commissioners; and

WHEREAS, in accordance with the Carbon County Zoning Resolution of 2015, Section 6.4(A), building permit application fees are required to offset the costs of administration and site inspections and shall be in accordance with the fee schedule adopted by the Board; and

WHEREAS, in accordance with Section 1.13 a filing fee shall be paid in accordance with the latest fee schedule and Section 2.09 of the Subdivision Regulations; each application for a subdivision permit shall be accompanied by a fee to be determined by the Board; and

WHEREAS, in accordance with the provisions of Wyo. Stat. §18-5-309, each application for a subdivision permit shall be accompanied by a reasonable fee not to exceed the cost of processing the application as determined by the Board. All fees collected shall be credited to the county general fund; and

WHEREAS, in accordance with the provisions of Wyo. Stat. §18-5-513, a Board of County Commissioners which receives an application under this article for the permitting of a wind energy facility may charge the applicant a reasonable fee which shall not exceed the reasonably anticipated costs of processing and considering the application and conducting public hearings; and

WHEREAS, notice of the public hearing and proposed fee schedule amendment was published in the *Rawlins Daily Times* on May 28, 2016; and

WHEREAS, Carbon County is desirous of providing for uniform fees and charges to be assessed for applications, building and zoning certificates, and publications by resolution; and

WHEREAS, Carbon County now finds a need to increase application fees and charges to more accurately reflect the costs of processing, consideration and public hearings borne by Carbon County.

NOW THEREFORE, BE IT RESOLVED BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS that the attached Exhibit A Fee Schedule shall be administered by the Carbon County Department of Planning and Development including but not limited to application fees required for building permits, sign, floodplain, solar access, conditional use permits and transfers, zone changes and variances, and application or filing fees for subdivisions. The purpose of the application fees listed in the fee schedule is to off-set the County's expense of processing said applications.

EXHIBIT A – FEE SCHEDULE

Please make checks payable to Carbon County Treasurer. Application Fee must be paid at the time the application is submitted and is not refundable. The newspaper(s) will bill the applicant directly for Public Notice charges.

APPLICATION TYPE:	FEES: Plus the cost of public notice charges.
Conditional Use Permit (Minor)	\$200.00
Conditional Use Permit (Major)	See Attachment 1
Conditional Use Permit Transfers	\$200.00
Zone Change	\$175.00
Planned Unit Development ZC	\$350.00

Conditional Use Permit Applications:
Major
 Commercial Wind Energy Facilities
 Transmission Lines over 69KV

Number of Project Structures- Wind Turbines:	Application Fee: \$100.00** Plus	Number of Project Structures- Transmission Towers or Poles:	Application Fee: \$100.00** Plus
1-199	\$3,000.00	1-199	\$3,000.00
200-299	\$4,000.00	200-299	\$4,000.00
300-499	\$5,000.00	300-499	\$5,000.00
500-699	\$7,000.00	500-699	\$7,000.00
700-899	\$9,000.00	700-899	\$9,000.00
900 and over	\$10,000.00	900 and over	\$10,000.00
<i>Not to exceed \$10,100.00</i>			

**Plus the actual cost of public notice charges.

PUBLICATIONS: available on-line: www.carbonwy.com Free

Carbon County Zoning Resolution	\$25.00*
Carbon County Subdivision Regulations	\$25.00*
Carbon County Land Use Plan	\$50.00*

*=Plus applicable postage charges.

GIS Data and Maps:

Custom Maps:	\$31.00 per hour (1 hour minimum)
Parcel Data Shapefile:	\$400.00 (entire County)
Other GIS Data:	\$20.00 per shapefile
Road Data:	\$150.00
Address Points:	\$25.00

Employee time for assistance with preparing a complete application may be charged as per Resolution for professional time – 1 hour minimum.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 21st day of June, 2016.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

-s- John Espy, Chairman
Willing John Johnson, Vice Chairman
Leo Chapman, Member
Lindy Glode, Member
Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Budget Workshop

Library

Donald “Gene” Sikora, a library patron discussed the need for public education and access to records through the library. He stated this is “essential to our freedom” and he proposed cuts to any available revenue to the library be seriously considered. He urged the BOCC to cut other agencies, including law enforcement and consider those funds for the library.

Bobbie Morgan, Library Director reported the BOCC approved the budget she is presenting today. She stated at last night’s library board meeting there was discussion of adding \$36,000 to the presented budget and she requested that occur. Commissioner Jones discussed an allocation of \$75,000 strictly for libraries outside of Rawlins and noted this would be funded separately from their levy and only with an accounting. She recommended adding \$36,000 to ensure they can run their operation this year. She thanked the library board and staff for their cooperation.

Ms. Morgan assured the BOCC that the entire \$75,000 will be expended only for outlying libraries as their payroll for those alone is over \$77,000.

University of WY Cooperative Extension Service

Brian Sebade, Dr. Mary Kay Wardlaw and Dr. Glenn Whipple all from the University of WY Cooperative Extension Service discussed the proposed budget cuts. Ms. Wardlaw discussed the amounts provided by the University as well as federal funds. The contribution is approximately \$147,000 combined for Carbon County alone and the minimum needed to provide services in Carbon County would be their proposed 30% cut budget from the current fiscal year, \$60,981.52.

Mr. Whipple explained that county governments, the University of Wyoming and the US Department of Agriculture are all involved in extension. In Wyoming, approximately half is from the University, 15% through USDA through a federal grant and approximately 35% from county government. He stated the 4-H program is a national program but at the state level the University holds the liability for the program.

Commissioner Glode moved to approve the Salary Contribution Agreement between the University of Wyoming Extension Service and Carbon County in the amount of \$21,726.00. Commissioner Johnson seconded and the motion carried unanimously.

Radio Budget

Chairman Espy turned the meeting over to Vice Chairman Johnson declaring a conflict. Greg Ryan discussed his leases for towers and the contract amount paid to his company for maintenance of county communications.

Other county departments discussed their budgets and potential cuts.

Commissioners Discussion

Attorney Davis noted the BOCC has an opportunity to comment on a request from GRMR to drill near the Dixon Airport. The Board had no objection to the drilling and therefore will not respond.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 4:08 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held MONDAY July 18, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.