

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, May 3, 2016
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to lisasmith@carbonwy.com or by calling the County Clerk's Office at (307) 328-2650 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 3, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

The Chairman added documents for signature for Public Health.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$436,219.39. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Rawlins Automotive for \$167.93, Shively Hardware for \$163.95 and True Value of Rawlins for \$1,097.34 for an aggregate total of bills paid today of \$437,648.61. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AIT LABORATORIES	LAB SERVICES	\$410.00
ALL IN ONE SEPTIC & PLUMBING	GREASE TRAP PUMPING/BIOSMART	\$830.00
ALLEN, PATRICK C MD PC	ROUTINE AUTOPSY	\$1,165.00
ALLIED INSURANCE	ROBINSON NOTARY BOND	\$50.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$32.84
AMERIGAS	PROPANE SERVICES	\$1,974.28
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$198.00
AYALA, MEGAN	MEALS	\$203.87
BARKHURST, RAY	MILEAGE	\$34.80
BI INC.	ELECTRONIC MONITORING	\$1,682.41
BLAKEMAN PROPANE	PROPANE SERVICES	\$393.15
BOMGAARS SUPPLY	GLOVES/FUNNEL/OIL	\$23.57
BOYS & GIRLS CLUBS OF CARBON COUNTY	QTR 2 15-16 TANF	\$1,236.73

BUILD RITE LUMBER SUPPLY	SUPPLIES	\$9.64
C & B SAND & GRAVEL	ROADBASE	\$4,110.80
CANDY MOUNTAIN	CORONER SIGNS	\$40.00
CARBON COUNTY TREASURER	ASSORTED CASH ITEMS	\$417.39
CASPER WINNELSON CO	GASKET/SEAL/MOTOR	\$833.49
CATHEDRAL HOME FOR CHILDREN	YCC FUNDING	\$500.00
CBM FOOD SERVICE	JAIL MEALS	\$12,021.60
CENTURY LINK	TELEPHONE SERVICES	\$87.09
COWBOY CHEMICAL	SOAP/SPOT RINSE	\$288.00
COWBOY SUPPLY HOUSE	EQUIPMENT REPAIR/CLEANING SUPPLIES	\$1,083.85
CUSTOM BUILDERS	REAR DOOR LIBRARY REPAIR	\$3,729.65
DAILY TIMES	PUBLIC LEGAL NOTICE/MEETING NOTICE	\$89.12
DEVINE LAW	LEGAL SERVICES	\$2,103.75
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,010.00
DIXON, TOWN OF	WATER SERVICES	\$130.00
DJ'S	REAR WINDOW/WINDSHIELD	\$764.44
DOMINION VOTING SYSTEMS, INC.	ELECTION SOFTWARE LICENSES	\$12,600.00
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$56.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$80.00
FLEXSHARE BENEFITS	APRIL PREMIUMS	\$112.50
FOWLER, TRACY	HANNA FIRE DEPT PO BOX	\$40.00
GALLS/QUARTERMASTER	SHIRTS	\$42.86
GOLDEN, MARY	REIMBURSEMENTS	\$115.55
GRAINGER	FUSES	\$40.02
GRAPHIC SPORTS	ROBINSON NOTARY STAMP	\$39.95
GREATER WY BIG BROS/SISTERS	QTR 2 15-16 TANF	\$2,802.01
HERMAN, BOBBIE	MILEAGE	\$27.00
HIGH DESERT WELDING & MACHINE LLC	METAL/CUTS	\$97.14
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$63.14
HIGH PLAINS VISION CENTER	VISION SERVICES	\$690.00
HORIZON LABORATORY, LLC	BLOOD TESTS	\$87.00
J H KASPAR OIL COMPANY	FUEL	\$85.21
JACK'S BODY & FENDER REPAIR	SHERIFF INVESTIGATIONS	\$467.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,742.32
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
L N CURTIS & SONS	BUNKER BOOTS	\$199.87
LARAMIE YOUTH CRISIS CENTER	ADMIN FEE/SUPPLIES/WAGES	\$519.26
MEMORIAL HOSPITAL OF CARBON COUNTY	LAB WORK	\$689.25
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION	\$261.69
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$1,776.54
MYERS ANDERSON	DESIGN	\$18,519.71
O'REILLY AUTO PARTS	CAPSULE	\$14.24
OTIS ELEVATOR COMPANY	ELEVATOR MAINTENANCE	\$2,712.00

PB ELECTRONICS INC	ANTENNA CABLE	\$154.00
PERKINS OIL CO	FUEL	\$54.05
PERRY, ABBY	FUEL/AG EXPO SOIL	\$39.60
PHILLIPS 66-CONOCO-76	FUEL	\$18.98
PICHE, JIM	MILEAGE	\$330.00
PITNEY BOWES	INK	\$169.99
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$150.00
PUBLIC SAFETY CENTER, INC	GLOVES	\$250.18
PURRINGTON, DAVID	2014/2015 REGISTRAR RECORDS	\$118.00
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$399.37
RAWLINS AUTOMOTIVE	VEHICLE MAINTENANCE	\$167.93
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$350.00
RAWLINS SCREENPRINT & EMBROIDERY	EMBROIDERY	\$110.00
RAWLINS, CITY OF	WATER SERVICES/TRASH DISPOSAL	\$1,582.80
REGISTRATIONMAX, LLC	FAIR ENTRY	\$745.21
RESERVE ACCOUNT	POSTAGE	\$10,000.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$13,195.36
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$47.89
RUAG AMMOTEC USA INC.	AMMUNITION	\$2,504.80
RYAN ELECTRONICS INC	MOORES RADIO REPAIR	\$393.00
SAGE CREEK EXCAVATING	ROCK	\$307.28
SAPP BROS TRUCK STOPS, INC.	TIRES	\$3,900.00
SARATOGA AUTO PARTS, INC.	VEHICLE MAINTENANCE	\$316.83
SARATOGA LUMBER & SUPPLY	CONSTRUCTION SUPPLIES/SAW BLADES	\$267.11
SARATOGA SUN	ADVERTISING FEES	\$959.13
SECURITY TRANSPORT SERVICES, INC.	INMATE EXTRADITION	\$1,162.50
SHEPARD'S	FUEL	\$437.48
SHIVELY HARDWARE	CHAIN/TIRES	\$163.95
SKYLINE MOTORS, INC.	VEHICLE MAINTENANCE	\$471.38
SOURCE GAS	GAS SERVICES	\$6,313.16
SOUTHWEST M.R.O., LLC	RANDOM TESTING	\$25.00
STANLEY CONVERGENT SECURITY SOLUTIONS	MAINTENANCE/MONITORING CHARGES	\$2,556.51
STAPLES ADVANTAGE	PLASTIC FLOOR MAT/ENVELOPES/PAPER	\$404.80
STODDARD, CURTIS T.	DENTAL SERVICES	\$642.00
STOTZ EQUIPMENT	BELT	\$45.73
TERMINIX	PEST CONTROL	\$849.00
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$1,514.64
TRUE VALUE OF RAWLINS	ASSORTED MAINTENANCE SUPPLIES	\$1,097.34
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$215.32
US BANK TRUST N.A.	HOSPITAL LEASE/BONDS	\$292,000.00
USI EDUCATION & GOVERNMENT SALES	CLEAR POUCHES	\$74.90
VAN'S WHOLESALE LLC	BUILDING SUPPLIES	\$698.17
WACO	ANNUAL DUES	\$325.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00

WEST END SINCLAIR	FUEL	\$44.93
WEX BANK	FUEL	\$258.35
WILSON, MARGARET	PATCHES	\$20.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,092.00
WY ATTORNEY GENERAL	REGISTRATION FEES	\$375.00
WY DEPT OF AGRICULTURE	FOOD LICENSE	\$50.00
WY DEPT OF TRANSPORTATION	MOTOR FUEL LICENSE RENEWAL	\$50.00
WY GUARDIANS AD LITEM PROGRAM	QTR 2 GAL FEES	\$5,157.71
WY LAW ENFORCEMENT ACADEMY	TRAINING FEES	\$2,130.00
WY MACHINERY COMPANY	PARTS	\$108.98
WY PEACE OFFICERS ASSOC	ARCHULETA MEMBERSHIP	\$10.00
WY RETIREMENT SYSTEM	APRIL FIRE RETIREMENT	\$615.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$922.75
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$560.47
ZIRMED, INC	PROFESSIONAL CLAIMS	\$0.70
Grand Total		\$437,648.61

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the April 19, 2016 regular meeting minutes; April 20, 21 and 25, 2016 budget workshop minutes; County Clerk receipts for \$26,565.50, Planning and Development Department receipts for \$1,550.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Buildings & Grounds

Commissioner Jones moved to authorize the Chairman to sign the Authorization for Engineering Services for the Jeffrey Center Power Construction Administration and Bidding in the amount of \$750.00 and a separate agreement for the Jeffrey Center Generator Project in the amount of \$4,500.00 both with Engineering Design Associates. Commissioner Chapman seconded and the motion carried unanimously.

Clerk of District Court

Commissioner Johnson moved to declare a vacancy in the office of Clerk of District Court and authorize the Chairman to sign a letter to the Republican Party Chairman regarding the vacancy. Commissioner Chapman seconded and the motion carried unanimously.

Carbon County Visitors Council – Leslie Jefferson

Commissioner Glode moved to Proclaim May 1-7, 2016 as National Travel and Tourism Week. Commissioner Chapman seconded and the motion carried unanimously.

Clerk - Health Consultant Selection

Commissioner Glode moved to enter into a contract for benefit consulting services with Cobecon for one year with the option for up to a 4 year renewal. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioners Johnson and Jones who voted against it.

Public Health

Commissioner Jones moved to authorize the chairman to sign the Cash Handling Policy. Commissioner Chapman seconded and the motion carried unanimously.

Emergency Management

Commissioner Chapman moved to authorize the Chairman to sign an emergency flood declaration should one be needed. Commissioner Johnson seconded and the motion carried unanimously.

BOARD OF EQUALIZATION RULES

Commissioner Johnson moved to adopt Resolution 2016 – 15 A Resolution of the Carbon County Board of County Commissioners for the Repeal of Resolution 2011-06 Which Established and/or Modified the Carbon County Rules of Practice and Procedure Governing Appeals before the Carbon County Board of Equalization. Commissioner Jones seconded and the motion carried unanimously.

Fire

Commissioner Chapman moved to authorize the chairman to sign the Annual Operating Plan. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to Proclaim May 1-7, 2016 as National Arson Awareness Week. Commissioner Glode seconded and the motion carried unanimously.

Treasurer

Commissioner Glode moved to adopt Resolution No. 2016-16 a Resolution Authorizing Renewal of that Certain Lease and Agreement, Dated as of December 23, 2010, Between Carbon County, Wyoming and the Carbon County 2009 Specific Purpose Tax Joint Powers Board, Through the Budget and Appropriation of Funds for the Payment of Rental Payments and Additional Rentals thereunder for Fiscal Year 2016-17. Commissioner Johnson seconded and the motion carried unanimously.

BUDGET AMENDMENT FY 2016

Commissioner Chapman moved to adopt Resolution No. 2016-17, FY 2016 Budget Amendment Number One adding \$25,000.00 to the Library's budget from reserves to be expended. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to approve Resolution No. 2016-18 A Resolution Adopting Official Voting Districts and Precincts for Carbon County, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the absentee ballot procedures in W.S. §22-9-125(a)(i). Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the chairman to sign the Subgrantee Agreement relating to the \$400,000 countywide consensus funds. Commissioner Chapman seconded and the motion carried unanimously.

Commissioners

Commissioner Glode moved to designate the Rawlins Daily Times as the County's Official Publication effective July 1, 2016. Commissioner Johnson seconded and the motion carried unanimously.

PLANNING & ZONING

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-19, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-07, Ogburn request for a Conditional Use Permit including all recommended conditions except striking #2. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-20, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-05, Civeo and Carbon County Living Facilities at Skyline Acres allowing up to 375 beds. Commissioner Glode seconded and the motion failed with Commissioners Chapman and Glode voting for the motion and Commissioners Johnson, Chairman Espy and Commissioner Jones voting against the motion.

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-20, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-07, Gourlay request for a Conditional Use Permit. Commissioner Jones seconded and the motion carried unanimously.

Certifications

Commissioner Johnson moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File No. 2016-03 for Linn, Vern & Barbara ZC and schedule a public hearing for June 7, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Planning & Development

Commissioner Jones moved to authorize the chairman to sign the letter to the BLM concerning the Adobe Town Wild Horse Management plan. Commissioner Glode seconded and the motion carried unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Glode moved to approve Resolution 2016-21, A Resolution of the Board of County Commissioners of the County of Carbon, State of Wyoming, Providing for the Regulation and Control of the Sale, Distribution, Possession, and Traffic of Alcoholic Liquor and Malt Beverages. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to go into executive session at 2:47 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 3:15 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to adjourn the meeting at 3:16 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of May 2016.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s-John Espy, Chairman

A regular meeting of this Board will be held June 7, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.