

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, March 1, 2016
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to lisasmith@carbonwy.com or by calling the County Clerk's Office at (307) 328-2650 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 1, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode and Leo Chapman. Commissioner Jones was absent.

Chairman Espy called the meeting to order at 9:00 a.m. and observed a moment of silence for Commissioner Jones and her family.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Johnson moved to approve the report of expenditures in the amount of \$321,341.41. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve a bill to Sunrise Sanitation for \$45.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$390.87 and True Value of Rawlins for \$463.18 for an aggregate total of bills paid today of \$322,240.46. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AMERIGAS	PROPANE	\$1,211.31
API SYSTEMS INTEGRATORS	JAIL FIRE ALARM SYSTEM REPAIR	\$92.00
ARCA SEARCH	ANNUAL FEE	\$2,180.00
BAGGS, TOWN OF	JAN 2016 RENT	\$150.00
BANGS, DANIELLE	MILEAGE/MEALS LOVE & LOGIC	\$335.23
BANK OF COMMERCE (DEBIT CARD)	ASSORTED CHARGES	\$3,801.69
BENNETT, THOMAS L. M.D.	EXAMINATION/MILEAGE	\$1,987.10
BLAKEMAN PROPANE	MUDDY GAP PROPANE	\$148.24
BOB BARKER COMPANY, INC.	PUMP NOZZLES/HYGIENE PRODUCTS	\$816.69

BUILD RITE LUMBER SUPPLY	SHIPPING CHARGES	\$53.51
CARBON COUNTY SENIOR SERVICES	MARCH HEALTH SUBSIDY	\$1,750.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$763.47
CASH-WA DISTRIBUTING	BOWLS	\$116.10
CBM FOOD SERVICE	JAIL FOOD	\$6,821.06
CDW GOVERNMENT, INC.	ASSORTED IT SUPPLIES	\$4,552.27
CENTURY LINK	PHONE SERVICE	\$838.40
CENTURYLINK	E911 LINES/PHONE SERVICE	\$3,217.93
CENTURYLINK-PHOENIX	E911 LINES	\$16.08
COWBOY SUPPLY HOUSE	TRASH BAGS/PAPER PRODUCTS/CLEANER	\$581.56
DAILY TIMES	JAIL NEWSPAPERS	\$113.52
DALLIN MOTORS INC	SEAT CUSHION REPLACEMENT	\$1,518.01
DELEON, JOHN	LEGAL SERVICES	\$1,215.75
DIXON & DIXON, LLP	INVESTIGATION FEES	\$140.00
DIXON, TOWN OF	WATER/SEWER	\$130.00
DJ'S	GLASS/WIRE	\$278.37
DOT FHWA	SOUTH ROAD PROJECT	\$140,506.98
DUBOIS TELEPHONE EXCHANGE	PHONE SERVICES	\$41.26
EKM&P, INC. DBA VOORHIS ASSOCIATES, INC.	COURTHOUSE SPACE NEEDS STUDY	\$8,510.00
ELK MOUNTAIN, TOWN OF	WATER/SEWER	\$54.50
ENCAMPMENT, TOWN OF	WATER/SEWER	\$83.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FATBEAM LLC	INTERNET ACCESS/INSTALLATION	\$6,228.86
FLEXSHARE BENEFITS	RENEWAL FEE	\$250.00
FOX, SID	WINDSHIELD WIPERS/MEAL REIMBURSEMENT	\$64.14
FRONT RANGE FIRE APPARATUS	FIRE PROTECTION EQUIP	\$1,059.37
GERMAN, JENNIFER	MILEAGE/CPR TRAINING	\$185.00
GRAHAM, LEROY	JAN 2016 PAYROLL	\$447.60
HANNA, TOWN OF	WATER/SEWER	\$111.38
HENKE	HYDRAULIC CYLINDER FOR SNOW PLOW	\$2,286.20
HIGH PLAINS POWER	ELECTRIC SERVICE	\$389.97
HIGH PLAINS VISION CENTER	VISION SERVICES	\$731.00
J H KASPAR OIL COMPANY	FUEL/MOTOR OIL	\$2,539.49
JACKALOPE PRINTING	ENVELOPES/SHIPPING TAPE	\$194.90
JACK'S BODY & FENDER REPAIR	DECAL REMOVAL	\$120.00
JERRY'S DONUTS	TRAINING DONUTS	\$32.97
KILBURN TIRE COMPANY	MOUNT/BALANCE TIRE/OIL CHANGES	\$204.94
KING SOOPERS CUSTOMER CHARGES	PHARMACY FEES	\$6.80
L N CURTIS & SONS	FIRE HOSES	\$504.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$80.00
MERBACK AWARD COMPANY	NAME PLATES	\$92.95
MILLIKEN, ASHLEY	MILEAGE	\$18.00

MOORE MEDICAL CORP.	JAIL HEALTH SUPPLIES	\$1,776.08
MORLAN, LINDA	JANUARY SNOW REMOVAL	\$30.00
MOSS, BARBARA	MILEAGE	\$54.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$20.00
MURANE & BOSTWICK, LLC.	LEGAL SERVICES	\$176.00
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$215.46
NORCO, INC.	CYLINDER RENTAL/WELDING HELMET	\$1,023.01
NORTH PARK PROPANE, LLC	PROPANE	\$214.65
O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	\$75.07
PATTON, ROBERT L.	MILEAGE	\$27.00
PERKINS OIL CO	FUEL	\$833.53
PLUS ELECTRIC INC.	VAULT IN LAND OFFICE ELECTRICAL REPAIR	\$159.00
PRIORITY DISPATCH	SOFTWARE/E911 SYSTEM RENEWAL	\$6,138.00
QUEST DIAGNOSTICS	TESTING SERVICES	\$46.00
QUILL CORPORATION	COPY PAPER/SOFTWARE	\$123.89
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE MAINTENANCE ITEMS	\$390.87
RAWLINS SCREENPRINT & EMBROIDERY	JAIL NURSE UNIFORM SHIRTS	\$80.00
RAWLINS, CITY OF	WATER/SEWER	\$104.00
RESERVE ACCOUNT	ADMIN POSTAGE	\$10,000.00
RICOH USA INC	COPIERS	\$232.50
RICOH USA, INC	COPIERS	\$9,994.98
RIETVELD, TONI	MEAL/POSTAGE REIMBURSEMENT	\$21.74
ROBIDOUX ENTERPRISES	BELT REPLACEMENT/OIL CHANGE	\$476.22
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$15,871.63
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$215.42
SAPP BROS TRUCK STOPS, INC.	TIRE RECAPPING	\$2,340.00
SARATOGA AUTO PARTS, INC.	SHOP TOWELS/CLAMPS/GLASS CLEANER	\$27.12
SARATOGA SUN	ADVERTISING FEES	\$1,856.01
SARATOGA, TOWN OF	WATER/SEWER	\$32.75
SCHAEFFER MFG CO	OIL/LUBRICANT	\$2,155.30
SHEPARD'S	FUEL	\$2,239.31
SNAKE RIVER PRESS	NOTICE OF VACANCY AD	\$144.00
SNAP-ON TOOLS	WIRE STRIPPER/CRIMPER TOOL	\$46.50
SOURCE GAS	HEATING FUEL	\$11,249.77
STANLEY CONVERGENT SECURITY SOLUTIONS	INSTALLATION FOR DVR UPGRADE	\$3,750.00
STAPLES ADVANTAGE	ASSORTED OFFICE SUPPLIES	\$221.59
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$17.74
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$45.00
THE MASTERS TOUCH, LLC	ASSESSMENT NOTICE MAILING	\$4,320.00
THOMSON REUTERS-WEST PAYMENT CENTER	DUES & SUBSCRIPTIONS	\$1,391.13
TRADING POST	FUEL	\$144.03
TRUE VALUE OF RAWLINS	ASSORTED SUPPLIES	\$463.18
TYLER TECHNOLOGIES, INC	IDOC & ITAX HOSTING FEES	\$551.26

U W C E S	2ND QTR SALARY BS & CC	\$11,114.00
UNION TELEPHONE COMPANY	PHONE SERVICE	\$419.95
V-1 PROPANE	PROPANE	\$2,671.88
VALLEY FIRE EXTINGUISHER	FIRE EXTINGUISHER MAINTENANCE	\$48.60
VALLEY OIL COMPANY	FUEL	\$2,547.34
VAN'S WHOLESALE LLC	ASSORTED JAIL SUPPLIES	\$419.48
VERIZON WIRELESS	CELL PHONES	\$485.13
WESTERN TRUCK REPAIR	VALVE STEM	\$7.88
WILLADSON, ANNIE	UNPAID PORTION OF JAN SNOW REMOVAL	\$200.00
WILLOW CREEK VENTURES LP	POLOS	\$441.50
WY DEPT OF TRANSPORTATION	CN06062 MED BOW RIVER BRIDGE PROJECT	\$10,120.86
WY DIESEL SERVICE	FULL SERVICE/LEAK REPAIR	\$772.06
WY MACHINERY COMPANY	CUTTING EDGES/EQUIPMENT MAINT	\$12,330.64
WY PEACE OFFICERS ASSOC	MEMBERSHIP FEE AW	\$10.00
WY STATE FIREMAN'S ASSOCIATION	2016 DUES	\$50.00
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$126.50
WYOPASS	2016 MEMBERSHIP FEES	\$330.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$734.75
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	PROFESSIONAL CLAIMS	\$19.95
Grand Total		\$322,240.46

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the February 16, 2016 regular meeting minutes; Planning and Development Department receipts for \$410.00; Road & Bridge receipts for \$899.80. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Planning

Commissioner Johnson moved to authorize the Chairman's signature on a living snow fence grant application with the WY Department of Transportation as prepared by the Saratoga Encampment Rawlins Conservation District for the county's property at Skyline Acres and commit the county to a 10% cash match of \$650.00. will not provide the match. Commissioner Chapman seconded and the motion carried unanimously.

Attorney

Commissioner Chapman moved to approve the contract with Myers Anderson Architects, PLLC in the amount of \$545,474.00 pending final review by the county attorney and the

commissioners. Commissioner Glode seconded and Commissioner Johnson thanked Ms. Davis for her negotiations. The motion carried unanimously.

Commissioner Johnson moved to approve the Volunteers of America Northern Rockies (VOA)/Office of Juvenile Justice and Delinquency Prevention (OJJDP) 2014/2015 Nonparticipating State Award Subgrant Quarterly Report. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve the Right-of-Way and Utility Easement with Rocky Mountain Power at Skyline Acres. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to authorize advertisement of a public hearing to repeal rules for the County Board of Equalization. Commissioner Chapman seconded and the motion carried unanimously.

Clerk

Commissioner Glode moved to authorize the Chairman's signature on the Local Government Liability Pool Membership Renewal Application. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the State Loan and Investment Board Grant Agreement for a Brush Truck Type 6 NFPA Fire Apparatus to be located at McFadden in the amount of \$49,000.00. Commissioner Glode seconded and the motion carried unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Commissioner Glode moved to accept the bid from LM Olsen in the amount of \$575,800.00 for the MHCC Cup Piping Upgrade and Kitchen System Replacement Project contingent upon the hospital board approving to pay anything above \$400,000 and authorize the Chairman's signature on a contract between LM Olson, MHCC and the county for this project. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature between the county and the hospital for funding related to the MHCC Cup Piping Upgrade and Kitchen System Replacement Project. Commissioner Johnson and the motion carried unanimously.

RECESS

Chairman Espy called a recess at 11:25 a.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Public Hearing – C.U. Case File No. 2016-02

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-07, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-02, Excomm and Silver Spur Land and Cattle request for a Conditional Use Application to construct a telecommunications tower in the Ranching, Agriculture, Mining (RAM) Zone District. Commissioner Glode seconded and the motion carried unanimously.

Public Hearing – C.U. Case File No. 2016-03

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-08, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-03, Robert L. Weber request for a Conditional Use Permit for a self-service storage facility for up to 60 units in the Neighborhood Commercial (C-1) Zone District west of Rawlins off Cherokee Road including conditions 1-9 from the staff report. Commissioner Chapman seconded and the motion carried unanimously.

Public Hearing - Z.C. Case File No. 2016-02

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-09, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2016-02, Thomas Mullan and Jodi and Ronny Newkirk's request for a Zone Change Request from Ranching, Agriculture, Mining (RAM) to Highway Commercial (C-2). Commissioner Johnson seconded and the motion carried unanimously.

Public Hearing – MIN SUB Case File No. 2016-01

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-10, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding MIN SUB Case File No. 2016-01, Thomas Mullan and Jodi and Ronny Newkirk's request for a Minor Subdivision Request, the Arlington Outpost Minor Subdivision. Commissioner Chapman seconded and the motion carried unanimously.

Public Hearing - Z.C. Case File No. 2016-01

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2016-01, Carbon County

Board of County Commissioners and Carbon County Planning & Zoning Commissioner (Land Owner and Applicant) request for a Zone Change within Skyline Acres Subdivision from Heavy Industrial (IH) to Limited Industrial (IL). Commissioner Johnson seconded and the motion carried unanimously.

Certifications

Commissioner Johnson moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Case File No. 2016-04 Brush Creek Ranch and schedule a public hearing for April 5, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman to sign the application for a Conditional Use Permit for Skyline Acres in the limited industrial zone. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 2:21 p.m. with Clerk Bartlett to discuss personnel and potential litigation. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 2:42 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 2:43 p.m. Commissioner Glode seconded and the motion carried unanimously.

Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of February 2016.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

John Espy, Chairman

A regular meeting of this Board will be held April 5, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen

online at the website listed below. The board will also hold a special meeting to interview benefit consultants April 12, 2016 at 9:00 a.m. at the same location. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.