

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 16, 2016  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [lisasmith@carbonwy.com](mailto:lisasmith@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2650 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 16, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode and Sue Jones. Commissioner Leo Chapman was absent.

Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Espy added the Sheriff to discuss jail repairs and the Office of Homeland Security Grant Agreement for the Lifesaver Program.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$53,337.11. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$20.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve a bill to Rawlins Automotive for \$616.82, Shively Hardware for \$368.85 and True Value of Rawlins for \$122.80 for an aggregate total of bills paid today of \$54,465.58. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

HAGOOD, VICKI	MILEAGE	\$35.75
HANNA, TOWN OF	WATER/SEWER	\$109.29
HEMOCUE	W.I.C. SUPPLIES	\$361.00
HERMAN, BOBBIE	MILEAGE	\$27.00
HIGH PLAINS POWER	ELECTRIC SERVICE	\$295.67
HILLTOP CONOCO	FUEL	\$17.79
IRON J TOWING	TOWING SERVICES	\$162.50
J H KASPAR OIL COMPANY	FUEL/OIL/ANTIFREEZE	\$3,288.51
JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$161.00

JOHNSTON, RANAE	MILEAGE	\$51.00
KAISLER, TODD	MILEAGE	\$54.00
KING SOOPERS CUSTOMER CHARGES	COFFEE/BANDAGES/CUPS	\$90.64
L N CURTIS & SONS	HELMETS	\$1,261.87
MEDICINE BOW, TOWN OF	WATER/SEWER	\$89.00
MERSEAL LAW, LLC	LEGAL SERVICES	\$1,430.00
MID-AMERICAN RESEARCH CHEMICAL	FLOOR STRIPPER/SEALER/THERMAL LOCK	\$1,054.87
MILLER, JIM	MILEAGE	\$30.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$100.00
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$714.40
NORCO, INC.	CYLINDER RENTAL	\$84.81
PERKINS OIL CO	FUEL	\$1,260.53
PERRY, ABBY	FUEL	\$58.68
PERUE PRINTING	ENVELOPES/DOOR HANGER CARDS	\$573.00
POST AND ASSOCIATES	EVALUATION	\$200.00
PRIORITY DISPATCH	DISPATCH SUPPORT	\$675.00
QUESTAR GAS	PROPANE	\$149.13
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$484.61
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE SUPPLIES	\$616.82
RAWLINS EYE CARE	OPTOMETRY SERVICES	\$311.00
RAWLINS, CITY OF	WATER/SEWER	\$91.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$233.79
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE/ PROGRAMMING	\$6,027.38
SANOFI PASTEUR, INC.	VACCINATIONS	\$626.49
SARATOGA AUTO PARTS, INC.	WIPER BLADES	\$25.98
SARATOGA, TOWN OF	WATER/SEWER	\$94.27
SHEPARD'S	FUEL	\$757.49
SHIVELY HARDWARE	VEHICLE MAINTENANCE SUPPLIES	\$368.85
SHOPKO PHARMACY	PRESCRIPTIONS	\$516.69
SOUTHEASTERN WYOMING GARAGE DOOR	GARAGE DOOR REPAIR	\$205.00
STODDARD, CURTIS T.	DENTAL SERVICES	\$539.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$20.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TERMINIX	EXTERMINATION SERVICES	\$726.00
THOMSON REUTERS-WEST PAYMENT CENTER	MONTHLY CHARGES	\$890.96
TRADING POST	FUEL	\$444.64
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$755.00
TRUE VALUE OF RAWLINS	ASSORTED MAINTENANCE SUPPLIES	\$122.80
US BANK	ASSORTED CHARGES	\$3,727.21
VAISALA, INC.	DIXON AIRPORT PREVENTIVE MAINTENANCE	\$1,373.75
VALLEY OIL COMPANY	FUEL	\$394.42
VAN'S WHOLESALE LLC	COFFEE/SOAP/TRASH BAGS/PAPER PRODUCTS	\$443.80

VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	\$27.00
W C & P A A	ANNUAL DUES 2016	\$600.00
WALKER, JEANETTE R.	MILEAGE	\$11.75
WEX BANK	FUEL/ADMIN FEE	\$397.10
WILSON, MARGARET	PATCH SEWING	\$144.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$996.00
WY PUBLIC HEALTH LABORATORY	TESTING SERVICES	\$61.00
WY RENTS, LLC	EQUIPMENT RENTAL	\$1,010.00
WYOPASS	2016 MEMBERSHIP FEE	\$55.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$1,017.92
YOUNG, CHARLES MD	MEDICAL SERVICES	\$150.00
<b>Grand Total</b>		\$55,415.22

**CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the February 4, 2016 regular meeting minutes; bonds for Mary F. Waldron, Treasurer for the Little Snake River Conservation District in the amount of \$10,000.00 and Linda Crane, Clerk/Treasurer for the Town of Elk Mountain in the amount of \$25,000.00; and Clerk of District Court receipts for \$1,848.25. The motion carried unanimously.

**ELECTED OFFICIALS / DEPARTMENT HEADS**

**Sheriff**

Commissioner Johnson moved to waive the procurement policy and accept the quote from API Systems Integrators for \$13,236.00 for fire panel replacement at the jail. Commissioner Glode seconded and the motion carried unanimously.

**IT**

Commissioner Johnson moved to waive the procurement policy and enter into an agreement with Facilities Management for the NetFacilities software for both IT and Buildings & Grounds. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to waive the procurement policy and approve the quote from Venture Technologies in the amount of \$16,000.00 to move the county's firewall to the jail for \$3,960.00, move the data center to the jail for \$8,880.00 and reconfigure the county's network for \$3,160.00. Commissioner Jones and the motion carried unanimously.

**Attorney**

Commissioner Jones moved to remove from the table the Right of Way Agreement for Snowflake Trucking. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Grant Agreement with the Office of Homeland Security for Grant Award for Project Lifesaver in the amount of \$17,098.00. Commissioner Johnson seconded Commissioner Jones reported that if funds are not available from the state the grant agreement allows for a termination clause. The motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Glode moved to go into executive session at 11:41 a.m. with Attorney Ashley Davis, Clerk Bartlett and Cindy Baldwin to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 12:31p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 1:49 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of March 2016.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held March 15, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.