

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, February 2, 2016 Postponed to Thursday February 4, 2016
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) was postponed by the Chairman Tuesday, February 2, 2016 until February 4, 2016 due to the closure of the Courthouse and non-essential county functions as a result of weather conditions locally in Rawlins and county-wide. The meeting convened Thursday, February 4, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m. Commissioner Johnson reported he will be attending a webinar at the Bureau of Land Management (BLM) on behalf of the county right after lunch. Commissioner Jones noted she will be removing herself as a Commissioner at 1:30 for the Planning & Zoning public hearing as she will be representing the Upper Platte Valley Solid Waste Disposal District.

ADDITIONS / CORRECTIONS

The Chairman noted the following corrections to the agenda: Remove the Public Health Response Coordinator's report, remove Snowflake Trucking's easement, move Planning & Zoning Certifications of Recommended Action under Department Head time and move the executive session when time allows.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$177,159.43. Commissioner Johnson seconded and Commissioner Glode questioned the following bills: Aspen House and vests purchased by the Coroner, post office mileage for Bruce Taylor, fuel for Jeffrey Center, and Commissioner Johnson questioned price differences in propane. The motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$4,246.76, Shively Hardware for \$58.83 and True Value of Rawlins for \$909.48 for an aggregate total of bills paid today of \$182,374.50. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
4IMPRINT, INC	FLEECE VESTS	\$204.03

ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS/RUGS	\$141.85
AMERIGAS	R&B UTL PROPANE	\$1,765.53
API SYSTEMS INTEGRATORS	MONITORING SERVICE	\$102.00
BANK OF COMMERCE (DEBIT CARD)	ASSORTED CHARGES	\$5,079.51
BARKHURST, RAY	MILEAGE	\$34.80
BLAKEMAN PROPANE	PROPANE	\$871.23
BOMGAARS SUPPLY	ASSORTED SUPPLIES	\$91.75
BUILD RITE LUMBER SUPPLY	BOLTS/LOCKNUTS/SHPPG CHRGS/TWINE	\$40.21
CARBON CTY VETERINARY HOSPITAL	DOG FOOD	\$44.19
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$391.76
CARERIGHT TECHNOLOGIES, LLC	NOVEMBER CHARGES	\$168.00
CATHEDRAL HOME FOR CHILDREN	CCYCC DEC 2015	\$500.00
CBM FOOD SERVICE	JAIL FOOD	\$10,587.29
CEDARS HEALTH	MEDICAL SERVICES	\$85.00
CENTRAL WY COUNSELING CTR	PROFESSIONAL SERVICES	\$142.50
CENTURY LINK	PHONE SERVICE	\$81.74
CENTURYLINK	E911 LINES	\$5,042.56
CHARTER COMMUNICATIONS	JAIL CABLE	\$124.59
COAST TO COAST SOLUTIONS	BLACK NITRILE GLOVES	\$731.27
COWBOY SUPPLY HOUSE	ASSORTED CLEANING PRODUCTS	\$1,926.12
CULLIGAN WATER CONDITIONING	SALT	\$287.50
DAILY TIMES	MEETING NOTICE AD	\$27.80
DALLIN MOTORS INC	OIL CHANGE/TIRE ROTATION	\$54.34
DELEON, JOHN	LEGAL SERVICES	\$1,278.75
DEPT OF THE TREASURY	2015-09/2015-06 PAYROLL TAX	\$15,637.98
DH PACE COMPANY	KEY CARD PROGRAMMING/LOCKS	\$1,047.42
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$930.00
DIXON, TOWN OF	WATER/SEWER	\$260.00
DJ'S	WINDSHIELD REPLACEMENT	\$200.00
EICHENBERGER, MELISSA	MILEAGE/PROFESSIONAL FEES	\$700.00
EKM&P, INC. DBA VOORHIS ASSOC	CWO-2015-#3	\$11,530.00
ELK MOUNTAIN CONOCO	FUEL	\$71.93
ENGSTROM, JAMES D. DDS	DECEMBER DENTAL SERVICES	\$2,500.00
FEDEX	SHIPPING FEES	\$26.20
FLEXSHARE BENEFITS	JAN 2016 PREMIUM	\$112.50
GALLS/QUARTERMASTER	LONG SLEEVE SHIRTS/NAMEPLATE	\$140.10
GERMAN, JENNIFER	MILEAGE	\$45.00
GLOBAL EQUIPMENT COMPANY	VACUUM	\$233.48
GRAHAM, LEROY	DECEMBER 2015 PAYROLL	\$510.00
GRAINGER	ASSORTED MAINTENANCE SUPPLIES	\$1,117.94
GRAPHIC SPORTS	ENVELOPES	\$648.00
GREATER WY BIG BROS/SISTERS	TANF QTR 1 15-16	\$4,008.56
HAGOOD, VICKI	MILEAGE	\$28.50
HANNA, TOWN OF	WATER/SEWER	\$179.75

HEALTHY CHILDREN PROJECT INC.	LACTATION COUNSELOR TRAINING	\$1,440.00
HERMAN, BOBBIE	MILEAGE	\$27.00
HEROLD, LORELL	SNOW PLOWING	\$100.00
HILLTOP CONOCO	FUEL	\$54.22
HORIZON LABORATORY, LLC	TESTING SERVICES	\$290.75
INT'L ACADEMICS OF EMERGENCY	QUIZZES	\$10.00
IRON J TOWING	TOWING SERVICES	\$355.00
J H KASPAR OIL COMPANY	FUEL	\$3,336.97
JACKALOPE PRINTING	SUPPLIES	\$133.57
JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$376.00
JEFFERSON COUNTY SHERIFF	CR-2016-0041	\$22.50
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICE	\$36.00
KILBURN TIRE COMPANY	TIRE BALANCING/OIL CHANGE	\$268.12
KING SOOPERS CUSTOMER CHARGES	JAIL HEALTH/RECEIPT PRINTING FEE	\$3.30
KONE ELEVATORS ESCALATORS	SERVICE CALL	\$417.10
L N CURTIS & SONS	EXTRICATION TOOL REPAIR	\$388.00
LARAMIE YOUTH CRISIS CENTER	15-16 QTR 1	\$1,156.49
LARIMER COUNTY SHERIFF'S OFFICE	SUBPOENA SERVICE	\$9.50
MEMORIAL HOSP OF CARBON CTY	CORONER EXPENSE EXAM FEES	\$355.15
MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	MILEAGE/POSTAGE	\$18.30
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$567.67
MYERS TIRE SUPPLY CO.	O RINGS FOR TIRE BEAD	\$86.21
NEWMAN TRAFFIC SIGNS	2 T SYMBOL SIGNS	\$68.74
NORCO, INC.	BENCH WHEEL/WIRE/CYLINDER RENTAL	\$128.55
NORTH PARK PROPANE, LLC	PROPANE	\$301.31
OFFICE DEPOT	SUPPLIES	\$136.30
PATTON, ROBERT L.	MILEAGE	\$26.40
PATTON, SALLY	MILEAGE	\$45.00
PLAINSMAN PRINTING & SUPPLY	LABELS/STAMP PAD/BAND REPLACEMENT	\$169.20
POWER EQUIPMENT COMPANY	IGNITION SWITCH/CABLE	\$610.41
PRIORITY DISPATCH	DISPATCH SUPPORT	\$675.00
PROFESSIONAL OXYGEN SUPPLY	OXYGEN	\$115.00
PUBLIC SAFETY CENTER, INC	BATTERIES FOR RADAR UNITS	\$80.47
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$461.63
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE MTCE SUPPLIES	\$4,246.76
RAWLINS EASTSIDE CARWASH	CAR WASHES	\$100.00
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$425.00
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHER INSPECTION	\$414.00
RAWLINS, CITY OF	WATER/SEWER	\$1,490.30
REDWOOD TOXICOLOGY LAB	TESTING SERVICES/EXAMINATION FEES	\$73.66
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$15,651.42
RYAN ELECTRONICS INC	ELK MOUNTAIN/RAWLINS RADIOS	\$2,610.00

RYDERS PUBLIC SAFETY LLC	VEST CARRIER	\$91.10
SAPP BROS TRUCK STOPS, INC.	CAP & CASING FOR TIRES	\$3,996.00
SARATOGA AUTO PARTS, INC.	ASSORTED VEHICLE MTCE SUPPLIES	\$221.22
SARATOGA SUN	PUBLICATION FEES	\$1,278.88
SCHERMETZLER, SHEELA M ED.S.	PROFESSIONAL SERVICES	\$947.77
SHEPARD'S	FUEL	\$2,228.01
SHIVELY HARDWARE	SUPPLIES	\$58.83
SNAP-ON TOOLS	IMPACT SOCKET/HOSE	\$65.25
SOURCE GAS	HEATING FUEL	\$17,517.50
SPECIALIZED PATH CONSULTANTS	EXAM FEES	\$1,165.00
SPRYTE IMPROVEMENT	2 SNOW CAT SPROCKETS	\$1,744.00
STANLEY CONVERGENT SEC SOL	MAINTENANCE/MONITORING CHARGES	\$2,556.51
STAPLES ADVANTAGE	ASSORTED OFFICE SUPPLIES	\$695.36
STODDARD, CURTIS T.	DENTAL SERVICES	\$271.00
STOTZ EQUIPMENT	BELT/PULLEY/PLOW BLADE	\$174.29
SUPER VACUUM MFG CO. INC	VEHICLE GRAPHICS	\$791.06
TERMINIX	EXTERMINATION SERVICES	\$849.00
THOMSON REUTERS-WEST PYMT CTR	JAIL DUES & SUBSCRIPTIONS	\$579.13
TOOHEY, LINDA	TEAM BUILDING SERVICES	\$1,000.00
TRAPP, LARRY W	EQUIPMENT/TRAVEL	\$5,654.63
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$1,097.00
TRUE VALUE OF RAWLINS	ASSORTED MAINTENANCE SUPPLIES	\$904.48
V-1 PROPANE	PROPANE	\$2,729.93
VALLEY OIL COMPANY	FUEL	\$969.32
VAN'S WHOLESALE LLC	SUPPLIES	\$616.50
WEX BANK	FUEL	\$571.36
WILLADSON, ANNIE	HANNA SR. CTR SNOW REMOVAL-JAN 2016	\$200.00
WILLIE, O.R.	MILEAGE	\$45.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$748.00
WY CTY COMMISSIONER'S ASSOC	2016 CONFERENCE REG FEE LC/LG	\$200.00
WY DEPT OF TRANSPORTATION	CN06062 MED BOW RVR BRIDGE/VEH TITLS	\$12,911.09
WY DEPT OF WORKFORCE SERVICES	10/01/15-12/31/15 QRR/VOL WRKRS COMP	\$2,355.28
WY MACHINERY COMPANY	CUTTING EDGES/BLBS/BLADES/ EQUIP RPR	\$7,163.03
WY RETIREMENT SYSTEM	VOLUNTEER FF AND EMT PENSION	\$645.00
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,375.78
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$814.75
YOCUM, LEO	MILEAGE	\$24.00
YOUNGER, MICHELLE	MEAL EXPENSE	\$11.66
ZIRMED, INC	PROFESSIONAL CLAIMS	\$10.50
GRAND TOTAL		\$182,374.50

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the January 19, 2016 regular meeting minutes; County Clerk Receipts for \$15,644.00 and Planning & Development Department receipts for \$225.00. Commissioner Chapman seconded and Commissioner Glode requested that the minutes reflect that the Library is “extremely happy” with the cleanliness of their area. Commissioner Johnson amended his motion to remove the minutes from the consent agenda and Commissioner Chapman seconded. The amended motion carried with all voting for the motion

Commissioner Glode moved to amend the January 19, 2016 minutes to reflect the Library was “extremely happy” with the cleanliness of the Rawlins Library. Commissioner Johnson seconded and the motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Emergency Management

Commissioner Chapman moved to approve a letter to the State Hazard Mitigation Officer at Wyoming Office of Homeland Security for Carbon County indicating interest in participating in a regional mitigation plan. Commissioner Johnson seconded and the motion carried unanimously.

Attorney

Commissioner Glode moved to authorize the Chairman’s signature on Resolution No. 2016-04, a Resolution for Special Prosecutor. Commissioner Johnson seconded and the motion carried unanimously.

Clerk

Commissioner Glode moved to appoint Keith Miles to the Old Penitentiary Joint Powers Board for a three year unexpired term expiring April 2017. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to reappoint Denise Ashline and Robert L. Patton to the Senior Services Board for three year terms expiring March 2019. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to allow additional compensation totaling \$3,900.00 for Voorhis and up to \$2,000.00 for the architect for the space needs study from special projects funds because the additional work completed will potentially save millions in the future by being able to use the Courthouse and Carbon Building more efficiently rather than building on to a building

or constructing a new one. Commissioner Johnson seconded and the motion carried unanimously.

Planning & Development

Commissioner Chapman moved to accept the Certifications of Recommended Action from the Carbon County Planning and Zoning Commission for Excomm, LLC and Silver Spur Land and Cattle, LLC, Conditional Use Permit Case File No. 2016-02; Robert L. Weber, Conditional Use Permit Case File No. 2016-03; Carbon County Board of County Commissioners and Carbon County Planning & Zoning Commission, Zone Change Case File No. 2016-01; Thomas E. Mullan and Jodi and Ronny Newkirk, Zone Change, Case File No. 2016-02 and Minor Subdivision Case File No. 2016-01 and schedule a public hearing for March 1, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Glode moved to pay Craig Jones his old salary as Buildings & Grounds Manager until the time a new manager is hired. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Johnson who voted against the motion.

Commissioners

Commissioner Jones moved to approve the WACIP for the Dixon Airport as presented. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve the request from the Saratoga Lions Club to conduct a Calcutta during the Wyoming State Cutter and Chariot Races in Saratoga March 4-6. Commissioner Glode seconded and the motion carried unanimously.

CARBON COUNTY MUSEUM FOUNDATION

Commissioner Glode moved to approve Resolution 2016-05, a Proclamation proclaiming March 1 as C.J. Box Day. Commissioner Chapman seconded and the motion carried unanimously.

BOARD INTERVIEWS / APPOINTMENTS

Commissioner Johnson nominated Joan McGraw and Commissioner Glode nominated Veronica Pell for the Planning & Zoning Commission for a three-year term expiring December 2018. Chairman Espy declared the nominations shall cease. All Commissioners voted for Ms. McGraw except Commissioner Glode who voted for Ms. Pell.

ROAD & BRIDGE

Commissioner Johnson moved to authorize the Chairman's signature on a letter of concurrence prepared by Attorney Davis attesting to the fact that Arch of Wyoming, LLC should be relieved of any reclamation and maintenance responsibility of the 6,180 feet of road that is a portion of County Road 316W. Commissioner Jones seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Chapman moved to go into executive session at 11:53 a.m. with Attorney Ashley Davis, Clerk Bartlett and Treasurer Baldwin to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 12:16 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

RECESS

Chairman Espy called a recess at 12:16 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Commissioner Jones removed herself from the meeting noting she would be present to represent the Upper Platte River Solid Waste Disposal District. Commissioner Johnson was not present at this time as he was representing the county at a BLM meeting.

Public Hearing - C.U. Case File No. 2016-01

Commissioner Glode moved to approve Resolution No. 2016-06, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-01, Upper Platte River Solid Waste Disposal District's request for a Conditional Use Permit for a transfer station - low hazard/low volume treatment, processing, storage and transfer facility subject to the recommended conditions. Commissioner Chapman seconded and the motion carried with Commissioners Glode and Chapman and Chairman Espy voting for the motion and Commissioner Jones abstained as she was representing the Upper Platte River Solid Waste Disposal District.

ADJOURNMENT

Commissioner Chapman moved to adjourn the meeting at 2:24 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of February 2016.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held March 1, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.